



North Central Texas Council of Governments

TO: Interested Parties

DATE: March 22, 2024

FROM: Dan Kessler  
Assistant Director of Transportation

SUBJECT: Request for Qualifications NCTCOG Traffic Incident Management Training Program  
(First Responder and Manager's Course and Executive Level Course)

The North Central Texas Council of Governments (NCTCOG) is requesting written qualifications from individuals interested in instructing the NCTCOG Traffic Incident Management Training Program (First Responder and Manager's Course and Executive Level Course). The purpose of this training program is to initiate a common, coordinated response to traffic incidents that will build partnerships, enhance safety for emergency personnel, reduce upstream traffic crashes, improve the efficiency of the transportation system, and improve air quality in the Dallas-Fort Worth region.

This is an invitation to respond to the Request for Qualifications (RFQ). Proposers must submit one hard copy or one flash drive of the submission to Camille Fountain, Senior Transportation Planner, North Central Texas Council of Governments, 616 Six Flags Drive, Arlington, Texas 76011. Flash drives that are unreadable or contain corrupted files will be considered non-responsive. **Submissions must be received no later than 5:00 p.m., Central Time, on Friday, April 19, 2024.** Submissions received after that time will not be considered and will be returned unopened. The in-hand submittal will count as the official submittal. In addition to the in-hand submittal, NCTCOG is requesting electronic submission of qualifications to [TransRFPs@nctcog.org](mailto:TransRFPs@nctcog.org). Electronic submissions only will **not** be evaluated. The RFQ will be available at [www.nctcog.org/rfp](http://www.nctcog.org/rfp) by the close of business on **Friday, March 22, 2024.**

Any amendments or updates to the RFQ, as well as all questions and responses, will be posted on NCTCOG's website. Written questions concerning the RFQ should be submitted by email to [TransRFPs@nctcog.org](mailto:TransRFPs@nctcog.org) **by 5:00 p.m. Central Time on Friday, March 29, 2024.** We appreciate your consideration of this request.

DocuSigned by:

*Dan Kessler*

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Dan Kessler

JO:tmb

cc: Sonya Landrum, Program Manager, NCTCOG  
Emily Beckham, Program Manager, NCTCOG  
Camille Fountain, Senior Transportation Planner, NCTCOG  
Procurement File

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