

North Central Texas Council of Governments

AGENDA

Regional Codes Coordinating Committee

Tuesday, October 15, 2019

9:30 AM, Metroplex Conference Room

616 Six Flags Drive, Arlington, Texas 76011

Chair: David Kerr, City of Melissa

Vice-Chair: Jim Olk, City of Garland

1. Welcome and Introductions.

David Kerr, City of Melissa and Chair of the RCCC, welcomed all meeting attendees.

ACTION ITEMS

2. Summary of the July 16, 2019 Meeting.

The meeting summary was approved unanimously.

3. Advisory Board Membership and By-laws Amendments.

Staff introduced new language to address comments received at the Committee's previous meeting. The Committee approved the new language as written in the draft documents supplied at the meeting.

4. Electronic Plan Submittal Subcommittee Activities.

Christine Hadley introduced the draft Best Practices document and accompanying tables, which would be used for electronic plan submittals. The discussion focused on matching the AIA numbering system, and how to promote this new numbering system as a Best Practice in the region. The RCCC Chair recommended that the Subcommittee bring back language regarding the AIA and the NCTCOG recommending this new numbering system. The subcommittee will meet again to discuss the language, and any member of the RCCC who is an architect is encouraged to attend.

DISCUSSION

5. Regional Codes Coordinating Committee FY2020 New Members.

New members were welcomed. George Wallace has stepped down due to unexpected family issues. Staff will send out membership applications for the RCCC to review and vote at their next meeting. The same application form is used for the Advisory Boards.

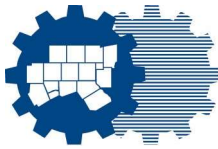
6. Regional Codes Work Program Discussion.

Staff presented current cost share commitments. The Committee discussed becoming an ICC member and preferred provider. The Committee voted to become an ICC member with on-site preferred provider status. The Committee wants more training opportunities available, and for Staff to look into co-sponsoring local events, such as the Swim and Spa Code training event scheduled for February 2020.

7. Code Adoption Outreach.

Staff played the draft Code Adoption video. After viewing, the Committee made a list of items to address:

616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org



North Central Texas Council of Governments

- Correct misspelled words
- Move the “If your city is over 100K” section to the end, right before “Completed”
- On the last slide, include links to additional information (such as the RCCC recommended amendments)
- Strike the “other code officials”, referred to fire and building code officials only
- Remove the repeated “at least 21 days”

Staff is coordinating with the video creator to address these comments.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

8. Future Agenda Items.

Staff will be coordinating with the Electrical Advisory Board members on a first meeting date and continued membership. The group will propose a new Chair (based on the new by-laws approved by the RCCC at this meeting), and the RCCC will vote on the proposed Chair for the EAB at their next meeting. Membership applications will be sent out to members.

9. Roundtable Topics/Other Business.

No items brought up by members.

10. Schedule for the Next RCCC Meeting.

The next meeting date is tentatively scheduled for Tuesday, January 14, 2020 at 9:30 A.M. in the Regional Forum Conference Room.

11. Adjournment.

If you have any questions regarding the meeting or agenda items, please contact Carolyn Horner by phone at (817) 695-9217, or by email at chorner@nctcog.org.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Barbara Bradford by phone at (817) 695-9231 or by email at bbradford@nctcog.org, 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

Regional Codes Coordinating Committee

OCTOBER 15, 2019

STAFF CONTACT: CAROLYN HORNER

1. Welcome and Introductions.

Action Items/Presentations

2. Meeting Summary.

- I. The July 16, 2019 meeting summary is presented for approval.

Action Item

3. Advisory Board Membership and By-Laws Amendments. NCTCOG will present the proposed changes to the by-laws for approval. NCTCOG will discuss the need for a chair for both the Energy and Green Advisory Board and the Electrical Advisory Board.

Action Item

4. Electronic Plan Review Submittal Subcommittee Activities.

- I. Met on August 28, 2019.
- II. The draft Electronic Plan Review Submittal Guidelines and supporting documentation are submitted for review and vote.

Discussion Items

5. Regional Codes Coordinating Committee FY2020 New Members.

New RCCC members will be welcomed. The FY2020 membership terms begin on October 1, 2019.

Discussion Items

6. Regional Codes Work Program Funding - Notice requesting commitments for FY2020 Work Program went out August 19 and October 7, 2019.

Population (NCTCOG Estimates)	Cost
1 million+	\$7,500
750,000–999,999	\$7,000
500,000–749,999	\$6,000
350,000–499,999	\$5,000
200,000–349,999	\$4,150
100,000–199,999	\$3,250
50,000–99,999	\$2,150
25,000–49,999	\$1,400
10,000–24,999	\$1,000
Less than 10,000	\$500

Current Funding (FY20).

Entity	Amount Committed (As of 10/10/2019)
City of Corinth	\$1,000
City of Edgecliff Village	\$500
City of Garland	\$4,150
City of Granbury	\$500
Highland Park	\$500
City of Mansfield	\$2,150
Total Committed	\$8,800

Discussion Items

Regional Codes Work Program Funding.

- I. Funding Goal for FY20 = \$100,000
- II. Current Committed Funding for FY20 = \$8,800
- III. Funding item: ICC membership
- IV. Funding item: Training payments

5. Anticipated Training Timeline and Topic Prioritization.

Education/Training Deliverable	Date
Elected Official Training	TBD
Code Adoption Process Video	October 2019
ESL/Energy Training	October 4, 2019*
Swim and Spa Code training	Tentative: February 2020
Small City Roundtable	Spring 2020
Education Video (Topic discussion needed)	Spring 2020
* 38 attendees, average rating 3++ (out of 4) based on evaluations	Requests: more residential focus; mechanical code; green code; recyclables; longer time/all day sessions

Discussion Items

7. Code Adoption Outreach Video

NCTCOG will provide a **draft** explainer video covering the code adoption process.

PREVIEW

Other Business and Roundtable Discussion

8. Future Agenda Items.

The committee can request future agenda items.

9. Roundtable Topics/Other Business.

RCCC members and NCTCOG may share additional items of interest.

Other Items

A list of available trainings are on our website at
<https://www.nctcog.org/envir/events>

Did you know that information from past trainings is available on our website? We have information from 2019 trainings available in the **Past Events** section at the bottom of our training page

<https://www.nctcog.org/envir/regional-building-codes/training>

Other Business and Roundtable Discussion

10. Schedule for the Next RCCC Meeting.

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11. Adjournment

Contact

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nctcog.org/envir



Regional Codes Coordinating Committee
09:30 AM, October 15, 2019
Metrocrest Conference Room

MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Suzanne Arnold		City of Coppell
Larry Bartlett		TDIndustries
Joe Bass		Hillwood
Jack Baxley		TEXO
* Clayton Chandler	Nade McChauin for CC	City of Mansfield
Philip Climer	Phillip Climer	City of Frisco
Paul Coker	Paul Coker	City of Mansfield
Stan Folsom	W. Folsom	Systemhause
Tommy Ford		Tommy Ford Construction Co.
Dwight Freeman	Dwight Freeman	City of Dallas
Allison Gray		City of Fort Worth
Todd Gritch		HKS Inc.
Christine Hadley	Christine Hadley	City of Irving
Cleve Joiner		City of Corinth
David Kerr	David Kerr	City of Melissa
David Lehde	David Lehde	Dallas Builders Association
Dan Lepinski, PE	Dan Lepinski	Private Sector Representative
Selso Mata	Selso Mata	City of Plano
Bob Morgan	Bob Morgan	City of Fort Worth
Jim Olk	Jim Olk	City of Garland
David Pendley	David Pendley	City of North Richland Hills
Bruce Rachel	Bruce Rachel	Hensley Lamkin Rachel Inc.
Rick Ripley		City of Arlington
James Rodriguez		Fox Energy Specialists
Little David Session	Little David Session	City of Dallas
Kirk Smith		Town of Highland Park
Gilbert Urvina	Gilbert Urvina	City of Frisco
Robert Wallace		City of Hurts
Bahman Yazdani	Shirley Ellis	Texas A&M ESL

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