

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — January 22, 2015

Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Wilemon called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:47 pm on January 22, 2015.

Members of the Board Present:

Kathryn Wilemon, President, Mayor Pro Tem, City of Arlington
John Horn, Vice-President, County Judge, Hunt County
Stephen Terrell, Past President, Mayor, City of Allen
Vonciel Jones Hill, Councilmember, City of Dallas
Clay Jenkins, County Judge, Dallas County
Tom Lombard, Councilmember, City of North Richland Hills
Laura Maczka, Mayor, City of Richardson
Dr. Larry Marshall, Councilmember, City of Benbrook
Keith Self, County Judge, Collin County
Laura Wheat, Mayor, Town of Westlake

Members of the Board Absent:

Daniel Scarth, Secretary/Treasurer, Councilmember, City of Fort Worth
Toni Rose, State Representative
Kevin Strength, Mayor, City of Waxahachie
B. Glen Whitley, County Judge, Tarrant County

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Doni Green, Chief Aging Program Officer
Christy Williams, Chief of 9-1-1 Program Manager
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Bob Best, Audio/Video Comp Support Tech, Transportation
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Sandra Barba, Solid Waste Coordinator, Environment and Development
Amy Wyatt, Information Services Coordinator, Research and Information Services
Lori Clark, Principal Planner, Transportation
Tamara Cook, Manager, Environment & Development Programs
Doni Green, Director of Aging Programs
Chris Klaus, Sr. Program Manager, Transportation
Debra Kosarek, Quality Assurance Manager, Workforce
Kay O'Dell, Manager, Workforce Development
James Powell, Assistant Council, Transportation
Molly Rendon, Fiscal Manager, Administration
LeAnna Russell, Technical Coordinator, 9-1-1
Jessie Shadowens, Special Projects Supervisor, Administration
Jack Tidwell, Manager, Environment & Development

Behruz Paschai-Awwal, System Modeling Manager, Transportation
 Mark Folden, Research Associate, Research and Information Services

Visitors Present:

Paul Ward, Building Official, City of Southlake
 Tom McCarty, Sales Manager, South Central Region, GovPayNet
 Captain Brian Bates, Mansfield Jail

REGULAR SESSION

NCTCOG Service Awards

The following members of NCTCOG staff received service awards:

		Years			Years
Michael	Morris	35	*Lisa	Walker	15
Jack	Tidwell	25	Barbara	Walsh	15
Chris	Klaus	20	Amy	Wyatt	15
Elizabeth	Zecckine	20	Tamara	Cook	10
Omar	Barrios	15	Jenny	Narvaez	10
*Elizabeth	Barron	15	Laura	Person	10
Natalie	Bettger	15	Shannan	Ramirez	10
Mary	Ford	15	*Kathleen	Yu	10
Robert	Hall	15	Juan	Barron-Luna	5
Jan	Henning	15	Solina	Bartnicki	5
*Diana	Kongevick	15	Jory	Dille	5
Richard	Michael	15	*Brian	Geck	5
Mindy	Mize	15	Teresa	Huff	5
Jeffrey	Neal	15	*Laura	Litzerman	5
LeAnna	Russell	15	*Renee	Moffett	5
Janet	Smith	15	*Angelina	Strickler	5
Francisco	Torres	15	Tommy	Tran	5
			*Jennifer	Vuitel	5
			*Donna	Weston	5

*not present at meeting

ACTION:

Item 1. Approval of Minutes

President Wilemon stated that the first item on the agenda was approval of the minutes from the December Board meeting.

Upon a Motion by Councilmember Marshall (seconded by Judge Self), and unanimous vote of all members present, the Board approved the minutes of the December Executive Board meeting.

Item 2. Resolution to Accept and Approve the Quarterly Investment Report

Monte Mercer, Deputy Executive Director, presented the Investment Report, which provided the average rate of return, cumulative transactions, and beginning and ending balances on the investment activity for the quarter that ended December 31, 2014. He also provided a supplementary schedule regarding the State's investment activity for Regional Toll Revenue funds and NTTA Hwy 161 funds.

Upon a Motion by Judge Self (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-01-2

Item 3. Resolution Authorizing an Increase to the Workforce Development Department's Budget and the Receipt of New Grant Funding

David Setzer, Director of Workforce Development, explained that the Workforce Board had approximately \$1.32 million in carry over funds from the FY 2015 budget, primarily from the Workforce Investment Act (WIA) and Child Care funding sources. A portion of these funds would be combined with additional new grant funding in the amount of \$109,000 (from the Texas Workforce Commission for the Long-Term Unemployed Initiative) to amend the department budget for \$575,000. These funds would be used to improve customer outreach capacity, efficiency and effectiveness via technology upgrades within workforce outreach programs.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-01-3

Item 4. Resolution Authorizing an Interlocal Agreement with the Texas Transportation Institute to Conduct a Diesel Inspection and Maintenance Demonstration Program

Michael Morris, Director of Transportation, explained that the Board previously approved a partnership with the Texas Department of Transportation (TxDOT) and the Texas Transportation Institute (TTI) for a Heavy-Duty Diesel Inspection and Maintenance Program that resulted in the Heavy-Duty Diesel Inspection and Maintenance Pilot Program. He requested authorization to partner with TTI to implement the final phase of the program, including installation and refinement of system design and the collection of data that will be used for an operational plan in the amount of approximately \$250,000 (\$200,000 Congestion Mitigation and Air Quality Improvement Program funds and \$50,000 match from TTI utilizing funding provided through a research grant from TxDOT).

Upon a Motion by Councilmember Jones Hill (seconded by Mayor Maczka), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-01-4

Item 5. Resolution Authorizing Agreements with Agencies Receiving Funding Under the Incident Management Equipment Purchase 2014 Call for Projects

Michael Morris, Director of Transportation, explained that the Regional Transportation Council approved 17 award recipients selected under a call for projects to receive Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds that will assist in obtaining equipment and technology designed to facilitate quick incident clearance of freeways. Funding for award recipients will not exceed \$1,712,646 and this program is 100 percent federally funded. The award recipients are: City of Anna; City of Dallas; City of Frisco; City of Denton; City of Farmers Branch; City of Flower Mound; City of Grand Prairie; City of Richardson; Dallas County; Dallas Area Rapid Transit; City of Arlington; City of Euless; City of Fort Worth; City of Grapevine; City of Hurst; City of North Richland Hills; and City of Weatherford.

Upon a Motion by Councilmember Marshall (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-01-5

Item 6. Resolution Recommending Local Government Participation in the Solar Ready II Project and Adoption of Solar Energy Best Management Practices

Edith Marvin, Director of Environment and Development, asked the Board to endorse a Resolution supporting the goals and best management practices (BMPs) of the Solar Ready II project; to transmit the Resolution to all local governments within the 16-county region; and to recommend that member governments pass a similar resolution. The project is a partnership between NCTCOG, the National Association of Regional Councils, the Mid America Regional Council, Meister Consultants Group, the Council of State Governments, and other regional planning agencies. It is funded through a grant awarded by the Department of Energy under the Rooftop Solar Challenge II Program. Information and BMPs will be disseminated in the region to aid in developing updates to policies and processes that will accommodate the growth of new, innovative technologies, such as solar energy with the goal of achieving measurable improvements in market conditions for solar photovoltaic (PV).

Upon a Motion by Councilmember Jones Hill (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-01-6

APPOINTMENTS:

Item 7. Appointments to the 9-1-1 Regional Advisory Committee

Christy Williams, Director of 9-1-1 Programs, recommended approval of four new members to fill four vacancies on the 9-1-1 Regional Advisory Committee. She explained that the Committee recommended the appointment of Rockwall Fire Chief Mark Poindexter, Johnson County Commissioner Jerry Stringer, Wilmer Police Chief Victor Kemp, and Weatherford Police Chief Mike Manning.

Upon a Motion by Mayor Terrell (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the appointments.

Item 8. Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers

Mayor Terrell, Chairman of the Appointments Committee, recommended approval of Ed Wilson of Kaufman County as President, Harry Kepner of Collin County as Vice-President and Stephen Straughan of Rockwall County as Secretary of the Regional Aging Advisory Committee for Calendar Year 2015. He also recommended approval of the proposed nominees to fill six of twelve vacancies on the Committee. Nominations for the Committee were solicited from county judges and local contractors and included the following people: Ed Wilson of Kaufman County, Linda Carlisle of Erath County, Evelyn Guerin of Hood County, Dorothy Canon of Denton County, Carol Connelly of Ellis County, and Gary Whittle of Somervell County.

Upon a Motion by Councilmember Marshall (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the appointments.

Item 9. Appointments to the Emergency Preparedness Planning Council (EPPC)

Mayor Terrell, Chairman of the Appointments committee, recommended approval of the following people to serve for a two-year term on the Emergency Preparedness Planning Council: Kelly Turner, Councilmember, Kennedale; Carol Strain Burk, Councilmember, Lancaster; Michael Gallops, Mayor Pro Tem, Rowlett; Leroy Vaughn, Councilmember, Lewisville; Dennis Webb, Councilmember, Irving; Danny Scarth, Councilmember, Fort Worth; Adam Medrano, Councilmember, Dallas; Larry Woolley, Commissioner, Johnson County; David Sweet, Judge, Rockwall County; Dennis Robinson, Commissioner, Ellis County

Upon a Motion by Councilmember Marshall (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the appointments.

STATUS REPORTS:

Item 10. Status Report on the Electronic Warrant Payments Shared Services Program

Monte Mercer, Deputy Executive Director, Captain Brian Bates from the Mansfield Jail, and Tom McCarty from GovPayNet, briefed the Board on the Electronic Warrant Payments Shared Services Program and the 2014 Annual Report for the period ending October 2014.

Judge Jenkins arrived at the meeting.

Item 11. Status Report on Forecast 2040

Michael Morris, Director of Transportation, introduced Dan Kessler, Assistant Director of Transportation, who briefed the Board on Forecast 2040 development, now in the final stages of review by local governments and partner agencies. He explained that the forecasts for the 12-county Metropolitan Planning Area are updated

every four years and are used to guide the development of the region's Metropolitan Transportation Plan, as well as other regionwide, county, and municipal planning initiatives.

MISCELLANEOUS:

Item 12. Old and New Business

Mike Eastland, Executive Director, explained that the date for General Assembly had been changed to Thursday, June 18, 2015 to accommodate the celebration of Juneteenth, a holiday that commemorates the announcement of the abolition of slavery in the state of Texas.

Item 13. Attendance and Calendar

The Board was provided with a Calendar of meetings and a record of attendance.

President Wilemon adjourned the meeting at 2:53 pm.

Approved by:



Kathryn Wilemon
President, North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments