



**Emergency Preparedness Planning Council (EPPC) Meeting**

**NCTCOG / Transportation Council Room**

**April 2, 2025**

**1:30 PM – 3:30 PM**

**Meeting Minutes**

**Pledge to United States and Texas Flags (1:35 PM)**

EPPC Council

**Welcome New Members & Opening Remarks (1:37 PM)**

Justin Cox, NCTCOG

**Roll Call (1:41 pm)** Self Introduction of Attendees

**Administrative Business**

Justin Cox, NCTCOG

- Regional Service Excellence Awards
  - Nomination Process
    - You may nominate yourself, a team, a department, or an organization that you feel deserves recognition for regional emergency preparedness activities that occurred in calendar year 2023.
    - Nominations are anonymous, unless you would like to provide your contact information, and are submitted via Microsoft Form page.
    - The nomination period will start April 1, 2025, and close April 30, 2025.
  - Award Review Committee
    - The review committee will consist of the NCTCOG EP Director, Maribel Martinez and members from the Emergency Preparedness Planning Council (EPPC) who volunteer to review awards.
    - The Award Review Committee will review all nominations and rank them. This will take place May 1 through May 13, 2025. The committee will receive a batch of all nominations to rank. The rankings will be sent to Justin Cox.
    - The Award Review Committee will meet virtually on May 15, 2025, at 10:00 am to finalize the award winners.
    - Sign-up sheet for this committee will be passed around.
  - Award Winners
    - Award winners will be presented at the June 11, 2025, EPPC meeting.
    - Award winners will receive a trophy and certificate to recognize their work.
  - EPPC Membership-Population Brackets
    - Some jurisdictions will move up to a new population bracket. This affects the vacancies in each bracket and there will be changes needed in the Council based on the population changes.
    - We created a new table for population brackets but have made no changes yet. Please give suggestions for adjustments to the brackets. At the June 11 mtg, we will present and vote on new population brackets range for jurisdictions to make sure there are no vacancies and incorporate the jurisdictions that are moving up a population bracket.
    - Recommendations given – combine lines 11 and 12, combine lines 13 and 14
    - We will bring full recommendations for a vote at June 11 meeting.

- EPPC Nominations
  - This year will be different because of the population bracket changes. The nominations process will be delayed and seats expiring in August will need to be extended.

**Meeting Dates**

- June 11 at 9:30 am in person
- September 18 hybrid mtg
- Funding Subcommittee meets on November 6
- December 4 is the last meeting of calendar year

**Information Items**

Justin Cox, NCTCOG

- 2025 SHSP Update
  - The Federal Government passed a 1 year continuing resolution that states the SHSP will get same funding amounts as 2024
  - EPPC Funding Subcommittee met on January 23, 2025
- SHSP Grants Dashboard
  - Justin gave an update on current projects
- EPPC New Member Orientation
  - April 10 10:00 am, online
- THIRA/SPR/RIP Update –
  - All three documents have been completed and submitted
  - The documents are available on EP Dashboard.
  - THIRA needs to be updated for the next 3 years, we will meet as a region in summer to discuss changes
- Metro X Updates
  - Scheduled for October 27-29 2025. Justin reviewed information about this regional exercise.
  - Verbal commitments for sites include City of Lewisville, City of Carrollton, TCU, UNT, City of Grand Prairie, City of Dallas/DART, Six Flags, TCC, City of Plano, City of Frisco, City of Fort Worth, SMU
  - The Core Planning Team meeting is scheduled for April 17
  - Final Planning meeting is scheduled for September 25

**COG Updates / Announcements**

Maribel Martinez

- We received FEMA Regional Catastrophic Grant program from FEMA

**Upcoming Events**

- |  |          |
|--|----------|
| - REPAC New Member Orientation                     | April 10 |
| - Regional Service Texas Award nomination deadline | April 30 |
| - REPAC meeting                                    | May 7    |

**Member Comments / Public Comments**

Was asked for COG staff to look at population brackets and ensure all jurisdictions in the region are included in the population brackets.

**Resources**

December 5, 2024 Meeting Minutes

REPAC Nominations

REPAC Roster

EPPC Roster

EPPC Population Brackets

Emergency Preparedness: [www.nctcog.org/ep/](http://www.nctcog.org/ep/)

State Training Website: [www.preparingtexas.org](http://www.preparingtexas.org)

**Next Meeting**

June 11, 2025

NCTCOG Transportation Council Room

Networking: 9:00 AM

Meeting: 9:30 AM – 11:30 AM