

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — September 26, 2019

CenterPoint III, 600 Six Flags Drive, Arlington, Texas

President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:46 pm on September 26, 2019.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. J. D. Clark | 8. Bill Heidemann |
| 2. Ray Smith | 9. Clay Jenkins |
| 3. Curtistene McCowan | 10. Lee Kleinman |
| 4. Kelly Allen Gray | 11. Andrew Piel |
| 5. Gary Caplinger | 12. Ken Shetter |
| 6. Yvonne Davis | 13. Richard Stopfer |
| 7. Chris Hill | 14. David Sweet |

Members of the Board Absent:

- | |
|---------------------|
| 15. Kevin Strength |
| 16. Bobbie Mitchell |
| 17. Tito Rodriguez |
| 18. Glen Whitley |

Members of the Staff Present:

Mike Eastland, Monte Mercer, Doni Green, Michael Morris, Molly McFadden, David Setzer, Christy Williams, Lucille Johnson, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, James Powell, Karen Richard, Emily Beckham, Tamara Cook, Debra Kosarek, Richard Michael, Mindy Mize, Carmen Morones, Randy Richardson, Amanda Wilson, Braydon Williams, Alayna Payne, Hilary Nguyen, Cassidy Campbell, Mia Brown, Hannah Allen, Carolyn Horner, Syndi Ligons

Visitors Present:

Amanda Everly, Assistant EMC, Fort Worth OEM

REGULAR SESSION

Item 1 Public Comment on Today's Agenda Items - Mike Eastland

Mike Eastland, Executive Director, explained that House Bill (HB) 2840, passed by the 86th Texas Legislature, amends the Texas Open Meetings Act to require governmental bodies to allow members of the public to provide comment on agenda items being considered during open meetings. He explained that this opportunity must be provided either at the beginning of the meeting or during consideration of each agenda item. HB 2840 also permits governmental bodies to adopt reasonable rules regarding the public's right to address the body, including rules regarding time limits. Non-English speakers with a translator must be given double time during open meetings to address and communicate with the body. A governmental body may not prohibit public criticism of the body. This bill took effect on September 1, 2019. In accordance with the Act, President Clark asked if any members of the public were present to comment on agenda items. There being none, he continued the meeting.

ACTION:

Item 2 Approval of Minutes

President Clark asked for a motion for approval of the minutes from the August Board meeting.

Upon a Motion by Mayor Smith (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the August Executive Board meeting.

Judge Sweet left the room.

Item 3 Conduct a Public Hearing Regarding the Annual Fiscal Program for FY 2019-2020 and Consider a Resolution to Accept and Approve the Annual Fiscal Program

Monte Mercer, Deputy Executive Director, reminded the Board that the Annual Fiscal Program was presented in depth to the Finance Committee and reviewed by the Board at their August meeting. He reviewed the program structure and explained that the program consists of state and federal grants that fund approximately 81% of

programs, with the remainder being local funding. He said fiscal controls are established by individual grants and contracts. President Clark opened the public hearing and asked if there was anyone present wishing to speak regarding the Program. There being no one present requesting to speak, he closed the public hearing and asked for a motion to accept and approve the FY 2019-2020 Annual Fiscal Program.

Exhibit: 2019-09-03-AA

Judge Sweet returned to the room.

Upon a Motion by Mayor McCowan (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing a Contract Amendment with Structure Tone Southwest, LLC for General Contractor Services

Monte Mercer, Deputy Executive Director, explained that the funds from this amendment will be used to complete Phase 2 of the building renovation project: approximately 6,600 square feet for the Research and Information Services department in Centerpoint I. He told the Board that the original authorization in February 2018, was a not to exceed amount of \$3,800,000. An August 2019 amendment increased the not to exceed amount by \$750,000 (19.7% of the allowable 25% increase to the original authorization). This amendment would increase the previous contract not to exceed amount by \$200,000, for a revised total, not to exceed amount of \$4,750,000, which is within the allowable 25% increase to the original authorization.

Councilmember Kleinman entered the meeting.

Upon a Motion by Mayor Smith (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing an Amendment to the Lease with Albany Road-Centerpoint, LLC for NCTCOG Office Space

Monte Mercer, Deputy Executive Director, told the Board that this amendment to the lease agreement between NCTCOG and Albany Road-Centerpoint, LLC will increase the current approved amount of \$2,715,000 by \$296,000, resulting in a not to exceed amount of \$3,011,000, (plus applicable two percent or \$.50 per square foot annual escalation costs). He explained that NCTCOG currently leases approximately 154,000 square feet of office space within Centerpoint (CP) Buildings I, II, and III and have a need for approximately 12,854 square feet of additional space, which will be located within the fourth floor of CP III. 9,854 square feet will be used by the Texas Workforce Commission (TWC), which has requested space to house its Vocational Rehabilitation Division staff. All lease costs for this space will be the responsibility of TWC under a sublease agreement with NCTCOG. 3,000 square feet of the extra space will be used by the Workforce Development Department's childcare staff.

Exhibit: 2019-09-05-AA

Upon a Motion by Judge Sweet (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 There was no Item 6.

Item 7 Resolution Approving Amended North Central Texas (NCT) Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council Operating and Policy Guidelines

Molly McFadden, Director of Emergency Preparedness, told the Board that the North Central Texas (NCT) Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council is recommending administrative updates to the NCT CASA WX Executive Council Operating and Policy Guidelines. She explained that the recommended amendments address changes detailing council member attendance and voting and add information clarifying participation in scheduled Council meetings via teleconference and/or video conference.

Exhibit: 2019-09-07-EP

Upon a Motion by Mayor Shetter (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Acceptance of the FY2019 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities

Molly McFadden, Director of Emergency Preparedness, asked the Board to endorse the grant application and authorize receipt of approximately \$1,850,000 in funds for the FY 2019 Homeland Security Grant Program (HSGP). She explained that these funds will provide continued planning, equipment, training, and exercise assistance to local governments, and support the regional Citizen Corps Program. This funding is a part of the 2019 Department of Homeland Security (DHS) Appropriations Act. NCTCOG annually leads the application process for the HSGP, as outlined and accepted by the Regional Emergency Preparedness Advisory Committee (REPAC), the Emergency Preparedness Planning Council (EPPC), and the Executive Board.

Exhibit: 2019-09-03-EB

Upon a Motion by Councilmember Kleinman (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Approving the Fiscal Year 2020 and 2021 NCTCOG Regional Solid Waste Funding Application

Tamara Cook, Manager, Environment & Development, informed the Board that the Texas Commission on Environmental Quality (TCEQ) has allocated approximately \$2.3 million to NCTCOG for the FY2020-2021 biennium. She explained that the legislatively appropriated funds are generated from solid waste tipping fees and allocated to councils of governments using a specific formula. She said the NCTCOG Regional Solid Waste Funding Application indicates how NCTCOG intends to spend the allocated solid waste funds to conduct activities consistent with the regional and state solid waste management plans, including a pass-through grant program. The application was approved by the Resource Conservation Council and will be submitted to the TCEQ.

Exhibit: 2019-09-09-ED

Upon a Motion by Mayor McCowan (seconded by Mayor Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing A Contract Amendment with Burns & McDonnell Engineering Company, Inc.

Tamara Cook, Manager, Environment & Development, asked the Board to authorize an amendment to the contract with Burns & McDonnell Engineering Company, Inc., increasing the not to exceed amount by \$60,000, for a revised total contract amount not to exceed \$360,000. She explained that the Resource Conservation Council (RCC), NCTCOG's solid waste advisory committee, has identified funding and is recommending a second waste characterization study to compare against the baseline data established in the first study. The data will be used to determine the effectiveness of the educational campaign component of the project initiated in August 2018.

Exhibit: 2019-09-10-ED

Upon a Motion by Mayor Smith (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing an Agreement with Texas Education Service Center Region 11 for a Teacher Externship Program

David Setzer, Director of Workforce Development, explained that the North Central Texas Workforce Development Board (Workforce Board); has received discretionary statewide alternative funding for employment and training activities under Title I of the Workforce Innovation and Opportunity Act (WIOA). The Workforce Board has identified a need to establish and provide externships for teachers, counselors, and administrators from high schools and middle schools within the Workforce Board area. This Teacher Externship Program, in an amount not to exceed \$200,000, will target 200 teachers, counselors, and administrators from high schools and middle schools and will use the Region 11 Texas Education Service Center to implement the program during the

Summer of 2020. Teachers will expand their industry knowledge, which is intended to prepare them to inform, educate and guide students to industries that match the student's skill sets and interests.

Exhibit: 2019-09-11-WF

Upon a Motion by Mayor Shetter (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing a Lease Agreement for the Weatherford Workforce Center

David Setzer, Director of Workforce Development, explained that the Texas Workforce Commission (TWC) has requested space to integrate eleven Vocational Rehabilitation (VR) staff at the current Weatherford workforce center. Pending that integration, the Board authorized a two-year extension of the current Weatherford lease, effective February 1, 2019. It has now been determined that the Weatherford location is insufficient to accommodate the additional VR staff. NCTCOG staff have negotiated favorable terms for construction of a new facility with a customized floor plan constructed according to NCTCOG specifications, which will be located on the Weatherford College campus. This ten-year lease agreement for that facility has an averaged ten-year rate not to exceed \$21.00 per square foot (full service including insurance, janitorial, utilities, and maintenance).

Exhibit: 2019-09-12-WF

Upon a Motion by Councilmember Gray (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing a Contract with CTJ Maintenance, Inc. for Workforce Center Janitorial Services

David Setzer, Director of Workforce Development, explained that the current janitorial contract with Service Master Quality Cleaning Services, for approximately \$160,000 annually, ends on September 30, 2019. The contract applies to ten of the 11 Workforce center facilities in the region. Based on review of the janitorial vendors available via cooperative contracts, CTJ Maintenance, Inc. was selected and is being recommended (via a Tarrant County Cooperative Contract), for an amount not to exceed \$870,000, and for a contract term through December 31, 2023.

Judge Jenkins inquired about the existence of Board policy regarding requiring contractors to pay a living wage. He expressed the desire to have contracts that require paying a living wage. He asked if the contract for this item could be delayed or amended to authorize a shorter period so that the living wage policy issue could be deliberated and possibly applied. The Board discussed the living wage issues at length and Judge Jenkins requested an analysis be conducted and placed on the agenda regarding adopting a living wage policy. Councilmember Kleinman reported that the Dallas City Council had asked their staff to evaluate the impact of adopting a living wage policy.

Judge Hill inquired about Board policy on the process for requesting an item be placed on the agenda. He expressed concern that Judge Jenkin's request might be perceived as a request from the whole board and he objected to that perception because he disagreed with the request.

Executive Director Mike Eastland responded that he thought any member could request an item be placed on the agenda and that staff would look at any item the Board requests. He said that he will also need to discuss the development or application of such a policy with the Workforce Board, as they also have a responsibility in this case.

The Board discussed the time factor for approval of this particular item, including: the feasibility of delaying the item; the possibility of using the contracts three month evaluation period to discuss and set a living wage policy; the reasonableness of asking staff to repeat the selection process; the legal issues surrounding the terms under which the contract was bid; and the fact that the Workforce Board had already considered and recommended approval of the contract. Several Board members expressed concern about delaying the item. Mayor Shetter added that he thinks people in his area are concerned about offering a living wage, and he would like to see an analysis of the impact, but he was not sure if it was reasonable to ask staff to apply a possible future policy to the contractor that was chosen under the current policy.

Judge Jenkins again requested that the Board put the issue of a living wage on the agenda. Mr. Eastland said that the living wage matter would be placed on the October agenda for further discussion.

Upon a motion by Mayor Smith to approve the item, (seconded by Judge Hill), nine members voted to approve the resolution as presented, and four members voted against approval of the item.

Item 14 Resolution Authorizing Agreements for the Receipt of Funds from the Federal Transit Administration

Michael Morris, Director of Transportation, told the Board that this resolution supersedes previous action by the Executive Board and the Regional Transportation Council (RTC) that authorized receipt of Surface Transportation Block Grant (STBG) funds and the execution of an agreement through the Texas Department of Transportation (TxDOT), in the amount of \$5,000,000, for the completion of the Dallas Fort Worth Core Express Service High Speed Rail Environmental Process. He explained that prior to federal authorization of the previously approved funds, the Federal Highway Administration (FHWA) requested that the Federal Transit Administration (FTA) provide federal administration and oversight of these grant funds. Through coordination with TxDOT, FHWA, FTA and the Federal Railroad Administration, it was determined that the grant oversight and administration of these funds should be handled through FTA. Because the funds will now be received from the Federal Transit Administration (FTA) instead of TxDOT, it is necessary to seek authorization again.

Funding for the Travel Survey and Data Collection Program (using \$1,581,000 of STBG funding), will be also be administered through FTA. This project funds a transit travel survey to be used by the Dallas Area Rapid Transit, Fort Worth Transportation Authority, and the Denton County Transportation Authority and to support NCTCOG's travel model development efforts. As this effort is being conducted in part at the request of the transit agencies, they have agreed to provide a local contribution in the amount of approximately \$900,000, which the Executive Board previously approved.

Exhibit: 2019-09-14-TR

Upon a Motion by Mayor Heidemann (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 15 Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives

Michael Morris, Director of Transportation, asked the Board to authorize agreements with various multimedia outlets for the purchase and placement of advertising in Fiscal Year (FY) 2020 for Transportation Department initiatives in an amount up to \$1,300,000. He informed the Board that approximately 65 percent of this amount is previously approved carryover funds. He explained that it is beneficial for various Transportation Department program areas to coordinate multimedia advertising and this has resulted in increased website traffic, greater public participation, and lower advertising rates. Advertisements may be placed in print publications, online, radio, TV, billboards, social media, transit and other transportation modes. He told the Board that FY 2020 Advertising for Transportation Initiatives was included in the FY2020 and FY2021 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board. This advertising may include the purchase and placement of department advertising for the following:

- The 511DFW Program
- The Business Engagement Program
- The Congestion Management Program
- The HOV 2+ Incentive
- The Look Out Texans Program
- Notifications of Opportunities for Public Input/Public Meetings
- The Ozone Season Emissions Reduction Campaign
- The Unmanned Aircraft Systems (UAS) Safety and Integration Initiatives Campaign
- The Vehicle Technologies Program

Exhibit: 2019-09-15-TR

Upon a Motion by Councilmember Kleinman (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 16 Resolution Approving Disadvantaged Business Enterprise Participation Goal Update for Fiscal Years 2020-2022

Michael Morris, Director of Transportation, explained that 49 Code of Federal Regulations (CFR) Part 26 requires recipients of federal transportation funds to develop a Disadvantaged Business Enterprise (DBE) Program and Goal consistent with the spirit and intent of those regulations and to update the goal every three years. Based on the analysis conducted and comments from the public and contractor community, he recommended a 19.4 percent DBE goal for United States Department of Transportation assisted contracts, as well as all other procurements initiated through the Transportation Department, regardless of funding source. The proposed goal and supporting materials were published for review and comment for the federally required 45-day comment period and were approved by the Regional Transportation Council.

Exhibit: 2019-09-16-TR

Upon a Motion by Mayor McCowan (seconded by Mayor Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 17 Appointments to the Collaborative Adaptive Sensing of the Atmosphere (CASA WX) Executive Council

Molly McFadden, Director of Emergency Preparedness, asked the Board to approve new appointments to the CASA WX Executive Council for FY 2020, as follows:

- Mistie Garner with the City of Richardson
- EMC Suzanne Hendrickson with the City of Euless
- EMC Mike Penaluna with the City of Denton
- EMC Will Allen with the City of Burleson
- Fox 4 Meteorologist Alberto Romero (Kylie Capps as alternate)
- WFAA 8 Meteorologist Jesse Hawila (Kyle Roberts as alternate)
- Channel 11 Meteorologist Jeff Ray (Jeff Jamison as alternate)

Judge Jenkins left the room.

Upon a Motion by Councilmember Kleinman (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the appointments as presented.

Item 18 Appointments to Department of Environment and Development Advisory Committees - Tamara Cook, Manager, Environment & Development

Tamara Cook, Manager, Environment & Development, asked the Board to approve appointments to the Environment and Development Advisory Committees, as follows:

PUBLIC WORKS COUNCIL

Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair: Keith Marvin, Director of Public Works, City of Lewisville
Vice Chair: Shawn Poe, Director of Engineering, City of Richardson

Public Sector Standing Member

City of Arlington	Keith Brooks, Assistant Director of Public Works & Transportation
City of Dallas	Jennifer Nicewander, Senior Engineer
City of Fort Worth	David Magana, City Engineer
City of Grand Prairie	Stephanie Griffin, Floodplain Administrator/ Stormwater Utility Manager
City of Lewisville	Keith Marvin, Director of Public Services
City of Mesquite	Christina Hickey, Infrastructure Asset Manager
City of Plano	Gerald Cosgrove, Director of Public Works
City of Richardson	Shawn Poe, Director of Engineering
Tarrant County	Joe Trammel, County Engineer

Public Sector Subregional Representative

DFW North	Clayton Riggs, Assistant Director of Public Works, Town of Flower Mound
Northeast Tarrant	Kyle Hogue, City Engineer / Deputy Director, City of Southlake
Northwest Dallas	Mike Garza, Assistant Director of Public Works, City of Coppell
Northwest Tarrant	Kyle Reeves, Public Works Director, City of White Settlement
South Tarrant	Larry Hoover, Director of Public Works, Town of Kennedale
Southeast	Ed Green, Public Works Project Manager, City of Ennis

Private Sector

Associated General Contractors	Paul Causey, North Texas Area Manager Associated General Contractors of Texas
Associated General Contractors	Sam Davis, Vice President/General Manager, TexasBit
Council of Engineering Companies	Chris Cha, Associate Principal - Pacheco Koch ACEC-Tarrant County
Council of Engineering Companies	John Ho, Vice President, Huitt-Zollars

REGIONAL CODES COORDINATING COMMITTEE

Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair:	David Kerr, Deputy Chief/Fire Marshal, City of Melissa
Vice Chair:	Jim Olk, Building Official, City of Garland

Public Sector Members

City of Arlington	Rick Ripley, Building Official
City of Coppell	Suzanne Arnold, Chief Building Official
City of Corinth	Grover C. Joiner (Cleve), Certified Building Official, City of Corinth
City of Fort Worth	Allison Gray, Assistant Director, Development Div.
City of Fort Worth	Bob Morgan, Senior Fire Protection Engineer
City of Hurst	Robert Wallace, Building Official
City of Irving	Christine Hadley, Development Services Manager
City of Mansfield	Paul Coker, Chief Building Official
City of Melissa	David Kerr, Deputy Chief/Fire Marshal, City of Melissa
Associated General Contractors	Larry Bartlett, Lead Plumbing Coordinator, TDIndustries
Private Sector Representative	Dan Lepinski, P.E., Principle
American Institute of Architects, East	Bruce Rachel, Architect, Hensley Lamkin Rachel, Inc.
Society of Fire Protection Engineers	James Rodriguez, Ex. VP, Fox Energy Specialists, Greater Fort Worth Builders Association
Energy Specialist	Bahman Yazdani, Associate Director, Texas A&M Energy Systems Laboratory
Dallas Builders Association	David Lehde, Director of Government Affairs, Dallas Builders Association
Dallas Builders Association	Tommy Ford, President, Tommy Ford Construction Company

RESOURCE CONSERVATION COUNCIL

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair:	Stephen Massey, Community Services Director, City of Allen
Vice Chair:	Jeff Mayfield, Assistant Deputy Director Solid Waste, North Texas Municipal Water District

Public Sector Members

City of Allen	Stephen Massey, Community Services Director
City of Arlington	Jennifer Shaver, Environmental Programs Coordinator
City of Cedar Hill	Duy Vu, Environmental Manager, City of Cedar Hill
City of Denton	Ami Reeder, Regulatory Compliance Manager
City of Euless	Betsy Deck, Assistant to the City Manager
City of Fort Worth	Robert Smouse, Assistant Director, Solid Waste Services
City of Irving	Tyler Hurd, Solid Waste Services Waste Collections Manager
City of Lewisville	Tim Yatko, Materials Management Specialist
City of Plano	Steve Funk, Environmental Waste Services Superintendent
City of Weatherford	Dustin Deel, Director of Municipal and Community Services
Collin County	Joshua Mounger, Criminal Investigator
Ellis County	David Bull, Ellis County Deputy Fire Marshal
Wise County	Joey Highfill, Public Works Director

Other

Environmental	Grace Darling, Board Member, Arlington Conservation Council
Private Sector	Greta J. Calvery, Area Public Affairs Manager, Waste Manager
Private Sector	Adam Gooderham, Division Vice President, Waste Connections

WATER RESOURCES COUNCIL

Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair:	Wayne Owen, Planning Director, Tarrant Regional Water District
Vice Chair:	Glenn Clingenpeel, Manager, Technical Services & Basin Planning, Trinity River Authority

Major Utility Providers

City of Dallas	Zachary Peoples, Assistant Director, Wastewater Operations
N Texas Municipal Water District	Mike Rickman, Deputy Director
Upper Trinity Reg. Water District	Larry Patterson, Executive Director

Environmental/Public Interest Groups

Environmental Group	Grace Darling, Arlington Conservation Council
Public Interest Group	Michael Nieswiadomy, Professor of Economics, University of North Texas
Public Interest Group	Meghna Tare, Chief Sustainability Officer, University of Texas at Arlington

Major Utility Providers Customer Members-At-Large

	Terry Lowery, Director, Dallas Water Utilities
City of Fort Worth	Gregory Dickens, Executive Director of Public Works, City of Hurst
City of Fort Worth	Jerry Pressley, Assistant Director, Water Department, City of Fort Worth
Tarrant Regional Water District	Jeff Price, Utilities Director, City of Mansfield
Upper Trinity Reg. Water District	Tiffany Bruce, Executive Director of Public Works, Town of Flower Mound

Utility Provider, Development Community or Industry Representative Region-At-Large

Utility Provider	Joshua Howard, Utility Services Manager, Johnson County Special Utility District
Industry Representative	Sabaa Ismail, Project Manager, MMA, INC.
Development Community	Tim James, Business Development Manager, Half Associates
Utility Provider	Gabe Johnson, Director of Public Works, City of Grand Prairie
Utility Provider	Larry McDaniel, General Manager, Dallas County Park Cities Municipal Utility District
Utility Provider	Kelly Rouse, Utilities Manager, City of Lewisville
Development Community	Craig Schkade, Senior Land Development Manager, Hillwood Properties

Judge Jenkins returned to the room.

Upon a Motion by Mayor Heidemann (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the appointments as presented.

STATUS REPORTS:**Item 19 Status Report on Congestion Performance Measures**

Michael Morris, Director of Transportation, told the Board that in recent years congestion in the Dallas-Fort Worth region has continued to improve. He provided an update on the most recent Congestion Performance Measures data and a comparison of the Dallas-Fort Worth region's congestion levels.

MISCELLANEOUS:**Item 20 Old and New Business**

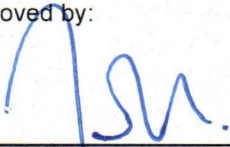
There was no old or new Business.

Item 21 Future Calendar and Attendance

The Board was provided with a Calendar of meeting and a record of Attendance.

President Clark adjourned the meeting at 2:48 pm.

Approved by:



J. D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments