



North Central Texas Council of Governments

**TO:** NCTCOG Executive Board **DATE:** January 19, 2023  
**FROM:** Mike Eastland  
Executive Director  
**SUBJECT:** Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

**DATE:** January 26, 2023

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

**REGULAR BOARD MEETING**

**TIME:** 12:00 noon – Lunch  
12:45 p.m. – Executive Board Meeting: Regular Session

**PLACE:** NCTCOG Offices  
Centerpoint II Conference Center  
616 Six Flags Drive  
Arlington, TX 76011  
Transportation Council Room

President Piel hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:jw

# North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

## EXECUTIVE BOARD AGENDA

January 26, 2023 | 12:45 pm

### Executive Board

1. \_\_\_\_\_ Andrew Piel
2. \_\_\_\_\_ Bill Heidemann
3. \_\_\_\_\_ Chris Hill
4. \_\_\_\_\_ David Sweet
5. \_\_\_\_\_ Rick Carmona
6. \_\_\_\_\_ J.D. Clark
7. \_\_\_\_\_ Jorja Clemson
8. \_\_\_\_\_ Janet DePuy
9. \_\_\_\_\_ Carlos Flores

10. \_\_\_\_\_ Clyde Hairston
11. \_\_\_\_\_ Clay Jenkins
12. \_\_\_\_\_ Victoria Johnson
13. \_\_\_\_\_ Todd Little
14. \_\_\_\_\_ Linda Martin
15. \_\_\_\_\_ Cara Mendelsohn
16. \_\_\_\_\_ Bobbie Mitchell
17. \_\_\_\_\_ Tim O'Hare
18. \_\_\_\_\_ Glenn Rogers

### Staff

- |                        |                    |
|------------------------|--------------------|
| _____ Mike Eastland    | _____ Jerri Watson |
| _____ Monte Mercer     |                    |
| _____ Tim Barbee       |                    |
| _____ Doni Green       |                    |
| _____ Edith Marvin     |                    |
| _____ Maribel Martinez |                    |
| _____ Michael Morris   |                    |
| _____ Phedra Redifer   |                    |
| _____ Molly Rendon     |                    |
| _____ Christy Williams |                    |

### REGULAR SESSION: 12:45 pm

Call to order time: \_\_\_\_\_

Pledge to the United States and Texas Flags

### **Public Comment on Agenda Items**

*Members of the public may comment on any item(s) on today's agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.*

### ACTION:

Motion/Second    Item #    Name of Item

\_\_\_\_\_/\_\_\_\_\_    **1    Approval of Minutes**

\_\_\_\_\_/\_\_\_\_\_    **2    Resolution to Accept and Approve the Quarterly Investment Report - Molly Rendon**

\_\_\_\_\_/\_\_\_\_\_    **3    Resolution Amending Contract Authorization for Temporary Staffing Services - Molly Rendon**

\_\_\_\_\_/\_\_\_\_\_    **4    Resolution Amending Contract Authorization for Retirement Consultant Services - Molly Rendon**

\_\_\_\_\_/\_\_\_\_\_    **5    Resolution Amending Lease Authorization for NCTCOG Office Space - Molly Rendon**

- \_\_\_\_/\_\_\_\_ 6 Resolution Authorizing a Contract with The Olson Group Ltd. for Critical Infrastructure and Key Resources Strategic Plan Consulting Services - Maribel Martinez
- \_\_\_\_/\_\_\_\_ 7 Resolution Authorizing Submittal of a Consumer Recycling Education and Outreach Grant Application to the Environmental Protection Agency - Edith Marvin
- \_\_\_\_/\_\_\_\_ 8 Resolution Authorizing Agreement for the 2022 Regional Transportation Council/Dallas Area Rapid Transit Federal/Local Funding Partnership - Michael Morris
- \_\_\_\_/\_\_\_\_ 9 Resolution Authorizing Financial Contribution to Medal of Honor Museum Foundation from NCTCOG for Leadership Initiatives - Michael Morris
- \_\_\_\_/\_\_\_\_ 10 Resolution Authorizing Amendment to Contract with Alta Planning + Design, Inc. for the Fort Worth to Dallas Regional Trail Branding and Wayfinding Project - Michael Morris
- \_\_\_\_/\_\_\_\_ 11 Resolution Authorizing Amendment to Contract with Forvis, LLC for Professional Services to Support Transit Accounting Models - Michael Morris
- \_\_\_\_/\_\_\_\_ 12 Resolution Adopting FY 2024 Criminal Justice Program Policies and Procedures - Kelly Schmidt

**APPOINTMENTS:**

- \_\_\_\_/\_\_\_\_ 13 Appointments to the Criminal Justice Policy Development Committee - Kelly Schmidt
- \_\_\_\_/\_\_\_\_ 14 Appointment to the North Central Texas Economic Development District Board (NCTEDD) - Prit Patel
- \_\_\_\_/\_\_\_\_ 15 Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers - Doni Green

**STATUS REPORTS:**

- \_\_\_\_/\_\_\_\_ 16 Discussion on Executive Board Member Attendance Policies - Mike Eastland

**MISCELLANEOUS:**

\_\_\_\_/\_\_\_\_      **17      Old and New Business**

\_\_\_\_/\_\_\_\_      **18      Future Calendar and Attendance**

\_\_\_\_/\_\_\_\_      **19      Status Report and Discussion on Air Quality – Mike Eastland, Michael Morris, Chris Klaus**

**Adjournment:** \_\_\_\_\_

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

# NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — December 1, 2022

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

President Piel called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on December 1, 2022.

## **Members of the Board Present:**

- |                   |                      |
|-------------------|----------------------|
| 1. Andrew Piel    | 8. Carlos Flores     |
| 2. Bill Heidemann | 9. Clyde Hairston    |
| 3. Chris Hill     | 10. Victoria Johnson |
| 4. David Sweet    | 11. Todd Little      |
| 5. Rick Carmona   | 12. Cara Mendelsohn  |
| 6. Jorja Clemson  | 13. Bobbie Mitchell  |
| 7. Janet DePuy    |                      |

## **Members of the Board Absent:**

1. J.D. Clark
2. Clay Jenkins
3. Linda Martin
4. Glen Whitley
5. Glenn Rogers

## **Members of the Staff Present:**

Mike Eastland, Monte Mercer, Molly Rendon, Michael Morris, Edith Marvin, Maribel Martinez, Christy Williams, Lucille Johnson, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Brett Ogletree, Dan Kessler, Shannon Stevenson, Randy Richardson, Vickie Alexander, Mindy Mize

## **Visitors Present:**

Joaquim "Jack" Carvalho | Interim District Director, Councilmember Carlos Flores and Council District 2

## **REGULAR SESSION**

### **PUBLIC COMMENT ON AGENDA ITEMS**

President Piel opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

## **ACTION:**

### **Item 1 Approval of Minutes**

President Piel stated that the first item on the agenda was approval of the minutes from the October Board meeting.

Upon a Motion by Mayor Heidemann (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the October Executive Board meeting.

### **Item 2 Resolution Authorizing Contracts with Blynscy, iCone Products, NavJoy Consulting, Mixon/Hill, and OneNetwork USA for Roadway Workzone Data Reporting Services**

Molly Rendon, Director of Administration, requested Board authorization to enter contractual agreements with Blynscy, iCone Products, NavJoy Consulting, Mixon/Hill, and OneNetwork USA for Roadway Workzone Data Reporting Services, for maximum five (5) year terms. The contracts will retain the services of firms that provide WZDX and Roadway Workzone Data Reporting Services via a cooperative contract allowing entities to gain real-time roadway work zone and other traffic-impacting data for route mapping and public update capabilities and will be available for use by members of the TXShare cooperative. A Request for Proposals

(RFP) #2022-035 for Roadway Workzone Data Reporting Services was issued and evaluated by a committee comprised of NCTCOG staff. Following evaluation, the committee recommended contract awards to Blynscy, iCone Products, NavJoy Consulting, Mixon/Hill, and OneNetwork USA.

Exhibit: 2022-12-02-AA

Upon a Motion by Mayor Hairston (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Amending the Utility Rate for the Workforce Centers as Procured by the Texas CUC Aggregation Project**

Randy Richardson, Assistant Finance Director, requested Board authorization amending the utility rate for seven (7) of the NCTCOG's Workforce Centers, for a rate not to exceed \$.039 per kilowatt hour, as procured by the Texas CUC Aggregation Project (dba Public Power Pool). He explained that the Public Power Pool is a political subdivision corporation pursuant to Chapter 304 of the Texas Local Government Code which was formed to aggregate the purchasing of electricity for all member political subdivisions with the goal of obtaining electricity rates that are lower than any individual political subdivision could obtain by itself. Membership with Public Power Pool was authorized by the Board in October 2017 securing the rate not to exceed \$.039 per Kilowatt hour. The latest procurement for electricity services includes eight (8) of the Workforce Centers for a three (3) year period at a rate of \$.059 per kilowatt hour.

Exhibit: 2022-12-03-WF

Upon a Motion by Judge Little (seconded by Mayor Pro Tem DePuy), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing the Receipt of Fiscal Year 2022 Federal Transit Administration Federal Funds**

Michael Morris, Director of Transportation, requested Board authorization for acceptance of the receipt of Fiscal Year 2022 Federal Transit Administration (FTA) Federal funds for the following three programs:

1. Urbanized Area Formula Program - NCTCOG will enter into a grant agreement with FTA for \$4,997,153 in FY 2022 Urbanized Area Formula Program funds. NCTCOG will retain \$2,510,072 of these funds for administration, regional planning, mobility management efforts, and the purchase of vehicles on behalf of transit providers. The following transit providers will utilize the remainder of funds for service: City/County Transportation; Community Transit Services; Public Transit Services; Span, Inc.; and STAR Transit.
2. Enhanced Mobility of Seniors and Individuals with Disabilities Program (Enhanced Mobility) - NCTCOG will enter into a grant agreement with FTA for \$1,085,489 in FY 2022 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds. NCTCOG will retain \$600,417 for administration of the program, including the future award of funds through strategic partnerships yet to be determined. The following transit providers will utilize a portion of the funds for service: STAR Transit. NCTCOG will seek Executive Board approval for future strategic partnerships for the remaining funds once projects have been identified.
3. Bus and Bus Facilities Program - NCTCOG will enter into a grant agreement with FTA for \$569,542 in FY 2022 Bus and Bus Facilities Program funds. NCTCOG will retain \$500,000 to purchase vehicles on behalf of transit providers and \$69,542 for administrative purposes.

Transportation Improvement Program approved by the Regional Transportation Council, \$6,652,184 of the regional total is available for NCTCOG to pass through for local public transit providers. Local funds from transit providers as well as Transportation Development Credits will be used as a match for these federal funds.

All three programs are contained in more detail in Attachment 1 below.

**RESOLUTION AUTHORIZING THE RECEIPT OF  
FEDERAL TRANSIT ADMINISTRATION (FTA) FORMULA FUNDS FISCAL YEAR 2022 FTA FORMULA FUNDING**

**Urbanized Area Formula Program (Section 5307)**

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds <sup>1</sup>	TDCs <sup>2</sup>	Local Funds
North Central Texas Council of Governments	\$ 2,510,072	457,015	\$ -
Subrecipient	Federal Funds	TDCs	Local Funds
City/County Transportation	\$ 162,000	32,400	\$ -
Community Transit Services	\$ 357,000	71,400	\$ -
Public Transit Services	\$ 101,500	20,300	\$ -
Span, Inc.	\$ 71,581	14,316	\$ -
STAR Transit	\$ 1,795,000	359,000	\$ -
<b>TOTAL</b>	<b>\$ 4,997,153</b>	<b>954,431</b>	<b>\$ -</b>

<sup>1</sup> Federal funds include both capital and operating projects, which have different match requirements

<sup>2</sup>Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

**Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)**

Designated Recipient	Federal Funds	TDCs	Local Funds
North Central Texas Council of Governments <sup>1</sup> : Dallas-Fort Worth-Arlington Urbanized Area	\$ 564,003	-	\$ -
North Central Texas Council of Governments <sup>1</sup> : Denton-Lewisville Urbanized Area	\$ 36,414	-	\$ -
Subtotal	\$ 600,417	-	\$ -
Dallas-Fort Worth-Arlington Urbanized Area			
Subrecipient	Federal Funds	TDCs	Local Funds
STAR Transit	\$ 485,072	97,014	\$ -
<b>TOTAL</b>	<b>\$ 1,085,489</b>	<b>97,014</b>	<b>\$ -</b>

<sup>1</sup> Funding to be used for administration of Section 5310 program, which does not have a match requirement per FTA Circular 9070.1G

**Bus and Bus Facilities Program (Section 5339)**

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds <sup>1</sup>	TDCs <sup>2</sup>	Local Funds
North Central Texas Council of Governments: Administrative	\$ 69,542	13,908	\$ -
North Central Texas Council of Governments	\$ 500,000	75,000	\$ -
<b>TOTAL</b>	<b>\$ 569,542</b>	<b>88,908</b>	<b>\$ -</b>

<sup>1</sup> Funding to be used towards the purchase of vehicles on behalf of NCTCOG subrecipients

<sup>2</sup>Bus and Bus Facilities funds (Section 5339) require a 20% match for administration but only a 15% match for the purchase of ADA-compliant vehicles

**Grand Total**

Program	Federal Funds	TDCs	Local Funds
Urbanized Area Formula Program (Section 5307)	\$ 4,997,153	954,431	\$ -
Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)	\$ 1,085,489	97,014	\$ -
Bus and Bus Facilities Program (Section 5339)	\$ 569,542	88,908	\$ -
<b>TOTAL</b>	<b>\$ 6,652,184</b>	<b>1,140,353</b>	<b>\$ -</b>

Exhibit: 2022-12-04-TR

Upon a Motion by Mayor Hairston (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Endorsing Grant Application to the United States Department of Transportation Under the Advanced Transportation Technology and Innovation Grant Program**

Michael Morris, Director of Transportation, requested Board endorsement for the submittal of a grant application to the United States Department of Transportation (USDOT) under the Advanced Transportation Technology and Innovation (ATTAIN) Program in the amount of \$10 million (\$8 million ATTAIN; \$2 million Regional Toll Revenue). He explained that the ATTAIN program funds projects that deploy, install, and operate advanced transportation technologies to improve safety, mobility, efficiency, system performance, intermodal connectivity, and infrastructure return on investment. Staff is preparing an ATTAIN grant application for the Multi-state Data Fusion Platform. The





3. Traffic Signal Technology and Deploying AI Based ATMS Platforms: Upgrading traffic signals with an emphasis on improving safety of all roadway users and more efficient operation of the signalized corridors.

## Project 3: Traffic Signal Technology and Deploying AI based ATMS Platforms

**Description:** Leverage NCTCOG's recent survey of traffic signal equipment to identify, test, and evaluate detection and other technologies. Pilot and evaluate multiple platforms to optimize traffic signals.

**Location:** Regionwide, US 77, US 67, and FM 1382

**Amount:** \$2 million

**Local match:** None

**Key Partners:** TxDOT, City of Cedar Hill, City of Waxahachie, NCTCOG

**Benefits:** Safety, air quality, congestion, and reliability

Exhibit: 2022-12-06-TR

Upon a Motion by Councilmember Clemson (seconded by Judge Little), and unanimous vote of all members present, the Board approved the resolution as presented.

### **Item 7 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation**

Michael Morris, Director of Transportation, requested Board authorization to receive Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement Program, and Regional Toll Revenue funds and associated match in the amount of approximately \$31,062,460 (\$29,055,400 Surface Transportation Block Grant Program + \$245,460 Congestion Mitigation and Air Quality Improvement Program + \$200,000 Regional Toll Revenue + \$1,561,600 State match + 4,750,892 in RTC Transportation Development Credits in lieu of match) from the Texas Department of Transportation (TxDOT).

He explained that the Board had previously approved receipt of funding for continuation and enhancement of ongoing transportation and air quality initiatives and for new projects implemented and managed by North Central Texas Council of Governments (NCTCOG) staff. The programming of funds for these projects were approved by the Regional Transportation Council (RTC). Attachment 1 contains a table detailing individual funding agreements. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds.

ATTACHMENT 1

Program Title (Non-Construction Projects)	RTC Approval Date	Funding Source	Total Funding Amount (TDCs are not included in the total)	Federal/ Regional	Match Amount				Fiscal Year(s)*	Program Status	
					State	Local	RTR	TDC^			
511 Traveler Information System	6/11/2020	STBG	\$1,000,000	\$800,000	\$200,000	\$0	\$0	0	23	Ongoing	
Air Quality Public Education & Outreach Campaign	1/13/2022	STBG	\$440,000	\$440,000	\$0	\$0	\$0	88,000	23	Ongoing	
Engineering for Passenger Rail/Roadway Interfaces	3/11/2021	STBG	\$6,200,000	\$6,200,000	\$0	\$0	\$0	1,240,000	23-24	Ongoing	
Entire Managed Lane System (Technology)	5/12/2022	STBG	\$808,000	\$646,400	\$161,600	\$0	\$0	0	23	Ongoing	
Freeway/Traffic Incident Management Program	6/11/2020	CMAQ	\$245,460	\$245,460	\$0	\$0	\$0	49,092	23	Ongoing	
Grand Avenue Study from Garland/Gaston Avenue to IH 30	4/14/2022	STBG	\$1,000,000	\$1,000,000	\$0	\$0	\$0	200,000	23	New	
High-Speed Rail/Cedars Planning Study	7/8/2021	STBG	\$4,000,000	\$4,000,000	\$0	\$0	\$0	800,000	23	New	
IH 30 from Dallas/Tarrant County Line to IH 635	4/18/2021	STBG	\$4,000,000	\$3,200,000	\$800,000	\$0	\$0	0	23	New	
IH 30 from IH 35W to Dallas/Tarrant County Line	4/8/2021	STBG	\$1,000,000	\$800,000	\$200,000	\$0	\$0	0	23	New	
Land Use Transportation & Bike/Pedestrian Initiatives	1/13/2022	STBG	\$1,000,000	\$1,000,000	\$0	\$0	\$0	200,000	23	Ongoing	
Midtown People Mover (International)	11/12/2020	STBG	\$2,000,000	\$2,000,000	\$0	\$0	\$0	400,000	23	New	
Park Row Historic District Comprehensive Study	8/12/2021	STBG	\$500,000	\$500,000	\$0	\$0	\$0	100,000	23	New	
Region Wide Project to Assist Local Partners as they Implement AV Deployments	5/12/2022	STBG	\$1,300,000	\$1,300,000	\$0	\$0	\$0	400,000	23	Ongoing	
Region Wide Employer Trip Reduction Program	1/13/2022	STBG	\$733,000	\$733,000	\$0	\$0	\$0	146,600	23	Ongoing	
Regional Aerial Photography: Data Collection and Planning	10/13/2022	STBG	\$1,000,000	\$800,000	\$200,000	\$0	\$0	0	23	Ongoing	
Regional Air Quality Initiatives	1/13/2022	STBG	\$1,086,000	\$1,086,000	\$0	\$0	\$0	217,200	23	Ongoing	
Regional Data Hub	10/13/2022	STBG	\$1,400,000	\$1,400,000	\$0	\$0	\$0	280,000	23	Ongoing	
	10/13/2022	RTR	\$200,000	\$200,000	\$0	\$0	\$0	0	23	Ongoing	
Regional Parking Management Tools & Strategies Program	1/13/2022	STBG	\$250,000	\$250,000	\$0	\$0	\$0	50,000	23	Ongoing	
Regional Study Design of Forest Hill Drive	11/12/2020	STBG	\$2,500,000	\$2,500,000	\$0	\$0	\$0	500,000	23	Ongoing	
Safety Program Activities for MPA	10/13/2022	STBG	\$400,000	\$400,000	\$0	\$0	\$0	80,000	23	New	
					\$31,062,460	\$29,500,860	\$1,561,600	\$0	\$0	4,750,892	

\* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.  
^4,750,892 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.

Prepared for presentation to NCTCOG Executive Board December 2022

Exhibit: 2022-12-07-TR

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

## Item 8 Resolution Authorizing Agreements with Tarrant County and Amendments to the Contracts with HDR Engineering, Inc. and Kimley-Horn and Associates, Inc. to Develop and Implement Traffic Signal Retiming

Michael Morris, Director of Transportation, requested Board authorization to enter into an agreement to receive funding from Tarrant County for approximately \$1,066,000. He also requested authorization to amend contracts with HDR Engineering, Inc. and Kimley-Horn and Associates, Inc. by adding \$325,000 (Tarrant County funds) to the original not-to-exceed amount of \$1,300,000 for a new total contract amount not to exceed \$1,625,000 for development and implementation of traffic signal retiming. He explained that Tarrant County would like to utilize additional funding available through 2006 and 2021 Bond Programs. He further explained that in May 2018, the Executive Board authorized agreements with HDR Engineering, Inc. and with Kimley-Horn and Associates, Inc. in amounts not to exceed \$1.3 million each.

Tarrant County funds are proposed to be used as follows:

\$252,000	Kimley-Horn and Associates, Inc., and HDR Engineering, Inc., signal timing activities under existing Board authorization
\$325,000	Additional Kimley-Horn and Associates, Inc., contract authorization
\$325,000	Additional HDR Engineering, Inc., contract authorization
\$164,000	NCTCOG staff activities to administer the signal timing contracts
<b>\$1,066,000</b>	<b>Total</b>

HDR Engineering, Inc. and Kimley-Horn and Associates, Inc. are committed to meet a minimum of 31.92 percent Disadvantaged Business Enterprise participation goal for this project.

Exhibit: 2022-12-08-TR

Upon a Motion by Mayor Carmona (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Resolution Authorizing Agreements with the University of Texas at Arlington, Tarrant County College, and Dallas College to Support Department of Defense Agile Curriculum Program**

Dan Kessler, Assistant Director of Transportation, requested Board authorization to enter agreements with the University of Texas at Arlington for an amount not to exceed \$300,000, Tarrant County College in an amount not to exceed \$200,000, and Dallas College in an amount not to exceed \$100,000, to support the US Department of Defense (DOD) Industry Resiliency Program for the creation of an Agile Curriculum Development Program for Aerospace and Defense Manufacturing. This initiative will partner closely with defense manufacturers, universities and community colleges in North Texas creating a program framework delivering additional well-prepared, highly qualified job applicants that can immediately respond to the needs of the rapidly growing and evolving Aerospace and Defense Manufacturing industries. The University of Texas at Arlington School of Engineering, Tarrant County College and Dallas College have agreed to assist in this program by providing faculty and course instructors to work with Defense Industry partners in developing course curriculums and providing courses to students seeking careers in the Defense Industry.

Exhibit: 2022-12-09-TR

Upon a Motion by Councilmember Flores (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2023: Phase 1**

Michael Morris, Director of Transportation, requested Board authorization to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2023 for Transportation Department Initiatives: Phase 1 in an amount up to \$278,700. Phase I is included in the FY2022 and FY2023 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board.

A funding table detailing funding sources and funding amounts, including match sources and match amounts, is provided below in Attachment 1.

Purchase and Placement of Education Campaigns for Transportation Initiatives for FY2023 - Phase 1					
Program Name	Funding Source	Funding Amount	Match Source	Match Total	Total
Public Involvement	TPF/STBG/RTC Local	\$ 78,700	TDCs	15,740	\$ 78,700
Congestion Management Program (Try Parking It)	STBG	\$ 200,000	TDCs	40,000	\$ 200,000
OVERALL TOTAL		\$ 278,700		55,740	\$ 278,700

Exhibit: 2022-12-10-TR

Upon a Motion by Commissioner Mitchell (seconded by Mayor Hairston), and unanimous vote of all members present, except for Judge Hill who voted no, the Board approved the resolution as presented.

**Item 11      Resolution Approving Modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning**

Dan Kessler, Assistant Director of Transportation, requested Board approval for modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning (UPWP), including new initiatives, updates to existing projects and funding adjustments. He explained the proposed modifications, which identify the activities to be carried out between October 1, 2021, and September 30, 2023, and have been approved by the Regional Transportation Council. The UPWP is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff.

Exhibit: 2022-12-11-TR

Upon a Motion by Judge Little (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

**MISCELLANEOUS:**

**Item 12      Old and New Business**

Mike Eastland wished everyone Happy Holidays. Additionally, he thanked Michael Morris, the Transportation department, and the Administration department for their team effort on preparation of the grants for our programs. He also stated that in January he will bring a draft of rules for consideration of hybrid meeting capabilities. He also mentioned that our auditors will be sending a questionnaire requesting a response regarding any conflict of interests. Finally, he acknowledged Lucille Johnson for 30 years of service and announced her retirement.

**Item 13      Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance.

President Piel adjourned the meeting at 2:23 p.m.

Approved by:

\_\_\_\_\_  
Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

Checked by:

\_\_\_\_\_  
Mike Eastland, Executive Director  
North Central Texas Council of Governments



**North Central Texas Council of Governments**

***Item 2***

*Exhibit: 2023-01-02-AA*

Meeting Date: January 26, 2023

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended December 31, 2022.

The following schedule, which complies with NCTCOG's Investment Policy and the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

I will be available at the Board meeting to answer any questions.

MR

**RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the NCTCOG's Quarterly Investment Report for the quarter ended December 31, 2022, is hereby submitted in accordance with the Public Funds Investment Act; and,

**WHEREAS**, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board accepts and approves the Quarterly Investment Report for the quarter ended December 31, 2022.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

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Chris Hill, Secretary/Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County

**NCTCOG Quarterly Investment Report**  
Fiscal Year 2023 Quarter 1  
Ended 12-31-2022

**Investment Portfolio Detail  
by Fund**

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 5,983,910.65	\$ 8,436,831.29	\$ (10,250,000.00)	\$ 32,283.54	\$ 4,203,025.48	6.16%
Logic	6049012001	General Fund	473.66	-	-	4.51	478.17	0.00%
TexStar	2200411110	General Fund	9,094,665.03	529,004.33	-	79,640.13	9,703,309.49	14.22%
<b>General Fund</b>			<b>\$ 15,079,049.34</b>	<b>\$ 8,965,835.62</b>	<b>\$ (10,250,000.00)</b>	<b>\$ 111,928.18</b>	<b>\$ 13,906,813.14</b>	<b>20.37%</b>
TexPool	2200400002	Solid Waste	\$ 1,802,781.27	\$ -	\$ (437,328.83)	\$ 15,882.40	\$ 1,381,334.84	2.02%
TexPool	2200400003	Supplemental Environmental Projects	276,433.49	-	(90,178.97)	2,430.14	188,684.66	0.28%
TexPool	2200400005	9-1-1 Operating (1)	3,674,687.27	500,000.00	-	36,251.96	4,210,939.23	6.17%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,339,536.51	-	(409,323.49)	127,033.29	14,057,246.31	20.59%
TexStar	2200400009	TWDB Commit G1001314 NCTCOG Grant	3,020,806.59	-	-	26,780.91	3,047,587.50	4.46%
TexStar	2200411111	Transportation	1,566,801.06	-	(96,390.71)	13,676.45	1,484,086.80	2.17%
TexStar	2200421009	Exchange Funds Principal Pooled	24,055,415.57	-	(642,239.44)	209,625.82	23,622,801.95	34.61%
TexStar	2200431009	Exchange Funds Earnings Pooled	6,097,721.86	209,625.82	-	53,911.04	6,361,258.72	9.32%
<b>Special Revenue Fund</b>			<b>\$ 54,834,183.62</b>	<b>\$ 709,625.82</b>	<b>\$ (1,675,461.44)</b>	<b>\$ 485,592.01</b>	<b>\$ 54,353,940.01</b>	<b>79.63%</b>
<b>Total</b>			<b>\$ 69,913,232.96</b>	<b>\$ 9,675,461.44</b>	<b>\$ (11,925,461.44)</b>	<b>\$ 597,520.19</b>	<b>\$ 68,260,753.15</b>	<b>100.00%</b>

**Investment Portfolio Detail  
by Investment Type**

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 5,983,910.65	\$ 8,436,831.29	\$ (10,250,000.00)	\$ 32,283.54	\$ 4,203,025.48	6.16%
TexPool	2200400002	Solid Waste	1,802,781.27	-	(437,328.83)	15,882.40	1,381,334.84	2.02%
TexPool	2200400003	Supplemental Environmental Projects	276,433.49	-	(90,178.97)	2,430.14	188,684.66	0.28%
TexPool	2200400005	9-1-1 Operating <sup>(1)</sup>	3,674,687.27	500,000.00	-	36,251.96	4,210,939.23	6.17%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,339,536.51	-	(409,323.49)	127,033.29	14,057,246.31	20.59%
TexPool	2200400009	TWDB Commit G1001314 NCTCOG Grant	3,020,806.59	-	-	26,780.91	3,047,587.50	4.46%
<b>TexPool</b>			<b>\$ 29,098,155.78</b>	<b>\$ 8,936,831.29</b>	<b>\$ (11,186,831.29)</b>	<b>\$ 240,662.24</b>	<b>\$ 27,088,818.02</b>	<b>39.68%</b>
Logic	6049012001	General Fund	\$ 473.66	\$ -	\$ -	\$ 4.51	\$ 478.17	0.00%
TexStar	2200411110	General Fund	\$ 9,094,665.03	\$ 529,004.33	\$ -	\$ 79,640.13	\$ 9,703,309.49	14.22%
TexStar	2200411111	Transportation	1,566,801.06	-	(96,390.71)	13,676.45	1,484,086.80	2.17%
TexStar	2200421009	Exchange Funds Principal Pooled	24,055,415.57	-	(642,239.44)	209,625.82	23,622,801.95	34.61%
TexStar	2200431009	Exchange Funds Earnings Pooled	6,097,721.86	209,625.82	-	53,911.04	6,361,258.72	9.32%
<b>TexStar</b>			<b>\$ 40,814,603.52</b>	<b>\$ 738,630.15</b>	<b>\$ (738,630.15)</b>	<b>\$ 356,853.44</b>	<b>\$ 41,171,456.96</b>	<b>60.31%</b>
<b>Total</b>			<b>\$ 69,913,232.96</b>	<b>\$ 9,675,461.44</b>	<b>\$ (11,925,461.44)</b>	<b>\$ 597,520.19</b>	<b>\$ 68,260,753.15</b>	<b>100.00%</b>

<sup>(1)</sup> Used for the North Central Texas Emergency Communications District funds

**NCTCOG Quarterly Investment Report**  
Fiscal Year 2023 Quarter 1  
Ended 12-31-2022

**Investment Portfolio Summary**

Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
General Fund	\$ 15,079,049.34	\$ 8,965,835.62	\$ (10,250,000.00)	\$ 111,928.18	\$ 13,906,813.14	20.37%
Special Revenue	54,834,183.62	709,625.82	(1,675,461.44)	485,592.01	54,353,940.01	79.63%
<b>Total</b>	<b>\$ 69,913,232.96</b>	<b>\$ 9,675,461.44</b>	<b>\$ (11,925,461.44)</b>	<b>\$ 597,520.19</b>	<b>\$ 68,260,753.15</b>	<b>100.00%</b>

**Fiscal Year 2023 to Date**

Pool Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	\$ 29,098,155.78	\$ 8,936,831.29	\$ (11,186,831.29)	\$ 240,662.24	\$ 27,088,818.02	39.68%
Logic	473.66	-	-	4.51	478.17	0.00%
TexStar	40,814,603.52	738,630.15	(738,630.15)	356,853.44	41,171,456.96	60.31%
<b>Total</b>	<b>\$ 69,913,232.96</b>	<b>\$ 9,675,461.44</b>	<b>\$ (11,925,461.44)</b>	<b>\$ 597,520.19</b>	<b>\$ 68,260,753.15</b>	<b>100.00%</b>

**Year to Date Interest**

Pool Description	Fiscal Year 2023			Fiscal Year 2022		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
TexPool	\$ 32,283.54	\$ 208,378.70	\$ 240,662.24	\$ 452.90	\$ 1,618.75	\$ 2,071.65
Logic	4.51	-	4.51	-	-	-
TexStar	79,640.13	277,213.31	356,853.44	131.90	1,029.46	1,161.36
<b>Total</b>	<b>\$ 111,928.18</b>	<b>\$ 485,592.01</b>	<b>\$ 597,520.19</b>	<b>\$ 584.80</b>	<b>\$ 2,648.21</b>	<b>\$ 3,233.01</b>

**Interest Rate Averages**

Rate Description	December-2022	December-2021	FY 2023 Qtr 1	FY 2022 Qtr 1	FY 2023 thru December-2022	FY 2022 thru December-2021
90 Day T-Bill	4.2500%	0.0600%	4.0400%	0.0533%	4.0400%	0.0533%
TexPool	3.9799%	0.0376%	3.5082%	0.0370%	3.5082%	0.0370%
Logic	4.3336%	0.0737%	3.7931%	0.0496%	3.7931%	0.0496%
TexStar	3.9681%	0.0139%	3.4600%	0.0114%	3.4600%	0.0114%

All funds are invested in investment pools whose book and market value are the same.



Director of Administration

Exhibit: 2023-01-02-AA  
Attachment, Page 2





**North Central Texas Council of Governments**

***Item 3***

*Exhibit: 2023-01-03-AA*

Meeting Date: January 26, 2023

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Amending Contract Authorization for Temporary Staffing Services

In July 2021, the North Central Texas Council of Governments (NCTCOG) Executive Board authorized contracts with nine (9) vendors awarded under RFP NCT #2021-05 for maximum five (5) year terms and in a cumulative amount not to exceed \$750,000 for temporary staffing services utilizing its cooperative contracts available on TXShare.

Since that time, the NCTCOG has experienced higher than projected utilization for temporary staffing services, due to myriad reasons being experienced industry-wide, including but not limited to:

- Low unemployment rate of 3.5% as of December 2022.
- High turnover, coupled with the low unemployment rate, results in workers being more selective about jobs and a longer recruitment/position fill time.
- Labor forecasts predict a 9.6% increase in demand for temporary staffing needs.
- The Great Resignation job market has seen workers leveraging the tight job market to take new jobs with higher pay and more flexible hybrid accommodations. This has resulted in more competition amongst employers to get workers hired and created high turnover across the nation.
- In the past, employers used temporary staffing services to assess skillsets of individuals before hiring. The reverse is now the trend, with individuals assessing the employer before agreeing to a regular full-time position.

A draft resolution amending contract authorization with the nine awarded vendors under TXShare cooperative contract #2021-005 for temporary staffing services, increasing the cumulative not to exceed amount by 25% for a revised total not to exceed amount of \$937,500, is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

MR

**RESOLUTION AMENDING CONTRACT AUTHORIZATION FOR TEMPORARY STAFFING SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, in July 2021 the NCTCOG Executive Board authorized contracts with nine (9) vendors approved under TXShare Cooperative Contract #2021-005, for maximum five (5) year terms and in a cumulative amount not to exceed \$750,000 for Temporary Staffing Services; and,

**WHEREAS**, NCTCOG continues to utilize these nine authorized vendors to fill temporary staffing needs on an as-needed basis; and,

**WHEREAS**, NCTCOG staff recommend increasing the not to exceed amount by 25%, for a revised total not to exceed \$937,500; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Amendment to the contract authorization for temporary staffing services for the nine (9) vendors contracted through TXShare cooperative contract #2021-005, increasing the cumulative not to exceed amount by 25%, for a revised total not to exceed amount of \$937,500, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

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Chris Hill, Secretary/Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County



**North Central Texas Council of Governments**

***Item 4***

*Exhibit: 2023-01-04-AA*

Meeting Date: January 26, 2023

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Amending Contract Authorization for Retirement Consultant Services

In September 2016, the North Central Texas Council of Governments (NCTCOG) Executive Board authorized a contract with The Bogdahn Group, LLC., now organized as AndCo Consulting, LLC. under ITB #NCT-2016-19 for a maximum six (6) year term and in an amount not to exceed \$150,000 for retirement consulting services.

NCTCOG utilizes AndCo Consulting, LLC., for services to include retirement policy management, investment analytics, project evaluation, audit compliance, and related services. Staff will be conducting a request for proposals process to procure retirement consultant services over this fiscal year and are requesting an increase to and extension of one (1) year to complete that procurement, ensuring continuity of services to the Agency.

A draft resolution authorizing a contract amendment with AndCo Consulting, LLC. for retirement consulting services, extending the term of the contract by one (1) year to a total of seven (7) years, and increasing the not to exceed amount by 25% for a revised total not to exceed amount of \$187,500, is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

MR

## **RESOLUTION AMENDING CONTRACT AUTHORIZATION FOR RETIREMENT CONSULTANT SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG provides retirement plans for all regular full-time and regular part-time employees of the Agency and utilizes retirement consultant services for retirement policy management, investment analytics, project evaluation, audit compliance, and related services with periodic updates during each year, as well as an annual update; and,

**WHEREAS**, in September 2016, the Executive Board authorized a contract with The Bogdahn Group, LLC., now AndCo Consulting, LLC., for Retirement Consultant Services for a maximum six (6) year term and in an amount not to exceed \$150,000; and,

**WHEREAS**, NCTCOG staff recommend increasing the maximum term length by one (1) year, for a revised maximum term length of seven (7) years, and increasing the not to exceed amount of 25%, for a revised total not to exceed amount of \$187,500; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Amendment to the contract authorization between NCTCOG and AndCo Consulting, LLC., i extending the maximum term by one (1) year to a total of seven (7) years and increasing the not to exceed amount by 25% for a revised total not to exceed amount of \$187,500, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

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Chris Hill, Secretary/Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County



**North Central Texas Council of Governments**

***Item 5***

*Exhibit: 2023-01-05-AA*

Meeting Date: January 26, 2023

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Amending Lease Authorization for NCTCOG Office Space

During the December 2016 Executive Board meeting, the NCTCOG headquarter office space lease was approved for a time period of January 1, 2017, through March 31, 2033, included a base year rent amount totaling \$2,491,545 (including taxes, insurance, maintenance, utilities, and janitorial), and a provision for a two (2) percent annual rent increase. The total value of the base year rent, increased by two (2) percent annually, totals \$46,440,618.

Since the time of the lease space approval, additional space has been obtained due to various operational needs. Due to the additional space needs, NCTCOG staff are requesting an additional \$5,219,000 rent amount be approved resulting in an amended total not exceeding \$51,659,618 (including taxes, insurance, maintenance, utilities, and janitorial; excluding annual increases for these costs up to the cap increase amount allowable within the lease). This represents an approximate 11% increase to the original lease authorization amount.

Although the initial resolution in December of 2016 approved a lease with Uccello Immobilien GMHB, the building ownership has changed several times. The current owner of the NCTCOG headquarter space is Opal Holdings.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MR

**RESOLUTION AMENDING LEASE AUTHORIZATION FOR NCTCOG OFFICE SPACE**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the NCTCOG Executive Board authorized a lease for the NCTCOG headquarters during its December 2016 meeting, for an amount not to exceed \$46,440,618 (including taxes, insurance, maintenance, utilities, and janitorial) and a term of January 1, 2017 through March 31, 2033; and,

**WHEREAS**, due to various operational needs for additional space, NCTCOG staff recommend increasing the lease authorization in the amount of \$5,219,000, resulting in an amended not to exceed amount totaling \$51,659,618 (including taxes, insurance, maintenance, utilities, and janitorial; excluding annual increases for these costs up to the cap increase amount allowable within the lease).

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board approves an increase to the lease authorization for the NCTCOG headquarters office space of \$5,219,000, resulting in an amended not to exceed amount totaling \$51,659,618 (including taxes, insurance, maintenance, utilities, and janitorial, excluding annual increases for these costs up to the cap increase amount allowable within the lease).

**Section 2.** The Executive Director or designee is authorized to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

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Chris Hill, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County



**North Central Texas Council of Governments**

***Item 6***

*Exhibit: 2023-01-06-EP*

Meeting Date: January 26, 2023

Submitted By: Maribel Martinez  
Director of Emergency Preparedness

Item Title: Resolution Authorizing a Contract with The Olson Group Ltd. for Critical Infrastructure and Key Resources Strategic Plan Consulting Services

The North Central Texas Council of Governments (NCTCOG) has identified The Olson Group Ltd. as uniquely qualified to provide consulting services to develop a Critical Infrastructure and Key Resources Strategic Plan for the region through funding provided by the Homeland Security Grant Program.

The State Homeland Security Grant Program project is 100% funded with no local cost-share or match requirements. Federal guidance states the FY21 Homeland Security grant funds are available through December 2023. Acceptance of these funds was originally approved in August 2021 by the Executive Board.

This project will utilize the cooperative purchasing HGAC-Buy Contract: HP08-21 All Hazards Preparedness, Planning, Consulting & Recovery Services.

A draft resolution authorizing an agreement with The Olson Group LTD. in an amount not to exceed \$152,000 is attached for Executive Board consideration. Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-704-5613 or e-mail at [MMartinez@nctcog.org](mailto:MMartinez@nctcog.org).

MM:cf

**RESOLUTION AUTHORIZING A CONTRACT WITH THE OLSON GROUP LTD. FOR CRITICAL INFRASTRUCTURE AND KEY RESOURCES STRATEGIC PLAN CONSULTING SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

**WHEREAS**, the NCTCOG seeks to address regional priorities such as planning, training, exercise, Emergency Operation Center preparedness; and,

**WHEREAS**, NCTCOG staff has identified The Olson Group Ltd. as uniquely qualified to provide consulting services to develop a Critical Infrastructure and Key Resources Strategic Plan for the region and has identified cooperative purchasing HGAC-Buy Contract: HP08-21 to procure these services; and,

**WHEREAS**, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and the Olson Group Ltd. for consulting services to develop a Critical Infrastructure and Key Resources Strategic Plan for the region, in an amount not to exceed \$152,000, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements with The Olson Group Ltd. in the name of the North Central Texas Council of Governments, consistent with the approval herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on January 26, 2023.

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Chris Hill, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County





## North Central Texas Council of Governments

### ***Item 7***

*Exhibit: 2023-01-07-ED*

Meeting Date: January 26, 2023

Submitted By: Edith Marvin, P.E.  
Director, Environment & Development Department

Item Title: Resolution Authorizing Submittal of a Consumer Recycling Education and Outreach Grant Application to the Environmental Protection Agency

On November 14, 2022, the Environmental Protection Agency (EPA) released a Request for Applications for its funding opportunity called the “Consumer Recycling Education and Outreach Grant Program.” This opportunity was established through the Bipartisan Infrastructure Law and provides \$30 million for recycling education and outreach grants over the three-year period from 2023 - 2026. EPA expects to select about twenty-five projects in all with at least one award in each of the ten EPA regions. No cost sharing or matching funds are required in order to be awarded. The application is due on February 15, 2023. EPA plans to notify selected applicants by the fall of 2023.

In response to this opportunity, NCTCOG’s Environment and Development Department is preparing an application for submittal for an amount not to exceed \$2 million, the maximum amount allowed by EPA. NCTCOG has actively reached out to our membership with expertise in the solid waste field to gather and understand their input for the focus areas that best fit the needs of our region. NCTCOG is still exploring and researching the exact components and details of the proposed scope of work for the application, but the focus is on waste sectors other than the residential sector, such as schools and businesses. Our past efforts have focused heavily on residential waste.

Projects that EPA is prioritizing for funding are those that will increase the collection of commonly recyclable materials, encourage waste prevention activities, educate the public about recycling, and decrease the contamination of recycled materials. Commonly recyclable materials are defined as aluminum cans, metal food containers, plastics, glass, and paper, and even food and electronics. EPA also seeks to award part of the funding to projects that benefit disadvantaged communities.

This funding opportunity supports efforts already underway with NCTCOG’s regional materials management program. First, it aligns closely with two goals of NCTCOG’s newly updated *Regional Solid Waste Management Plan, 2022 – 2042*, which the Executive Board approved at its meeting on August 25, 2022: 1) Support solid waste education and training; and, 2) Promote the creation, expansion, and maintenance of waste management programs. NCTCOG also has experience in developing recycling education content and materials from its *Know What To Throw* regional recycling educational campaign. And finally, through the implementation of local solid waste grants and regional projects, NCTCOG has established strong relationships with partners in the region.

A draft resolution approving the submittal of a grant application for this opportunity and authorizing an agreement, if awarded, is attached for Executive Board consideration. I will provide a brief presentation and be available to answer any questions prior to requesting Board approval.

**RESOLUTION AUTHORIZING SUBMITTAL OF A CONSUMER RECYCLING EDUCATION AND OUTREACH GRANT APPLICATION TO THE ENVIRONMENTAL PROTECTION AGENCY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is the designated regional solid waste management planning agency for the North Central Texas 16-county region; and,

**WHEREAS**, the Environmental Protection Agency issued a request for applications through its Consumer Recycling Education and Outreach Grant Program on November 14, 2022, for projects that educate the public about recycling, enhance waste prevention activities, increase the collection of recyclable materials, and decrease recycling contamination; and,

**WHEREAS**, the goals and objectives of the newly updated *Regional Solid Waste Management Plan, 2022-2042*, which the Executive Board approved at its meeting on August 25, 2022, are aligned with the goals of this funding opportunity; and,

**WHEREAS**, NCTCOG will prepare a grant application for this funding opportunity that supports recycling education and the development of resources that will assist in increasing the collection of recyclable materials in the region; and,

**WHEREAS**, the development of recycling resources, educational materials, and programs for this grant application would benefit all communities, including those in disadvantaged areas; and,

**WHEREAS**, NCTCOG will work to meet all the requirements and objectives of the grant application and submit it to EPA by the deadline of February 15, 2023.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The NCTCOG Executive Board approves the submittal of a grant application to EPA's Consumer Recycling Education and Outreach Grant Program in the amount of approximately \$2 million.
- Section 2.** NCTCOG is authorized to receive grant funds from EPA, if awarded, for an amount of approximately \$2 million. Local match is not required for this grant opportunity.
- Section 3.** If awarded, these funds shall be incorporated into the appropriate fiscal year budgets.
- Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

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Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

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Chris Hill, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County



**North Central Texas Council of Governments**

***Item 8***

*Exhibit: 2023-01-08-TR*

Meeting Date: January 26, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Agreement for the 2022 Regional Transportation Council/Dallas Area Rapid Transit Federal/Local Funding Partnership

The North Central Texas Council of Governments (NCTCOG)/Regional Transportation Council (RTC) is required to pay for expenses associated with projects and programs it implements before federal reimbursement can be requested. Therefore, federal funds are reimbursed after payment. Local funds are also available to implement projects outside of the federal process. In the fall of 2022, NCTCOG and DART staff reached an agreement on a partnership that will involve the exchange of federal transportation funds from the RTC for local funds from DART. The RTC programmed \$44 million in federal transportation funds to the Silver Line Rail Project. In return, \$40 million of local funds that can cash flow federal grant projects and replenish the RTC Local funding pool will be received from DART. The RTC approved this partnership on December 8, 2022. The NCTCOG Executive Board has the fiduciary responsibility for RTC Local funds. Staff will request Executive Board approval to enter into an agreement with DART to receive \$40 million to be added to the MPO Revolver and RTC Local fund. The proportion to each will come back in a later Executive Board item.

A draft resolution authorizing an agreement with DART to receive \$40 million to be added to the MPO Revolver and RTC Local fund is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

CD:lc  
Attachment

**RESOLUTION AUTHORIZING AGREEMENT FOR THE 2022 REGIONAL  
TRANSPORTATION COUNCIL/DALLAS AREA RAPID TRANSIT FEDERAL/LOCAL  
FUNDING PARTNERSHIP**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth (DFW) Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, on October 25, 2022, the DART Board took action on a funding partnership in which federal transportation funding will be provided to DART in exchange for local funding; and,

**WHEREAS**, on December 8, 2022, the RTC approved the funding partnership; and,

**WHEREAS**, under the funding partnership the RTC will contribute \$44,000,000 in federal transportation funds to the Silver Line Rail Project in exchange for \$40,000,000 in local funds to be provided by DART to NCTCOG, as the RTC's fiduciary agent, to be used for RTC-related programs; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into an agreement with DART for the provision of governmental functions and services of mutual interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to enter into an agreement with DART as approved by the RTC at its December 8, 2022, meeting.

**Section 2.** NCTCOG is authorized to receive \$40,000,000 in local funds from DART under the RTC/DART Federal/Local partnership. The specific purpose of the funds will be provided in later Executive Board items.

**Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

**Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

---

Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

---

Chris Hill, Secretary/Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County



## North Central Texas Council of Governments

### ***Item 9***

*Exhibit: 2023-01-09-TR*

Meeting Date: January 26, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Financial Contribution to Medal of Honor Museum Foundation from NCTCOG for Leadership Initiatives

The Medal of Honor Institute is the leadership component of the National Medal of Honor Museum currently under construction in the Arlington entertainment district. The North Central Texas Council of Governments (NCTCOG) and the Regional Transportation Council (RTC) are working with the National Medal of Honor Museum Foundation on a leadership institute partnership.

As a demonstration of the Regional Transportation Council's support for the National Medal of Honor Museum, at its January 12, 2023, meeting members signed a letter of support for the upcoming project and approved a financial contribution in an amount not to exceed \$1,895,000 to support the leadership Institute. The following items outline this partnership: Attachment 1 is the copy of the letter requested from the Medal of Honor Museum and Attachment 2 is a copy of the RTC letter of support. Remaining signatures are being collected. The proposed resolution is also included.

The funding is a financial contribution, not a reimbursement-based grant, and was developed based on the transportation-related elements for pedestrian access and circulation, and perimeter trees along walkways. Executive Board approval will be requested to authorize the use of approximately \$1,895,000 in RTC Local funds as a financial contribution to the Medal of Honor Museum Foundation for leadership initiatives on behalf of NCTCOG and consistent with RTC action on January 12, 2023, to support the Medal of Honor Institute. The contribution may apply towards transportation-related elements or where needed should other contributions or donations be received for the transportation components.

A draft resolution authorizing the use of approximately \$1,895,000 in RTC Local funds as a financial contribution to the Medal of Honor Museum Foundation for leadership initiatives on behalf of NCTCOG and consistent with RTC action on January 12, 2023, to support the Medal of Honor Institute is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

al  
Attachment

**RESOLUTION AUTHORIZING FINANCIAL CONTRIBUTION TO MEDAL OF HONOR  
MUSEUM FOUNDATION FROM NCTCOG FOR LEADERSHIP INITIATIVES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, at its January 12, 2023, meeting the RTC approved support for the National Medal of Honor Museum and approximately \$1,895,000 in RTC Local funds as a financial contribution to support the Medal of Honor Museum Foundation for leadership initiatives; and,

**WHEREAS**, the contribution may apply towards transportation-related elements or where needed should other contributions or donations be received for the transportation components.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to provide \$1,895,000 in RTC Local funds as a financial contribution to the Medal of Honor Museum Foundation for leadership initiatives on behalf of NCTCOG and consistent with RTC action on January 12, 2023. The RTC letter of support will be transmitted with the requested funds to the Museum Foundation for leadership initiatives.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

---

Chris Hill, Secretary/Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County



## HONORARY DIRECTORS

President Barack Obama  
President George W. Bush  
President William J. Clinton  
President Jimmy Carter

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**Charlotte Jones, Chairman**  
Owner, Executive Vice President and  
Chief Brand Officer, Dallas Cowboys

**Peter Stent, Vice Chairman**  
Rancher and Philanthropist

**Chris Cassidy, President and CEO**  
National Medal of Honor Museum Foundation

**SSG David Bellavia, USA (Ret.)**  
Vedal of Honor Recipient

**MG Patrick Brady, USA (Ret.)**  
Vedal of Honor Recipient

**COL Jack Jacobs, USA (Ret.)**  
Vedal of Honor Recipient

**SOCM (SEAL) Britt Slabinski, USN (Ret.)**  
Vedal of Honor Recipient

**LTC William Swenson, USA**  
Vedal of Honor Recipient

**Debra Burlingame**  
9/11 Community Leader

**Reed Cordish**  
Philanthropist and Partner, The Cordish Companies

**Thasunda Brown Duckett**  
Chief Executive Officer, TAA

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Chief Operating Officer, VMware

**Tom Higgins**  
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Co-Owner and COO  
Texas Rangers Baseball Club  
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Alexandria Real Estate Equities  
Alexandria Venture Investments

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**Henry (Hill) Ross Perot III**  
Vice President, Hillwood

**The Honorable Jim Ross**  
Mayor, City of Arlington

**Chris Sambar**  
Executive Vice President - Technology Operations, A & I

**Nicholas Singer**  
Founder and Managing Partner, Purchase Capital

**Alan Schwartz**  
Executive Chairman, Guggenheim Partners

**The Honorable Craig R. Stapleton**  
Senior Advisor, Stone Point Capital

**The Honorable Rex Tillerson**  
69th U.S. Secretary of State  
Former CEO, ExxonMobil

**Alexander H. Tisch**  
President, Loews Hotels & Co.

**Jared Weinstein**  
Partner, Three Capital

**The Honorable Jeff Williams, P.E.**  
President and CEO, Graham Associates, Inc.

**Matt Zames**



National Medal of Honor Museum Foundation  
1717 East Randol Mill Road, Suite #301  
Arlington, TX 76011

December 12, 2022

Mr. Michael Morris  
North Central Texas Council of Governments  
616 Six Flags Drive  
Arlington, TX 76011

Michael,

We are so incredibly appreciative of the support and partnership of the North Texas Council of Governments. The National Medal of Honor Museum will be a wonderful addition to the Arlington entertainment district, and we are very thankful to be part of your vision for smooth transportation and safe access to everything our community can, and will, offer its visitors.

As a continued aspect of our partnership, I am excited to explore possible connections between NCTCOG and the Medal of Honor Institute. We intend to motivate our nation's youth in our Center for Character Excellence and inspire our nation's adult leaders in our Center for Leadership in Action. We are in the process of mapping out our "course catalog", but, as you and I have discussed, there is ample opportunity to create a course or program, inspired by Medal of Honor stories, which would be applicable to NCTCOG and its members. Your partnership means a great deal to us, so I look forward to working with you and your team to develop something lasting and meaningful to our organizations.

On a personal note, I was honored to be your guest at the scenario planning session at the Transportation Research Board in Washington. Your creative mind to blend transportation planning and safety with sports and space travel left the attendees with a different perspective on the important job they do. Well done, sir!

With Appreciation,

Chris Cassidy  
President and CEO  
ccassidy@mohmuseum.org

**Ken Burns**  
Senior American History Advisor

1717 East Randol Mill Road  
Arlington, Texas 76011  
817-274-7861  
mohmuseum.org  
FIN:90-090056



The Transportation Policy Body for the North Central Texas Council of Governments  
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)

January 12, 2023

Mr. Chris Cassidy  
President and CEO  
National Medal of Honor Museum Foundation  
1717 East Randol Mill Road  
Arlington, Texas 76011

Dear Mr. Cassidy:

The Regional Transportation Council (RTC) is the transportation policy body associated with the North Central Texas Council of Governments (NCTCOG) comprised primarily of local elected officials and serves as the metropolitan planning organization policy body for the Dallas-Fort Worth region. The RTC has been and continues to serve as the regional forum for cooperative transportation decisions.

The RTC supports the National Medal of Honor Museum (Museum) and its efforts to develop and foster leadership regionally and nationally through the Medal of Honor Institute (Leadership Institute). To demonstrate its support, on January 12, 2023, the RTC approved a financial contribution of \$1.895 million to the Museum to support the Leadership Institute.

The amount of the financial contribution was developed based on the transportation-related elements for pedestrian access, circulation, and perimeter trees along walkways. The contribution to the Museum may apply towards these elements or where needed should other contributions or donations be received for the transportation components. The RTC funding is a financial contribution, not a reimbursement-based grant.

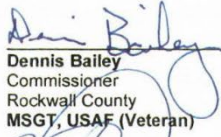
In recognition of the RTC's contribution, the RTC and NCTCOG would like to partner with the Leadership Institute on behalf of local governments across the Dallas-Fort Worth region to develop and participate in periodic public sector focused leadership forums and seminars to support the Museum's efforts on growing leadership.


Should you have any questions, please contact Michael Morris, P.E., NCTCOG's Director of Transportation, at (817) 695-9240.

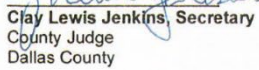
Sincerely,

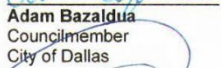
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Regional Transportation Council  
Commissioner, Collin County

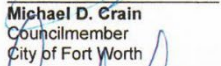
Members of the Regional Transportation Council

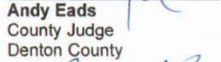
  
**Dennis Bailey**  
Commissioner  
Rockwall County  
MSGT, USAF (Veteran)

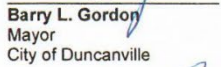
  
**Ed Moore**  
Councilmember  
City of Garland  
SP4, USA (Veteran)

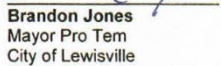
  
**Clay Lewis Jenkins**, Secretary  
County Judge  
Dallas County

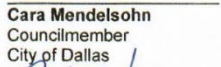
  
**Adam Bazaldua**  
Councilmember  
City of Dallas

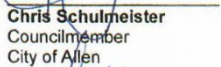
  
**Michael D. Crain**  
Councilmember  
City of Fort Worth

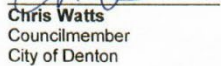
  
**Andy Eads**  
County Judge  
Denton County

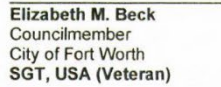
  
**Barry L. Gordon**  
Mayor  
City of Duncanville

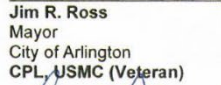
  
**Brandon Jones**  
Mayor Pro Tem  
City of Lewisville

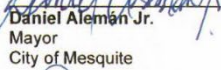
  
**Cara Mendelsohn**  
Councilmember  
City of Dallas

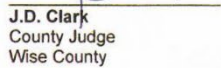
  
**Chris Schulmeister**  
Councilmember  
City of Allen

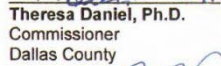
  
**Chris Watts**  
Councilmember  
City of Denton

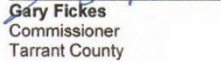
  
**Elizabeth M. Beck**  
Councilmember  
City of Fort Worth  
SGT, USA (Veteran)

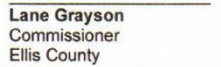
  
**Jim R. Ross**  
Mayor  
City of Arlington  
CPL, USMC (Veteran)

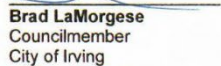
  
**Daniel Aleman Jr.**  
Mayor  
City of Mesquite

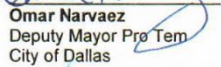
  
**J.D. Clark**  
County Judge  
Wise County

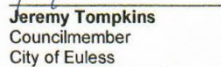
  
**Theresa Daniel, Ph.D.**  
Commissioner  
Dallas County

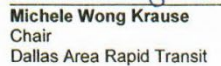
  
**Gary Fickes**  
Commissioner  
Tarrant County

  
**Lane Grayson**  
Commissioner  
Ellis County

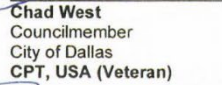
  
**Brad LaMorgese**  
Councilmember  
City of Irving

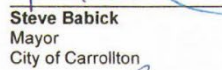
  
**Omar Narvaez**  
Deputy Mayor Pro Tem  
City of Dallas

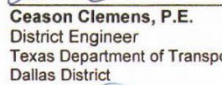
  
**Jeremy Tompkins**  
Councilmember  
City of Euless

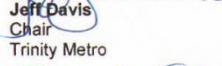
  
**Michele Wong Krause**  
Chair  
Dallas Area Rapid Transit

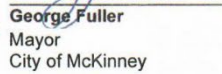
  
**Rick Grady**  
Councilmember  
City of Plano  
SGT, USA (Veteran)

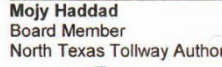
  
**Chad West**  
Councilmember  
City of Dallas  
CPT, USA (Veteran)

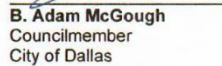
  
**Steve Babick**  
Mayor  
City of Carrollton

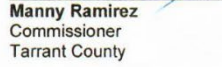
  
**Ceason Clemens, P.E.**  
District Engineer  
Texas Department of Transportation,  
Dallas District

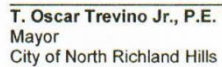
  
**Jeff Davis**  
Chair  
Trinity Metro

  
**George Fuller**  
Mayor  
City of McKinney

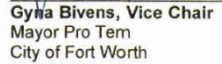
  
**Moji Haddad**  
Board Member  
North Texas Tollway Authority

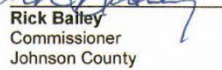
  
**B. Adam McGough**  
Councilmember  
City of Dallas

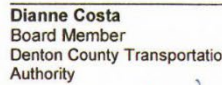
  
**Manny Ramirez**  
Commissioner  
Tarrant County

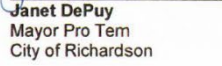
  
**T. Oscar Trevino Jr., P.E.**  
Mayor  
City of North Richland Hills

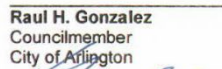
  
**John Keating**  
Mayor Pro Tem  
City of Frisco  
SFC, USA (Veteran)

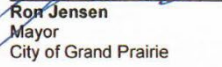
  
**Gyna Bivens**, Vice Chair  
Mayor Pro Tem  
City of Fort Worth

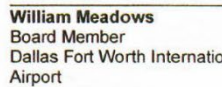
  
**Rick Bailey**  
Commissioner  
Johnson County

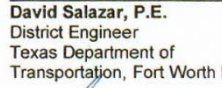
  
**Dianne Costa**  
Board Member  
Denton County Transportation  
Authority

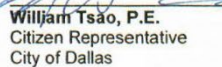
  
**Janet DePuy**  
Mayor Pro Tem  
City of Richardson

  
**Raul H. Gonzalez**  
Councilmember  
City of Arlington

  
**Ron Jensen**  
Mayor  
City of Grand Prairie

  
**William Meadows**  
Board Member  
Dallas Fort Worth International  
Airport

  
**David Salazar, P.E.**  
District Engineer  
Texas Department of  
Transportation, Fort Worth District

  
**William Tsao, P.E.**  
Citizen Representative  
City of Dallas





**North Central Texas Council of Governments**

***Item 10***

*Exhibit: 2023-01-10-TR*

Meeting Date: January 26, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Amendment to Contract with Alta Planning + Design, Inc. for the Fort Worth to Dallas Regional Trail Branding and Wayfinding Project

On June 24, 2021, the Executive Board authorized the North Central Texas Council of Governments (NCTCOG) to enter into an agreement with Alta Planning + Design, Inc. to undertake the Fort Worth to Dallas Regional Trail Branding and Wayfinding Project, a regional collaboration among the five cities of Fort Worth, Arlington, Grand Prairie, Irving and Dallas. The goal of the project was to develop a unified branding and marketing package for preparation and promotion of the Fort Worth to Dallas Regional Trail as a local, State, and national attraction. The project is funded by \$125,000 from the Regional Transportation Council Local Sustainable Development pool and \$25,000 match from each of the five cities, for a total of \$250,000.

Staff is seeking authorization to amend the contract to add a scope item requested by partner agencies and to increase the authorized allowable cost by \$15,000. The scope modification will allow Alta Planning + Design, Inc. to develop design intent drawings for consistent implementation across the five cities of the wayfinding signage concepts developed as part of the existing contract scope. Alta Planning + Design, Inc. is committed to maintaining a 15 percent Disadvantaged Business Enterprise commitment.

A draft resolution authorizing a scope amendment and a budget increase of \$15,000 Local funds, resulting in a total budget not to exceed \$265,000 for the contract between NCTCOG and Alta Planning + Design, Inc. is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

SC:bw  
Attachment

**RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT WITH ALTA PLANNING + DESIGN, INC. FOR THE FORT WORTH TO DALLAS REGIONAL TRAIL BRANDING AND WAYFINDING PROJECT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, Subtask 5.03 of the Fiscal Year (FY) 2022 and FY2023 Unified Planning Work Program includes development of a plan for the Fort Worth to Dallas Regional Veloweb Trail; and,

**WHEREAS**, the study will develop a unified trail branding and marketing package for the Fort Worth to Dallas Regional Trail through a regional collaboration among the five cities linked by the trail, including the Cities of Fort Worth, Arlington, Grand Prairie, Irving, and Dallas; and,

**WHEREAS**, NCTCOG initiated a Request for Proposals to hire a consultant to conduct the scope of work for the trail branding and wayfinding project; and,

**WHEREAS**, Alta Planning + Design, Inc. was recommended by the Consultant Selection Committee to conduct the scope of work; and,

**WHEREAS**, the Executive Board on June 24, 2021, authorized NCTCOG to enter into an agreement with Alta Planning + Design, Inc. to conduct the scope of work in an amount not to exceed \$250,000; and,

**WHEREAS**, NCTCOG entered into an agreement with Alta Planning + Design, Inc. on August 10, 2021, to conduct the scope of work; and,

**WHEREAS**, during development of the trail branding and marketing package, information was received from participating cities that design intent drawings for recommended wayfinding signage would assist with consistent implementation of recommendations across the more than 60-mile corridor; and,

**WHEREAS**, design intent drawings are not included in the existing contract scope of work and Alta Planning + Design, Inc. has demonstrated experience with completing said task.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** An amendment to the contract between NCTCOG and Alta Planning + Design, Inc. to revise the scope of work to add development of design intent drawings to assist with consistent implementation of wayfinding signage standards developed and add an additional \$15,000 Local funds to the original not-to-exceed amount of \$250,000 for a new total contract amount not-to-exceed \$265,000 be and is hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute a contract amendment with Alta Planning + Design, Inc. in the name of the North Central Texas Council of Governments as described herein.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

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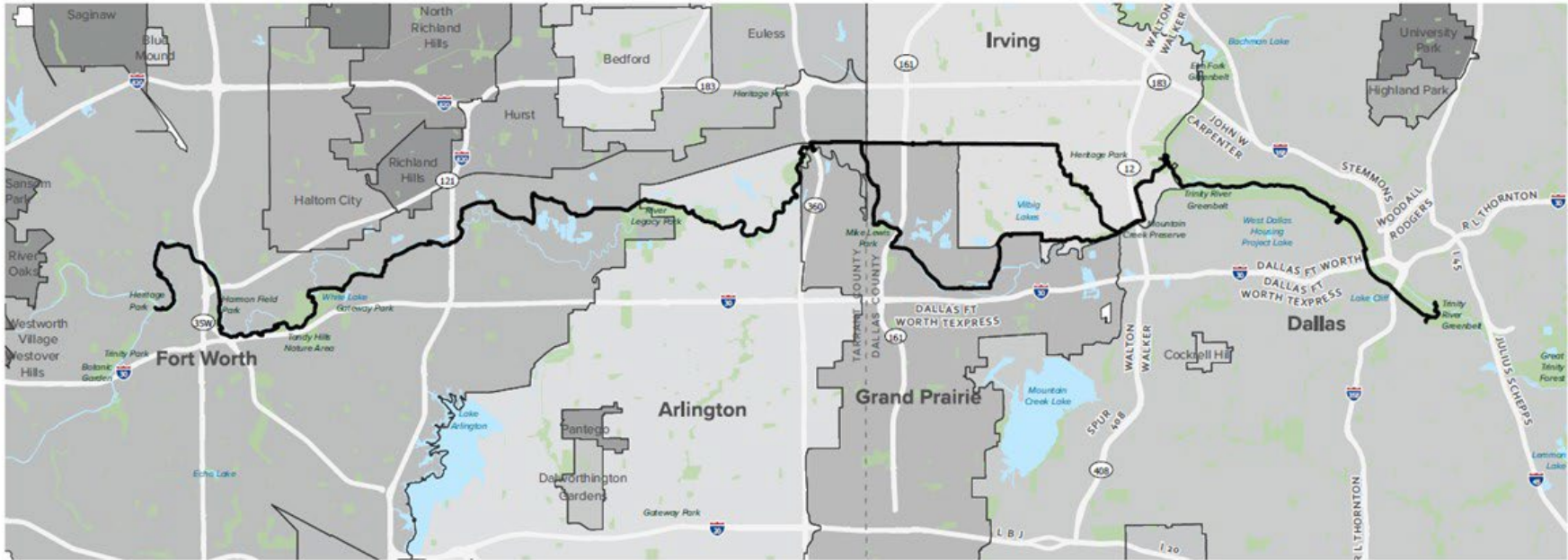
Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

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Chris Hill, Secretary/Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County

# DFW DISCOVERY TRAIL MAP:



Existing: 50.4 miles  
Funded: 12.5 miles  
Planned: 2.8 miles



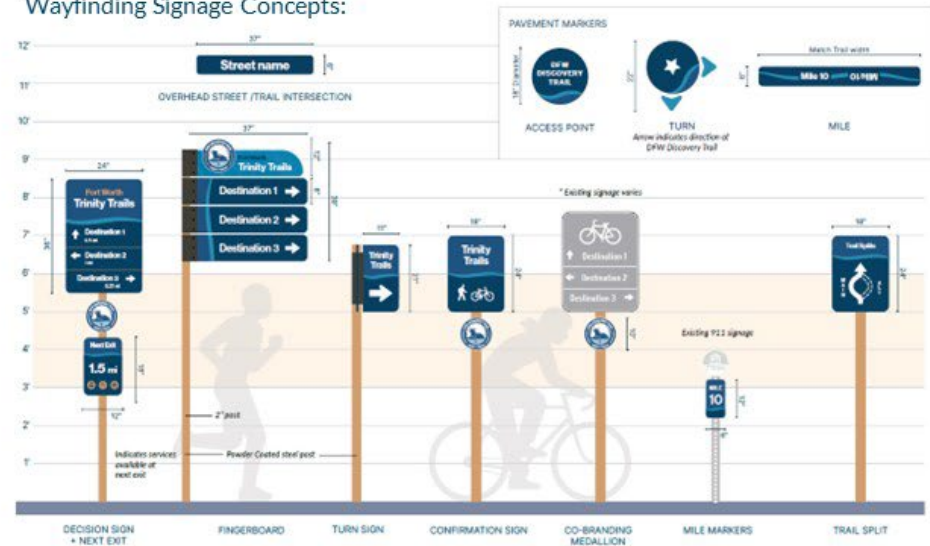
Fort Worth to Dallas Regional Trail Branding and Wayfinding Project | [www.nctcog.org/fwtodaltrail](http://www.nctcog.org/fwtodaltrail)



Regional Trail Logo:



### Wayfinding Signage Concepts:





**Regional Logo:**



**Jurisdictional Logos:**



Fort Worth



Arlington



Grand Prairie



Irving



Dallas





**North Central Texas Council of Governments**

***Item 11***

*Exhibit: 2023-01-11-TR*

Meeting Date: January 26, 2023

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Amendment to Contract with Forvis, LLC for Professional Services to Support Transit Accounting Models

In April 2021, the Executive Board authorized the North Central Texas Council of Governments (NCTCOG) to enter into an agreement with BKD, LLP (now Forvis, LLC [Forvis]) to perform professional services for transit agencies that are subrecipients of NCTCOG in the Dallas-Fort Worth Metropolitan Area. The project includes evaluation of accounting systems and cost allocation methodologies, and training to ensure implementation of effective accounting procedures to meet federal and state requirements. The project is fully funded by Federal Transit Administration (FTA) dollars for a total of \$250,000.

Staff is seeking authorization to amend the contract to increase the project budget by \$30,000 (\$30,000 FTA and 6,000 in TDCs in lieu of local match). This will allow Forvis to complete recommended improvements to transit agencies' financial systems and procedures. These accounting system improvement needs were identified during an initial assessment phase of the project and are necessary to ensure sustainability of the remaining project activities. Forvis, LLC is committed to maintaining a 5 percent Disadvantaged Business Enterprise commitment.

A draft resolution authorizing an amendment to increase the budget by \$30,000, resulting in a total not to exceed amount of \$280,000 (\$280,000 FTA and 56,000 in TDCs in lieu of local match) is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

MD:  
Attachment

**RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT WITH FORVIS, LLC FOR PROFESSIONAL SERVICES TO SUPPORT TRANSIT ACCOUNTING MODELS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, NCTCOG is a Designated Recipient for the Federal Transit Administration (FTA) Urbanized Area Formula Program for the Dallas-Fort Worth-Arlington Urbanized Area, as delegated by the Governor of the State of Texas; and,

**WHEREAS**, in October 2018, the Executive Board authorized the receipt of FTA Urbanized Area Formula Program for the Dallas-Fort Worth-Arlington Urbanized Area; and,

**WHEREAS**, the FY2022 and FY2023 Unified Planning Work Program Subtask 3.05 includes documentation of subrecipient compliance to grant requirements through monitoring and on-site reviews,

**WHEREAS**, the Executive Board on April 22, 2021, authorized NCTCOG to enter into an agreement with BKD, LLP (now Forvis, LLC) to conduct the scope of work for an amount not to exceed \$250,000; and,

**WHEREAS**, NCTCOG entered into an agreement with BKD, LLP (now Forvis, LLC) on August 30, 2021, to conduct the scope of work; and

**WHEREAS**, Forvis, LLC needs additional funds to complete recommended improvements to transit agencies' accounting systems and procedures,

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** An amendment to the contract between NCTCOG and Forvis, LLC to add an additional \$30,000 to the original not-to-exceed amount of \$250,000, for a new total contract amount not to exceed \$280,000 (\$280,000 Federal Transit Administration funds with 56,000 Transportation Development Credits in lieu of local match) be and is hereby approved.

**Section 2.** The Executive Director or designee of NCTCOG is authorized to execute a contract amendment with Forvis, LLC in the name of the North Central Texas Council of Governments as described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

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Chris Hill, Secretary/Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County



**North Central Texas Council of Governments**

***Item 12***

*Exhibit: 2023-01-12-CJ*

Meeting Date: January 26, 2023

Submitted By: Kelly Schmidt  
Criminal Justice Program Administrator

Item Title: Resolution Adopting FY 2024 Criminal Justice Program Policies and Procedures

The Office of the Governor's Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO's Criminal Justice Services. The SOW deliverables outline NCTCOG's Criminal Justice services provided to units of local government, school districts, colleges and universities, and non-profit agencies.

Among many services, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process and define committee responsibilities. This document is attached for Executive Board review and approval.

On December 14<sup>th</sup> the Criminal Justice Policy Development Committee (CJPDC), appointed by the NCTCOG Executive Board, reviewed and approved the FY 2024 Policies and Procedures and recommends Executive Board adoption.

The most significant changes include increasing the Violence Against Women funding category suggested cap from \$100,000 to \$150,000 and revising application limitations in the Criminal Justice Program-Justice Assistance Grant funding category (§§ 4.3.4., 4.4.2.1. and 4.5.1.4.). Other revisions include updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

A draft resolution adopting the FY 2024 Criminal Justice Program Policies and Procedures is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

**RESOLUTION ADOPTING FY 2024 CRIMINAL JUSTICE PROGRAM POLICIES AND PROCEDURES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications; and,

**WHEREAS**, the Office of the Governor's Public Safety Office's Interlocal Cooperation Agreement with NCTCOG requires Criminal Justice Program Policies and Procedures to be adopted by NCTCOG's Executive Board; and,

**WHEREAS**, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the Executive Board, reviewed, approved, and recommended Executive Board adoption of the Fiscal Year 2024 Criminal Justice Program Policies and Procedures on December 14, 2022.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board adopts the Fiscal Year 2024 Criminal Justice Program Policies and Procedures, included in Attachment 1.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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Andrew Piel, President  
North Central Texas Council of Governments  
Councilmember, City of Arlington

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on January 26, 2023.

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Chris Hill, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Collin County

# **Criminal Justice Policy Development Committee**

## **Policies and Procedures**

### **INTRODUCTION**

The following policies and procedures define rules and regulations governing certain application processes for the Office of the Governor's (OOG) Public Safety Office (PSO) programs. PSO has identified the following funding opportunities in which the North Central Texas Council of Governments (NCTCOG) will assist in the distribution of grant funds:

- Criminal Justice Program (Justice Assistance Grant (CJ-JAG))
- General Victim Assistance – Direct Services Program (GVA)
- Juvenile Justice and Delinquency Prevention Program (JJ)
- Truancy Prevention (TP)
- Victims of Commercial Sexual Exploitation (CSE)
- Violent Crimes Against Women Criminal Justice and Training Program – Domestic Violence, Sexual Assault, Dating Violence, and Stalking (VAW)

In addition, these policies and procedures govern the operation of NCTCOG's Criminal Justice Policy Development Committee (CJPDC) as outlined in the Interlocal Cooperation Agreement between OOG and NCTCOG.

NCTCOG shall provide general planning and coordination activities for issues related to criminal justice, juvenile justice, delinquency prevention, victims services, and related topics throughout the year. Such services may include providing feedback on, input to, or communicating PSO's real or proposed priorities.

### **1. COMPLIANCE WITH ADMINISTRATIVE RULES**

- 1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3.
- 1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to PSO. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions PSO may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.

### **2. NOTIFICATION OF FUNDING OPPORTUNITIES**

OOG will post all Funding Announcements (FA) in the *Texas Register* and to the OOG eGrants Funding Schedule Calendar. OOG will notify the COGs when FAs are posted in the *Texas Register*. NCTCOG will post OOG funding opportunities to its website and will distribute a notification of funding availability to regional database contacts. The NCTCOG notification will contain mandatory grant application workshop information, including the schedule and registration details.

OOG posts all funding announcements in the *Texas Register*. It is the applicant agency's responsibility to identify funding opportunities in which to apply.

### 3. APPLICATION WORKSHOP REQUIREMENT

- 3.1. NCTCOG's Criminal Justice Program staff will conduct mandatory Grant Application Workshops. Workshop schedules and registration details will be posted on NCTCOG's Criminal Justice Program website.

NCTCOG shall make the following available to current grantees, potential applicants, and other requestors at least 30 days prior to the PSO eGrants application deadline: local priorities related to criminal justice issues; local policies and procedures; criteria used in the scoring of applications including a copy of the scoring instrument; other relevant materials that affect NCTCOG's scoring process; and information related to the availability of training materials or other documents regarding PSO grant application creation available on the eGrants website. NCTCOG will direct potential applicants to the eGrants website and shall inform applicants/grantees to contact OOG personnel and/or the eGrants Helpdesk for assistance.

3.2. MANDATORY ATTENDANCE:

- 3.2.1. Grant application workshop attendance is mandatory for all FY24 applicants wishing to submit a new application, renewal application and/or a non-competing continuation application in CJ-JAG, GVA, JJ, TP and VAW. CSE applicants are encouraged to attend a grant application workshop.

- 3.3. TECHNICAL ASSISTANCE: Applicants may request technical assistance from NCTCOG Criminal Justice Program staff during the development of applications prior to submission. PSO staff will also provide technical assistance on grant-related questions/issues. NCTCOG technical assistance is advisory in nature and is not intended to address all possible outcomes of the grant application process.

- 3.4. NCTCOG may require additional information be submitted directly to NCTCOG for scoring purposes. NCTCOG-required items may include but not be limited to the NCTCOG Addendum, applicable Cooperative Working Agreements and/or Letters of Intent.

Applications submitted on an incorrect NCTCOG Addendum will not be scored and will not be recommended for funding (for example: submitting a CJ-JAG project on a Juvenile Justice addendum).

Applications submitted on an NCTCOG Addendum from prior grant cycles will not be scored and will not be recommended for funding.

- 3.5. DEADLINES: Application submission deadlines will be set by PSO and eGrants applications in all program categories will be submitted directly to PSO electronically.

Egrants submissions and all NCTCOG-required documents are due by the PSO-determined due date. Deadlines are final. No late eGrants applications or NCTCOG-required information will be accepted, without exceptions. There is no appeal process.

### 4. FUNDING GUIDELINES

4.1. LOCAL PRIORITIES AND STRATEGIC PLANNING:

- 4.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by PSO. The criminal justice needs relevant to the plan include but are not limited to criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment.

Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.



For scoring purposes, CJPDC may identify specific issues related to the local priorities.

NCTCOG will evaluate, update and submit the Strategic Plan and an Executive Summary by a deadline set by PSO.

- 4.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG's website.
- 4.2. APPLICANT ELIGIBILITY: Eligibility for funding is determined by PSO and applicant agencies must adhere to guidelines set forth by PSO in the Funding Announcement (FA) as posted in the *Texas Register*. Funding allocated to NCTCOG's 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other COG regions must submit a separate application to that COG and follow the policies and procedures set forth by each.
  - 4.2.1. Agencies receiving funds directly from their state association, from a PSO-designated fiscal agent or directly from PSO for select programs must apply directly through their state association, designated fiscal agent, or PSO and may not apply for funds allocated to NCTCOG's region. Examples include but are not limited to: Children's Advocacy Centers and Court Appointed Special Advocates projects.
  - 4.2.2. PSO will make the final determination as to which funding source is most appropriate for each application.
- 4.3. FUNDING LIMITATIONS: For the FY24 grant cycle, the following guidelines apply to program categories prioritized by NCTCOG:
  - 4.3.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG):
    - 4.3.1.1. Non-Profit Applicant Agencies (including hospitals and faith-based organizations): A suggested cap of \$50,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized.
    - 4.3.1.2. Units of Local Government, ISDs, Native American tribes, Councils of Governments, State Agencies, Colleges and Universities:
      - 4.3.1.2.1. A suggested cap of \$100,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit one service area/jurisdiction.
      - 4.3.1.2.2. A suggested cap of \$160,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit two service areas/jurisdictions.\*
      - 4.3.1.2.3. A suggested cap of \$240,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit three or more service areas/jurisdictions.\*
  - \* CJ-JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements. CJ-JAG collaboration documents are due by the PSO-determined due date (see Section 3.5).
  - 4.3.2. Juvenile Justice & Delinquency Prevention Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.

- 4.3.3. Truancy Prevention Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.
- 4.3.4. Violence Against Women Justice and Training Program: A suggested cap of \$150,000 has been placed on new and renewal applications being scored and prioritized.
- 4.3.5. General Victim Assistance Grant Program (GVA) and Victims of Commercial Sexual Exploitation (CSE): Per direction from PSO, funding limits do not apply for new and renewal applications submitted in these categories.
- 4.3.6. Non-competing continuation projects in CJ-JAG, JJ, TP, VAW and GVA in year two or three for FY24 may either continue in the cycle at the currently funded amount or submit the project as a "renewal", follow applicable funding limitations and enter back in the competition to be scored.
- 4.3.7. All Program Categories: The CJPDC has the discretion to recommend an application at a reduced amount.

#### 4.4. APPLICATION LIMITATIONS:

- 4.4.1. For the FY24 grant cycle, an agency may submit two new, or two renewals, or one new and one renewal distinctly different project(s) to be scored in the following categories:

Juvenile Justice\*  
Truancy Prevention\*  
Violence Against Women Justice and Training Program\*

- 4.4.2. Criminal Justice Program - Justice Assistance Grant (CJ-JAG):

- 4.4.2.1. For the FY24 grant cycle, an agency may submit one new or one renewal non-collaborative CJ-JAG application to be scored and may also submit one new collaborative or one renewal collaborative CJ-JAG project to be scored. A non-collaborative project benefits a single entity or jurisdiction; a collaborative project benefits two or more entities or jurisdictions. Refer to Section 4.3.1 for suggested funding limit on collaborative projects.\*

\*EXCEPTION: The exception applies only to government entities. For cities and counties with distinct departments, each department may submit two new, or two renewals, or one new and renewal application(s) to be scored in Juvenile Justice and Violence Against Women. Distinct local government departments may submit one new OR one renewal AND one new collaborative or one renewal collaborative CJ-JAG application to be scored.

For example, a county's juvenile probation department, district attorney's office and sheriff's office may each submit up to two new, two renewals, or one new and renewal distinctly different application(s) in Juvenile Justice and Violence Against Women. These distinct departments may submit one new OR one renewal AND one collaborative CJ-JAG application to be scored.

A government entity is not limited in the number of their departments that apply.

- 4.4.3. General Victim Assistance Program: Per PSO, non-profit applicants are limited to a single application per agency, and all other eligible organizations are limited to one application per unit, district or division.
  - 4.4.4. Victims of Commercial Sexual Exploitation (CSE): There is no limit on number of CSE applications per agency.

4.5. APPLICATION CYCLES:

4.5.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG) projects:

- 4.5.1.1. A three-year prioritization cycle applies to all new and renewal FY24 CJ-JAG staffing-based projects.
- 4.5.1.2. A two-year prioritization cycle applies to all new and renewal FY24 CJ-JAG evaluation projects.
- 4.5.1.3. A one-year prioritization cycle applies to all new FY24 CJ-JAG equipment-only projects.
- 4.5.1.4. Agencies funded for a law enforcement patrol vehicle(s) in FY23 CJ-JAG may not apply for an additional patrol vehicle(s) in the FY24 and FY25 CJ-JAG grant cycles.
- 4.5.1.5. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based CJ-JAG applications and a period of two years for CJ-JAG evaluation applications.
- 4.5.1.6. PSO will not make CJ-JAG funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.1.7. For FY24, new and renewal CJ-JAG projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.1.7.1. Staffing-based CJ-JAG projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the CJ-JAG FY23 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.2. Juvenile Justice & Delinquency Prevention (JJ) projects:

- 4.5.2.1. A three-year prioritization cycle applies to all new and renewal FY24 JJ staffing-based projects.
- 4.5.2.2. A two-year prioritization cycle applies to all new and renewal FY24 JJ evaluation projects.
- 4.5.2.3. A one-year prioritization cycle applies to all new FY24 JJ equipment-only projects.
- 4.5.2.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JJ applications and a period of two years for JJ evaluation applications.
- 4.5.2.5. PSO will not make JJ funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.2.6. For FY24, new and renewal JJ projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

- 4.5.2.6.1. Staffing-based JJ projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the JJ FY23 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.3. Truancy Prevention (TP) projects:

- 4.5.3.1. A three-year prioritization cycle applies to all new and renewal FY24 TP staffing-based projects.
- 4.5.3.2. A two-year prioritization cycle applies to all new and renewal FY24 TP evaluation projects.
- 4.5.3.3. A one-year prioritization cycle applies to all new FY24 TP equipment-only projects.
- 4.5.3.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based TP applications.
- 4.5.3.5. PSO will not make TP funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.3.6. For FY24, new and renewal TP projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.3.6.1. Staffing-based TP projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the TP FY23 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.4. Violence Against Women Justice and Training (VAW) projects:

- 4.5.4.1. A three-year prioritization cycle applies to all new and renewal FY24 VAW staffing-based projects.
- 4.5.4.2. A two-year prioritization cycle applies to all new and renewal FY24 VAW evaluation projects.
- 4.5.4.3. A one-year prioritization cycle applies to all new FY24 VAW equipment-only projects.
- 4.5.4.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based VAW applications and a period of two years for VAW evaluation applications.
- 4.5.4.5. PSO will not make VAW funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

- 4.5.4.6. For FY24, new and renewal VAW projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
  - 4.5.4.6.1. Staffing-based VAW projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the VAW FY23 staffing-based new or renewal project that received a lesser amount, if applicable.
- 4.5.5. General Victim Assistance (GVA) projects:
  - 4.5.5.1. A three-year prioritization cycle applies to all new and renewal FY24 GVA staffing-based projects.
  - 4.5.5.2. A two-year prioritization cycle applies to all new and renewal FY24 GVA evaluation projects.
  - 4.5.5.3. A one-year prioritization cycle applies to all new FY24 GVA equipment-only projects.
  - 4.5.5.4. FY24 GVA applications containing a renewal component AND a non-competing continuation component will inherit the prioritization cycle status of the most recently-scored component.
  - 4.5.5.5. An applicant with an FY24 GVA non-competing continuation component is allowed to submit for a new and distinctly different GVA component that is not currently funded. In this case, only the new component will be scored.
  - 4.5.5.6. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based GVA applications and a period of two years for GVA evaluation applications.
  - 4.5.5.7. PSO will not make GVA funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
  - 4.5.5.8. For FY24, new and renewal GVA projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
    - 4.5.5.8.1. Staffing-based GVA projects only: PSO may award a lesser amount to a project due to depleted funding at the project's priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project's grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the GVA FY23 staffing-based new or renewal project that received a lesser amount, if applicable.
- 4.5.6. Victims of Commercial Sexual Exploitation (CSE) projects: PSO will provide special scoring instructions to NCTCOG for CSE application prioritization. Application prioritization cycles will not apply to CSE.

4.5.7. All Funding Categories:

- 4.5.7.1. All final funding decisions are made by PSO, and an NCTCOG recommendation is not a guarantee of funding.
- 4.5.7.2. Applications funded by PSO out of prioritization order will be one-grant period commitments.
- 4.5.7.3. Grant Adjustment Policy: An authorized person for a funded project will notify NCTCOG in writing prior to submitting a grant adjustment request through OOG's eGrants system. Should NCTCOG staff determine the adjustment results in a deviation from the scope of services presented in the original application, the grant adjustment request may be forwarded to CJPDC for review. If CJPDC determines the change in budget or scope of the funded project impacts how the project would have been prioritized, the prioritization may be withdrawn, and future recommendations may be affected.

**5. APPLICATION REVIEW AND SCORING PROCESS**

- 5.1. Applications will be scored by members of the CJPDC.
- 5.2. PROJECT SCORING CRITERIA: The CJPDC-approved scoring criteria will be used to evaluate each new and renewal application submitted for review. The exception will be CSE applications as PSO will provide special CSE scoring criteria.
- 5.3. MINIMUM SCORE: A minimum score of seventy (70) is required for a project to be recommended for funding in all program categories except CSE.
- 5.4. PROJECT SCORING PROCESS:
  - 5.4.1. Once PSO determines the eligibility of applications within a program category, applications will be forwarded to NCTCOG for scoring and prioritization.
  - 5.4.2. In the event in-person scoring sessions cannot be held, scoring will be conducted via a virtual platform. If a scoring session is held virtually, members are counted as present and may score applications via teleconference or video conference.
  - 5.4.3. In order to be able to score applications, each CJPDC member must participate in scoring training provided by NCTCOG Criminal Justice Program staff.
  - 5.4.4. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, NCTCOG staff will divide the CJPDC members into scoring teams. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of PSO multi-disciplinary representation of members and considers prior history of individual member's scoring average.
  - 5.4.5. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.
  - 5.4.6. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.

For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.333333 and Project 2 has an average of 86.55555. Project 2 will be listed above Project 1 on the priority ranking list.

- 5.5. NCTCOG will provide Vendor Hold technical assistance to grantees. At time of scoring/prioritization, NCTCOG staff will notify CJPDC of agencies that appear to have persistent vendor hold issues.

## **6. NCTCOG RECOMMENDATIONS FOR FUNDING**

- 6.1. The CJPDC must make funding recommendations on applications based upon local criminal justice priorities identified in the NCTCOG's most recently completed strategic plan; any PSO-identified state priorities, the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current NCTCOG policies and procedures. The CJPDC has the discretion to recommend an application at a reduced amount.
- 6.1.1. The CJPDC will make priority recommendations to NCTCOG's Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.
- 6.1.2. Following Executive Board endorsement, applicants will be notified within fourteen (14) calendar days that their application was either "Recommended for Funding" or "Not Recommended for Funding" to PSO. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:
- "After the Criminal Justice Advisory Committee prioritizes the grant applications and the NCTCOG's governing body approves the priority listing, the NCTCOG submits the written priority listing to PSO. Based upon the NCTCOG's priority listing, PSO will verify the eligibility, reasonableness and cost-effectiveness strategy of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The NCTCOG will notify grantees of any changes in the funding recommendations."
- 6.2. PRIORITY RANKING PROCEDURE:
- 6.2.1. NCTCOG staff will place all non-competing continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the prioritization period expires.
- 6.2.2. New and renewal projects will be placed in priority (according to score, high to low) immediately following non-competing continuation projects in each program category.
- 6.2.3. If a project is deemed ineligible by PSO, it will be noted as such on the priority ranking list. If a project is not recommended by CJPDC, it will be noted as such on the priority ranking list.
- 6.2.4. In the event more than one agency applies for identical services serving the same geographical area and each receives a "recommended for funding" score, the CJPDC will determine if the geographic area to be served is sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.
- 6.2.5. The CJPDC reserves the right not to recommend a project based upon chronic or egregious violations including but not limited to PSO monitoring reports verifying non-compliance, failure to complete PSO-required program progress reports and/or PSO-required financial reports, misuse of PSO funds, or at the discretion of the PSO.

6.2.6. In the event PSO provides NCTCOG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.

- 6.3. EX-PARTE CONTACT: Any form of contact between a committee member and an applicant agency's representative, employee or contractor in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG's Criminal Justice Programs staff. Such contact may result in an applicant agency being ineligible for future funding consideration.

## **7. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE**

- 7.1. MEMBERSHIP: The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.

7.1.1. The representation must include citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, non-profit organizations, municipalities, counties, prosecution or courts, and victim services. No single group may constitute more than one-third (1/3) of the Committee.

7.1.2. Membership shall roughly reflect a county's percentage of the region's population. Every attempt will be made to have at least one representative from each of the region's 16 counties.

7.1.3. NCTCOG's Executive Board will appoint new members, to serve staggered three-year terms, ending December 31<sup>st</sup> of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.

7.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Fort Worth Police Departments; Dallas County and Tarrant County Sheriff's Offices; Dallas County and Tarrant County District Attorney's Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).

7.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a program category, the alternate must attend a CJPDC Scoring Training session and be present at the program category scoring review(s).

7.1.4.2. The permanent representative and designated alternate(s) for agencies listed in Section 7.1.4 may not share voting privileges simultaneously.

7.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, strategic planning participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.

7.1.6. Appointed members are expected to participate in each meeting to carry out the grant review and prioritization process and other CJPDC business. Attendance issues may be grounds for removal. It is the responsibility of the member to notify NCTCOG staff in advance when unable to participate in CJPDC functions. NCTCOG staff will notify the Chair and Vice Chair of chronic non-participation issues. As directed, NCTCOG staff will contact the member regarding his/her intent to remain on CJPDC. Based on member's response to such inquiry, the member may be subject for removal from CJPDC.



- 7.1.7. Membership Ethics Subcommittee: NCTCOG Criminal Justice Program staff will assist the Chairperson in appointing no more than 10 current members to serve on this subcommittee. Each member of this subcommittee shall be familiar with best ethics practices and standards relating to moral turpitude. The subcommittee is responsible to assure that members of the CJPDC are ethically fit to serve. The subcommittee shall investigate and deliberate concerns regarding any members' fitness to serve from any source. The subcommittee shall make one of the following recommendations to the CJPDC if it finds grounds to sustain the ethical concern of the member: 1) censure of the member or 2) removal of the member from the CJPDC. The CJPDC shall approve, reject, or modify the subcommittee's recommendation.
- 7.1.8. A quorum is at least 50% of the Committee's active membership. A vote may be carried by a majority of those Committee members participating during a meeting at which a quorum is present.

## 7.2. OFFICERS & DUTIES:

- 7.2.1. During the last quarter of the calendar year, a Nominations Subcommittee will be appointed by the Chairperson to develop a list of candidates for the committee's consideration. This Subcommittee will include the Chair, or in the Chair's absence, the Vice-Chair and at least four (4) other Committee members.
- 7.2.2. The Chair will:
- Preside at all meetings of the CJPDC
  - Call regular and special meetings of the CJPDC
  - Appoint temporary sub-committees at his/her discretion to perform specific tasks related to the business of the CJPDC
  - Appoint special sub-committees at his/her discretion
- 7.2.3. The Vice-Chair will: Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair
- 7.2.4. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate and be recommended to NCTCOG's Executive Board for confirmation annually. A member elected to Chair or Vice Chair shall be allowed to remain on the committee in order to carry out the duties and term of the officer position.
- 7.2.5. VACANCY - In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.
- 7.3. NCTCOG will ensure that all NCTCOG governing board meetings and meetings of the CJPDC (with a quorum present) at which PSO-related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.
- 7.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special sessions will be held for new member orientation, scoring training, and grant application team reviews.
- 7.5. In the event an in-person meeting cannot be held, meetings will be conducted via a virtual platform. If a meeting is held virtually, NCTCOG staff will conduct a roll call of members to track attendance and confirm a quorum. Participating members may vote via teleconference or video conference. Electronic voting by email will be deemed binding if a remote decision is needed.
- 7.6. NCTCOG will maintain a written record documenting all CJPDC proceedings related to PSO business. Processed minutes must be certified with the signature of a CJPDC member who attended the meeting.

- 7.7. NCTCOG shall retain the Records for a period of seven (7) years after the final payment by PSO under the terms of this Agreement with the following qualification: if any audit, claim, or litigation is initiated before the expiration of the seven-year period, the Records shall be retained until the audit, claim, or litigation is resolved or until the end of the regular seven-year period, whichever is later. At the end of the seven-year period, NCTCOG shall request disposition instructions for the Records from PSO and shall dispose of the Records in accordance with PSO's instructions.
- 7.8. CONFLICT OF INTEREST POLICY: NCTCOG shall ensure that members of NCTCOG's governing body, the CJPDC, and NCTCOG staff abstain from scoring and voting on any grant application, other than a grant application submitted by NCTCOG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:
- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
  - Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
  - Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or
  - Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJPDC member has a conflict of interest regarding a particular grant application, NCTCOG will ensure the committee member abstains from voting, commenting, or otherwise influencing the prioritization process for that application. A CJPDC member with a conflict of interest regarding a particular grant application must vacate the room\* whenever that application is presented to or reviewed by CJPDC, and the member must not take part in or be present for any discussion on the application with any other member of CJPDC.

\*In the event a scoring session is held virtually, a CJPDC member with a conflict must leave the teleconference or video conference whenever that application is presented to or reviewed by CJPDC.

If any applicant, CJPDC member, NCTCOG personnel or other individual has reason to believe that favoritism or inappropriate actions were displayed during the scoring or prioritization of projects, NCTCOG shall ensure that the concerns are shared with PSO as soon as possible.

## **8. PUBLIC INFORMATION ACT REQUESTS**

- 8.1. NCTCOG shall notify PSO of any Public Information Act or media request received by NCTCOG relating to any application for PSO funding or PSO funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested. NCTCOG shall give the PSO opportunity to review any OOG-originated materials and information prior to release, if requested by the PSO.
- 8.2. NCTCOG shall notify PSO as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for PSO funding or PSO-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request.



## North Central Texas Council of Governments

### ***Item 13***

*Exhibit: 2023-01-13-CJ*

Meeting Date: January 26, 2023

Submitted By: Kelly Schmidt  
Criminal Justice Program Administrator

Item Title: Appointments to the Criminal Justice Policy Development Committee

The Criminal Justice Policy Development Committee (CJPDC) assists the Executive Board in establishing criminal justice planning policy and priorities, reviews and prioritizes local requests for criminal justice funding, and encourages public awareness of criminal justice matters.

The Office of the Governor's Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO's Criminal Justice Division. The SOW deliverables state committee membership must include representatives from the following areas: citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, counties, municipalities, nonprofit organizations, prosecution or courts, and victim services. In addition, the SOW requires that no one category exceed one-third (1/3) of the total membership.

Per the CJPDC's approved Policies and Procedures, membership reflects each county's percentage of the region's population. Every attempt has been made to have at least one representative from each of this region's 16 counties.

The CJPDC Nominations Subcommittee reviewed all nominations and presents for Executive Board approval 10 new appointment recommendations. Additionally, of the continuing members, five are recommended to be reappointed to another three-year term.

Per Policies and Procedures, officers' terms shall be limited to two one-year terms. The current Chair and Vice-Chair, Chief Robert Severance III, Cleburne Police Department, and Mr. Tony Simmons, Denton County Citizen-At Large, respectively, have completed their first one-year term. They are being recommended for an additional one-year term.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

### **PRIMARY RESPONSIBILITY OF COMMITTEE**

The Criminal Justice Policy Development Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in establishing criminal justice planning policy and priorities, reviews requests for criminal justice funding, and encourages public awareness of criminal justice matters.

### **NUMBER OF COMMITTEE MEMBERS**

Not more than 50

### **TERMS OF MEMBERSHIP**

Terms of membership are based on three-year terms with approximately one-third of the membership appointed each year. There may be years when the one-third provision does not work because of early retirements from the Committee, reappointments, and members fulfilling one of the ten permanent positions.

### **STANDARD MEETING DATE**

The Committee meets as needed, usually no more than six times a year.

### **SPECIAL REQUIREMENTS**

The composition of the Committee includes representation from the following sectors, per NCTCOG's Interlocal Agreement with the Office of the Governor's Public Safety Office:

- Citizens or Parents
- Counties
- Municipalities
- Substance Abuse Prevention
- Education
- Juvenile Justice
- Law Enforcement
- Mental Health
- Nonprofit Organizations
- Prosecution or Courts
- Victim Services

## APPOINTMENTS TO THE CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

### Proposed Officers

Name	Title	Agency	Committee Status / County
Mr. Robert Severance III	Chief of Police	City of Cleburne	Chair – Johnson County
Mr. Tony Simmons	Citizen-At-Large	N/A	Vice Chair – Denton County

### Proposed New Members:

Name	Title	Agency	Committee Status / County
Ms. Farrah Allen	Court Administrator	City of Allen	Proposed New Member – Collin County (Recommended by Julie Monge, Collin County Teen Court Administrator / Juvenile Case Manager and Lynn Hadnot, Director, Collin County Juvenile Services)
Mr. Shade Boulware	Assistant Superintendent of Leadership	Corsicana ISD	Proposed New Member – Navarro County (Recommended by Diane Frost, Superintendent, Corsicana ISD)
Mr. Jon Ciarletta	Lieutenant	Town of Trophy Club	Proposed New Member – Denton County (Self-nominated)
Ms. Marsha Edwards	Director of Special Programs	Dallas County District Attorney's Office*	Proposed New Rep for Dallas County DA's Office
Mr. Dan Harris Jr.	Chief of Police	City of Stephenville	Proposed New Member – Erath County (Self-nominated)
Ms. Jennifer Leslie	Division Manager – Grant Writer / Program Development	Dallas County CSCD*	Proposed New Rep for Dallas County CSCD
Mr. Boston Ross	Sergeant	Town of Fairview	Proposed New Member – Collin County (Self-nominated)
Mr. Phil Sorrells*	Criminal District Attorney	Tarrant County District Attorney's Office*	Tarrant County
*Alternate for Mr. Sorrells: Lindy Borchardt, Assistant Criminal District Attorney (also served as Ms. Wilson's alternate)			
Mr. Patrick Wiginton	Lieutenant	City of Granbury	Proposed New Member – Hood County (Nominated by Chief Mitch Galvan, City of Granbury)
Mr. Edward Wright	Captain	City of North Richland Hills	Proposed New Member – Tarrant County (Nominated by Chief Jeff Williams, City of Bedford)

\*Per CJPDC policies, these agencies shall have a permanent representative.

### Reappointments

Name	Title	Agency	County
Dr. Carlin Caliman	Juvenile Case & Diversion Program Manager	City of Arlington	Tarrant County
Mr. H. Lynn Hadnot	Director	Collin County Juvenile Services	Collin County
Ms. Jenny Krueger	CEO	Boys & Girls Clubs of Northeast Texas	Hunt County
Ms. Ellyce Lindberg	Division Chief of Grand Jury and Intake Division / Assistant District Attorney	Dallas County District Attorney's Office	Dallas County
Ms. Felicia Oliphant	First Assistant District Attorney	Rockwall County District Attorney's Office	Rockwall County

### Continuing Members

Name	Title	Agency	County
Mr. Lance Arnold	Chief of Police	City of Weatherford	Parker County
Ms. Betty Arvin	Attorney, Tarrant County Magistrate	Tarrant County	Tarrant County
Ms. Heather Bachhofer	Chief Juvenile Probation Officer	Somervell County Juvenile Probation	Somervell County
Ms. Sharon Bradley	Director of Family and Social Services	Plano ISD	Collin County
Ms. Kriste Burnett	29 <sup>th</sup> District Attorney	Palo Pinto County	Palo Pinto County
Mr. Joey Cagle	Sergeant	Kaufman County Sheriff's Office	Kaufman County
Ms. Shay Cathey	Senior Policy Advisor	Dallas County Judge's Office	Dallas County
Dr. Julie Childers	Deputy Director of Executive and Administrative Services	Dallas County Juvenile Department	Dallas County
Ms. Carnesha Collins	Victim Services Coordinator	City of Arlington	Tarrant County
Ms. DeAnne Derrick	Program Director	Johnson County Family Crisis Center	Johnson County
Dr. Robert Duckworth*	Director of Counseling	Dallas Theological Seminary	Hunt County

Name		Title	Agency	County
*Dr. Duckworth was with Hunt County Juvenile Services when reappointed in 2021; changed employment to Dallas County entity in May 2021. 2023 will be year three of his second three-year term.				
Ms. Carrie	Ellis	Chief of Police	City of Willow Park	Parker County
Mr. David	Golden	Citizen-At-Large	N/A	Collin County
Mr. Julio	Gonzalez	Lieutenant	City of Dallas	Dallas County
Ms. Virginia	Hoft	Executive Director	Mental Health Connection of Tarrant County	Tarrant County
Ms. Shelby	Hopson	Victim Assistance Coordinator	City of Fort Worth	Tarrant County
Ms. Kristen	Howell	Chief Executive Officer	Children's Advocacy Center for North Texas	Denton County
Mr. Earnest	Jenkins Jr.	Sergeant	University of North Texas at Dallas Police Department	Dallas County
Ms. Gina	Kennedy*	Citizen-At-Large	Impact Ventures	Dallas County
*Ms. Kennedy previously served as Dallas County District Attorney's Office's representative; changed employment in 2022. Will remain on committee to fill unexpired term of P. Liston.				
Ms. Jan	Langbein	CEO	Genesis Women's Shelter & Support	Dallas County
Dr. Jill	Johansson-Love*	Associate Professor	The Chicago School of Professional Psychology – Dallas Campus	Dallas County
*Dr. Johansson-Love previously served as Dallas County CSCD's representative; changed employment in 2022. Will remain on committee to fill unexpired term of R. Carrizales.				
Ms. Angela	Miller-Love	Grants Specialist	City of Fort Worth	Tarrant County
Ms. Ann	Montgomery	County and District Attorney	Ellis County & District Attorney's Office	Ellis County
Ms. Luann	Pelletier	Community Resources and Development Unit Supervisor	Tarrant County Juvenile Services	Tarrant County
Ms. Kelly	Pickens	Councilmember	City of Corinth	Denton County
Mr. Danny	Plumer	Lieutenant	Dallas County Sheriff's Office	Dallas County
Mr. Jerry	Rucker	Records Manager	Tarrant County Sheriff's Office	Tarrant County
Mr. Stephen	Sanders	Lieutenant	City of Waxahachie	Ellis County
Mr. Jeff	Segura	Pretrial Manager	Dallas County Pretrial Services	Dallas County
Mr. Robert	Severance III	Chief of Police	City of Cleburne	Johnson County
Ms. Disa	Shady	Unit Supervisor	Tarrant County CSCD	Tarrant County
Mr. Tony	Simmons	Citizen-At-Large	N/A	Denton County
Mr. Steve	Stanford	Chief of Police	City of Bridgeport	Wise County
Ms. Erleigh	Norville Wiley	District Attorney	Kaufman County Criminal District Attorney's Office	Kaufman County
Mr. David	Williams*	Lieutenant	City of Ennis	Ellis County
*Lt. Williams was with DeSoto PD (Dallas County) when appointed in 2022; changed employment to Ellis County agency in mid-2022. 2023 will be year two of three-year term.				

**Leaving Committee:**

Name		Title	Entity	County
Judge Cody	Beauchamp	Municipal Court Judge	City of Corsicana	Navarro County
Ms. Brynn	Bruno	Executive Director	Emily's Place	Collin County
Mr. Richard	Carrizales	Citizen-At-Large	Law Offices of Richard Carrizales	Dallas County
Mr. Mitch	Galvan	Chief of Police	City of Granbury	Hood County
Ms. Laurie	Gillispie	former Administrative Assistant to Erath County Judge	Erath County	Erath County
Judge Pamela	Liston	former Municipal Court Judge	City of Rowlett	Dallas County
Ms. Julie	Monge	Teen Court Coordinator / Juvenile Case Manager	Collin County	Collin County
Mr. Toby	Ross	Director	Denton County CSCD	Denton County
Mr. Jeff	Williams	Chief of Police	City of Bedford	Tarrant County
Ms. Sharen	Wilson	former Criminal District Attorney	Tarrant County District Attorney's Office	Tarrant County



## North Central Texas Council of Governments

### ***Item 14***

*Exhibit: 2023-01-14-EDO*

Meeting Date: January 26, 2023

Submitted By: Prit Patel  
Senior Economic Development Manager

Item Title: Appointment to the North Central Texas Economic Development District Board (NCTEDD)

The Executive Board is being asked to appoint Maegan South to the NCTEDD Board to serve a three-year term and fill a vacant seat for a representative with Tarrant County. Ms. South is the Economic Development Manager for Tarrant County. Prior to this role, Maegan served as the Strategic Initiatives Manager with the Tarrant County Administrator's Office where she focused on high priority projects, including Community Development projects. Maegan is an active member of the International City/County Management Association. Ms. South is recommended by the Tarrant County Commissioners Court.

The NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016.

The NCTEDD is charged with the maintenance and implementation of the CEDS plan for North Central Texas and serves as the connection between the region's communities and EDA to facilitate EDA grant opportunities.

This District is organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board, the NCTCOG Executive Board will appoint up to 51 NCTEDD Board members, including:

- representatives from each of the 16 counties;
- 22 representatives from cities;
- 3 representatives from the private sector; and
- 10 representatives from principal economic interest (Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups)

Each Board member serve terms of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

I will be available at the Board meeting to answer questions, or Board members can contact me at 817-704-5666.

## **APPOINTMENT TO THE NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT DISTRICT BOARD (NCTEDD)**

### **PRIMARY RESPONSIBILITY OF BOARD**

The North Central Texas Economic Development District Board (EDD Board) is the primary policy advisory board to the NCTCOG Executive Board in fulfilling the responsibilities as the North Central Texas' Regional Economic Development District (the District) in state planning Region IV (NCTCOG's 16-county area). The EDD Board is responsible to ensure:

- a) the performance of any and all duties imposed on them collectively or individually by law, or by the District Bylaws;
- b) the development of plans, as well as an oversight and evaluation system for all Economic Development District programs;
- c) the attainment of effective outcomes consistent with CEDS goals, objectives and performance standards approved by EDA;
- d) the effective administration of the EDA EDD required programs; and
- e) meetings take place at such times and places as required by the District Bylaws

**NUMBER OF COMMITTEE MEMBERS:** Up to 51 Members

**TIME OF APPOINTMENT:** Members are appointed annually in September by the NCTCOG Executive Board.

**APPOINTING AUTHORITY:** NCTCOG Executive Board

**TERMS OF OFFICE:** Three-year terms

Each EDD Board member shall serve terms of three years. Upon expiration of their term, each member shall hold his/her term until they are reappointed or replaced by the NCTCOG Executive Board as established in the District Bylaws. EDD Board members may not serve more than three consecutive three-year terms, and only so long as they continue to meet qualifications for the category they represent.

**STANDARD MEETING TIME, DATE, LOCATION:** Quarterly (Meetings can be called more or less frequently as needed) 10:00 A.M. at NCTCOG

**SPECIAL REQUIREMENTS:**

EDD Board membership shall include officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas 16-County Region.



**North Central Texas Council of Government's  
NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT BOARD**

<b>OFFICERS</b>	<b>NAME AND ORGANIZATION</b>
Chair	Marty Wieder, Economic Development Director, City of Grand Prairie
Vice Chair	Fred Schmidt, Economic Development Professional in Higher Education
Secretary-Treasurer	Kassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie

**COUNTIES - 16 COUNTIES (1 SEAT EACH COUNTY)**

1. **COLLIN:** Honorable Ron Simmons, Chairman of the Board for the Texas Mutual Insurance Company
2. **DALLAS:** Luis Tamayo, Director of Economic Development, Dallas County
3. **ELLIS:** Jim Wehmeier, Director of Economic Development, City of Ennis
4. **ERATH:** Jeff Sandford, Executive Director, Stephenville Economic Development Authority
5. **HUNT:** Greg Sims, President/CEO, 4a Economic Development Corporation
6. **JOHNSON:** Diana Miller, Johnson County Economic Development Corporation
7. **KAUFMAN:** Donna Simmons, Communications and Economic Development Coordinator, Kaufman County
8. **NAVARRO:** John Boswell, Economic Development Director, Navarro County and City of Corsicana
9. **ROCKWALL:** Phil Wagner, President, Rockwall Economic Development Corporation
10. **WISE:** J.D. Clark, County Judge, Wise County
11. **DENTON:** VACANT
12. **HOOD:** VACANT
13. **PALO PINTO:** VACANT
14. **PARKER:** VACANT
15. **SOMERVELL:** VACANT
16. **TARRANT:** VACANT

**CITIES - TOTAL OF 22 SEATS – SIX POPULATION CATEGORIES**

**>500,000 (2 SEATS)** *2 cities, includes Dallas, Fort Worth*

17. David Schleg, Economic Development Manager, City of Dallas
18. Robert Sturns, Economic Development Director, City of Fort Worth

**BETWEEN 200,000 - 500,000 (2 SEATS)** *4 cities, includes Arlington, Garland, Irving, Plano*

19. Bruce Payne, Economic Development Director, City of Arlington
20. Bryan Haywood, Economic Development Project Manager, City of Irving

**BETWEEN 100,000 - 200,000 (2 SEATS)** *6 cities, includes Carrollton, Denton, Frisco, Grand Prairie, McKinney, Mesquite*

21. Erica Sullivan, Economic Development Analyst, City of Denton
22. Marty Wieder, Economic Development Director, City of Grand Prairie

**BETWEEN 50,000-100,000 (2 SEATS)** 9 cities, includes Allen, Euless, Flower Mound, Lewisville, Mansfield, North Richland Hills, Richardson, Rowlett

23. Craig Hulse, Director of Economic Development, City of North Richland Hills
24. VACANT

**BETWEEN 25,000 - 50,000 (4 SEATS)** 22 cities, includes Bedford, Burleson, Cedar Hill, Cleburne, Coppell, DeSoto, Duncanville, Farmers Branch, Grapevine, Greenville, Haltom City, Hurst, Keller, Lancaster, Little Elm, Midlothian, Rockwall, Southlake, The Colony, Waxahachie, Weatherford, Wylie

25. Kassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie
26. Jennette Espinosa, Executive Director, Little Elm Economic Development Cooperation
27. Shane Shepard, Economic Development Director, City of Lancaster
28. Chris Fuller, Deputy City Manager, City of Cleburne

**<25,000 (10 SEATS)** 122 cities

**Collin County** (Anna, Celina, Fairview, Josephine, Lavon, Lowry Crossing, Lucas, Melissa, Murphy, Parker, Princeton, Prosper, St. Paul)

**Dallas County** (Addison, Balch Springs, Cockrell Hill, Glenn Heights, Highland park, Hutchins, Seagoville, Sunnyvale, University Park Wilmer)

**Denton County** (Argyle, Aubrey, Bartonville, Copper Canyon, Corinth, Cross Roads, Double Oak, Hickory Creek, Highland Village, Justin, Krugerville, Krum, Lake Dallas, Northlake, Oak Point, Pilot Point, Ponder, Providence, Roanoke, Sanger, Shady Shores, Trophy Club)

**Ellis County** (Ennis, Ferris, Italy, Oak Leaf, Ovilla, Palmer, Red Oak) Erath County (Dublin, Stephenville)

**Hood County** (DeCordova, Granbury)

**Hunt County** (Caddo Mills, Commerce, Quinlan, West Tawakoni, Wolfe City)

**Johnson County** (Alvarado, Godley, Grandview, Joshua, Keene, Venus)

**Kaufman County** (Combine, Crandall, Forney, Kaufman, Kemp, Maybank, Talty, Terrell)

**Navarro County** (Corsicana, Kerns)

**Palo Pinto County** (Mineral Wells)

**Parker County** (Aledo, Annetta, Hudson Oaks, Reno, Springtown, Willow Park) Rockwall County (Fate, Heath, McLendon-Chisolm, Royse City)

**Somervell County** (Glen Rose)

**Tarrant County** (Azle, Benbrook, Blue Mound, Colleyville, Crowley, Dalworthington Gardens, Edgecliff Village, Everman, Forest Hill, Haslet, Kennedale, Lake Worth, Lakeside, Pantego, Pelican Bay, Richland Hills, River Oaks, Sansom Park, Watauga, Westlake, Westworth Village, White Settlement)

**Wise County** (Alvord, Aurora, Boyd, Bridgeport, Chico, Decatur, New Fairview, Newark, Rhome, Runaway Bay)

29. Orlando Campos, Director, Economic Development & Tourism, Town of Addison
30. Chris Dyser, Community Development Director, City of Balch Springs
31. Mary Ann Moon, Executive Director of Prosper Economic Development Corporation
32. Alexis Jackson, Economic Development Director, City of Celina
33. John M. Smith, Town Administrator, Town of Hickory Creek
34. Ray Dunlap, President, Terrell Economic Development Corporation
35. Lynn Spencer, Director of Economic Development, Forney Economic Development Corporation
36. Chris Coffman, City Manager, City of Granbury
37. Lancine Bentley, Economic Development and Grants Analyst, Town of Northlake
38. VACANT

**PRIVATE SECTOR (3 SEATS)**

- 39. Mickey Hillock, President, Hillock Foods, Inc.
- 40. Michael Grace, City of Duncanville Resident (Assistant City Manager, City of Ferris )
- 41. Pamela Mundo, Founder and President of Mundo and Associates Consulting Firm

**PRINCIPAL ECONOMIC INTERESTS (10 SEATS)** Includes Executive Directors of Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups

- 42. Janie Havel, Economic Development and Tourism, Office of the Governor
- 43. Leslie D'Agostino, VP/Business Development & Loan Officer, Community National Bank & Trust of Texas
- 44. Judy McDonald, Executive Director, Workforce Solutions for Tarrant County
- 45. Fred Schmidt, Economic Development Professional in Higher Education, University of Texas at Arlington
- 46. Kevin Shatley, Director of Economic Development, Dallas Regional Chamber
- 47. Nika Reinecke, Principal at Envision Planning Group LLC
- 48. Dr. Maria Martinez-Cosio, Interim Dean, College of Architecture, Planning and Public Affairs, University of Texas at Arlington
- 49. Leah Clark, Executive Director, Bridgeport Economic Development Corporation
- 50. Ben Magill, Associate Vice Chancellor of Economic Opportunity, Dallas College
- 51. Dr. Suku Nair, Vice Provost for Research and Chief Innovation Officer, Southern Methodist University



**North Central Texas Council of Governments**

***Item 15***

*Exhibit: 2023-01-15-AG*

Meeting Date: January 26, 2023

Submitted By: Doni Green  
Aging Program Director

Item Title: Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers

The Regional Aging Advisory Committee assists the North Central Texas Council of Governments, in its capacity as the Area Agency on Aging (AAA), in representing the interests of older persons. RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

RAAC currently has 13 vacancies. To fill these vacancies, NCTCOG solicited nominations and/or renominations from county judges.

NCTCOG has received four nominations and/or renominations from the respective county judges:

- Johnson County: Whitney Clotfelter (first-time nominee)
- Kaufman County: Dr. Bruce Wood (re-nominee)
- Palo Pinto County: Allan Sparkman (first-time nominee)
- Wise County: Debbie Bounds (re-nominee)

A brief outline of the Committee's responsibilities and a membership chart are attached.

Per RAAC bylaws, NCTCOG convened a nominations subcommittee, which met and recommends that the following members serve as officers during Calendar Year 2023.

- President: Dan Roberts of Palo Pinto County
- Vice-President: Debbie Bounds of Wise County
- Secretary: Dave Brown of Rockwall County

Staff is seeking Board approval of the four appointments and proposed officers for Calendar Year 2023.

Should you or the Executive Board have questions, I will be available to respond before or during the Board meeting. I may be contacted at 817-695-9193.

Thank you.

DG:ct

## APPOINTMENTS TO THE REGIONAL AGING ADVISORY COMMITTEE (RAAC) AND ELECTION OF OFFICERS

### REGIONAL AGING ADVISORY COMMITTEE

#### PRIMARY RESPONSIBILITY OF COMMITTEE

The Regional Aging Advisory Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act. This program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

#### NUMBER OF COMMITTEE MEMBERS

28

#### TERMS OF MEMBERSHIP

Terms of membership are based on staggered three-year terms with approximately one-third of the membership appointed each year.

#### STANDARD MEETING DATE

The Committee meets quarterly.

#### SPECIAL REQUIREMENTS

- The composition of the Committee, according to funding agency guidelines and Committee bylaws, should include the following.
- More than 50 percent of the Committee includes older persons, older persons with the greatest economic or social need, older minority persons and participants in programs funded by the Area Agency on Aging.
- Each of the fourteen counties served by the Area Agency is represented by two persons from each county and may include local elected and appointed officials, older citizens and representatives of older persons.
- Additional persons may serve as ex-officio members because of their special knowledge or experience with aging matters. These resource members may include representatives from the Veterans Administration, State Citizen Advisory Council, and the Texas Silver-Haired Legislature.

#### PROPOSED REGIONAL AGING ADVISORY COMMITTEE (Terms expiring December 31 of year indicated)

COUNTY	2023	2024	2025
<b>Collin</b>	Dan Bollner		vacant
<b>Denton</b>	Ronnie Smith	Fred Rogers	
<b>Ellis</b>	Maurice Osborn	Diana "Dani" Muckleroy	
<b>Erath</b>	vacant	Leeann Hook	
<b>Hood</b>	Trish Reiner	John Campbell	
<b>Hunt</b>	vacant		vacant
<b>Johnson</b>	DeeAnn Strother		<b>Whitney Clotfelter</b>
<b>Kaufman</b>	vacant		<b>Dr. Bruce Wood</b>
<b>Navarro</b>	vacant	Lynda Sloan	
<b>Palo Pinto</b>	Dan Roberts		<b>Allan Sparkman</b>
<b>Parker</b>	Brian Chapman		vacant
<b>Rockwall</b>		Dave Brown	vacant
<b>Somervell</b>	Bob Miller		vacant
<b>Wise</b>		vacant	<b>Debbie Bounds</b>

All appointees appear in bold type. First-time appointees appear in shaded background.



**North Central Texas Council of Governments**

***Item 16***

*Exhibit: 2023-01-16-EDO*

Meeting Date: January 26, 2023

Submitted By: Mike Eastland  
Executive Director

Item Title: Discussion on Executive Board Member Attendance Policies

Board Members,

As directed, staff has prepared a working-draft document of a policy permitting Board Members to participate in Executive Board meetings virtually. This will be a discussion only item at this Board meeting. We can also discuss the percentage of agenda items that a Board Member must vote on to be counted as being present at a meeting. If it is decided that both or either of these items should be considered for approval, final action will be scheduled for our February meeting.

Thanks,

Mike

## **DISCUSSION ON EXECUTIVE BOARD MEMBER ATTENDANCE POLICIES**

### **North Central Texas Council of Governments Executive Board Member Videoconference Call Policy**

The North Central Texas Council of Governments (NCTCOG) Executive Board has historically conducted its meetings in-person at the NCTCOG business offices in Arlington, Texas. However, as a governmental body that extends into three or more counties, it is permitted to conduct open or closed meetings by videoconference call under Texas Government Code Section 551.127(c). The Executive Board continues to encourage in-person attendance but wishes to provide flexibility to members in certain circumstances to participate remotely via videoconference call.

In the event of \_\_\_(business travel, official duty conflicts, sickness, other?)\_\_\_, Executive Board members may request to participate via videoconference call. In order to do so, the member must notify the Executive Director in writing indicating their intention and reason to utilize videoconferencing by 5:00 PM on the Wednesday preceding the scheduled Executive Board meeting. A member of the Executive Board may participate remotely via videoconference call no more than \_\_\_X\_\_\_ times per calendar year. Participation via videoconference call in excess of this limit will not be permitted.

Notwithstanding anything to the contrary herein, NCTCOG reserves the right to conduct any open or closed meetings via videoconference call in the event business needs require. In these instances, all members are permitted to participate remotely via videoconference call, except the presiding officer, and it will not count toward the limit identified in the paragraph above.

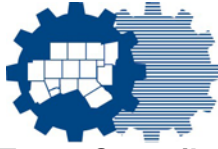
### **North Central Texas Council of Governments Executive Board Meeting Attendance Policy**

An Executive Board member must be in attendance at least \_\_\_(50%, other?)\_\_\_ of a meeting in order to be recorded as present for that meeting.

## June 2022 - May 2023

<b>Attendance Code:</b>	P=Present	A=Absent	NM=No meeting	*Check previous the posted attendance sheet for that month
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## Calendar

### North Central Texas Council of Governments

#### 2023 NCTCOG Executive Board Calendar

Regular Meetings start at **12:45 pm** unless otherwise posted  
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

<b>February 23, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>March 23, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>April 27, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>May 25, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>June 22, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>June 30, 2023</b>	<i>GENERAL ASSEMBLY</i>
<b>July 27, 2023</b>	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
<b>August 24, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>September 28, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>October 26, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>November 16, 2023</b>	Executive Board Meeting – NCTCOG Offices
<b>December 21, 2023</b>	Executive Board Meeting – NCTCOG Offices