TO: NCTCOG Executive Board

DATE: January 19, 2023

FROM: Mike Eastland
Executive Director

SUBJECT: Executive Board Meeting

The next meeting of the NCTCOG Executive Board will be:

DATE: January 26, 2023

Please RSVP to the Executive Director’s office as soon as possible by email or call (817) 695-9100.

REGULAR BOARD MEETING

TIME: 12:00 noon – Lunch

12:45 p.m. – Executive Board Meeting: Regular Session

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President Piel hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME: jw
North Central Texas Council of Governments  
616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA  
January 26, 2023 | 12:45 pm

Executive Board
1. _____ Andrew Piel  
2. _____ Bill Heidemann  
3. _____ Chris Hill  
4. _____ David Sweet  
5. _____ Rick Carmona  
6. _____ J.D. Clark  
7. _____ Jorja Clemson  
8. _____ Janet DePuy  
9. _____ Carlos Flores  
10. _____ Clyde Hairston  
11. _____ Clay Jenkins  
12. _____ Victoria Johnson  
13. _____ Todd Little  
14. _____ Linda Martin  
15. _____ Cara Mendelsohn  
16. _____ Bobbie Mitchell  
17. _____ Tim O’Hare  
18. _____ Glenn Rogers

Staff
- Mike Eastland  
- Jerri Watson  
- Monte Mercer  
- Tim Barbee  
- Doni Green  
- Edith Marvin  
- Maribel Martinez  
- Michael Morris  
- Phedra Redifer  
- Molly Rendon  
- Christy Williams

REGULAR SESSION: 12:45 pm

Call to order time: __________

Pledge to the United States and Texas Flags

Public Comment on Agenda Items
Members of the public may comment on any item(s) on today’s agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.

ACTION:
Motion/Second Item # Name of Item
_____/_____ 1 Approval of Minutes

_____/_____ 2 Resolution to Accept and Approve the Quarterly Investment Report - Molly Rendon

_____/_____ 3 Resolution Amending Contract Authorization for Temporary Staffing Services - Molly Rendon

_____/_____ 4 Resolution Amending Contract Authorization for Retirement Consultant Services - Molly Rendon

_____/_____ 5 Resolution Amending Lease Authorization for NCTCOG Office Space - Molly Rendon
Resolution Authorizing a Contract with The Olson Group Ltd. for Critical Infrastructure and Key Resources Strategic Plan Consulting Services - Maribel Martinez

Resolution Authorizing Submittal of a Consumer Recycling Education and Outreach Grant Application to the Environmental Protection Agency - Edith Marvin

Resolution Authorizing Agreement for the 2022 Regional Transportation Council/Dallas Area Rapid Transit Federal/Local Funding Partnership - Michael Morris

Resolution Authorizing Financial Contribution to Medal of Honor Museum Foundation from NCTCOG for Leadership Initiatives - Michael Morris

Resolution Authorizing Amendment to Contract with Alta Planning + Design, Inc. for the Fort Worth to Dallas Regional Trail Branding and Wayfinding Project - Michael Morris

Resolution Authorizing Amendment to Contract with Forvis, LLC for Professional Services to Support Transit Accounting Models - Michael Morris

Resolution Adopting FY 2024 Criminal Justice Program Policies and Procedures - Kelly Schmidt

Appointments to the Criminal Justice Policy Development Committee - Kelly Schmidt

Appointment to the North Central Texas Economic Development District Board (NCTEDD) - Prit Patel

Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers - Doni Green

Discussion on Executive Board Member Attendance Policies - Mike Eastland
MISCELLANEOUS:

17  Old and New Business

18  Future Calendar and Attendance

19  Status Report and Discussion on Air Quality – Mike Eastland, Michael Morris, Chris Klaus

Adjournment: ______________

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).
President Piel called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on December 1, 2022.

**Members of the Board Present:**
1. Andrew Piel
2. Bill Heidemann
3. Chris Hill
4. David Sweet
5. Rick Carmona
6. Jorja Clemson
7. Janet DePuy
8. Carlos Flores
9. Clyde Hairston
10. Victoria Johnson
11. Todd Little
12. Cara Mendelsohn
13. Bobbie Mitchell

**Members of the Board Absent:**
1. J.D. Clark
2. Clay Jenkins
3. Linda Martin
4. Glen Whitley
5. Glenn Rogers

**Members of the Staff Present:**
Mike Eastland, Monte Mercer, Molly Rendon, Michael Morris, Edith Marvin, Maribel Martinez, Christy Williams, Lucille Johnson, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Brett Ogletree, Dan Kessler, Shannon Stevenson, Randy Richardson, Vickie Alexander, Mindy Mize

**Visitors Present:**
Joaquim “Jack” Carvalho | Interim District Director, Councilmember Carlos Flores and Council District 2

**REGULAR SESSION**

**PUBLIC COMMENT ON AGENDA ITEMS**

President Piel opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

**ACTION:**

**Item 1 Approval of Minutes**

President Piel stated that the first item on the agenda was approval of the minutes from the October Board meeting.

Upon a Motion by Mayor Heidemann (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the October Executive Board meeting.

**Item 2 Resolution Authorizing Contracts with Blyncsy, iCone Products, NavJoy Consulting, Mixon/Hill, and OneNetwork USA for Roadway Workzone Data Reporting Services**

Molly Rendon, Director of Administration, requested Board authorization to enter contractual agreements with Blyncsy, iCone Products, Navjoy Consulting, Mixon/Hill, and OneNetwork USA for Roadway Workzone Data Reporting Services for maximum five (5) year terms. The contracts will retain the services of firms that provide WZDX and Roadway Workzone Data Reporting Services via a cooperative contract allowing entities to gain real-time roadway work zone and other traffic-impacting data for route mapping and public update capabilities and will be available for use by members of the TXShare cooperative. A Request for Proposals
(RFP) #2022-035 for Roadway Workzone Data Reporting Services was issued and evaluated by a committee comprised of NCTCOG staff. Following evaluation, the committee recommended contract awards to Blyncsy, iCone Products, NavJoy Consulting, Mixon/Hill, and OneNetwork USA.

Exhibit: 2022-12-02-AA

Upon a Motion by Mayor Hairston (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Amending the Utility Rate for the Workforce Centers as Procured by the Texas CUC Aggregation Project**

Randy Richardson, Assistant Finance Director, requested Board authorization amending the utility rate for seven (7) of the NCTCOG’s Workforce Centers, for a rate not to exceed $0.039 per kilowatt hour, as procured by the Texas CUC Aggregation Project (dba Public Power Pool). He explained that the Public Power Pool is a political subdivision corporation pursuant to Chapter 304 of the Texas Local Government Code which was formed to aggregate the purchasing of electricity for all member political subdivisions with the goal of obtaining electricity rates that are lower than any individual political subdivision could obtain by itself. Membership with Public Power Pool was authorized by the Board in October 2017 securing the rate not to exceed $0.039 per Kilowatt hour. The latest procurement for electricity services includes eight (8) of the Workforce Centers for a three (3) year period at a rate of $0.059 per kilowatt hour.

Exhibit: 2022-12-03-WF

Upon a Motion by Judge Little (seconded by Mayor Pro Tem DePuy), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing the Receipt of Fiscal Year 2022 Federal Transit Administration Federal Funds**

Michael Morris, Director of Transportation, requested Board authorization for acceptance of the receipt of Fiscal Year 2022 Federal Transit Administration (FTA) Federal funds for the following three programs:

1. **Urbanized Area Formula Program** - NCTCOG will enter into a grant agreement with FTA for $4,997,153 in FY 2022 Urbanized Area Formula Program funds. NCTCOG will retain $2,510,072 of these funds for administration, regional planning, mobility management efforts, and the purchase of vehicles on behalf of transit providers. The following transit providers will utilize the remainder of funds for service: City/County Transportation; Community Transit Services; Public Transit Services; Span, Inc.; and STAR Transit.

2. **Enhanced Mobility of Seniors and Individuals with Disabilities Program** - NCTCOG will enter into a grant agreement with FTA for $1,085,489 in FY 2022 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds. NCTCOG will retain $600,417 for administration of the program, including the future award of funds through strategic partnerships yet to be determined. The following transit providers will utilize a portion of the funds for service: STAR Transit. NCTCOG will seek Executive Board approval for future strategic partnerships for the remaining funds once projects have been identified.

3. **Bus and Bus Facilities Program** - NCTCOG will enter into a grant agreement with FTA for $569,542 in FY 2022 Bus and Bus Facilities Program funds. NCTCOG will retain $500,000 to purchase vehicles on behalf of transit providers and $69,542 for administrative purposes.

Transportation Improvement Program approved by the Regional Transportation Council, $6,652,184 of the regional total is available for NCTCOG to pass through for local public transit providers. Local funds from transit providers as well as Transportation Development Credits will be used as a match for these federal funds.

All three programs are contained in more detail in Attachment 1 below.
RESOLUTION AUTHORIZING THE RECEIPT OF
FEDERAL TRANSIT ADMINISTRATION (FTA) FORMULA FUNDS FISCAL YEAR 2022 FTA FORMULA FUNDING

Urbanized Area Formula Program (Section 5307)

<table>
<thead>
<tr>
<th>Designated Recipient</th>
<th>Federal Funds</th>
<th>TDCs</th>
<th>Local Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Central Texas Council of Governments</td>
<td>$ 2,510,072</td>
<td>457,915</td>
<td>$ -</td>
</tr>
<tr>
<td>City/County Transportation</td>
<td>$ 162,000</td>
<td>32,400</td>
<td>$ -</td>
</tr>
<tr>
<td>Community Transit Services</td>
<td>$ 357,000</td>
<td>71,400</td>
<td>$ -</td>
</tr>
<tr>
<td>Public Transit Services</td>
<td>$ 101,600</td>
<td>20,300</td>
<td>$ -</td>
</tr>
<tr>
<td>Span, Inc.</td>
<td>$ 71,581</td>
<td>14,316</td>
<td>$ -</td>
</tr>
<tr>
<td>STAR Transit</td>
<td>$ 1,795,000</td>
<td>399,000</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 4,997,153</strong></td>
<td><strong>996,431</strong></td>
<td><strong>$ -</strong></td>
</tr>
</tbody>
</table>

1 Federal funds include both capital and operating projects, which have different match requirements
2 Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)

<table>
<thead>
<tr>
<th>Designated Recipient</th>
<th>Federal Funds</th>
<th>TDCs</th>
<th>Local Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Central Texas Council of Governments: Dallas-Fort Worth-Arlington Urbanized Area</td>
<td>$ 564,003</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>North Central Texas Council of Governments: Denton-Lewisville Urbanized Area</td>
<td>$ 36,414</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$ 600,417</strong></td>
<td>-</td>
<td><strong>$ -</strong></td>
</tr>
<tr>
<td><strong>Dallas-Fort Worth-Arlington Urbanized Area</strong></td>
<td><strong>$ 1,050,489</strong></td>
<td><strong>97,014</strong></td>
<td><strong>$ -</strong></td>
</tr>
</tbody>
</table>

1 Funding to be used for administration of Section 5310 program, which does not have a match requirement per FTA Circular 9070.3A

Bus and Bus Facilities Program (Section 5339)

<table>
<thead>
<tr>
<th>Designated Recipient</th>
<th>Federal Funds</th>
<th>TDCs</th>
<th>Local Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Central Texas Council of Governments: Administrative</td>
<td>$ 69,542</td>
<td>13,908</td>
<td>$ -</td>
</tr>
<tr>
<td>North Central Texas Council of Governments</td>
<td>$ 500,000</td>
<td>75,000</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 569,542</strong></td>
<td><strong>88,908</strong></td>
<td><strong>$ -</strong></td>
</tr>
</tbody>
</table>

1 Funding to be used towards the purchase of vehicles on behalf of NCTCOG subrecipients
2 Bus and Bus Facilities funds (Section 5339) require a 20% match for administration but only a 15% match for the purchase of ADA-compliant vehicles

Grand Total

<table>
<thead>
<tr>
<th>Program</th>
<th>Federal Funds</th>
<th>TDCs</th>
<th>Local Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urbanized Area Formula Program (Section 5307)</td>
<td>$ 4,997,153</td>
<td>954,431</td>
<td>$ -</td>
</tr>
<tr>
<td>Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)</td>
<td>$ 1,050,489</td>
<td>97,014</td>
<td>$ -</td>
</tr>
<tr>
<td>Bus and Bus Facilities Program (Section 5339)</td>
<td>$ 569,542</td>
<td>88,908</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 6,652,184</strong></td>
<td><strong>1,140,353</strong></td>
<td><strong>$ -</strong></td>
</tr>
</tbody>
</table>

Exhibit: 2022-12-04-TR

Upon a Motion by Mayor Hairston (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5  Resolution Endorsing Grant Application to the United States Department of Transportation Under the Advanced Transportation Technology and Innovation Grant Program

Michael Morris, Director of Transportation, requested Board endorsement for the submittal of a grant application to the United States Department of Transportation (USDOT) under the Advanced Transportation Technology and Innovation (ATTAIN) Program in the amount of $10 million ($8 million ATTAIN; $2 million Regional Toll Revenue). He explained that the ATTAIN program funds projects that deploy, install, and operate advanced transportation technologies to improve safety, mobility, efficiency, system performance, intermodal connectivity, and infrastructure return on investment. Staff is preparing an ATTAIN grant application for the Multi-state Data Fusion Platform. The
The project will implement a transportation data aggregation and sharing platform as part of a multi-state effort to standardize data sharing formats and aggregate useful data for Departments of Transportation (DOTs), travel navigation services, and the public. A 20 percent local match is required and will be funded with Regional Toll Revenues (RTR).

Exhibit: 2022-12-05-TR

Upon a Motion by Mayor Hairston (seconded by Mayor Pro Tem DePuy), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Endorsing Grant Applications to the United States Department of Transportation Under the Strengthening Mobility and Revolutionizing Transportation Grant Program

Michael Morris, Director of Transportation, requested Board endorsement for submittal of three Strengthening Mobility and Revolutionizing Transportation (SMART) Program grant applications in the amount of approximately $2 million each, for a total of approximately $6 million, to the United States Department of Transportation (USDOT). The SMART Program funds demonstration projects focused on advanced smart city or community technologies and systems in a variety of communities to improve transportation efficiency and safety. No local match is required for the planning grants.

Details of the three SMART grant applications are as follows:

1. **Advanced Aerial Mobility:** Preparing region to support advanced low-altitude aviation through improvements in precise weather forecasting.

   **Project 1: North Texas Micro-Weather Infrastructure for Advanced Air Mobility**

   **Description:** Feasibility study to determine viability of regional solution for low altitude weather detection and reporting to support safe deployment of advanced aerial vehicles such as last mile drone delivery services and Electric Vertical Take-off and Landing (eVTOL) vehicles

   **Location:** Regionwide

   **Amount:** $2 million

   **Local match:** None

   **Key Partners:** NASA North Texas Cohort, Hillwood, CASA WX Executive Council, Google Wing, DroneUp, Wisk Aero, Supernal, Overair, City of Arlington, DFWIA

   **Benefits:** Will allow regional stakeholders on equitable basis to scale up Advanced Aerial Mobility operations safely

2. **Flooded Road Detection and Warning:** Using advanced sensing and analytics tools to improve the detection of roadway flooding and the reporting of the location of flooded roads to the traveling public.

   **Project 2: Flooded Roads Information System**

   **Description:** Use advanced sensors and big data tools to improve prediction, identification, and reporting of flooded roadways.

   **Location:** TSI Study Area (portions of Dallas, Denton, Ellis, Hood, Johnson, Parker, and Tarrant Counties, and all of Wise County)

   **Amount:** $2 million

   **Local match:** None

   **Key Partners:** See list at right

   **Benefits:** Optimizing emergency response routes/procedures, use of critical facilities, and improving safety at vulnerable areas
3. **Traffic Signal Technology and Deploying AI Based ATMS Platforms:** Upgrading traffic signals with an emphasis on improving safety of all roadway users and more efficient operation of the signalized corridors.

**Project 3: Traffic Signal Technology and Deploying AI based ATMS Platforms**

**Description:** Leverage NCTCOG’s recent survey of traffic signal equipment to identify, test, and evaluate detection and other technologies. Pilot and evaluate multiple platforms to optimize traffic signals.

**Location:** Regionwide, US 77, US 67, and FM 1382

**Amount:** $2 million

**Local match:** None

**Key Partners:** TxDOT, City of Cedar Hill, City of Waxahachie, NCTCOG

**Benefits:** Safety, air quality, congestion, and reliability

Exhibit: 2022-12-06-TR

Upon a Motion by Councilmember Clemson (seconded by Judge Little), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 7 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation**

Michael Morris, Director of Transportation, requested Board authorization to receive Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement Program, and Regional Toll Revenue funds and associated match in the amount of approximately $31,062,460 ($29,055,400 Surface Transportation Block Grant Program + $245,460 Congestion Mitigation and Air Quality Improvement Program + $200,000 Regional Toll Revenue + $1,561,600 State match + 4,750,892 in RTC Transportation Development Credits in lieu of match) from the Texas Department of Transportation (TxDOT).

He explained that the Board had previously approved receipt of funding for continuation and enhancement of ongoing transportation and air quality initiatives and for new projects implemented and managed by North Central Texas Council of Governments (NCTCOG) staff. The programming of funds for these projects were approved by the Regional Transportation Council (RTC). Attachment 1 contains a table detailing individual funding agreements. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds.
Upon a Motion by Commissioner Mitchell (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Agreements with Tarrant County and Amendments to the Contracts with HDR Engineering, Inc. and Kimley-Horn and Associates, Inc. to Develop and Implement Traffic Signal Retiming

Michael Morris, Director of Transportation, requested Board authorization to enter into an agreement to receive funding from Tarrant County for approximately $1,066,000. He also requested authorization to amend contracts with HDR Engineering, Inc. and Kimley-Horn and Associates, Inc. by adding $325,000 (Tarrant County funds) to the original not-to-exceed amount of $1,300,000 for a new total contract amount not to exceed $1,625,000 for development and implementation of traffic signal retiming. He explained that Tarrant County would like to utilize additional funding available through 2006 and 2021 Bond Programs. He further explained that in May 2018, the Executive Board authorized agreements with HDR Engineering, Inc. and with Kimley-Horn and Associates, Inc. in amounts not to exceed $1.3 million each.

Tarrant County funds are proposed to be used as follows:

<table>
<thead>
<tr>
<th>Program Title (Non-Construction Projects)</th>
<th>RTC Approval Date</th>
<th>Funding Source</th>
<th>Total Funding Amount (TEC's not included in the total)</th>
<th>Match Amount</th>
<th>Fiscal Year(s)*</th>
<th>Program Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>511 Traffic Information System</td>
<td>5/11/2020</td>
<td>STBG</td>
<td>$1,000,000</td>
<td>$200,000</td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Air Quality Public Education Outreach Campaign</td>
<td>5/13/2022</td>
<td>STBG</td>
<td>$440,000</td>
<td></td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Engineering for Passenger Rail/Roadway Interfaces</td>
<td>5/13/2022</td>
<td>STBG</td>
<td>$6,200,000</td>
<td></td>
<td>$80,000</td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Entire Managed Lane System (Technology)</td>
<td>5/12/2022</td>
<td>STBG</td>
<td>$300,000</td>
<td>$161,000</td>
<td>$50,000</td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Freeway/Traffic Incident Management Program</td>
<td>5/10/2020</td>
<td>CMAA</td>
<td>$245,400</td>
<td>$40,000</td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>District Avenue Study from 7000/Oakland Avenue to IH 30</td>
<td>4/14/2022</td>
<td>STBG</td>
<td>$1,000,000</td>
<td>$100,000</td>
<td></td>
<td>23 New</td>
</tr>
<tr>
<td>High-Priority Rail/Cars Planning Study</td>
<td>7/6/2021</td>
<td>STBG</td>
<td>$4,000,000</td>
<td>$200,000</td>
<td></td>
<td>23 New</td>
</tr>
<tr>
<td>IH 35 from Dallas/Tarrant County Line to IH 635</td>
<td>4/16/2021</td>
<td>STBG</td>
<td>$4,000,000</td>
<td>$161,000</td>
<td>$50,000</td>
<td>23 New</td>
</tr>
<tr>
<td>IH 35 from IH 635 to Dallas/Tarrant County Line</td>
<td>4/8/2021</td>
<td>STBG</td>
<td>$1,000,000</td>
<td>$200,000</td>
<td></td>
<td>23 New</td>
</tr>
<tr>
<td>Land Use Transportation &amp; Bikeway/Pedestrian Initiatives</td>
<td>1/13/2022</td>
<td>STBG</td>
<td>$1,000,000</td>
<td></td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Motedown People Mover (International)</td>
<td>11/13/2020</td>
<td>STBG</td>
<td>$2,000,000</td>
<td>$200,000</td>
<td></td>
<td>23 New</td>
</tr>
<tr>
<td>Park Row Historic District Comprehensive Study</td>
<td>8/12/2021</td>
<td>STBG</td>
<td>$500,000</td>
<td>$100,000</td>
<td></td>
<td>23 New</td>
</tr>
<tr>
<td>Regionwide Project to Assist Local Partners as they Implement AV Deployments</td>
<td>5/12/2022</td>
<td>STBG</td>
<td>$1,300,000</td>
<td>$400,000</td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Regionwide Project to Assist Local Partners as they Implement AV Deployments</td>
<td>5/12/2022</td>
<td>STBG</td>
<td>$730,000</td>
<td></td>
<td></td>
<td>23 New</td>
</tr>
<tr>
<td>Regional Air Quality Initiative</td>
<td>10/13/2022</td>
<td>STBG</td>
<td>$1,000,000</td>
<td>$200,000</td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Regional Data Hub</td>
<td>10/13/2022</td>
<td>STBG</td>
<td>$1,000,000</td>
<td>$200,000</td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Regional Parking Management Tools &amp; Strategies Program</td>
<td>11/13/2020</td>
<td>STBG</td>
<td>$250,000</td>
<td></td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Regional Study Design of Forest Hill Drive</td>
<td>11/13/2020</td>
<td>STBG</td>
<td>$2,500,000</td>
<td></td>
<td></td>
<td>23 Ongoing</td>
</tr>
<tr>
<td>Safety Program Activities for MPA</td>
<td>10/13/2022</td>
<td>STBG</td>
<td>$400,000</td>
<td>$200,000</td>
<td></td>
<td>23 New</td>
</tr>
</tbody>
</table>

| Total                                      |                    |               | $37,062,460                                        | $2,150,860  | $4,750,352   |                |

* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.

* $1,750,862 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.

Prepared for presentation to NCTCOG Executive Board December 2022
HDR Engineering, Inc. and Kimley-Horn and Associates, Inc. are committed to meet a minimum of 31.92 percent Disadvantaged Business Enterprise participation goal for this project.

Exhibit: 2022-12-08-TR

Upon a Motion by Mayor Carmona (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Resolution Authorizing Agreements with the University of Texas at Arlington, Tarrant County College, and Dallas College to Support Department of Defense Agile Curriculum Program**

Dan Kessler, Assistant Director of Transportation, requested Board authorization to enter agreements with the University of Texas at Arlington for an amount not to exceed $300,000, Tarrant County College in an amount not to exceed $200,000, and Dallas College in an amount not to exceed $100,000, to support the US Department of Defense (DOD) Industry Resiliency Program for the creation of an Agile Curriculum Development Program for Aerospace and Defense Manufacturing. This initiative will partner closely with defense manufacturers, universities and community colleges in North Texas creating a program framework delivering additional well-prepared, highly qualified job applicants that can immediately respond to the needs of the rapidly growing and evolving Aerospace and Defense Manufacturing industries. The University of Texas at Arlington School of Engineering, Tarrant County College and Dallas College have agreed to assist in this program by providing faculty and course instructors to work with Defense Industry partners in developing course curriculums and providing courses to students seeking careers in the Defense Industry.

Exhibit: 2022-12-09-TR

Upon a Motion by Councilmember Flores (seconded by Councilmember Clemson), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2023: Phase 1**

Michael Morris, Director of Transportation, requested Board authorization to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2023 for Transportation Department Initiatives: Phase 1 in an amount up to $278,700. Phase I is included in the FY2022 and FY2023 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board.

A funding table detailing funding sources and funding amounts, including match sources and match amounts, is provided below in Attachment 1.

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Funding Source</th>
<th>Funding Amount</th>
<th>Match Source</th>
<th>Match Total</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Involvement</td>
<td>TPF/STBG/RTC Local</td>
<td>$78,700</td>
<td>TDCs</td>
<td>15,740</td>
<td>$78,700</td>
</tr>
<tr>
<td>Congestion Management Program (Try Parking It)</td>
<td>STBG</td>
<td>$200,000</td>
<td>TDCs</td>
<td>40,000</td>
<td>$200,000</td>
</tr>
<tr>
<td><strong>OVERALL TOTAL</strong></td>
<td></td>
<td>$278,700</td>
<td></td>
<td>55,740</td>
<td>$278,700</td>
</tr>
</tbody>
</table>

Exhibit: 2022-12-10-TR

Upon a Motion by Commissioner Mitchell (seconded by Mayor Hairston), and unanimous vote of all members present, except for Judge Hill who voted no, the Board approved the resolution as presented.
Item 11 Resolution Approving Modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, requested Board approval for modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning (UPWP), including new initiatives, updates to existing projects and funding adjustments. He explained the proposed modifications, which identify the activities to be carried out between October 1, 2021, and September 30, 2023, and have been approved by the Regional Transportation Council. The UPWP is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff.

Exhibit: 2022-12-11-TR

Upon a Motion by Judge Little (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

MISCELLANEOUS:

Item 12 Old and New Business

Mike Eastland wished everyone Happy Holidays. Additionally, he thanked Michael Morris, the Transportation department, and the Administration department for their team effort on preparation of the grants for our programs. He also stated that in January he will bring a draft of rules for consideration of hybrid meeting capabilities. He also mentioned that our auditors will be sending a questionnaire requesting a response regarding any conflict of interests. Finally, he acknowledged Lucile Johnson for 30 years of service and announced her retirement.

Item 13 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Piel adjourned the meeting at 2:23 p.m.
Meeting Date: January 26, 2023

Submitted By: Molly Rendon
            Director of Administration

Item Title: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended December 31, 2022.

The following schedule, which complies with NCTCOG’s Investment Policy and the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

I will be available at the Board meeting to answer any questions.

MR
RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG’s Quarterly Investment Report for the quarter ended December 31, 2022, is hereby submitted in accordance with the Public Funds Investment Act; and,

WHEREAS, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board accepts and approves the Quarterly Investment Report for the quarter ended December 31, 2022.

Section 2. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County
## NCTCOG Quarterly Investment Report
### Fiscal Year 2023 Quarter 1
#### Ended 12-31-2022

### Investment Portfolio Detail
#### by Fund

<table>
<thead>
<tr>
<th>Description</th>
<th>Account #</th>
<th>Program</th>
<th>Beginning Balance</th>
<th>Deposits</th>
<th>Withdrawals</th>
<th>Interest</th>
<th>Ending Balance</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TexPool 2200400001</td>
<td>General Fund</td>
<td>$5,983,910.65</td>
<td>$8,436,831.29</td>
<td>$(10,250,000.00)</td>
<td>$32,283.54</td>
<td>$4,203,025.48</td>
<td>6.16%</td>
<td></td>
</tr>
<tr>
<td>Logic 6049012001</td>
<td>General Fund</td>
<td>$473.66</td>
<td>$473.66</td>
<td>$473.66</td>
<td>$473.66</td>
<td>$473.66</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>TexStar 2200411110</td>
<td>General Fund</td>
<td>$9,094,665.03</td>
<td>$529,004.33</td>
<td>$79,640.13</td>
<td>$9,703,309.49</td>
<td>14.22%</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td>$15,079,049.34</td>
<td>$8,965,835.62</td>
<td>$(10,250,000.00)</td>
<td>$111,928.18</td>
<td>$13,906,813.14</td>
<td>20.37%</td>
<td></td>
</tr>
<tr>
<td>TexPool 2200400002</td>
<td>Solid Waste</td>
<td>$1,802,781.27</td>
<td>$-</td>
<td>$(437,328.83)</td>
<td>$15,882.40</td>
<td>$1,381,334.84</td>
<td>2.02%</td>
<td></td>
</tr>
<tr>
<td>TexPool 2200400003</td>
<td>Supplemental Environmental Projects</td>
<td>$276,433.49</td>
<td>$-</td>
<td>$(90,178.97)</td>
<td>$2,430.14</td>
<td>$188,684.66</td>
<td>0.28%</td>
<td></td>
</tr>
<tr>
<td>TexPool 2200400005</td>
<td>9-1-1 Operating (1)</td>
<td>$3,674,687.27</td>
<td>$500,000.00</td>
<td>$36,251.96</td>
<td>$4,210,939.23</td>
<td>6.17%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexPool 2200400007</td>
<td>Transportation Revenue Center 5 Funds</td>
<td>$14,339,536.51</td>
<td>$-</td>
<td>$127,033.29</td>
<td>$14,057,246.31</td>
<td>20.59%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200400009</td>
<td>TWDB Commit G1001314 NCTCOG Grant</td>
<td>$3,020,806.59</td>
<td>$-</td>
<td>$26,780.91</td>
<td>$3,047,587.50</td>
<td>4.46%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200411111</td>
<td>Transportation</td>
<td>$1,566,801.06</td>
<td>$-</td>
<td>$1,484,086.80</td>
<td>2.17%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200421009</td>
<td>Exchange Funds Principal Pooled</td>
<td>$24,055,415.57</td>
<td>$-</td>
<td>$23,622,801.95</td>
<td>34.61%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200431009</td>
<td>Exchange Funds Earnings Pooled</td>
<td>$6,097,721.86</td>
<td>$209,625.82</td>
<td>$6,361,258.72</td>
<td>9.32%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Special Revenue Fund</strong></td>
<td></td>
<td>$54,834,183.62</td>
<td>$709,625.82</td>
<td>$(1,675,461.44)</td>
<td>$485,592.01</td>
<td>$54,353,940.01</td>
<td>79.63%</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$69,913,232.96</td>
<td>$9,675,461.44</td>
<td>$(11,925,461.44)</td>
<td>$597,520.19</td>
<td>$68,260,753.15</td>
<td>100.00%</td>
<td></td>
</tr>
</tbody>
</table>

### Investment Portfolio Detail
#### by Investment Type

<table>
<thead>
<tr>
<th>Description</th>
<th>Account #</th>
<th>Program</th>
<th>Beginning Balance</th>
<th>Deposits</th>
<th>Withdrawals</th>
<th>Interest</th>
<th>Ending Balance</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TexPool 2200400001</td>
<td>General Fund</td>
<td>$5,983,910.65</td>
<td>$8,436,831.29</td>
<td>$(10,250,000.00)</td>
<td>$32,283.54</td>
<td>$4,203,025.48</td>
<td>6.16%</td>
<td></td>
</tr>
<tr>
<td>TexPool 2200400002</td>
<td>Solid Waste</td>
<td>$1,802,781.27</td>
<td>$-</td>
<td>$(437,328.83)</td>
<td>$15,882.40</td>
<td>$1,381,334.84</td>
<td>2.02%</td>
<td></td>
</tr>
<tr>
<td>TexPool 2200400003</td>
<td>Supplemental Environmental Projects</td>
<td>$276,433.49</td>
<td>$-</td>
<td>$(90,178.97)</td>
<td>$2,430.14</td>
<td>$188,684.66</td>
<td>0.28%</td>
<td></td>
</tr>
<tr>
<td>TexPool 2200400005</td>
<td>9-1-1 Operating (1)</td>
<td>$3,674,687.27</td>
<td>$500,000.00</td>
<td>$36,251.96</td>
<td>$4,210,939.23</td>
<td>6.17%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexPool 2200400007</td>
<td>Transportation Revenue Center 5 Funds</td>
<td>$14,339,536.51</td>
<td>$-</td>
<td>$127,033.29</td>
<td>$14,057,246.31</td>
<td>20.59%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200400009</td>
<td>TWDB Commit G1001314 NCTCOG Grant</td>
<td>$3,020,806.59</td>
<td>$-</td>
<td>$26,780.91</td>
<td>$3,047,587.50</td>
<td>4.46%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200411111</td>
<td>Transportation</td>
<td>$1,566,801.06</td>
<td>$-</td>
<td>$1,484,086.80</td>
<td>2.17%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200421009</td>
<td>Exchange Funds Principal Pooled</td>
<td>$24,055,415.57</td>
<td>$-</td>
<td>$23,622,801.95</td>
<td>34.61%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200431009</td>
<td>Exchange Funds Earnings Pooled</td>
<td>$6,097,721.86</td>
<td>$209,625.82</td>
<td>$6,361,258.72</td>
<td>9.32%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TexPool</strong></td>
<td></td>
<td>$29,098,155.78</td>
<td>$8,936,831.29</td>
<td>$(11,186,831.29)</td>
<td>$240,662.24</td>
<td>$27,088,818.02</td>
<td>39.68%</td>
<td></td>
</tr>
<tr>
<td>Logic 6049012001</td>
<td>General Fund</td>
<td>$473.66</td>
<td>$473.66</td>
<td>$473.66</td>
<td>$473.66</td>
<td>$473.66</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>TexStar 2200411110</td>
<td>General Fund</td>
<td>$9,094,665.03</td>
<td>$529,004.33</td>
<td>$79,640.13</td>
<td>$9,703,309.49</td>
<td>14.22%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200411111</td>
<td>Transportation</td>
<td>$1,566,801.06</td>
<td>$(96,390.71)</td>
<td>$1,484,086.80</td>
<td>2.17%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200421009</td>
<td>Exchange Funds Principal Pooled</td>
<td>$24,055,415.57</td>
<td>$(642,393.44)</td>
<td>$23,622,801.95</td>
<td>34.61%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TexStar 2200431009</td>
<td>Exchange Funds Earnings Pooled</td>
<td>$6,097,721.86</td>
<td>$209,625.82</td>
<td>$6,361,258.72</td>
<td>9.32%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TexStar</strong></td>
<td></td>
<td>$40,814,603.52</td>
<td>$738,630.15</td>
<td>$(378,630.15)</td>
<td>$356,853.44</td>
<td>$41,171,456.96</td>
<td>60.31%</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$69,913,232.96</td>
<td>$9,675,461.44</td>
<td>$(11,925,461.44)</td>
<td>$597,520.19</td>
<td>$68,260,753.15</td>
<td>100.00%</td>
<td></td>
</tr>
</tbody>
</table>

(1) Used for the North Central Texas Emergency Communications District funds

Exhibit: 2023-01-02-AA
Attachment, Page 1
## Investment Portfolio Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Beginning Balance</th>
<th>Deposits</th>
<th>Withdrawals</th>
<th>Interest</th>
<th>Ending Balance</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$15,079,049.34</td>
<td>$8,965,835.62</td>
<td>$(10,250,000.00)</td>
<td>$111,928.18</td>
<td>$13,906,813.14</td>
<td>20.37%</td>
</tr>
<tr>
<td>Special Revenue</td>
<td>$54,834,183.62</td>
<td>709,625.82</td>
<td>$(1,675,461.44)</td>
<td>485,592.01</td>
<td>54,353,940.01</td>
<td>79.63%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$69,913,232.96</td>
<td>$9,675,461.44</td>
<td>$(11,925,461.44)</td>
<td>$597,520.19</td>
<td>$68,260,753.15</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Beginning Balance</th>
<th>Deposits</th>
<th>Withdrawals</th>
<th>Interest</th>
<th>Ending Balance</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TexPool</td>
<td>$29,098,155.78</td>
<td>$8,936,831.29</td>
<td>$(11,186,831.29)</td>
<td>$240,662.24</td>
<td>$27,088,818.02</td>
<td>39.68%</td>
</tr>
<tr>
<td>Logic</td>
<td>473.66</td>
<td></td>
<td></td>
<td>4.51</td>
<td>478.17</td>
<td>0.00%</td>
</tr>
<tr>
<td>TexStar</td>
<td>40,814,603.52</td>
<td>738,630.15</td>
<td>$(738,630.15)</td>
<td>356,853.44</td>
<td>41,171,456.96</td>
<td>60.31%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$69,913,232.96</td>
<td>$9,675,461.44</td>
<td>$(11,925,461.44)</td>
<td>$597,520.19</td>
<td>$68,260,753.15</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

## Fiscal Year 2023 to Date

<table>
<thead>
<tr>
<th>Pool Description</th>
<th>Beginning Balance</th>
<th>Deposits</th>
<th>Withdrawals</th>
<th>Interest</th>
<th>Ending Balance</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TexPool</td>
<td>$29,098,155.78</td>
<td>$8,936,831.29</td>
<td>$(11,186,831.29)</td>
<td>$240,662.24</td>
<td>$27,088,818.02</td>
<td>39.68%</td>
</tr>
<tr>
<td>Logic</td>
<td>473.66</td>
<td></td>
<td></td>
<td>4.51</td>
<td>478.17</td>
<td>0.00%</td>
</tr>
<tr>
<td>TexStar</td>
<td>40,814,603.52</td>
<td>738,630.15</td>
<td>$(738,630.15)</td>
<td>356,853.44</td>
<td>41,171,456.96</td>
<td>60.31%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$69,913,232.96</td>
<td>$9,675,461.44</td>
<td>$(11,925,461.44)</td>
<td>$597,520.19</td>
<td>$68,260,753.15</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

## Year to Date Interest

<table>
<thead>
<tr>
<th>Pool Description</th>
<th>Fiscal Year 2023</th>
<th>Fiscal Year 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General Fund</td>
<td>Special Revenue</td>
</tr>
<tr>
<td>TexPool</td>
<td>$32,283.54</td>
<td>$208,378.70</td>
</tr>
<tr>
<td>Logic</td>
<td>4.51</td>
<td>-</td>
</tr>
<tr>
<td>TexStar</td>
<td>79,640.13</td>
<td>277,213.31</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$111,928.18</td>
<td>$485,592.01</td>
</tr>
</tbody>
</table>

## Interest Rate Averages

<table>
<thead>
<tr>
<th>Rate Description</th>
<th>FY 2023 Qtr 1</th>
<th>FY 2022 Qtr 1</th>
<th>FY 2023 thru December-2022</th>
<th>FY 2022 thru December-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 Day T-Bill</td>
<td>4.0400%</td>
<td>0.0533%</td>
<td>4.0400%</td>
<td>0.0533%</td>
</tr>
<tr>
<td>TexPool</td>
<td>3.5082%</td>
<td>0.0370%</td>
<td>3.5082%</td>
<td>0.0370%</td>
</tr>
<tr>
<td>Logic</td>
<td>3.7931%</td>
<td>0.0496%</td>
<td>3.7931%</td>
<td>0.0496%</td>
</tr>
<tr>
<td>TexStar</td>
<td>3.4600%</td>
<td>0.0114%</td>
<td>3.4600%</td>
<td>0.0114%</td>
</tr>
</tbody>
</table>

All funds are invested in investment pools whose book and market value are the same.

Molly Rendon
Director of Administration

Exhibit: 2023-01-02-AA
Attachment, Page 2
Meeting Date: January 26, 2023

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Amending Contract Authorization for Temporary Staffing Services

In July 2021, the North Central Texas Council of Governments (NCTCOG) Executive Board authorized contracts with nine (9) vendors awarded under RFP NCT #2021-05 for maximum five (5) year terms and in a cumulative amount not to exceed $750,000 for temporary staffing services utilizing its cooperative contracts available on TXShare.

Since that time, the NCTCOG has experienced higher than projected utilization for temporary staffing services, due to myriad reasons being experienced industry-wide, including but not limited to:

- Low unemployment rate of 3.5% as of December 2022.
- High turnover, coupled with the low unemployment rate, results in workers being more selective about jobs and a longer recruitment/position fill time.
- Labor forecasts predict a 9.6% increase in demand for temporary staffing needs.
- The Great Resignation job market has seen workers leveraging the tight job market to take new jobs with higher pay and more flexible hybrid accommodations. This has resulted in more competition amongst employers to get workers hired and created high turnover across the nation.
- In the past, employers used temporary staffing services to assess skillsets of individuals before hiring. The reverse is now the trend, with individuals assessing the employer before agreeing to a regular full-time position.

A draft resolution amending contract authorization with the nine awarded vendors under TXShare cooperative contract #2021-005 for temporary staffing services, increasing the cumulative not to exceed amount by 25% for a revised total not to exceed amount of $937,500, is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

MR
RESOLUTION AMENDING CONTRACT AUTHORIZATION FOR TEMPORARY STAFFING SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, in July 2021 the NCTCOG Executive Board authorized contracts with nine (9) vendors approved under TXShare Cooperative Contract #2021-005, for maximum five (5) year terms and in a cumulative amount not to exceed $750,000 for Temporary Staffing Services; and,

WHEREAS, NCTCOG continues to utilize these nine authorized vendors to fill temporary staffing needs on an as-needed basis; and,

WHEREAS, NCTCOG staff recommend increasing the not to exceed amount by 25%, for a revised total not to exceed $937,500; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Amendment to the contract authorization for temporary staffing services for the nine (9) vendors contracted through TXShare cooperative contract #2021-005, increasing the cumulative not to exceed amount by 25%, for a revised total not to exceed amount of $937,500, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County
Item Title: Resolution Amending Contract Authorization for Retirement Consultant Services

In September 2016, the North Central Texas Council of Governments (NCTCOG) Executive Board authorized a contract with The Bogdahn Group, LLC., now organized as AndCo Consulting, LLC. under ITB #NCT-2016-19 for a maximum six (6) year term and in an amount not to exceed $150,000 for retirement consulting services.

NCTCOG utilizes AndCo Consulting, LLC., for services to include retirement policy management, investment analytics, project evaluation, audit compliance, and related services. Staff will be conducting a request for proposals process to procure retirement consultant services over this fiscal year and are requesting an increase to and extension of one (1) year to complete that procurement, ensuring continuity of services to the Agency.

A draft resolution authorizing a contract amendment with AndCo Consulting, LLC. for retirement consulting services, extending the term of the contract by one (1) year to a total of seven (7) years, and increasing the not to exceed amount by 25% for a revised total not to exceed amount of $187,500, is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

MR
RESOLUTION AMENDING CONTRACT AUTHORIZATION FOR RETIREMENT CONSULTANT SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG provides retirement plans for all regular full-time and regular part-time employees of the Agency and utilizes retirement consultant services for retirement policy management, investment analytics, project evaluation, audit compliance, and related services with periodic updates during each year, as well as an annual update; and,

WHEREAS, in September 2016, the Executive Board authorized a contract with The Bogdahn Group, LLC., now AndCo Consulting, LLC., for Retirement Consultant Services for a maximum six (6) year term and in an amount not to exceed $150,000; and,

WHEREAS, NCTCOG staff recommend increasing the maximum term length by one (1) year, for a revised maximum term length of seven (7) years, and increasing the not to exceed amount of 25%, for a revised total not to exceed amount of $187,500; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Amendment to the contract authorization between NCTCOG and AndCo Consulting, LLC., extending the maximum term by one (1) year to a total of seven (7) years and increasing the not to exceed amount by 25% for a revised total not to exceed amount of $187,500, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County
Meeting Date: January 26, 2023

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Amending Lease Authorization for NCTCOG Office Space

During the December 2016 Executive Board meeting, the NCTCOG headquarter office space lease was approved for a time period of January 1, 2017, through March 31, 2033, included a base year rent amount totaling $2,491,545 (including taxes, insurance, maintenance, utilities, and janitorial), and a provision for a two (2) percent annual rent increase. The total value of the base year rent, increased by two (2) percent annually, totals $46,440,618.

Since the time of the lease space approval, additional space has been obtained due to various operational needs. Due to the additional space needs, NCTCOG staff are requesting an additional $5,219,000 rent amount be approved resulting in an amended total not exceeding $51,659,618 (including taxes, insurance, maintenance, utilities, and janitorial; excluding annual increases for these costs up to the cap increase amount allowable within the lease). This represents an approximate 11% increase to the original lease authorization amount.

Although the initial resolution in December of 2016 approved a lease with Uccello Immobilien GMHB, the building ownership has changed several times. The current owner of the NCTCOG headquarter space is Opal Holdings.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MR
RESOLUTION AMENDING LEASE AUTHORIZATION FOR NCTCOG OFFICE SPACE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG Executive Board authorized a lease for the NCTCOG headquarters during its December 2016 meeting, for an amount not to exceed $46,440,618 (including taxes, insurance, maintenance, utilities, and janitorial) and a term of January 1, 2017 through March 31, 2033; and,

WHEREAS, due to various operational needs for additional space, NCTCOG staff recommend increasing the lease authorization in the amount of $5,219,000, resulting in an amended not to exceed amount totaling $51,659,618 (including taxes, insurance, maintenance, utilities, and janitorial; excluding annual increases for these costs up to the cap increase amount allowable within the lease).

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves an increase to the lease authorization for the NCTCOG headquarters office space of $5,219,000, resulting in an amended not to exceed amount totaling $51,659,618 (including taxes, insurance, maintenance, utilities, and janitorial; excluding annual increases for these costs up to the cap increase amount allowable within the lease).

Section 2. The Executive Director or designee is authorized to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

______________________________
Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

______________________________
Chris Hill, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Collin County
Meeting Date: January 26, 2023

Submitted By: Maribel Martinez
Director of Emergency Preparedness

Item Title: Resolution Authorizing a Contract with The Olson Group Ltd. for Critical Infrastructure and Key Resources Strategic Plan Consulting Services

The North Central Texas Council of Governments (NCTCOG) has identified The Olson Group Ltd. as uniquely qualified to provide consulting services to develop a Critical Infrastructure and Key Resources Strategic Plan for the region through funding provided by the Homeland Security Grant Program. The State Homeland Security Grant Program project is 100% funded with no local cost-share or match requirements. Federal guidance states the FY21 Homeland Security grant funds are available through December 2023. Acceptance of these funds was originally approved in August 2021 by the Executive Board.

This project will utilize the cooperative purchasing HGAC-Buy Contract: HP08-21 All Hazards Preparedness, Planning, Consulting & Recovery Services.

A draft resolution authorizing an agreement with The Olson Group LTD. in an amount not to exceed $152,000 is attached for Executive Board consideration. Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-704-5613 or e-mail at MMartinez@nctcog.org.

MM:cf
RESOLUTION AUTHORIZING A CONTRACT WITH THE OLSON GROUP LTD. FOR CRITICAL INFRASTRUCTURE AND KEY RESOURCES STRATEGIC PLAN CONSULTING SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the NCTCOG seeks to address regional priorities such as planning, training, exercise, Emergency Operation Center preparedness; and,

WHEREAS, NCTCOG staff has identified The Olson Group Ltd. as uniquely qualified to provide consulting services to develop a Critical Infrastructure and Key Resources Strategic Plan for the region and has identified cooperative purchasing HGAC-Buy Contract: HP08-21 to procure these services; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and the Olson Group Ltd. for consulting services to develop a Critical Infrastructure and Key Resources Strategic Plan for the region, in an amount not to exceed $152,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute necessary agreements with The Olson Group Ltd. in the name of the North Central Texas Council of Governments, consistent with the approval herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

________________________________________
Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on January 26, 2023.

________________________________________
Chris Hill, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Collin County
Item 7

Meeting Date: January 26, 2023

Submitted By: Edith Marvin, P.E.
Director, Environment & Development Department

Item Title: Resolution Authorizing Submittal of a Consumer Recycling Education and Outreach Grant Application to the Environmental Protection Agency

On November 14, 2022, the Environmental Protection Agency (EPA) released a Request for Applications for its funding opportunity called the “Consumer Recycling Education and Outreach Grant Program.” This opportunity was established through the Bipartisan Infrastructure Law and provides $30 million for recycling education and outreach grants over the three-year period from 2023 - 2026. EPA expects to select about twenty-five projects in all with at least one award in each of the ten EPA regions. No cost sharing or matching funds are required in order to be awarded. The application is due on February 15, 2023. EPA plans to notify selected applicants by the fall of 2023.

In response to this opportunity, NCTCOG’s Environment and Development Department is preparing an application for submittal for an amount not to exceed $2 million, the maximum amount allowed by EPA. NCTCOG has actively reached out to our membership with expertise in the solid waste field to gather and understand their input for the focus areas that best fit the needs of our region. NCTCOG is still exploring and researching the exact components and details of the proposed scope of work for the application, but the focus is on waste sectors other than the residential sector, such as schools and businesses. Our past efforts have focused heavily on residential waste.

Projects that EPA is prioritizing for funding are those that will increase the collection of commonly recyclable materials, encourage waste prevention activities, educate the public about recycling, and decrease the contamination of recycled materials. Commonly recyclable materials are defined as aluminum cans, metal food containers, plastics, glass, and paper, and even food and electronics. EPA also seeks to award part of the funding to projects that benefit disadvantaged communities.

This funding opportunity supports efforts already underway with NCTCOG’s regional materials management program. First, it aligns closely with two goals of NCTCOG’s newly updated Regional Solid Waste Management Plan, 2022 – 2042, which the Executive Board approved at its meeting on August 25, 2022: 1) Support solid waste education and training; and, 2) Promote the creation, expansion, and maintenance of waste management programs. NCTCOG also has experience in developing recycling education content and materials from its Know What To Throw regional recycling educational campaign. And finally, through the implementation of local solid waste grants and regional projects, NCTCOG has established strong relationships with partners in the region.

A draft resolution approving the submittal of a grant application for this opportunity and authorizing an agreement, if awarded, is attached for Executive Board consideration. I will provide a brief presentation and be available to answer any questions prior to requesting Board approval.
RESOLUTION AUTHORIZING SUBMITTAL OF A CONSUMER RECYCLING EDUCATION AND OUTREACH GRANT APPLICATION TO THE ENVIRONMENTAL PROTECTION AGENCY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is the designated regional solid waste management planning agency for the North Central Texas 16-county region; and,

WHEREAS, the Environmental Protection Agency issued a request for applications through its Consumer Recycling Education and Outreach Grant Program on November 14, 2022, for projects that educate the public about recycling, enhance waste prevention activities, increase the collection of recyclable materials, and decrease recycling contamination; and,

WHEREAS, the goals and objectives of the newly updated *Regional Solid Waste Management Plan, 2022-2042*, which the Executive Board approved at its meeting on August 25, 2022, are aligned with the goals of this funding opportunity; and,

WHEREAS, NCTCOG will prepare a grant application for this funding opportunity that supports recycling education and the development of resources that will assist in increasing the collection of recyclable materials in the region; and,

WHEREAS, the development of recycling resources, educational materials, and programs for this grant application would benefit all communities, including those in disadvantaged areas; and,

WHEREAS, NCTCOG will work to meet all the requirements and objectives of the grant application and submit it to EPA by the deadline of February 15, 2023.
NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the submittal of a grant application to EPA’s Consumer Recycling Education and Outreach Grant Program in the amount of approximately $2 million.

Section 2. NCTCOG is authorized to receive grant funds from EPA, if awarded, for an amount of approximately $2 million. Local match is not required for this grant opportunity.

Section 3. If awarded, these funds shall be incorporated into the appropriate fiscal year budgets.

Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

Chris Hill, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Collin County
The North Central Texas Council of Governments (NCTCOG)/Regional Transportation Council (RTC) is required to pay for expenses associated with projects and programs it implements before federal reimbursement can be requested. Therefore, federal funds are reimbursed after payment. Local funds are also available to implement projects outside of the federal process. In the fall of 2022, NCTCOG and DART staff reached an agreement on a partnership that will involve the exchange of federal transportation funds from the RTC for local funds from DART. The RTC programmed $44 million in federal transportation funds to the Silver Line Rail Project. In return, $40 million of local funds that can cash flow federal grant projects and replenish the RTC Local funding pool will be received from DART. The RTC approved this partnership on December 8, 2022. The NCTCOG Executive Board has the fiduciary responsibility for RTC Local funds. Staff will request Executive Board approval to enter into an agreement with DART to receive $40 million to be added to the MPO Revolver and RTC Local fund. The proportion to each will come back in a later Executive Board item.

A draft resolution authorizing an agreement with DART to receive $40 million to be added to the MPO Revolver and RTC Local fund is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.
RESOLUTION AUTHORIZING AGREEMENT FOR THE 2022 REGIONAL TRANSPORTATION COUNCIL/DALLAS AREA RAPID TRANSIT FEDERAL/LOCAL FUNDING PARTNERSHIP

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth (DFW) Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, on October 25, 2022, the DART Board took action on a funding partnership in which federal transportation funding will be provided to DART in exchange for local funding; and,

WHEREAS, on December 8, 2022, the RTC approved the funding partnership; and,

WHEREAS, under the funding partnership the RTC will contribute $44,000,000 in federal transportation funds to the Silver Line Rail Project in exchange for $40,000,000 in local funds to be provided by DART to NCTCOG, as the RTC’s fiduciary agent, to be used for RTC-related programs; and,

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into an agreement with DART for the provision of governmental functions and services of mutual interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into an agreement with DART as approved by the RTC at its December 8, 2022, meeting.

Section 2. NCTCOG is authorized to receive $40,000,000 in local funds from DART under the RTC/DART Federal/Local partnership. The specific purpose of the funds will be provided in later Executive Board items.

Section 3. These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County
Meeting Date: January 26, 2023

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Financial Contribution to Medal of Honor Museum Foundation from NCTCOG for Leadership Initiatives

The Medal of Honor Institute is the leadership component of the National Medal of Honor Museum currently under construction in the Arlington entertainment district. The North Central Texas Council of Governments (NCTCOG) and the Regional Transportation Council (RTC) are working with the National Medal of Honor Museum Foundation on a leadership institute partnership.

As a demonstration of the Regional Transportation Council’s support for the National Medal of Honor Museum, at its January 12, 2023, meeting members signed a letter of support for the upcoming project and approved a financial contribution in an amount not to exceed $1,895,000 to support the leadership Institute. The following items outline this partnership: Attachment 1 is the copy of the letter requested from the Medal of Honor Museum and Attachment 2 is a copy of the RTC letter of support. Remaining signatures are being collected. The proposed resolution is also included.

The funding is a financial contribution, not a reimbursement-based grant, and was developed based on the transportation-related elements for pedestrian access and circulation, and perimeter trees along walkways. Executive Board approval will be requested to authorize the use of approximately $1,895,000 in RTC Local funds as a financial contribution to the Medal of Honor Museum Foundation for leadership initiatives on behalf of NCTCOG and consistent with RTC action on January 12, 2023, to support the Medal of Honor Institute. The contribution may apply towards transportation-related elements or where needed should other contributions or donations be received for the transportation components.

A draft resolution authorizing the use of approximately $1,895,000 in RTC Local funds as a financial contribution to the Medal of Honor Museum Foundation for leadership initiatives on behalf of NCTCOG and consistent with RTC action on January 12, 2023, to support the Medal of Honor Institute is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

Attachment
RESOLUTION AUTHORIZING FINANCIAL CONTRIBUTION TO MEDAL OF HONOR MUSEUM FOUNDATION FROM NCTCOG FOR LEADERSHIP INITIATIVES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, at its January 12, 2023, meeting the RTC approved support for the National Medal of Honor Museum and approximately $1,895,000 in RTC Local funds as a financial contribution to support the Medal of Honor Museum Foundation for leadership initiatives; and,

WHEREAS, the contribution may apply towards transportation-related elements or where needed should other contributions or donations be received for the transportation components.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to provide $1,895,000 in RTC Local funds as a financial contribution to the Medal of Honor Museum Foundation for leadership initiatives on behalf of NCTCOG and consistent with RTC action on January 12, 2023. The RTC letter of support will be transmitted with the requested funds to the Museum Foundation for leadership initiatives.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

______________________________________
Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

_____________________________________
Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County
National Medal of Honor Museum Foundation
1717 East Randol Mill Road, Suite #301
Arlington, TX 76011

December 12, 2022

Mr. Michael Morris
North Central Texas Council of Governments
616 Six Flags Drive
Arlington, TX 76011

Michael,

We are so incredibly appreciative of the support and partnership of the North Texas Council of Governments. The National Medal of Honor Museum will be a wonderful addition to the Arlington entertainment district, and we are very thankful to be part of your vision for smooth transportation and safe access to everything our community can, and will, offer its visitors.

As a continued aspect of our partnership, I am excited to explore possible connections between NCTCOG and the Medal of Honor Institute. We intend to motivate our nation’s youth in our Center for Character Excellence and inspire our nation’s adult leaders in our Center for Leadership in Action. We are in the process of mapping out our “course catalog”, but, as you and I have discussed, there is ample opportunity to create a course or program, inspired by Medal of Honor stories, which would be applicable to NCTCOG and its members. Your partnership means a great deal to us, so I look forward to working with you and your team to develop something lasting and meaningful to our organizations.

On a personal note, I was honored to be your guest at the scenario planning session at the Transportation Research Board in Washington. Your creative mind to blend transportation planning and safety with sports and space travel left the attendees with a different perspective on the important job they do. Well done, sir!

With Appreciation,

Chris Cassidy
President and CEO
cassidy@nohmuseum.org
January 12, 2023

Mr. Chris Cassidy  
President and CEO  
National Medal of Honor Museum Foundation  
1717 East Randol Mill Road  
Arlington, Texas 76011

Dear Mr. Cassidy:

The Regional Transportation Council (RTC) is the transportation policy body associated with the North Central Texas Council of Governments (NCTCOG) comprised primarily of local elected officials and serves as the metropolitan planning organization policy body for the Dallas-Fort Worth region. The RTC has been and continues to serve as the regional forum for cooperative transportation decisions.

The RTC supports the National Medal of Honor Museum (Museum) and its efforts to develop and foster leadership regionally and nationally through the Medal of Honor Institute (Leadership Institute). To demonstrate its support, on January 12, 2023, the RTC approved a financial contribution of $1.895 million to the Museum to support the Leadership Institute.

The amount of the financial contribution was developed based on the transportation-related elements for pedestrian access, circulation, and perimeter trees along walkways. The contribution to the Museum may apply towards these elements or where needed should other contributions or donations be received for the transportation components. The RTC funding is a financial contribution, not a reimbursement-based grant.

In recognition of the RTC’s contribution, the RTC and NCTCOG would like to partner with the Leadership Institute on behalf of local governments across the Dallas-Fort Worth region to develop and participate in periodic public sector focused leadership forums and seminars to support the Museum’s efforts on growing leadership.

Should you have any questions, please contact Michael Morris, P.E., NCTCOG’s Director of Transportation, at (817) 695-9240.

Sincerely,

[Signature]

Duncan Webb, Chair  
Regional Transportation Council  
Commissioner, Collin County
## Members of the Regional Transportation Council

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>City or County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dennis Bailey</td>
<td>Commissioner</td>
<td>Rockwall County</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MSGT, USAF (Veteran)</td>
</tr>
<tr>
<td>Ed Moore</td>
<td>Councilmember</td>
<td>City of Garland</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sp4, USA (Veteran)</td>
</tr>
<tr>
<td>Clay Lewis Jenkins, Jr.</td>
<td>Secretary</td>
<td>County Judge</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dallas County</td>
</tr>
<tr>
<td>Adam Baradatia</td>
<td>Councilmember</td>
<td>City of Dallas</td>
</tr>
<tr>
<td>Michael D. Crain</td>
<td>Councilmember</td>
<td>City of Fort Worth</td>
</tr>
<tr>
<td>Andy Eads</td>
<td>County Judge</td>
<td>Denton County</td>
</tr>
<tr>
<td>Barry L. Gordon</td>
<td>Mayor</td>
<td>City of Duncanville</td>
</tr>
<tr>
<td>Brandon Jones</td>
<td>Mayor Pro Tem</td>
<td>City of Lewisville</td>
</tr>
<tr>
<td>Cara Mendelsohn</td>
<td>Councilmember</td>
<td>City of Dallas</td>
</tr>
<tr>
<td>Chris Schmelster</td>
<td>Councilmember</td>
<td>City of Allen</td>
</tr>
<tr>
<td>Chris Watts</td>
<td>Councilmember</td>
<td>City of Denton</td>
</tr>
<tr>
<td>Elizabeth M. Beck</td>
<td>Councilmember</td>
<td>City of Fort Worth</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MSGT, USA (Veteran)</td>
</tr>
<tr>
<td>Jim R. Ross</td>
<td>Mayor</td>
<td>City of Arlington</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CPL, USMC (Veteran)</td>
</tr>
<tr>
<td>Daniel Alemann Jr.</td>
<td>Mayor</td>
<td>City of Mesquite</td>
</tr>
<tr>
<td>J.D. Clark</td>
<td>County Judge</td>
<td>Wise County</td>
</tr>
<tr>
<td>Theresa Daniel, Ph.D.</td>
<td>Commissioner</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Gary Fickes</td>
<td>Commissioner</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Lane Grayson</td>
<td>Commissioner</td>
<td>Ellis County</td>
</tr>
<tr>
<td>Brad LaMorgese</td>
<td>Councilmember</td>
<td>City of Irving</td>
</tr>
<tr>
<td>Omar Narvaez</td>
<td>Deputy Mayor Pro Tem</td>
<td>City of Dallas</td>
</tr>
<tr>
<td>Jeremy Tompkins</td>
<td>Councilmember</td>
<td>City of Euless</td>
</tr>
<tr>
<td>Michele Wong Krause</td>
<td>Chair</td>
<td>Dallas Area Rapid Transit</td>
</tr>
<tr>
<td>Rick Grady</td>
<td>Councilmember</td>
<td>City of Plano</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MSGT, USA (Veteran)</td>
</tr>
<tr>
<td>Chad West</td>
<td>Councilmember</td>
<td>City of Dallas</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CPT, USA (Veteran)</td>
</tr>
<tr>
<td>Steve Babick</td>
<td>Mayor</td>
<td>City of Carrollton</td>
</tr>
<tr>
<td>Ceejay Clemens, P.E.</td>
<td>District Engineer</td>
<td>Texas Department of Transportation, Dallas District</td>
</tr>
<tr>
<td>Jeff Davis</td>
<td>Chair</td>
<td>Trinity Metro</td>
</tr>
<tr>
<td>George Fuller</td>
<td>Mayor</td>
<td>City of McKinney</td>
</tr>
<tr>
<td>Moj Haddad</td>
<td>Board Member</td>
<td>North Texas Tollway Authority</td>
</tr>
<tr>
<td>B. Adam McGough</td>
<td>Councilmember</td>
<td>City of Dallas</td>
</tr>
<tr>
<td>Manny Ramirez</td>
<td>Commissioner</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>T. Oscar Trevino Jr., P.E.</td>
<td>Mayor</td>
<td>City of North Richland Hills</td>
</tr>
<tr>
<td>David Salazar, P.E.</td>
<td>District Engineer</td>
<td>Texas Department of Transportation, Fort Worth District</td>
</tr>
<tr>
<td>William Tafo, P.E.</td>
<td>Citizen Representative</td>
<td>City of Dallas</td>
</tr>
</tbody>
</table>
On June 24, 2021, the Executive Board authorized the North Central Texas Council of Governments (NCTCOG) to enter into an agreement with Alta Planning + Design, Inc. to undertake the Fort Worth to Dallas Regional Trail Branding and Wayfinding Project, a regional collaboration among the five cities of Fort Worth, Arlington, Grand Prairie, Irving and Dallas. The goal of the project was to develop a unified branding and marketing package for preparation and promotion of the Fort Worth to Dallas Regional Trail as a local, State, and national attraction. The project is funded by $125,000 from the Regional Transportation Council Local Sustainable Development pool and $25,000 match from each of the five cities, for a total of $250,000.

Staff is seeking authorization to amend the contract to add a scope item requested by partner agencies and to increase the authorized allowable cost by $15,000. The scope modification will allow Alta Planning + Design, Inc. to develop design intent drawings for consistent implementation across the five cities of the wayfinding signage concepts developed as part of the existing contract scope. Alta Planning + Design, Inc. is committed to maintaining a 15 percent Disadvantaged Business Enterprise commitment.

A draft resolution authorizing a scope amendment and a budget increase of $15,000 Local funds, resulting in a total budget not to exceed $265,000 for the contract between NCTCOG and Alta Planning + Design, Inc. is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.
RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT WITH ALTA PLANNING + DESIGN, INC. FOR THE FORT WORTH TO DALLAS REGIONAL TRAIL BRANDING AND WAYFINDING PROJECT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, Subtask 5.03 of the Fiscal Year (FY) 2022 and FY2023 Unified Planning Work Program includes development of a plan for the Fort Worth to Dallas Regional Veloweb Trail; and,

WHEREAS, the study will develop a unified trail branding and marketing package for the Fort Worth to Dallas Regional Trail through a regional collaboration among the five cities linked by the trail, including the Cities of Fort Worth, Arlington, Grand Prairie, Irving, and Dallas; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to conduct the scope of work for the trail branding and wayfinding project; and,

WHEREAS, Alta Planning + Design, Inc. was recommended by the Consultant Selection Committee to conduct the scope of work; and,

WHEREAS, the Executive Board on June 24, 2021, authorized NCTCOG to enter into an agreement with Alta Planning + Design, Inc. to conduct the scope of work in an amount not to exceed $250,000; and,

WHEREAS, NCTCOG entered into an agreement with Alta Planning + Design, Inc. on August 10, 2021, to conduct the scope of work; and,

WHEREAS, during development of the trail branding and marketing package, information was received from participating cities that design intent drawings for recommended wayfinding signage would assist with consistent implementation of recommendations across the more than 60-mile corridor; and,
WHEREAS, design intent drawings are not included in the existing contract scope of work and Alta Planning + Design, Inc. has demonstrated experience with completing said task.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An amendment to the contract between NCTCOG and Alta Planning + Design, Inc. to revise the scope of work to add development of design intent drawings to assist with consistent implementation of wayfinding signage standards developed and add an additional $15,000 Local funds to the original not-to-exceed amount of $250,000 for a new total contract amount not-to-exceed $265,000 be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract amendment with Alta Planning + Design, Inc. in the name of the North Central Texas Council of Governments as described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County
DFW DISCOVERY TRAIL MAP:

Existing: 50.4 miles
Funded: 12.5 miles
Planned: 2.8 miles
In April 2021, the Executive Board authorized the North Central Texas Council of Governments (NCTCOG) to enter into an agreement with BKD, LLP (now Forvis, LLC [Forvis]) to perform professional services for transit agencies that are subrecipients of NCTCOG in the Dallas-Fort Worth Metropolitan Area. The project includes evaluation of accounting systems and cost allocation methodologies, and training to ensure implementation of effective accounting procedures to meet federal and state requirements. The project is fully funded by Federal Transit Administration (FTA) dollars for a total of $250,000.

Staff is seeking authorization to amend the contract to increase the project budget by $30,000 ($30,000 FTA and 6,000 in TDCs in lieu of local match). This will allow Forvis to complete recommended improvements to transit agencies’ financial systems and procedures. These accounting system improvement needs were identified during an initial assessment phase of the project and are necessary to ensure sustainability of the remaining project activities. Forvis, LLC is committed to maintaining a 5 percent Disadvantaged Business Enterprise commitment.

A draft resolution authorizing an amendment to increase the budget by $30,000, resulting in a total not to exceed amount of $280,000 ($280,000 FTA and 56,000 in TDCs in lieu of local match) is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.
RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT WITH FORVIS, LLC FOR PROFESSIONAL SERVICES TO SUPPORT TRANSIT ACCOUNTING MODELS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for the Federal Transit Administration (FTA) Urbanized Area Formula Program for the Dallas-Fort Worth-Arlington Urbanized Area, as delegated by the Governor of the State of Texas; and,

WHEREAS, in October 2018, the Executive Board authorized the receipt of FTA Urbanized Area Formula Program for the Dallas-Fort Worth-Arlington Urbanized Area; and,

WHEREAS, the FY2022 and FY2023 Unified Planning Work Program Subtask 3.05 includes documentation of subrecipient compliance to grant requirements through monitoring and on-site reviews,

WHEREAS, the Executive Board on April 22, 2021, authorized NCTCOG to enter into an agreement with BKD, LLP (now Forvis, LLC) to conduct the scope of work for an amount not to exceed $250,000; and,

WHEREAS, NCTCOG entered into an agreement with BKD, LLP (now Forvis, LLC) on August 30, 2021, to conduct the scope of work; and

WHEREAS, Forvis, LLC needs additional funds to complete recommended improvements to transit agencies’ accounting systems and procedures,

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An amendment to the contract between NCTCOG and Forvis, LLC to add an additional $30,000 to the original not-to-exceed amount of $250,000, for a new total contract amount not to exceed $280,000 ($280,000 Federal Transit Administration funds with 56,000 Transportation Development Credits in lieu of local match) be and is hereby approved.
Section 2. The Executive Director or designee of NCTCOG is authorized to execute a contract amendment with Forvis, LLC in the name of the North Central Texas Council of Governments as described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 26, 2023.

______________________________
Chris Hill, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Collin County
The Office of the Governor’s Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO’s Criminal Justice Services. The SOW deliverables outline NCTCOG’s Criminal Justice services provided to units of local government, school districts, colleges and universities, and non-profit agencies.

Among many services, NCTCOG is responsible for reviewing and scoring local agencies’ criminal justice grant applications. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process and define committee responsibilities. This document is attached for Executive Board review and approval.

On December 14th the Criminal Justice Policy Development Committee (CJPDC), appointed by the NCTCOG Executive Board, reviewed and approved the FY 2024 Policies and Procedures and recommends Executive Board adoption.

The most significant changes include increasing the Violence Against Women funding category suggested cap from $100,000 to $150,000 and revising application limitations in the Criminal Justice Program-Justice Assistance Grant funding category (§§ 4.3.4., 4.4.2.1. and 4.5.1.4.). Other revisions include updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

A draft resolution adopting the FY 2024 Criminal Justice Program Policies and Procedures is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.
RESOLUTION ADOPTING FY 2024 CRIMINAL JUSTICE PROGRAM POLICIES AND PROCEDURES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is responsible for reviewing and scoring local agencies’ criminal justice grant applications; and,

WHEREAS, the Office of the Governor’s Public Safety Office’s Interlocal Cooperation Agreement with NCTCOG requires Criminal Justice Program Policies and Procedures to be adopted by NCTCOG’s Executive Board; and,

WHEREAS, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the Executive Board, reviewed, approved, and recommended Executive Board adoption of the Fiscal Year 2024 Criminal Justice Program Policies and Procedures on December 14, 2022.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board adopts the Fiscal Year 2024 Criminal Justice Program Policies and Procedures, included in Attachment 1.

Section 2. This resolution shall be in effect immediately upon its adoption.

Andrew Piel, President
North Central Texas Council of Governments
Councilmember, City of Arlington

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on January 26, 2023.

Chris Hill, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Collin County
In addition, these policies and procedures govern the operation of NCTCOG’s Criminal Justice Policy Development Committee (CJPDC) as outlined in the Interlocal Cooperation Agreement between OOG and NCTCOG.

NCTCOG shall provide general planning and coordination activities for issues related to criminal justice, juvenile justice, delinquency prevention, victims services, and related topics throughout the year. Such services may include providing feedback on, input to, or communicating PSO’s real or proposed priorities.

1. COMPLIANCE WITH ADMINISTRATIVE RULES

1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3.

1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to PSO. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions PSO may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.

2. NOTIFICATION OF FUNDING OPPORTUNITIES

OOG will post all Funding Announcements (FA) in the Texas Register and to the OOG eGrants Funding Schedule Calendar. OOG will notify the COGs when FAs are posted in the Texas Register. NCTCOG will post OOG funding opportunities to its website and will distribute a notification of funding availability to regional database contacts. The NCTCOG notification will contain mandatory grant application workshop information, including the schedule and registration details.

OOG posts all funding announcements in the Texas Register. It is the applicant agency’s responsibility to identify funding opportunities in which to apply.
3. APPLICATION WORKSHOP REQUIREMENT

3.1. NCTCOG’s Criminal Justice Program staff will conduct mandatory Grant Application Workshops. Workshop schedules and registration details will be posted on NCTCOG’s Criminal Justice Program website.

NCTCOG shall make the following available to current grantees, potential applicants, and other requestors at least 30 days prior to the PSO eGrants application deadline: local priorities related to criminal justice issues; local policies and procedures; criteria used in the scoring of applications including a copy of the scoring instrument; other relevant materials that affect NCTCOG’s scoring process; and information related to the availability of training materials or other documents regarding PSO grant application creation available on the eGrants website. NCTCOG will direct potential applicants to the eGrants website and shall inform applicants/grantees to contact OOG personnel and/or the eGrants Helpdesk for assistance.

3.2. MANDATORY ATTENDANCE:

3.2.1. Grant application workshop attendance is mandatory for all FY24 applicants wishing to submit a new application, renewal application and/or a non-competing continuation application in CJ-JAG, GVA, JJ, TP and VAW. CSE applicants are encouraged to attend a grant application workshop.

3.3. TECHNICAL ASSISTANCE: Applicants may request technical assistance from NCTCOG Criminal Justice Program staff during the development of applications prior to submission. PSO staff will also provide technical assistance on grant-related questions/issues. NCTCOG technical assistance is advisory in nature and is not intended to address all possible outcomes of the grant application process.

3.4. NCTCOG may require additional information be submitted directly to NCTCOG for scoring purposes. NCTCOG-required items may include but not be limited to the NCTCOG Addendum, applicable Cooperative Working Agreements and/or Letters of Intent.

Applications submitted on an incorrect NCTCOG Addendum will not be scored and will not be recommended for funding (for example: submitting a CJ-JAG project on a Juvenile Justice addendum). Applications submitted on an NCTCOG Addendum from prior grant cycles will not be scored and will not be recommended for funding.

3.5. DEADLINES: Application submission deadlines will be set by PSO and eGrants applications in all program categories will be submitted directly to PSO electronically.

Egrants submissions and all NCTCOG-required documents are due by the PSO-determined due date. Deadlines are final. No late eGrants applications or NCTCOG-required information will be accepted, without exceptions. There is no appeal process.

4. FUNDING GUIDELINES

4.1. LOCAL PRIORITIES AND STRATEGIC PLANNING:

4.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by PSO. The criminal justice needs relevant to the plan include but are not limited to criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment.

Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.
For scoring purposes, CJPDC may identify specific issues related to the local priorities.

NCTCOG will evaluate, update and submit the Strategic Plan and an Executive Summary by a
deadline set by PSO.

4.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG’s website.

4.2. APPLICANT ELIGIBILITY: Eligibility for funding is determined by PSO and applicant agencies must adhere to guidelines set forth by PSO in the Funding Announcement (FA) as posted in the Texas Register. Funding allocated to NCTCOG’s 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other COG regions must submit a separate application to that COG and follow the policies and procedures set forth by each.

4.2.1. Agencies receiving funds directly from their state association, from a PSO-designated fiscal agent or directly from PSO for select programs must apply directly through their state association, designated fiscal agent, or PSO and may not apply for funds allocated to NCTCOG’s region. Examples include but are not limited to: Children’s Advocacy Centers and Court Appointed Special Advocates projects.

4.2.2. PSO will make the final determination as to which funding source is most appropriate for each application.

4.3. FUNDING LIMITATIONS: For the FY24 grant cycle, the following guidelines apply to program categories prioritized by NCTCOG:

4.3.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG):

4.3.1.1. Non-Profit Applicant Agencies (including hospitals and faith-based organizations): A suggested cap of $50,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized.

4.3.1.2. Units of Local Government, ISDs, Native American tribes, Councils of Governments, State Agencies, Colleges and Universities:

4.3.1.2.1. A suggested cap of $100,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit one service area/jurisdiction.

4.3.1.2.2. A suggested cap of $160,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit two service areas/jurisdictions.*

4.3.1.2.3. A suggested cap of $240,000 has been placed on new and renewal CJ-JAG applications being scored and prioritized that benefit three or more service areas/jurisdictions.*

* CJ-JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements. CJ-JAG collaboration documents are due by the PSO-determined due date (see Section 3.5).

4.3.2. Juvenile Justice & Delinquency Prevention Program: A suggested cap of $100,000 has been placed on new and renewal applications being scored and prioritized.
4.3.3. Truancy Prevention Program: A suggested cap of $100,000 has been placed on new and renewal applications being scored and prioritized.

4.3.4. Violence Against Women Justice and Training Program: A suggested cap of $150,000 has been placed on new and renewal applications being scored and prioritized.

4.3.5. General Victim Assistance Grant Program (GVA) and Victims of Commercial Sexual Exploitation (CSE): Per direction from PSO, funding limits do not apply for new and renewal applications submitted in these categories.

4.3.6. Non-competing continuation projects in CJ-JAG, JJ, TP, VAW and GVA in year two or three for FY24 may either continue in the cycle at the currently funded amount or submit the project as a “renewal”, follow applicable funding limitations and enter back in the competition to be scored.

4.3.7. All Program Categories: The CJPDC has the discretion to recommend an application at a reduced amount.

4.4. APPLICATION LIMITATIONS:

4.4.1. For the FY24 grant cycle, an agency may submit two new, or two renewals, or one new and one renewal distinctly different project(s) to be scored in the following categories:

- Juvenile Justice*
- Truancy Prevention*
- Violence Against Women Justice and Training Program*

4.4.2. Criminal Justice Program - Justice Assistance Grant (CJ-JAG):

4.4.2.1. For the FY24 grant cycle, an agency may submit one new or one renewal non-collaborative CJ-JAG application to be scored and may also submit one new collaborative or one renewal collaborative CJ-JAG project to be scored. A non-collaborative project benefits a single entity or jurisdiction; a collaborative project benefits two or more entities or jurisdictions. Refer to Section 4.3.1 for suggested funding limit on collaborative projects.*

*EXCEPTION: The exception applies only to government entities. For cities and counties with distinct departments, each department may submit two new, or two renewals, or one new and renewal application(s) to be scored in Juvenile Justice and Violence Against Women. Distinct local government departments may submit one new OR one renewal AND one new collaborative or one renewal collaborative CJ-JAG application to be scored.

For example, a county’s juvenile probation department, district attorney’s office and sheriff’s office may each submit up to two new, two renewals, or one new and renewal distinctly different application(s) in Juvenile Justice and Violence Against Women. These distinct departments may submit one new OR one renewal AND one collaborative CJ-JAG application to be scored.

A government entity is not limited in the number of their departments that apply.

4.4.3. General Victim Assistance Program: Per PSO, non-profit applicants are limited to a single application per agency, and all other eligible organizations are limited to one application per unit, district or division.

4.4.4. Victims of Commercial Sexual Exploitation (CSE): There is no limit on number of CSE applications per agency.
4.5. APPLICATION CYCLES:

4.5.1. Criminal Justice Program - Justice Assistance Grant (CJ-JAG) projects:

4.5.1.1. A three-year prioritization cycle applies to all new and renewal FY24 CJ-JAG staffing-based projects.

4.5.1.2. A two-year prioritization cycle applies to all new and renewal FY24 CJ-JAG evaluation projects.

4.5.1.3. A one-year prioritization cycle applies to all new FY24 CJ-JAG equipment-only projects.

4.5.1.4. Agencies funded for a law enforcement patrol vehicle(s) in FY23 CJ-JAG may not apply for an additional patrol vehicle(s) in the FY24 and FY25 CJ-JAG grant cycles.

4.5.1.5. Based on scoring results, the CJPDC and NCTCOG’s Executive Board will develop priority list recommendations for a period of three years for staffing-based CJ-JAG applications and a period of two years for CJ-JAG evaluation applications.

4.5.1.6. PSO will not make CJ-JAG funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

4.5.1.7. For FY24, new and renewal CJ-JAG projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

4.5.1.7.1. Staffing-based CJ-JAG projects only: PSO may award a lesser amount to a project due to depleted funding at the project’s priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project’s grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the CJ-JAG FY23 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.2. Juvenile Justice & Delinquency Prevention (JJ) projects:

4.5.2.1. A three-year prioritization cycle applies to all new and renewal FY24 JJ staffing-based projects.

4.5.2.2. A two-year prioritization cycle applies to all new and renewal FY24 JJ evaluation projects.

4.5.2.3. A one-year prioritization cycle applies to all new FY24 JJ equipment-only projects.

4.5.2.4. Based on scoring results, the CJPDC and NCTCOG’s Executive Board will develop priority list recommendations for a period of three years for staffing-based JJ applications and a period of two years for JJ evaluation applications.

4.5.2.5. PSO will not make JJ funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

4.5.2.6. For FY24, new and renewal JJ projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
4.5.2.6.1. Staffing-based JJ projects only: PSO may award a lesser amount to a project due to depleted funding at the project’s priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project’s grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the JJ FY23 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.3. Truancy Prevention (TP) projects:

4.5.3.1. A three-year prioritization cycle applies to all new and renewal FY24 TP staffing-based projects.

4.5.3.2. A two-year prioritization cycle applies to all new and renewal FY24 TP evaluation projects.

4.5.3.3. A one-year prioritization cycle applies to all new FY24 TP equipment-only projects.

4.5.3.4. Based on scoring results, the CJPDC and NCTCOG’s Executive Board will develop priority list recommendations for a period of three years for staffing-based TP applications.

4.5.3.5. PSO will not make TP funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

4.5.3.6. For FY24, new and renewal TP projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

4.5.3.6.1. Staffing-based TP projects only: PSO may award a lesser amount to a project due to depleted funding at the project’s priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project’s grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the TP FY23 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.4. Violence Against Women Justice and Training (VAW) projects:

4.5.4.1. A three-year prioritization cycle applies to all new and renewal FY24 VAW staffing-based projects.

4.5.4.2. A two-year prioritization cycle applies to all new and renewal FY24 VAW evaluation projects.

4.5.4.3. A one-year prioritization cycle applies to all new FY24 VAW equipment-only projects.

4.5.4.4. Based on scoring results, the CJPDC and NCTCOG’s Executive Board will develop priority list recommendations for a period of three years for staffing-based VAW applications and a period of two years for VAW evaluation applications.

4.5.4.5. PSO will not make VAW funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
4.5.4.6. For FY24, new and renewal VAW projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

4.5.4.6.1. Staffing-based VAW projects only: PSO may award a lesser amount to a project due to depleted funding at the project’s priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project’s grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the VAW FY23 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.5. General Victim Assistance (GVA) projects:

4.5.5.1. A three-year prioritization cycle applies to all new and renewal FY24 GVA staffing-based projects.

4.5.5.2. A two-year prioritization cycle applies to all new and renewal FY24 GVA evaluation projects.

4.5.5.3. A one-year prioritization cycle applies to all new FY24 GVA equipment-only projects.

4.5.5.4. FY24 GVA applications containing a renewal component AND a non-competing continuation component will inherit the prioritization cycle status of the most recently-scored component.

4.5.5.5. An applicant with an FY24 GVA non-competing continuation component is allowed to submit for a new and distinctly different GVA component that is not currently funded. In this case, only the new component will be scored.

4.5.5.6. Based on scoring results, the CJPDC and NCTCOG’s Executive Board will develop priority list recommendations for a period of three years for staffing-based GVA applications and a period of two years for GVA evaluation applications.

4.5.5.7. PSO will not make GVA funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

4.5.5.8. For FY24, new and renewal GVA projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

4.5.5.8.1. Staffing-based GVA projects only: PSO may award a lesser amount to a project due to depleted funding at the project’s priority list position. In this case, the applicant may request the initial CJPDC-recommended amount when submitting that project’s grant cycle two-of-three and grant cycle three-of-three applications. This policy will be applied to the GVA FY23 staffing-based new or renewal project that received a lesser amount, if applicable.

4.5.6. Victims of Commercial Sexual Exploitation (CSE) projects: PSO will provide special scoring instructions to NCTCOG for CSE application prioritization. Application prioritization cycles will not apply to CSE.
4.5.7. All Funding Categories:

4.5.7.1. All final funding decisions are made by PSO, and an NCTCOG recommendation is not a guarantee of funding.

4.5.7.2. Applications funded by PSO out of prioritization order will be one-grant period commitments.

4.5.7.3. Grant Adjustment Policy: An authorized person for a funded project will notify NCTCOG in writing prior to submitting a grant adjustment request through OOG’s eGrants system. Should NCTCOG staff determine the adjustment results in a deviation from the scope of services presented in the original application, the grant adjustment request may be forwarded to CJPDC for review. If CJPDC determines the change in budget or scope of the funded project impacts how the project would have been prioritized, the prioritization may be withdrawn, and future recommendations may be affected.

5. APPLICATION REVIEW AND SCORING PROCESS

5.1. Applications will be scored by members of the CJPDC.

5.2. PROJECT SCORING CRITERIA: The CJPDC-approved scoring criteria will be used to evaluate each new and renewal application submitted for review. The exception will be CSE applications as PSO will provide special CSE scoring criteria.

5.3. MINIMUM SCORE: A minimum score of seventy (70) is required for a project to be recommended for funding in all program categories except CSE.

5.4. PROJECT SCORING PROCESS:

5.4.1. Once PSO determines the eligibility of applications within a program category, applications will be forwarded to NCTCOG for scoring and prioritization.

5.4.2. In the event in-person scoring sessions cannot be held, scoring will be conducted via a virtual platform. If a scoring session is held virtually, members are counted as present and may score applications via teleconference or video conference.

5.4.3. In order to be able to score applications, each CJPDC member must participate in scoring training provided by NCTCOG Criminal Justice Program staff.

5.4.4. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, NCTCOG staff will divide the CJPDC members into scoring teams. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of PSO multi-disciplinary representation of members and considers prior history of individual member’s scoring average.

5.4.5. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.

5.4.6. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.

For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.333333 and Project 2 has an average of 86.55555. Project 2 will be listed above Project 1 on the priority ranking list.
5.5. NCTCOG will provide Vendor Hold technical assistance to grantees. At time of scoring/prioritization, NCTCOG staff will notify CJPDC of agencies that appear to have persistent vendor hold issues.

6. NCTCOG RECOMMENDATIONS FOR FUNDING

6.1. The CJPDC must make funding recommendations on applications based upon local criminal justice priorities identified in the NCTCOG’s most recently completed strategic plan; any PSO-identified state priorities, the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current NCTCOG policies and procedures. The CJPDC has the discretion to recommend an application at a reduced amount.

6.1.1. The CJPDC will make priority recommendations to NCTCOG’s Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.

6.1.2. Following Executive Board endorsement, applicants will be notified within fourteen (14) calendar days that their application was either “Recommended for Funding” or “Not Recommended for Funding” to PSO. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:

“After the Criminal Justice Advisory Committee prioritizes the grant applications and the NCTCOG’s governing body approves the priority listing, the NCTCOG submits the written priority listing to PSO. Based upon the NCTCOG’s priority listing, PSO will verify the eligibility, reasonableness and cost-effectiveness strategy of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The NCTCOG will notify grantees of any changes in the funding recommendations.”

6.2. PRIORITY RANKING PROCEDURE:

6.2.1. NCTCOG staff will place all non-competing continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the prioritization period expires.

6.2.2. New and renewal projects will be placed in priority (according to score, high to low) immediately following non-competing continuation projects in each program category.

6.2.3. If a project is deemed ineligible by PSO, it will be noted as such on the priority ranking list. If a project is not recommended by CJPDC, it will be noted as such on the priority ranking list.

6.2.4. In the event more than one agency applies for identical services serving the same geographical area and each receives a “recommended for funding” score, the CJPDC will determine if the geographic area to be served is sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.

6.2.5. The CJPDC reserves the right not to recommend a project based upon chronic or egregious violations including but not limited to PSO monitoring reports verifying non-compliance, failure to complete PSO-required program progress reports and/or PSO-required financial reports, misuse of PSO funds, or at the discretion of the PSO.
6.2.6. In the event PSO provides NCTCOG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.

6.3. EX-PARTE CONTACT: Any form of contact between a committee member and an applicant agency’s representative, employee or contractor in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG’s Criminal Justice Programs staff. Such contact may result in an applicant agency being ineligible for future funding consideration.

7. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

7.1. MEMBERSHIP: The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.

7.1.1. The representation must include citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, non-profit organizations, municipalities, counties, prosecution or courts, and victim services. No single group may constitute more than one-third (1/3) of the Committee.

7.1.2. Membership shall roughly reflect a county’s percentage of the region’s population. Every attempt will be made to have at least one representative from each of the region’s 16 counties.

7.1.3. NCTCOG’s Executive Board will appoint new members, to serve staggered three-year terms, ending December 31st of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.

7.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Fort Worth Police Departments; Dallas County and Tarrant County Sheriff’s Offices; Dallas County and Tarrant County District Attorney’s Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).

7.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a program category, the alternate must attend a CJPDC Scoring Training session and be present at the program category scoring review(s).

7.1.4.2. The permanent representative and designated alternate(s) for agencies listed in Section 7.1.4 may not share voting privileges simultaneously.

7.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, strategic planning participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.

7.1.6. Appointed members are expected to participate in each meeting to carry out the grant review and prioritization process and other CJPDC business. Attendance issues may be grounds for removal. It is the responsibility of the member to notify NCTCOG staff in advance when unable to participate in CJPDC functions. NCTCOG staff will notify the Chair and Vice Chair of chronic non-participation issues. As directed, NCTCOG staff will contact the member regarding his/her intent to remain on CJPDC. Based on member’s response to such inquiry, the member may be subject for removal from CJPDC.
7.1.7. Membership Ethics Subcommittee: NCTCOG Criminal Justice Program staff will assist the Chairperson in appointing no more than 10 current members to serve on this subcommittee. Each member of this subcommittee shall be familiar with best ethics practices and standards relating to moral turpitude. The subcommittee is responsible to assure that members of the CJPDC are ethically fit to serve. The subcommittee shall investigate and deliberate concerns regarding any members' fitness to serve from any source. The subcommittee shall make one of the following recommendations to the CJPDC if it finds grounds to sustain the ethical concern of the member: 1) censure of the member or 2) removal of the member from the CJPDC. The CJPDC shall approve, reject, or modify the subcommittee's recommendation.

7.1.8. A quorum is at least 50% of the Committee's active membership. A vote may be carried by a majority of those Committee members participating during a meeting at which a quorum is present.

7.2. OFFICERS & DUTIES:

7.2.1. During the last quarter of the calendar year, a Nominations Subcommittee will be appointed by the Chairperson to develop a list of candidates for the committee's consideration. This Subcommittee will include the Chair, or in the Chair's absence, the Vice-Chair and at least four (4) other Committee members.

7.2.2. The Chair will:

- Preside at all meetings of the CJPDC
- Call regular and special meetings of the CJPDC
- Appoint temporary sub-committees at his/her discretion to perform specific tasks related to the business of the CJPDC
- Appoint special sub-committees at his/her discretion

7.2.3. The Vice-Chair will: Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair

7.2.4. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate and be recommended to NCTCOG’s Executive Board for confirmation annually. A member elected to Chair or Vice Chair shall be allowed to remain on the committee in order to carry out the duties and term of the officer position.

7.2.5. VACANCY - In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.

7.3. NCTCOG will ensure that all NCTCOG governing board meetings and meetings of the CJPDC (with a quorum present) at which PSO-related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.

7.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special sessions will be held for new member orientation, scoring training, and grant application team reviews.

7.5. In the event an in-person meeting cannot be held, meetings will be conducted via a virtual platform. If a meeting is held virtually, NCTCOG staff will conduct a roll call of members to track attendance and confirm a quorum. Participating members may vote via teleconference or video conference. Electronic voting by email will be deemed binding if a remote decision is needed.

7.6. NCTCOG will maintain a written record documenting all CJPDC proceedings related to PSO business. Processed minutes must be certified with the signature of a CJPDC member who attended the meeting.
7.7. NCTCOG shall retain the Records for a period of seven (7) years after the final payment by PSO under the terms of this Agreement with the following qualification: if any audit, claim, or litigation is initiated before the expiration of the seven-year period, the Records shall be retained until the audit, claim, or litigation is resolved or until the end of the regular seven-year period, whichever is later. At the end of the seven-year period, NCTCOG shall request disposition instructions for the Records from PSO and shall dispose of the Records in accordance with PSO’s instructions.

7.8. CONFLICT OF INTEREST POLICY: NCTCOG shall ensure that members of NCTCOG’s governing body, the CJPDC, and NCTCOG staff abstain from scoring and voting on any grant application, other than a grant application submitted by NCTCOG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:

- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
- Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
- Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or
- Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJPDC member has a conflict of interest regarding a particular grant application, NCTCOG will ensure the committee member abstains from voting, commenting, or otherwise influencing the prioritization process for that application. A CJPDC member with a conflict of interest regarding a particular grant application must vacate the room* whenever that application is presented to or reviewed by CJPDC, and the member must not take part in or be present for any discussion on the application with any other member of CJPDC.

*In the event a scoring session is held virtually, a CJPDC member with a conflict must leave the teleconference or video conference whenever that application is presented to or reviewed by CJPDC.

If any applicant, CJPDC member, NCTCOG personnel or other individual has reason to believe that favoritism or inappropriate actions were displayed during the scoring or prioritization of projects, NCTCOG shall ensure that the concerns are shared with PSO as soon as possible.

8. PUBLIC INFORMATION ACT REQUESTS

8.1. NCTCOG shall notify PSO of any Public Information Act or media request received by NCTCOG relating to any application for PSO funding or PSO funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested. NCTCOG shall give the PSO opportunity to review any OOG-originated materials and information prior to release, if requested by the PSO.

8.2. NCTCOG shall notify PSO as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for PSO funding or PSO-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request.
The Criminal Justice Policy Development Committee (CJPDC) assists the Executive Board in establishing criminal justice planning policy and priorities, reviews and prioritizes local requests for criminal justice funding, and encourages public awareness of criminal justice matters.

The Office of the Governor’s Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO’s Criminal Justice Division. The SOW deliverables state committee membership must include representatives from the following areas: citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, counties, municipalities, nonprofit organizations, prosecution or courts, and victim services. In addition, the SOW requires that no one category exceed one-third (1/3) of the total membership.

Per the CJPDC’s approved Policies and Procedures, membership reflects each county’s percentage of the region’s population. Every attempt has been made to have at least one representative from each of this region’s 16 counties.

The CJPDC Nominations Subcommittee reviewed all nominations and presents for Executive Board approval 10 new appointment recommendations. Additionally, of the continuing members, five are recommended to be reappointed to another three-year term.

Per Policies and Procedures, officers’ terms shall be limited to two one-year terms. The current Chair and Vice-Chair, Chief Robert Severance III, Cleburne Police Department, and Mr. Tony Simmons, Denton County Citizen-At Large, respectively, have completed their first one-year term. They are being recommended for an additional one-year term.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.
PRIMARY RESPONSIBILITY OF COMMITTEE

The Criminal Justice Policy Development Committee is appointed by and serves at the pleasure of NCTCOG’s Executive Board. This Committee assists the Executive Board in establishing criminal justice planning policy and priorities, reviews requests for criminal justice funding, and encourages public awareness of criminal justice matters.

NUMBER OF COMMITTEE MEMBERS

Not more than 50

TERMS OF MEMBERSHIP

Terms of membership are based on three-year terms with approximately one-third of the membership appointed each year. There may be years when the one-third provision does not work because of early retirements from the Committee, reappointments, and members fulfilling one of the ten permanent positions.

STANDARD MEETING DATE

The Committee meets as needed, usually no more than six times a year.

SPECIAL REQUIREMENTS

The composition of the Committee includes representation from the following sectors, per NCTCOG’s Interlocal Agreement with the Office of the Governor’s Public Safety Office:

- Citizens or Parents
- Counties
- Municipalities
- Substance Abuse Prevention
- Education
- Juvenile Justice
- Law Enforcement
- Mental Health
- Nonprofit Organizations
- Prosecution or Courts
- Victim Services
## APPOINTMENTS TO THE CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

### Proposed Officers

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Agency</th>
<th>Committee Status / County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Robert Severance III</td>
<td>Chief of Police</td>
<td>City of Cleburne</td>
<td>Chair – Johnson County</td>
</tr>
<tr>
<td>Mr. Tony Simmons</td>
<td>Citizen-At-Large</td>
<td>N/A</td>
<td>Vice Chair – Denton County</td>
</tr>
</tbody>
</table>

### Proposed New Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Agency</th>
<th>Committee Status / County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Farrah Allen</td>
<td>Court Administrator</td>
<td>City of Allen</td>
<td>Proposed New Member – Collin County (Recommended by Julie Monge, Collin County Teen Court Administrator / Juvenile Case Manager and Lynn Hadnot, Director, Collin County Juvenile Services)</td>
</tr>
<tr>
<td>Mr. Shade Boulware</td>
<td>Assistant Superintendent of Leadership</td>
<td>Corsicana ISD</td>
<td>Proposed New Member – Navarro County (Recommended by Diane Frost, Superintendent, Corsicana ISD)</td>
</tr>
<tr>
<td>Mr. Jon Ciarletta</td>
<td>Lieutenant</td>
<td>Town of Trophy Club</td>
<td>Proposed New Member – Denton County (Self-nominated)</td>
</tr>
<tr>
<td>Ms. Marsha Edwards</td>
<td>Director of Special Programs</td>
<td>Dallas County District Attorney’s Office*</td>
<td>Proposed New Rep for Dallas County DA’s Office</td>
</tr>
<tr>
<td>Mr. Dan Harris Jr.</td>
<td>Chief of Police</td>
<td>City of Stephenville</td>
<td>Proposed New Member – Erath County (Self-nominated)</td>
</tr>
<tr>
<td>Ms. Jennifer Leslie</td>
<td>Division Manager – Grant Writer / Program Development</td>
<td>Dallas County CSCD*</td>
<td>Proposed New Rep for Dallas County CSCD</td>
</tr>
<tr>
<td>Mr. Boston Ross</td>
<td>Sergeant</td>
<td>Town of Fairview</td>
<td>Proposed New Member – Collin County (Self-nominated)</td>
</tr>
<tr>
<td>Mr. Phil Sorrells*</td>
<td>Criminal District Attorney</td>
<td>Tarrant County District Attorney’s Office*</td>
<td>Proposed New Member – Tarrant County (Nominated by Chief Jeff Williams, City of Bedford)</td>
</tr>
</tbody>
</table>

*Alternate for Mr. Sorrells: Lindy Borchardt, Assistant Criminal District Attorney (also served as Ms. Wilson’s alternate)  

*Per CJPDC policies, these agencies shall have a permanent representative.

### Reappointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Agency</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Carlin Caliman</td>
<td>Juvenile Case &amp; Diversion Program Manager</td>
<td>City of Arlington</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Mr. H. Lynn Hadnot</td>
<td>Director</td>
<td>Collin County Juvenile Services</td>
<td>Collin County</td>
</tr>
<tr>
<td>Ms. Jenny Krueger</td>
<td>CEO</td>
<td>Boys &amp; Girls Clubs of Northeast Texas</td>
<td>Hunt County</td>
</tr>
<tr>
<td>Ms. Ellyce Lindberg</td>
<td>Division Chief of Grand Jury and Intake Division / Assistant District Attorney</td>
<td>Dallas County District Attorney’s Office</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Felicia Oliphant</td>
<td>First Assistant District Attorney</td>
<td>Rockwall County District Attorney’s Office</td>
<td>Rockwall County</td>
</tr>
</tbody>
</table>

### Continuing Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Agency</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Lance Arnold</td>
<td>Chief of Police</td>
<td>City of Weatherford</td>
<td>Parker County</td>
</tr>
<tr>
<td>Ms. Betty Arvin</td>
<td>Attorney, Tarrant County Magistrate</td>
<td>Tarrant County</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. Heather Bachhofer</td>
<td>Chief Juvenile Probation Officer</td>
<td>Somervell County Juvenile Probation</td>
<td>Somervell County</td>
</tr>
<tr>
<td>Ms. Sharon Bradley</td>
<td>Director of Family and Social Services</td>
<td>Plano ISD</td>
<td>Collin County</td>
</tr>
<tr>
<td>Ms. Kriste Burnett</td>
<td>29th District Attorney</td>
<td>Palo Pinto County</td>
<td>Palo Pinto County</td>
</tr>
<tr>
<td>Mr. Joey Cagle</td>
<td>Sergeant</td>
<td>Kaufman County Sheriff’s Office</td>
<td>Kaufman County</td>
</tr>
<tr>
<td>Ms. Shay Cathey</td>
<td>Senior Policy Advisor</td>
<td>Dallas County Judge’s Office</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Dr. Julie Childers</td>
<td>Deputy Director of Executive and Administrative Services</td>
<td>Dallas County Juvenile Department</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Carnesha Collins</td>
<td>Victim Services Coordinator</td>
<td>City of Arlington</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. DeAnne Derrick</td>
<td>Program Director</td>
<td>Johnson County Family Crisis Center</td>
<td>Johnson County</td>
</tr>
<tr>
<td>Dr. Robert Duckworth*</td>
<td>Director of Counseling</td>
<td>Dallas Theological Seminary</td>
<td>Hunt County</td>
</tr>
<tr>
<td>Name</td>
<td>Title</td>
<td>Agency</td>
<td>County</td>
</tr>
<tr>
<td>--------------------</td>
<td>-------------------------------------</td>
<td>---------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Ms. Carrie Ellis</td>
<td>Chief of Police</td>
<td>City of Willow Park</td>
<td>Parker County</td>
</tr>
<tr>
<td>Mr. David Golden</td>
<td>Citizen-At-Large</td>
<td>N/A</td>
<td>Collin County</td>
</tr>
<tr>
<td>Mr. Julio Gonzalez</td>
<td>Lieutenant</td>
<td>City of Dallas</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Virginia Hoyt</td>
<td>Executive Director</td>
<td>Mental Health Connexion of Tarrant County</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. Shelby Hopson</td>
<td>Victim Assistance Coordinator</td>
<td>City of Fort Worth</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. Kristen Howell</td>
<td>Chief Executive Officer</td>
<td>Children’s Advocacy Center for North Texas</td>
<td>Denton County</td>
</tr>
<tr>
<td>Mr. Earnest Jenkins Jr.</td>
<td>Sergeant</td>
<td>University of North Texas at Dallas Police Department</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Gina Kennedy*</td>
<td>Citizen-At-Large</td>
<td>Impact Ventures</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Jan Langbein</td>
<td>CEO</td>
<td>Genesis Women’s Shelter &amp; Support</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Dr. Jill Johansson-Love*</td>
<td>Associate Professor</td>
<td>The Chicago School of Professional Psychology – Dallas Campus</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Angela Miller-Love</td>
<td>Grants Specialist</td>
<td>City of Fort Worth</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. Ann Montgomery</td>
<td>County and District Attorney</td>
<td>Ellis County &amp; District Attorney’s Office</td>
<td>Ellis County</td>
</tr>
<tr>
<td>Ms. Luann Pelletier</td>
<td>Development Unit Supervisor</td>
<td>Tarrant County Juvenile Services</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. Kelly Pickens</td>
<td>Councilmember</td>
<td>City of Corinth</td>
<td>Denton County</td>
</tr>
<tr>
<td>Mr. Danny Plumer</td>
<td>Lieutenant</td>
<td>Dallas County Sheriff’s Office</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Mr. Jerry Rucker</td>
<td>Records Manager</td>
<td>Tarrant County Sheriff’s Office</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Mr. Stephen Sanders</td>
<td>Lieutenant</td>
<td>City of Waxahachie</td>
<td>Ellis County</td>
</tr>
<tr>
<td>Mr. Jeff Segura</td>
<td>Pretrial Manager</td>
<td>Dallas County Pretrial Services</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Mr. Robert Severance III</td>
<td>Chief of Police</td>
<td>City of Cleburne</td>
<td>Johnson County</td>
</tr>
<tr>
<td>Ms. Disa Shady</td>
<td>Unit Supervisor</td>
<td>Tarrant County CSCD</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Mr. Tony Simmons</td>
<td>Citizen-At-Large</td>
<td>N/A</td>
<td>Denton County</td>
</tr>
<tr>
<td>Mr. Steve Stanford</td>
<td>Chief of Police</td>
<td>City of Bridgeport</td>
<td>Wise County</td>
</tr>
<tr>
<td>Ms. Erleigh Norville Wiley</td>
<td>District Attorney</td>
<td>Kaufman County Criminal District Attorney’s Office</td>
<td>Kaufman County</td>
</tr>
<tr>
<td>Mr. David Williams*</td>
<td>Lieutenant</td>
<td>City of Ennis</td>
<td>Ellis County</td>
</tr>
</tbody>
</table>

*Ms. Kennedy previously served as Dallas County District Attorney’s Office’s representative; changed employment in 2022. Will remain on committee to fill unexpired term of P. Liston.*

*Dr. Johansson-Love previously served as Dallas County CSCD’s representative; changed employment in 2022. Will remain on committee to fill unexpired term of R. Carrizales.*

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Entity</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judge Cody Beauchamp</td>
<td>Municipal Court Judge</td>
<td>City of Corsicana</td>
<td>Navarro County</td>
</tr>
<tr>
<td>Ms. Brynn Bruno</td>
<td>Executive Director</td>
<td>Emily’s Place</td>
<td>Collin County</td>
</tr>
<tr>
<td>Mr. Richard Carrizales</td>
<td>Citizen-At-Large</td>
<td>Law Offices of Richard Carrizales</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Mr. Mitch Galvan</td>
<td>Chief of Police</td>
<td>City of Granbury</td>
<td>Hood County</td>
</tr>
<tr>
<td>Ms. Laurie Gillispie</td>
<td>former Administrative Assistant to Erath County Judge</td>
<td>Erath County</td>
<td>Erath County</td>
</tr>
<tr>
<td>Judge Pamela Liston</td>
<td>former Municipal Court Judge</td>
<td>City of Rowlett</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Julie Monge</td>
<td>Teen Court Coordinator / Juvenile Case Manager</td>
<td>Collin County</td>
<td>Collin County</td>
</tr>
<tr>
<td>Mr. Toby Ross</td>
<td>Director</td>
<td>Denton County CSCD</td>
<td>Denton County</td>
</tr>
<tr>
<td>Mr. Jeff Williams</td>
<td>Chief of Police</td>
<td>City of Bedford</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. Sharen Wilson</td>
<td>former Criminal District Attorney</td>
<td>Tarrant County District Attorney’s Office</td>
<td>Tarrant County</td>
</tr>
</tbody>
</table>

*Lt. Williams was with DeSoto PD (Dallas County) when appointed in 2022; changed employment to Ellis County agency in mid-2022. 2023 will be year two of three-year term.*

*Dr. Duckworth was with Hunt County Juvenile Services when reappointed in 2021; changed employment to Dallas County entity in May 2021. 2023 will be year three of his second three-year term.*
Meeting Date: January 26, 2023

Submitted By: Prit Patel
Senior Economic Development Manager

Item Title: Appointment to the North Central Texas Economic Development District Board (NCTEDD)

The Executive Board is being asked to appoint Maegan South to the NCTEDD Board to serve a three-year term and fill a vacant seat for a representative with Tarrant County. Ms. South is the Economic Development Manager for Tarrant County. Prior to this role, Maegan served as the Strategic Initiatives Manager with the Tarrant County Administrator’s Office where she focused on high priority projects, including Community Development projects. Maegan is an active member of the International City/County Management Association. Ms. South is recommended by the Tarrant County Commissioners Court.

The NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region’s Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016.

The NCTEDD is charged with the maintenance and implementation of the CEDS plan for North Central Texas and serves as the connection between the region’s communities and EDA to facilitate EDA grant opportunities.

This District is organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board, the NCTCOG Executive Board will appoint up to 51 NCTEDD Board members, including:

- representatives from each of the 16 counties;
- 22 representatives from cities;
- 3 representatives from the private sector; and
- 10 representatives from principal economic interest (Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups)

Each Board member serve terms of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

I will be available at the Board meeting to answer questions, or Board members can contact me at 817-704-5666.
APPPOINTMENT TO THE NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT DISTRICT BOARD (NCTEDD)

PRIMARY RESPONSIBILITY OF BOARD
The North Central Texas Economic Development District Board (EDD Board) is the primary policy advisory board to the NCTCOG Executive Board in fulfilling the responsibilities as the North Central Texas’ Regional Economic Development District (the District) in state planning Region IV (NCTCOG’s 16-county area). The EDD Board is responsible to ensure:

a) the performance of any and all duties imposed on them collectively or individually by law, or by the District Bylaws;
b) the development of plans, as well as an oversight and evaluation system for all Economic Development District programs;
c) the attainment of effective outcomes consistent with CEDS goals, objectives and performance standards approved by EDA;
d) the effective administration of the EDA EDD required programs; and
e) meetings take place at such times and places as required by the District Bylaws

NUMBER OF COMMITTEE MEMBERS: Up to 51 Members

TIME OF APPOINTMENT: Members are appointed annually in September by the NCTCOG Executive Board.

APPOINTING AUTHORITY: NCTCOG Executive Board

TERMS OF OFFICE: Three-year terms
Each EDD Board member shall serve terms of three years. Upon expiration of their term, each member shall hold his/her term until they are reappointed or replaced by the NCTCOG Executive Board as established in the District Bylaws. EDD Board members may not serve more than three consecutive three-year terms, and only so long as they continue to meet qualifications for the category they represent.

STANDARD MEETING TIME, DATE, LOCATION: Quarterly (Meetings can be called more or less frequently as needed) 10:00 A.M. at NCTCOG

SPECIAL REQUIREMENTS:
EDD Board membership shall include officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas 16-County Region.
North Central Texas Council of Government’s
NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT BOARD

<table>
<thead>
<tr>
<th>OFFICERS</th>
<th>NAME AND ORGANIZATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Marty Wieder, Economic Development Director, City of Grand Prairie</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Fred Schmidt, Economic Development Professional in Higher Education</td>
</tr>
<tr>
<td>Secretary-Treasurer</td>
<td>Kassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie</td>
</tr>
</tbody>
</table>

COUNTIES - 16 COUNTIES (1 SEAT EACH COUNTY)

1. **COLLIN**: Honorable Ron Simmons, Chairman of the Board for the Texas Mutual Insurance Company
2. **DALLAS**: Luis Tamayo, Director of Economic Development, Dallas County
3. **ELLIS**: Jim Wehmeier, Director of Economic Development, City of Ennis
4. **ERATH**: Jeff Sandford, Executive Director, Stephenville Economic Development Authority
5. **HUNT**: Greg Sims, President/CEO, 4a Economic Development Corporation
6. **JOHNSON**: Diana Miller, Johnson County Economic Development Corporation
7. **KAUFMAN**: Donna Simmons, Communications and Economic Development Coordinator, Kaufman County
8. **NAVARRO**: John Boswell, Economic Development Director, Navarro County and City of Corsicana
9. **ROCKWALL**: Phil Wagner, President, Rockwall Economic Development Corporation
10. **WISE**: J.D. Clark, County Judge, Wise County
11. **DENTON**: VACANT
12. **HOOD**: VACANT
13. **PALO PINTO**: VACANT
14. **PARKER**: VACANT
15. **SOMERVELL**: VACANT
16. **TARRANT**: VACANT

CITIES - TOTAL OF 22 SEATS – SIX POPULATION CATEGORIES

>500,000 (2 SEATS) 2 cities, includes Dallas, Fort Worth
17. David Schleg, Economic Development Manager, City of Dallas
18. Robert Sturns, Economic Development Director, City of Fort Worth

BETWEEN 200,000 - 500,000 (2 SEATS) 4 cities, includes Arlington, Garland, Irving, Plano
20. Bryan Haywood, Economic Development Project Manager, City of Irving

BETWEEN 100,000 - 200,000 (2 SEATS) 6 cities, includes Carrollton, Denton, Frisco, Grand Prairie, McKinney, Mesquite
22. Marty Wieder, Economic Development Director, City of Grand Prairie
BETWEEN 50,000-100,000 (2 SEATS) 9 cities, includes Allen, Euless, Flower Mound, Lewisville, Mansfield, North Richland Hills, Richardson, Rowlett
   23. Craig Hulse, Director of Economic Development, City of North Richland Hills
   24. VACANT

BETWEEN 25,000 - 50,000 (4 SEATS) 22 cities, includes Bedford, Burleson, Cedar Hill, Cleburne, Coppell, DeSoto, Duncanville, Farmers Branch, Grapevine, Greenville, Halton City, Hurst, Keller, Lancaster, Little Elm, Midlothian, Rockwall, Southlake, The Colony, Waxahachie, Weatherford, Wylie
   25. Kassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie
   26. Jennette Espinosa, Executive Director, Little Elm Economic Development Cooperation
   27. Shane Shepard, Economic Development Director, City of Lancaster
   28. Chris Fuller, Deputy City Manager, City of Cleburne

<25,000 (10 SEATS) 122 cities
Collin County (Anna, Celina, Fairview, Josephine, Lavon, Lowry Crossing, Lucas, Melissa, Murphy, Parker, Princeton, Prosper, St. Paul)
Dallas County (Addison, Balch Springs, Cockrell Hill, Glenn Heights, Highland park, Hutchins, Seagoville, Sunnyvale, University Park Wilmer)
Denton County (Argyle, Aubrey, Bartonville, Copper Canyon, Corinth, Cross Roads, Double Oak, Hickory Creek, Highland Village, Justin, Krugerville, Krum, Lake Dallas, Northlake, Oak Point, Pilot Point, Ponder, Providence, Roanoke, Sanger, Shady Shores, Trophy Club)
Ellis County (Ennis, Ferris, Italy, Oak Leaf, Ovilla, Palmer, Red Oak)
Erath County (Dublin, Stephenville)
Hood County (DeCordova, Granbury)
Hunt County (Caddo Mills, Commerce, Quinlan, West Tawakoni, Wolfe City)
Johnson County (Alvarado, Godley, Grandview, Joshua, Keene, Venus)
Kaufman County (Combine, Crandall, Forney, Kaufman, Kemp, Maybank, Talty, Terrell)
Navarro County (Corsicana, Krens)
Palo Pinto County (Mineral Wells)
Parker County (Aledo, Annetta, Hudson Oaks, Reno, Springtown, Willow Park)
Rockwall County (Fate, Heath, McLendon-Chisolm, Royse City)
Somervell County (Glen Rose)
Wise County (Alvord, Aurora, Boyd, Bridgeport, Chico, Decatur, New Fairview, Newark, Rhome, Runaway Bay)
   29. Orlando Campos, Director, Economic Development & Tourism, Town of Addison
   30. Chris Dyser, Community Development Director, City of Balch Springs
   31. Mary Ann Moon, Executive Director of Prosper Economic Development Corporation
   32. Alexis Jackson, Economic Development Director, City of Celina
   33. John M. Smith, Town Administrator, Town of Hickory Creek
   34. Ray Dunlap, President, Terrell Economic Development Corporation
   35. Lynn Spencer, Director of Economic Development, Forney Economic Development Corporation
   36. Chris Coffman, City Manager, City of Granbury
   37. Lancine Bentley, Economic Development and Grants Analyst, Town of Northlake
   38. VACANT
PRIVATE SECTOR (3 SEATS)
40. Michael Grace, City of Duncanville Resident (Assistant City Manager, City of Ferris)
41. Pamela Mundo, Founder and President of Mundo and Associates Consulting Firm

PRINCIPAL ECONOMIC INTERESTS (10 SEATS) Includes Executive Directors of Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups
42. Janie Havel, Economic Development and Tourism, Office of the Governor
43. Leslie D’Agostino, VP/Business Development & Loan Officer, Community National Bank & Trust of Texas
44. Judy McDonald, Executive Director, Workforce Solutions for Tarrant County
45. Fred Schmidt, Economic Development Professional in Higher Education, University of Texas at Arlington
46. Kevin Shatley, Director of Economic Development, Dallas Regional Chamber
47. Nika Reinecke, Principal at Envision Planning Group LLC
48. Dr. Maria Martinez-Cosio, Interim Dean, College of Architecture, Planning and Public Affairs, University of Texas at Arlington
49. Leah Clark, Executive Director, Bridgeport Economic Development Corporation
50. Ben Magill, Associate Vice Chancellor of Economic Opportunity, Dallas College
51. Dr. Suku Nair, Vice Provost for Research and Chief Innovation Officer, Southern Methodist University
Meeting Date: January 26, 2023

Submitted By: Doni Green
Aging Program Director

Item Title: Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers

The Regional Aging Advisory Committee assists the North Central Texas Council of Governments, in its capacity as the Area Agency on Aging (AAA), in representing the interests of older persons. RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

RAAC currently has 13 vacancies. To fill these vacancies, NCTCOG solicited nominations and/or renominations from county judges.

NCTCOG has received four nominations and/or renominations from the respective county judges:
- Johnson County: Whitney Clotfelter (first-time nominee)
- Kaufman County: Dr. Bruce Wood (re-nominee)
- Palo Pinto County: Allan Sparkman (first-time nominee)
- Wise County: Debbie Bounds (re-nominee)

A brief outline of the Committee’s responsibilities and a membership chart are attached.

Per RAAC bylaws, NCTCOG convened a nominations subcommittee, which met and recommends that the following members serve as officers during Calendar Year 2023.

- President: Dan Roberts of Palo Pinto County
- Vice-President: Debbie Bounds of Wise County
- Secretary: Dave Brown of Rockwall County

Staff is seeking Board approval of the four appointments and proposed officers for Calendar Year 2023.

Should you or the Executive Board have questions, I will be available to respond before or during the Board meeting. I may be contacted at 817-695-9193.

Thank you.

DG:ct
APPOINTMENTS TO THE REGIONAL AGING ADVISORY COMMITTEE (RAAC) AND ELECTION OF OFFICERS

REGIONAL AGING ADVISORY COMMITTEE

PRIMARY RESPONSIBILITY OF COMMITTEE
The Regional Aging Advisory Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act. This program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

NUMBER OF COMMITTEE MEMBERS
28

TERMS OF MEMBERSHIP
Terms of membership are based on staggered three-year terms with approximately one-third of the membership appointed each year.

STANDARD MEETING DATE
The Committee meets quarterly.

SPECIAL REQUIREMENTS
- The composition of the Committee, according to funding agency guidelines and Committee bylaws, should include the following.

- More than 50 percent of the Committee includes older persons, older persons with the greatest economic or social need, older minority persons and participants in programs funded by the Area Agency on Aging.

- Each of the fourteen counties served by the Area Agency is represented by two persons from each county and may include local elected and appointed officials, older citizens and representatives of older persons.

- Additional persons may serve as ex-officio members because of their special knowledge or experience with aging matters. These resource members may include representatives from the Veterans Administration, State Citizen Advisory Council, and the Texas Silver-Haired Legislature.

PROPOSED REGIONAL AGING ADVISORY COMMITTEE
(Terms expiring December 31 of year indicated)

<table>
<thead>
<tr>
<th>COUNTY</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collin</td>
<td>Dan Bollner</td>
<td></td>
<td>vacant</td>
</tr>
<tr>
<td>Denton</td>
<td>Ronnie Smith</td>
<td>Fred Rogers</td>
<td></td>
</tr>
<tr>
<td>Ellis</td>
<td>Maurice Osborn</td>
<td>Diana “Dani” Muckleroy</td>
<td></td>
</tr>
<tr>
<td>Erath</td>
<td>vacant</td>
<td>Leeann Hook</td>
<td></td>
</tr>
<tr>
<td>Hood</td>
<td>Trish Reiner</td>
<td>John Campbell</td>
<td></td>
</tr>
<tr>
<td>Hunt</td>
<td>vacant</td>
<td></td>
<td>vacant</td>
</tr>
<tr>
<td>Johnson</td>
<td>DeeAnn Strother</td>
<td></td>
<td>Whitney Clotfelter</td>
</tr>
<tr>
<td>Kaufman</td>
<td>vacant</td>
<td></td>
<td>Dr. Bruce Wood</td>
</tr>
<tr>
<td>Navarro</td>
<td>vacant</td>
<td></td>
<td>Lynda Sloan</td>
</tr>
<tr>
<td>Palo Pinto</td>
<td>Dan Roberts</td>
<td></td>
<td>Allan Sparkman</td>
</tr>
<tr>
<td>Parker</td>
<td>Brian Chapman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rockwall</td>
<td></td>
<td>Dave Brown</td>
<td>vacant</td>
</tr>
<tr>
<td>Somervell</td>
<td>Bob Miller</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wise</td>
<td>vacant</td>
<td></td>
<td>Debbie Bounds</td>
</tr>
</tbody>
</table>

All appointees appear in bold type. First-time appointees appear in shaded background.
Board Members,

As directed, staff has prepared a working-draft document of a policy permitting Board Members to participate in Executive Board meetings virtually. This will be a discussion only item at this Board meeting. We can also discuss the percentage of agenda items that a Board Member must vote on to be counted as being present at a meeting. If it is decided that both or either of these items should be considered for approval, final action will be scheduled for our February meeting.

Thanks,

Mike
DISCUSSION ON EXECUTIVE BOARD MEMBER ATTENDANCE POLICIES

North Central Texas Council of Governments Executive Board
Member Videoconference Call Policy

The North Central Texas Council of Governments (NCTCOG) Executive Board has historically conducted its meetings in-person at the NCTCOG business offices in Arlington, Texas. However, as a governmental body that extends into three or more counties, it is permitted to conduct open or closed meetings by videoconference call under Texas Government Code Section 551.127(c). The Executive Board continues to encourage in-person attendance but wishes to provide flexibility to members in certain circumstances to participate remotely via videoconference call.

In the event of (business travel, official duty conflicts, sickness, other?), Executive Board members may request to participate via videoconference call. In order to do so, the member must notify the Executive Director in writing indicating their intention and reason to utilize videoconferencing by 5:00 PM on the Wednesday preceding the scheduled Executive Board meeting. A member of the Executive Board may participate remotely via videoconference call no more than X times per calendar year. Participation via videoconference call in excess of this limit will not be permitted.

Notwithstanding anything to the contrary herein, NCTCOG reserves the right to conduct any open or closed meetings via videoconference call in the event business needs require. In these instances, all members are permitted to participate remotely via videoconference call, except the presiding officer, and it will not count toward the limit identified in the paragraph above.

North Central Texas Council of Governments Executive Board
Meeting Attendance Policy

An Executive Board member must be in attendance at least (50%, other?) of a meeting in order to be recorded as present for that meeting.
# NCTCOG EXECUTIVE BOARD ATTENDANCE

**June 2022 - May 2023**

<table>
<thead>
<tr>
<th>Name</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Piel</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>President</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bill Heidemann</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Vice President</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chris Hill</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Secretary/Treasurer</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Sweet</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Past President</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rick Carmona</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>J.D. Clark</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>NM</td>
<td>A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Jorja Clemson</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Janet DePuy</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Carlos Flores</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Clyde Hairston</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Clay Jenkins</td>
<td>P</td>
<td>A</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Victoria Johnson</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Todd Little</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Linda Martin</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Cara Mendelsohn</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Bobbie Mitchell</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>NM</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Glen Whitley</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>NM</td>
<td>A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Glenn Rogers - Ex Officio,</td>
<td>P</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>NM</td>
<td>A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Non-Voting Member</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL PRESENT**: 11 14 12 14 12 0 13 0 0 0 0 0 0 **76**

**Attendance Code**:  
- P = Present  
- A =Absent  
- NM = No meeting  

*Check previous the posted attendance sheet for that month*
### 2023 NCTCOG Executive Board Calendar

Regular Meetings start at **12:45 pm** unless otherwise posted  
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>February 23, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>March 23, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>April 27, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>May 25, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>June 22, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>June 30, 2023</strong></td>
<td>GENERAL ASSEMBLY</td>
</tr>
<tr>
<td><strong>July 27, 2023</strong></td>
<td>Executive Board Meeting &amp; NCTCOG Foundation Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>August 24, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>September 28, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>October 26, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>November 16, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
<tr>
<td><strong>December 21, 2023</strong></td>
<td>Executive Board Meeting – NCTCOG Offices</td>
</tr>
</tbody>
</table>