

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — January 27, 2022

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

President Sweet called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:12 pm on January 27, 2022.

Members of the Board Present:

- | | |
|-------------------|---------------------|
| 1. David Sweet | 8. Clyde Hairston |
| 2. Bill Heidemann | 9. Chris Hill |
| 3. Ray Smith | 10. Cara Mendelsohn |
| 4. Alfonso Campos | 11. Bobbie Mitchell |
| 5. Rick Carmona | 12. Kayci Prince |
| 6. Michael Crain | 13. Glen Whitley |
| 7. Kevin Falconer | |

Members of the Board Absent:

1. Andrew Piel
2. Jorja Clemson
3. Tammy Dana-Bashian
4. Clay Jenkins
5. Glenn Rogers

Members of the Staff Present:

Mike Eastland, Monte Mercer, Molly Rendon, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Phedra Redifer, Christy Williams, Lucille Johnson, Jerri Watson, Ken Kirkpatrick, James Powell, Randy Richardson, Lisa Sack, Jonathan Blackman, Mark Folden, Michael Bort, Kelly Schmidt, Vickie Alexander, Chris Klaus, Dan Kessler, Amy Hodges

Visitors Present:

Jordyn Senkirk, Chief of Staff | Representative Glenn Rogers

WORK SESSION

The work session began at approximately 12:30 pm. Phedra Redifer, Director of Workforce Development, provided an overview on the Labor Market Worker Shortages post Covid.

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

President Sweet opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

ACTION:

Item 1 Approval of Minutes

President Sweet stated that the first item on the agenda was approval of the minutes from the November Board meeting.

Upon a Motion by Judge Whitley (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the minutes of the November 18, 2021, Executive Board meeting.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Director of Administration, asked the Board to approve the Quarterly Investment Report for the quarter that ended December 31, 2021, as required by the Investment Policy and the Public Funds Investment Act. The report shows the average rate of return, cumulative transactions and beginning and ending balances for the quarter. She also included the supplementary schedule of the State investment activity for the Regional Toll Revenue funds and the NTTA Hwy 161 funds.

Upon a Motion by Mayor Carmona (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Contracts for Early Childhood Education Equipment and Materials for Child Care Providers

Phedra Redifer, Director of Workforce Development, requested Board approval to enter contract agreements with Kaplan Early Learning Company, Lakeshore Learning Materials, Community Playthings, and Discount School Supply for Early Childhood Education equipment and materials, for maximum two (2) year terms and in a cumulative amount not to exceed \$2,000,000. She explained that the materials selected will be used to help enhance indoor and outdoor learning environments within the programs to meet specific Texas Rising Star assessment measures for improvement. In addition, the purchases will also be used to incentivize Early Learning Programs for entrance into the Texas Rising Star program or recertification through a full Texas Rising Star assessment. The vendors selected were solicited and documented under the BuyBoard Proposal Name: Instructional Materials and Classroom Teaching Supplies and Equipment; Proposal Number 653-21 and/or Proposal Name: Furniture for School Office, Science, Library and Dormitory; Proposal Number 584-19.

Exhibit: 2022-01-03-WD

Upon a Motion by Mayor Pro Tem Prince (seconded by Councilmember Crain), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Agreement with the City of Dallas for the Clean Fleets North Texas 2020 Call for Projects

Michael Morris, Director of Transportation, requested Board approval to enter an agreement with the City of Dallas for the Clean Fleets North Texas 2020 Call for Project in an amount not to exceed \$109,116 in EPA funds (no more than 35 percent of project costs) and a local contribution by the City of Dallas of approximately \$255,640 (at least 65 percent of the project cost). The Clean Fleets North Texas 2020 Call for Projects (CFP) is funded by the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program and is authorized by the Regional Transportation Council (RTC). The program provides funding for heavy-duty diesel vehicle or equipment replacement activities.

Exhibit: 2022-01-04-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing a Contract with Cambridge Systematics, Inc. to Conduct a Transit Planning Study in Denton County

Michael Morris, Director of Transportation, requested Board authorization to enter a contract with Cambridge Systematics, Inc., to conduct a Transit Planning Study in Denton County in an amount not to exceed \$435,000 (\$435,000 FTA and 87,000 in TDCs in lieu of local match). The project will provide planning expertise to develop a comprehensive approach to planning and implementing transit services outside of transit authority service areas in Denton County. The project is funded through Federal Transit Administration (FTA) funds and utilizes Transportation Development Credits (TDCs) in lieu of local match. Cambridge Systematics, Inc., has committed to meet a minimum Disadvantaged Business Enterprise participation goal of 31.3 percent for this project.

Exhibit: 2022-01-05-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Campos), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing a Contract with Nelson\Nygaard Consulting Associates, Inc. to Conduct an Intermodal Transportation Hub Study for Colleges and Universities in the North Central Texas Region

Michael Morris, Director of Transportation, requested Board approval to enter a contract with Nelson\Nygaard Consulting Associates, Inc. to conduct an Intermodal Transportation Hub Study for Colleges and Universities in the

North Central Texas region in an amount not to exceed \$350,000 (\$350,000 STBG funds and 70,000 in TDCs in lieu of local match). The project will provide expertise in developing a comprehensive guide for planning and strategic implementation of mobility hubs on college and university campuses around the region. This project is funded through Surface Transportation Block Grant Program (STBG) funds and utilizes Transportation Development Credits (TDCs) in lieu of local match. Nelson\Nygaard Consulting Associates, Inc., has committed to meet a minimum Disadvantaged Business Enterprise participation goal of 31.3 percent for this project.

Exhibit: 2022-01-06-TR

Upon a Motion by Councilmember Crain (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Agreements for the Blue-Green-Grey Application for New Ideas

Michael Morris, Director of Transportation, requested Board authorization to enter agreements with the following for the Blue-Green-Grey application for new ideas in an amount not to exceed \$201,410:

- Huitt-Zollars, Inc./City of Allen – Inlet Floatables Filters (in an amount not to exceed \$75,000)
- The Golden SEEDS Foundation, Design Jones, University of Texas at Arlington, and City of Dallas – Bottom District Neighborhood Beautification (in an amount not to exceed \$74,910)
- University of Texas at Arlington/City of Fort Worth – Laboratory Testing of Engineered Media for Biofiltration Swales (in an amount not to exceed \$51,500)

Eligible projects for the Blue-Green-Grey application for new ideas were to be in the 12-county Metropolitan Planning Area and address innovative outcomes focused on three elements – Blue (water), Green (environment), and Grey (transportation infrastructure) in which applicants consisting of teams of individuals, private firms, and governmental agencies could receive a maximum award of \$75,000. The Regional Transportation Council (RTC) Local funds will be used to fund these awards. No local match is required.

Exhibit: 2022-01-07-TR

Upon a Motion by Councilmember Crain (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Approving Modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, requested Board approval for modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning (UPWP), including new initiatives, updates to existing projects and funding adjustments. He explained the proposed modifications, which have been approved by the Regional Transportation Council. The UPWP is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff.

Exhibit: 2022-01-08-TR

Mayor Falconer left the meeting and did not return.

Upon a Motion by Mayor Hairston (seconded by Judge Campos), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Agreements with Instruction and Training Providers

Doni Green, Director of Aging, requested Board authorization to enter in agreements with the entities listed below to provide Instruction and Training services, for maximum 56-month terms:

- Alzheimer’s Association, Dallas and Northeast Texas Chapter \$ 45,150
- Mascari Corporation \$ 74,985
- Maurice Barnett Geriatric Wellness Center \$252,378

- Caregiver Transitions \$ 42,000
- TOTAL \$414,513

She explained that the North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives federal and state funding that may be used to conduct community education which engage subrecipients to provide training to older adults, caregivers and professionals on aging-related issues. She further explained that NCTCOG currently has agreements with two competitively procured entities to provide instruction and training services that will expire on January 31, 2022. NCTCOG released a Call for Projects in October 2021. Following evaluation from the proposal review subcommittee, these entities were awarded.

Exhibit: 2022-01-09-AG

Upon a Motion by Councilmember Crain (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Agreements with Caregiver Support Providers

Doni Green, Director of Aging, requested Board approval to enter into agreements with the entities listed below to provide Caregiver Services, for maximum 56-month terms:

- Alzheimer’s Association, Dallas and Northeast Texas Chapter \$105,000
- Alzheimer’s Association, North Central Texas Chapter \$509,142
- Community for Permanent Supported Housing \$199,530
- James L. West Center for Dementia Care \$ 38,466
- Mascari Corporation \$324,180
- Maurice Barnett Geriatric Wellness Center \$748,284
- Meals on Wheels Senior Services \$ 56,250
- The Senior Source \$108,783
- Z-Quest: \$ 87,000
- TOTAL \$2,176,635

She explained that the North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives federal and state funding that provides support services to caregivers of older adults, young adults with severe disabilities, and grandchildren. The AAA funds Caregiver Information Services, Caregiver Training, and Caregiver Counseling Health as pass-through services. She further explained that NCTCOG currently has agreements to provide these caregiver support services that will expire on January 31, 2022. A Call for Projects was issued. Following evaluation, the proposal review subcommittee recommended the above entities.

Exhibit: 2022-01-10-AG

Upon a Motion by Mayor Hairston (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Adopting FY 2023 Criminal Justice Program Policies and Procedures

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to approve the FY 2023 Policies and Procedures recommended by the Criminal Justice Policy Development Committee (CJPDC). She explained that the Statement of Work within the Interlocal Cooperation Agreement with the Criminal Justice Division of the Governor’s Public Safety Office (PSO) specifies that NCTCOG is responsible for reviewing and scoring criminal justice grant applications from local agencies. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process and define committee responsibilities. The most significant change follows a PSO recommendation to add language regarding removal of a CJPDC member (§§ 7.1.6. and 7.1.7.). Other revisions include updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

Exhibit: 2022-01-11-CJ

Upon a Motion by Mayor Smith (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 12 Appointments to the Criminal Justice Policy Development Committee

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to appoint the following members to the Criminal Justice Policy Development Committee (CJPDC):

Proposed Officers

Name		Title	Agency	Committee Status / County
Mr. Robert	Severance III	Chief of Police	City of Cleburne	Chair – Johnson County
Mr. Tony	Simmons	Citizen-At-Large	N/A	Vice Chair – Denton County

Proposed New Members:

Name		Title	Agency	Committee Status / County
Ms. Sharon	Bradley	Director of Family and Social Services	Plano ISD	Proposed New Member – Collin County (Recommended by Denise Hammersla, Truancy Prevention Facilitator, Plano ISD)
Mr. Richard	Carrizales	Citizen-At-Large	Law Offices of Richard Carrizales	Proposed New Member - Dallas County (Recommended by Delia Lasso, former City of Dallas Councilmember)
Dr. Julie	Childers	Deputy Director of Executive and Administrative Services	Dallas County Juvenile Department*	Proposed New Rep for Dallas County Juvenile Department
Ms. DeAnne	Derrick	Program Director	Johnson County Family Crisis Center	Proposed New Member – Johnson County (Recommended by Jerri Vaughn, Executive Director, Johnson County Family Crisis Center)
Mr. Earnest	Jenkins Jr.	Sergeant	University of North Texas at Dallas Police Department	Proposed New Member – Dallas County (Recommended by Chief Sam Allen, Ret.)
Dr. Jill	Johansson-Love	Director of Clinical Services	Dallas County CSCD*	Proposed New Rep for Dallas County CSCD
Ms. Kelly	Pickens	Councilmember	City of Corinth	Proposed New Member – Denton County (Recommended by Bob Hart, City Manager, City of Corinth)
Mr. Danny	Plumer	Lieutenant	Dallas County Sheriff's Office*	Proposed New Rep for Dallas County Sheriff's Office
Mr. Stephen	Sanders	Lieutenant	City of Waxahachie	Proposed New Member – Ellis County (Recommended by Asst. Chief Dale Sigler, City of Waxahachie)
Ms. Disa	Shady	Unit Supervisor	Tarrant County CSCD*	Proposed New Rep for Tarrant County CSCD
Mr. David	Williams	Sergeant	City of DeSoto	Proposed New Member – Dallas County (Recommended by Chief Joe Costa, City of DeSoto)

*Per CJPDC policies, these agencies shall have a permanent representative.

Reappointments (3-year term)

Name		Title	Agency	County
Mr. Lance	Arnold	Chief of Police	City of Weatherford	Parker County
Ms. Betty	Arvin	Attorney, Tarrant County Magistrate	Tarrant County	Tarrant County
Mr. Joey	Cagle	Sergeant	Kaufman County Sheriff's Office	Kaufman County
Ms. Carnesha	Collins	Victim Services Coordinator	City of Arlington	Tarrant County
Ms. Virginia	Hoft	Executive Director	Mental Health Connection of Tarrant County	Tarrant County
Ms. Shelby	Hopson	Victim Assistance Coordinator	City of Fort Worth	Tarrant County
Ms. Jan	Langbein	CEO	Genesis Women's Shelter & Support	Dallas County
Ms. Ann	Montgomery	County and District Attorney	Ellis County & District Attorney's Office	Ellis County

The Criminal Justice Policy Development Committee (CJPDC) assists the Executive Board in establishing criminal justice planning policy and priorities, reviews and prioritizes local requests for criminal justice funding, and encourages public awareness of criminal justice matters. All nominations were reviewed by the CJPDC Nominations Subcommittee.

Exhibit: 2022-01-12-CJ

Mayor Pro Tem Prince left the room. Mayor Smith addressed the Board and explained that the Appointments Committee met prior to the Board meeting and approved the appointments as presented.

Upon a Motion by Mayor Smith (seconded by Councilmember Crain), and unanimous vote of all members present, the Board approved the appointments.

Item 13 Appointments to the Regional Aging Advisory Committee (RAAC)

Doni Green, Director of Aging, asked the Board to appoint the following to the Regional Aging Advisory Committee (RAAC), which currently has 8 vacancies:

County

- Erath County: Leeann Hook (re-nominee)
- Johnson County: Pat Bonds (first-time nominee)
- Navarro County: Lynda Sloan (first-time nominee)
- Rockwall County: Dave Brown (re-nominee)

Officers

- President: Dee Ann Strother of Johnson County
- Vice-President: Dr. Bruce Wood of Kaufman County
- Secretary: Debbie Bounds of Kaufman County

She explained that the RAAC assists the Executive Board in the development and implementation of the Area Agency on Aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

Exhibit: 2022-01-13-AG

Mayor Pro Tem Prince returned to the meeting.

Upon a Motion by Mayor Smith (seconded by Councilmember Crain), and unanimous vote of all members present, the Board approved the appointments.

Item 14 Appointment to the North Central Texas Economic Development District Board

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint Donna Simmons to the North Central Texas Economic Development District (NCTEDD) Board to serve a three-year term and fill a vacant seat for a representative in Kaufman County. Ms. Simmons, who is the Communications & Economic Development Coordinator with Kaufman County, has extensive experience in government communications and economic development promotion and is recommended by Kaufman County Judge, Hal Richards.

She explained that the NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016.

Exhibit: 2022-01-14-EDO

Upon a Motion by Mayor Carmona (seconded by Councilmember Crain), and unanimous vote of all members present, the Board approved the appointment.

STATUS REPORTS:

Item 15 Status Report on the North Central Texas Emergency Communications District (NCT9-1-1)

Christy Williams, Director of NCT9-1-1, provided an update on The North Central Texas Emergency Communications District (NCT9-1-1). She explained that NCT9-1-1 was created on December 5, 2018, and recently celebrated its third-year anniversary. She further explained that a public review hearing was held prior to the December 2, 2021,

NCT9-1-1 Board of Managers meeting to discuss the continuation of the District and the 9-1-1 emergency service fee. Upon receipt of no written comments prior or during the meeting, the Board unanimously adopted a resolution to continue the District and the 9-1-1 emergency service fee. The District provides 9-1-1 service to more than 40 Public Safety Answering Points (PSAPs) across North Central Texas and operates as a separate legal entity governed by a nineteen (19) member Board of Managers comprised of elected officials appointed by participating jurisdictions in accordance with its bylaws. The COG serves as the District's Fiscal/Administrative Agency by state law.

Exhibit: 2022-01-15-911

Item 16 Status Report on NCTCOG 2045 Demographic Forecasts

Dan Kessler, Assistant Director of Transportation, provided a status report on the North Central Texas Council of Governments' (NCTCOG) 2045 Demographic Forecasts. He explained the demographic forecasts support the development of the Metropolitan Transportation Plan along with a variety of transportation and infrastructure studies throughout the region. Development of the forecasts occur every four years which include estimates of future population and employment at a detailed level and is a joint effort between the Research and Information Services department and the Transportation department. Currently, the Metropolitan Transportation Plan for North Central Texas is under development and these forecasts will be used to support that effort.

Exhibit: 2022-01-16-TR

Judge Whitley and Councilmember Crain left the meeting.

MISCELLANEOUS:

Item 17 Old and New Business

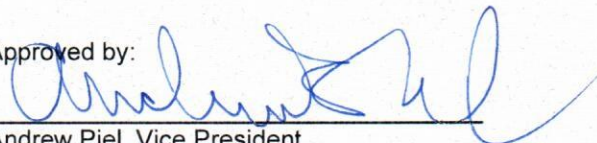
Mike Eastland thanked the Research and Information Services and Transportation departments for their great work on the Demographic Forecasts and mentioned that this item would be brought to the Board at the February meeting for approval.

Item 18 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

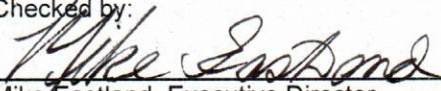
President Sweet adjourned the meeting at 2:38 pm.

Approved by:



Andrew Piel, Vice President
North Central Texas Council of Governments
Councilmember, City of Arlington

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments