

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — April 23, 2015
Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Wilemon called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:48 pm on April 23, 2015.

Members of the Board Present:

Kathryn Wilemon – President, Mayor Pro Tem, City of Arlington
John Horn – Vice-President, County Judge, Hunt County
Daniel Scarth – Secretary/Treasurer, Councilmember, City of Fort Worth
Stephen Terrell – Past President, Mayor, City of Allen
Vonciel Jones Hill, Councilmember, City of Dallas
Clay Jenkins, County Judge, Dallas County
Tom Lombard, Councilmember, City of North Richland Hills
Dr. Larry Marshall, Councilmember, City of Benbrook
Keith Self, County Judge, Collin County
Kevin Strength, Mayor, City of Waxahachie
B. Glen Whitley, County Judge, Tarrant County
Laura Wheat, Mayor, Town of Westlake

Members of the Board Absent:

Jeff Leach, State Representative
Laura Maczka, Mayor, City of Richardson

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Michael Morris, Director of Transportation
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Edith Marvin, Director of Environment and Development
Molly McFadden, Director of Emergency Preparedness
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Bob Best, Audio/Video Comp Support Tech, Transportation
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Mark Brown, Program Manager, 9-1-1
Dana Buckholt, Operations Manager, Workforce
Donna Coggeshall, Manager, Research and Information Services
Tamara Cook, Manager, Environment & Development Programs
Chris Klaus, Sr. Program Manager, Transportation
Mindy Mize, Program Manager, Transportation
James Powell, Assistant Council, Transportation
Molly Rendon, Assistant Director of Finance, Administration
Karen Richard, Chief Human Resources Officer
Sherry Decker, 911 Operations
Pamela Burns, Communications Supervisor, Transportation
Kay O'Dell, Development Manager, Workforce Development

Visitors Present:

Susan Schrock, Reporter, Fort Worth Star Telegram

REGULAR SESSION

ACTION:

Item 1. Approval of Minutes

President Wilemon stated that the first item on the agenda was approval of the minutes from the March Board meeting.

Upon a Motion by Judge Horn (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the minutes of the March Executive Board meeting.

Judge Jenkins entered the meeting.

Item 2. Resolution to Accept and Approve the Quarterly Investment Report

Monte Mercer, Deputy Executive Director, presented the Quarterly Investment Report for the quarter ending March 31, 2015. He also provided a supplementary schedule for the State's investment activity for Regional Toll Revenue funds and NTTA Hwy 161 funds.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E09-10-2

Item 3. Resolution Endorsing Submittal of a Grant Application for Building Long-Term Community Resilience Through Action-Oriented Student and Public Education Models

Edith Marvin, Director of Environment and Development, requested endorsement of a grant that was submitted in April 2015 in response to a National Oceanic and Atmospheric Administration (NOAA) funding opportunity; and authorization to receive up to approximately \$500,000, if awarded. The funds would be used to: develop a robust, informative, and interactive regional environmental literacy school program based on existing regional models; initiate and implement a regional drought and water conservation awareness and education toolkit; promote a weather-ready region and conduct weather-ready and environmental literacy outreach.

Upon a Motion by Judge Whitley (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-04-3

Item 4. Resolution Authorizing an Amendment to the Shared Service Center Cooperative of North Texas Interlocal Agreement

Tim Barbee, Director of Research & Information Services, explained the positive results of the Interlocal Agreement (ILA) for the Shared Services Program with the cities of Arlington, Carrollton and Grand Prairie. In this program, NCTCOG serves as the Administrative Agency to provide Lawson financial, procurement, human resources and payroll software, along with associated hosting and support services. He told the Board that changes in the agreement had become necessary to allow additional governmental entities to participate and to more accurately reflect the current practices in the program.

Upon a Motion by Judge Whitley (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-04-4

Item 5. Resolution Endorsing Participation in the National Alternative Fuels Training Consortium's Grant Application to the Department of Homeland Security

Michael Morris, Director of Transportation, asked the Board to endorse participation in a grant application submitted to the Department of Homeland Security (DHS) by the National Alternative Fuels Training Consortium (NAFTC). NAFTC requested the participation of the DFW Clean Cities Coalition (for which NCTCOG is the host organization). The funds are available through the *Assistance for Firefighters Fire Prevention and Safety Grant Program*. If awarded, NCTCOG will receive up to \$14,500 to facilitate first responder training related to alternative fuel and electric drive vehicle safety.

Upon a Motion by Mayor Strength (seconded by Mayor Wheat), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-04-5

Item 6. Resolution Authorizing Agreement with Tarrant County for the High Occupancy Vehicle Enforcement Vehicles

Michael Morris, Director of Transportation, explained that The Regional Transportation Council (RTC) pays for the High Occupancy Vehicle (HOV) discount along managed lane facilities within the North Texas region. In order to ensure commuters do not take advantage of the reimbursement system, NCTCOG is partnering with the Texas Department of Transportation (TxDOT) and Tarrant County to provide enforcement along the North Tarrant Express (NTE) corridor by reimbursing Tarrant County for the purchase two (2) HOV enforcement vehicles and equipment in an amount not to exceed \$110,000.

Upon a Motion by Judge Whitley (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-04-6

APPOINTMENTS:

Item 7. Appointments to the Regional Aging Advisory Committee (RAAC)

Doni Green, Director of Aging Programs, asked the Board to approve appointments to fill four of six vacancies on the Regional Aging Advisory Committee, as follows.

- Sue Whitehurst of Collin County
- Felecia Warner of Ellis County
- Berniece Reeves-Brown of Hunt County
- Lee Ann Bruner of Parker County

Upon a Motion by Judge Whitley (seconded by Judge Self), and unanimous vote of all members present, the Board approved the Appointments as presented.

See Exhibit E09-10-7

STATUS REPORTS:

Item 8. Status Update on the Mass Fatality Tabletop Exercise

Molly McFadden, Director of Emergency Preparedness, reminded the Board that in December 2014, they approved receipt of funds from the Texas Department of State Health Services to build regional capacity to respond to mass fatality events. A goal of the project is to provide training to the rural jurisdictions in Region 2/3 to address unique rural needs and identify existing partnerships. This is done in cooperation with local health departments and Trauma Regional Advisory Councils.

The next phase of the project is to conduct a contractor facilitated tabletop exercise to determine additional gaps. All of region 2/3, both rural and urban, will be invited to participate in the exercise so that mutual aid and regional

response across multiple jurisdictions and disciplines can be tested. The project coordinates with NCTCOG's Regional Multi-Year Training and Exercise Plan and will maintain compliance with the Homeland Security Exercise Evaluation Program exercise progression. This will help prepare jurisdictions for participation in a full scale mass fatality exercise that is scheduled to take place in 2016.

Item 9. Status Report - Presentation of 2015 Current Population Estimates

Tim Barbee, Director of Research & Information Services, presented the 2015 Current Population Estimates for the North Central Texas Region (Attachment). This includes estimated population totals for all cities over 1,000 in population, each county, the twelve-county metropolitan planning area, and the region. Historical U.S. Census figures are also provided. He told the Board that the population estimates are often cited and recognized for their coverage, timeliness, and uniqueness.

MISCELLANEOUS:

Item 10. Old and New Business

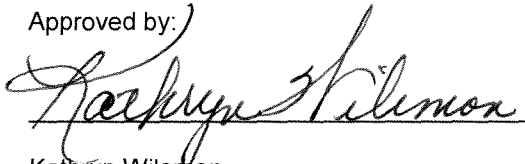
Mike Eastland, Executive Director, informed the Board that House Bill (HB) 3167, which was discussed during the March Board meeting, has been revised. This bill proposed to amend current law to increase the number of ex-officio, non-voting Legislators eligible to hold a seat on a Council of Governments' Executive Board. The potential outcome could have affected the possibility of ever achieving a quorum for an Executive Board meeting. He explained that the revised language clarified that any legislative members on the Board would not be counted as part of a "quorum" for meeting purposes. The bill has not been scheduled for a committee hearing.

Item 11. Attendance and Calendar

The Board was provided with a Calendar of meetings and a record of attendance.

President Wilemon adjourned the meeting at 1:40 pm.

Approved by:



Kathryn Wilemon
President, North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments