



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** October 19, 2017
FROM: Mike Eastland
Executive Director
SUBJECT: Executive Board Meeting

Please note: The time and order of the meeting has changed for this month!

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: October 26, 2017

Please RSVP to the Executive Director's office as soon as possible by return email or call (817) 695-9100.

REGULAR SESSION / EXECUTIVE SESSION

TIME: 12:00 noon – Open Regular Session
Immediately Convene in **EXECUTIVE SESSION** for Item 1: Performance Review of Executive Director and Consideration of Compensation (Lunch will be served during Executive Session)

Close Executive Session and reconvene regular session for consideration of item discussed and possible action

Recess Regular Session until 12:45 p.m., if necessary

RECONVENE REGULAR SESSION

TIME: 12:45 p.m.

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President Lombard encourages you to attend this important meeting. We look forward to seeing you there!

ME:sc

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

REVISED
North Central Texas Council of
Governments 616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

October 26, 2017 - 12:00 P.M.

Executive Board

- | | | |
|--------------------------|----------------------------|--------------------------|
| 1. ____ Tom Lombard | 7. ____ Clay Jenkins | 13. ____ Ron Simmons |
| 2. ____ Kevin Strength | 8. ____ Lee Kleinman | 14. ____ Ray Smith |
| 3. ____ J. D. Clark | 9. ____ Curtistene McCowan | 15. ____ Glen Whitley |
| 4. ____ Lissa Smith | 10. ____ Bobbie Mitchell | 16. ____ Kathryn Wilemon |
| 5. ____ Douglas Athas | 11. ____ Nick Sanders | 17. ____ Bruce Wood |
| 6. ____ Kelly Allen Gray | 12. ____ Keith Self | 18. ____ Paul Voelker |

Staff

- | | | |
|--------------------|---------------------|-----------------------|
| ____ Mike Eastland | ____ Edith Marvin | ____ Christy Williams |
| ____ Monte Mercer | ____ Michael Morris | ____ Lucille Johnson |
| ____ Tim Barbee | ____ David Setzer | ____ Stephanie Cecil |
| ____ Doni Green | ____ Molly McFadden | |

12:00 NOON: REGULAR SESSION Call to Order Time: _____

The Regular Session will immediately convene to Executive Session, where lunch will be served.

CONVENE EXECUTIVE SESSION Time: _____

The Executive Board will convene in Executive Session pursuant to Open Meetings Act Section 551.074 to deliberate regarding personnel matters.

Performance Review of Executive Director and Consideration of Compensation

CLOSE EXECUTIVE SESSION Time: _____

RECONVENE REGULAR SESSION Time: _____

____/____ Item 1. Performance Review of Executive Director and Consideration of Compensation

RECESS UNTIL 12:45 Time: _____

12:45 PM: RECONVENE REGULAR SESSION Time: _____

Pledge to the United States and Texas Flags

REGULAR SESSION

Call to order time: _____

Pledge to the United States and Texas Flags

ACTION:

Motion/ Second	Item #	Name of Item
___/___	2	Approval of Minutes
___/___	3	Resolution to Review and Approve NCTCOG's Investment Policy - Monte Mercer
___/___	4	Resolution to Accept and Approve the Quarterly Investment Report - Monte Mercer
___/___	5	Resolution Authorizing Utilization of Existing Contracts for FY2018 Temporary Staffing Services - Monte Mercer
___/___	6	Resolution Endorsing the 16-County Watershed Management Initiative Goal and Encouraging County Government Participation - Edith Marvin
___/___	7	Resolution Approving the Public Works Construction Standards North Central Texas, Fifth Edition - Edith Marvin
___/___	8	Resolution Authorizing a Contract with Half Associates, Inc. for the Cooperating Technical Partnership - Edith Marvin
___/___	9	Resolution Authorizing a Contract with Motorola Solutions for APX 6000 TDMA Upgrades - Molly McFadden
___/___	10	Resolution Authorizing FY2018 Purchase of Computer Hardware, Software and Information Technology Contract Services for the Agency - Tim Barbee
___/___	11	Resolution Approving 2045 Demographic Forecasts - Tim Barbee

- ___/___ 12 **Resolution Authorizing the Receipt of Funds and Execution of Necessary Agreements for Implementation of Various Federal Transit Administration Programs - Michael Morris**

- ___/___ 13 **Resolution Authorizing Submittal of Grant Application to the State Farm Good Neighbor Citizenship Company Grant Program - Michael Morris**

- ___/___ 14 **Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning - Michael Morris**

- ___/___ 15 **Resolution Authorizing Consultant Contract with Verizon Wireless for Traffic Pattern Data Collection and Traffic Operation Improvements for IH 30 Closure - Michael Morris**

- ___/___ 16 **Resolution Authorizing a Vendor Contract with CWI Digital Systems, LLC for the 2017 Cooperative Transit Vehicle Security Camera Systems Procurement - Michael Morris**

- ___/___ 17 **Resolution Authorizing a Consultant Contract with Tetra Tech, Inc., for the Water System Design at the Proposed Dallas Water Gardens - Michael Morris**

- ___/___ 18 **Resolution Authorizing Membership to the Texas CUC Aggregation Project for the Purchase of Electricity - David Setzer**

- ___/___ 19 **Resolution Authorizing Contracts for Texas Rising Star Assessor Services - David Setzer**

- ___/___ 26 **Resolution Endorsing Law Enforcement Training Grant with the Office of the Governor's Criminal Justice Division for FY 2018 and 2019 – Monte Mercer**
 (New
 Item)

APPOINTMENTS:

- ___/___ 20 **Appointment to the North Central Texas Economic Development District Board (NCTEDD) - Lucille Johnson**

STATUS REPORTS:

- 21 **Status Report on Regional Flood Gauge Software Initiative - Edith Marvin**

- 22 **Status Report on Grant Application to the United State Department of Transportation for the 2017 Infrastructure for Rebuilding America Grant Program - Michael Morris**

- 23 **Status Report on the Dallas-Fort Worth-Arlington, Lewisville-Denton and McKinney Metropolitan Planning Organization Federal Certification Review - Michael Morris**

MISCELLANEOUS:

- 24 **Attendance and Calendar**

- 25 **Old and New Business**

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — September 28, 2017

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Lombard called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on September 28, 2017.

Members of the Board Present:

1. Tom Lombard – President, Councilmember, City of North Richland Hills
2. Kevin Strength – Vice President, Mayor, City of Waxahachie
3. J.D. Clark – Secretary/Treasurer, County Judge, Wise County
4. Kelly Allen Gray, Councilmember, City of Fort Worth
5. Clay Jenkins, County Judge, Dallas County
6. Lee Kleinman, Councilmember, City of Dallas
7. Curtistene McCowan, Mayor, City of DeSoto
8. Bobbie Mitchell, Commissioner, Denton County
9. Nick Sanders, Mayor, Town of Trophy Club
10. Ron Simmons, State Representative
11. Ray Smith, Mayor, City of Prosper
12. Bruce Wood, County Judge, Kaufman County
13. Paul Voelker, Mayor, City of Richardson

Members of the Board Absent:

14. Lissa Smith – Past President, Previous Mayor Pro Tem, City of Plano
15. Douglas Athas, Mayor, City of Garland
16. Keith Self, County Judge, Collin County
17. B. Glen Whitley, County Judge, Tarrant County
18. Kathryn Wilemon, Councilmember, City of Arlington

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly McFadden, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Tamara Cook, Manager, Environment & Development
Sara Harris, Senior Program Manager, Administration
Chris Klaus, Senior Program Manager, Transportation
Debra Kosarek, Quality Assurance Manager, Workforce

Carmen Morones, Human Resources Manager
 Richard Michael, Budget Manager, Administration
 Mindy Mize, Program Manager, Transportation
 Cassidy Campbell, Planner, Environment and Development
 Crysta Guzman, Program Assistant, Environment and Development
 Kathleen Myers, Planner, Environment and Development
 Derica Peters, Planner, Environment and Development
 Mayra Lopei, Planner, Environment and Development
 Christie Holland, Intern, Environment and Development
 Joette Jackson, Intern, Environment and Development
 Nan Miller, Planner, Environment and Development
 Donna Insixiengmay, Specialist, Emergency Preparedness
 Kevin Feldt, Program Manager, Transportation
 Morgan Armstrong, Childcare Program Supervisor, Workforce Development
 Kate Powers, Planner, Environment and Development
 Ryann Hall, Planner, Environment and Development
 Pamela Burns, Communications Supervisor, Transportation
 Hilary Nguyen, Communications Specialist, Transportation
 Erin Arnim, Intern, Transportation

REGULAR SESSION

ACTION:

Item 1 Minutes

President Lombard stated that the first item on the agenda was approval of the minutes from the August Board meeting.

Upon a Motion by Mayor Sanders (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the minutes of the August Executive Board meeting. *Judge Jenkins was not present in the room.*

Item 2 Conduct a Public Hearing Regarding the Annual Fiscal Program for FY2017-2018 and Consider a Resolution to Accept and Approve the Annual Fiscal Program

Monte Mercer, Deputy Executive Director, announced a public hearing for the Annual Fiscal Program. President Lombard asked if there was anyone present who wanted to speak to the Board about the proposed Fiscal Program. There being no one present requesting to speak, Mr. Mercer presented an overview to the Board, explained the program structure and asked for Board acceptance and approval.

Overview:

- Total expenditures of \$222,153,715
- Consists of state and federal grants that fund approximately 84% of programs with the remainder being local funding.
- Fiscal controls are established by individual grants and contracts, not the plan outlined in the Annual Fiscal Program.
- Annual dues from the membership comprise less than 1% of the total budget. The per capita rate has not changed.
- Authorizes the Executive Director and designees to approve and accept any funding revisions for ongoing programs as well as to approve and accept funding for new programs once approved or ratified by the Executive Board.

Annual Fiscal Program for FY2017-2018			
September Revisions			
	<u>August</u>	<u>September</u>	<u>Change</u>
Revenue			
State and Federal Grants	\$ 172,420,168	\$ 178,805,988	\$ 6,385,820
In-Kind Match Funds	<u>20,180,905</u>	<u>20,220,756</u>	<u>39,851</u>
	<u>\$ 192,601,073</u>	<u>\$ 199,026,744</u>	<u>\$ 6,425,671</u>
Expenditures			
Workforce Development	\$ 63,678,418	\$ 70,104,089	\$ 6,425,671

Exhibit: 2017-09-02-AA

Judge Jenkins returned to the room.

Upon a Motion by Commissioner Mitchell (seconded by Judge Wood), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Old and New Business

President Lombard announced that he would like to change the order of the agenda, without objection, to allow Board Member Simmons to present an overview of the Legislative Sessions. Representative Simmons summarized Legislative issues of interest to the Board.

Item 3 Resolution Authorizing Consultant Contract with Jacobs Engineering Group, Inc. for Midtown Automated Transportation System Conceptual Engineering Study in Dallas

Michael Morris, Director of Transportation, explained that Jacobs Engineering Group, Inc. has been recommended by a Consultant Selection Committee to conduct a Midtown Automated People Mover System Conceptual Engineering Study for Dallas, in an amount not to exceed \$600,000. The study will identify recommended station locations within the development, identify a preferred ATS technology, develop an implementation plan, and identify connectivity to the regional passenger rail system. The Fiscal Year (FY) 2018 and FY 2019 Unified Planning Work Program for Regional Transportation Planning provides for conducting Regional People Mover Initiatives. Expected regional benefits include a detailed analysis identifying recommended automated transportation system (ATS) alignment and conceptual details within the Dallas Midtown development and connections to the regional passenger rail system.

Exhibit: 2017-09-03-TR

Upon a Motion by Councilmember Kleinman (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented. *Judge Jenkins was out of the room.*

Item 4 Resolution Authorizing Consultant Contract with Toole Design Group for the Fort Worth Active Transportation Plan

Michael Morris, Director of Transportation, explained that a Consultant Selection Committee has recommended Toole Design Group to complete the Fort Worth Active Transportation Plan, in an amount not to exceed \$465,000 (\$250,000 in RTC Local funds and a City of Fort Worth contribution of \$215,000). In accordance with the City's Comprehensive Plan and the Complete Streets Policy, the plan will integrate the adopted Bike Fort Worth Plan, Walk Fort Worth Plan, Master Thoroughfare Plan, and The Fort Worth Transportation Authority Master Plan to create a seamless network of on- and off-street pedestrian and bicycle facilities integrated with the public transportation and thoroughfare networks. The Fiscal Year (FY) 2016 and FY2017 Unified Planning Work Program provides for bicycle and pedestrian planning activities and this plan will be used as a pilot for the region.

Exhibit: 2017-09-04-TR

Upon a Motion by Councilmember Gray (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins returned, but after the vote was taken. Representative Simmons left the meeting.

Item 5 Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives

Michael Morris, Director of Transportation, explained that up to \$1,250,000 of TPF funds would be spent for the annual purchase and placement of combined advertising for various transportation programs. Fiscal Year (FY) 2018 Advertising for Transportation Initiatives was included in the Executive Board approval for the FY2018 and FY2019 Unified Planning Work Program (UPWP).

Exhibit: 2017-09-05-TR

Upon a Motion by Mayor McCowan (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins was present, but did not vote.

Item 6 Resolution Authorizing an Increase to the Contract to ResCare Workforce Services for Delivery of Child Care Service

David Setzer, Director of Workforce Development, recommended an increase of \$7.5 million to the ResCare Workforce Services child care services contract, for a revised, not to exceed amount of \$47.5 million annually. He explained that the Board initially authorized an amount not to exceed \$40.0 million annually, but the Workforce Board anticipates a transfer from the Texas Workforce Commission (TWC) of additional fiscal year (FY) 2018 child care funding.

Exhibit: 2017-09-06-WF

Upon a Motion by Commissioner Mitchell (seconded by Judge Wood), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins was present, but did not vote.

Item 7 Resolution Authorizing Contracts for Comprehensive Professional Development Services for Child Care Services

David Setzer, Director of Workforce Development, recommended contracts for comprehensive professional development services for child care services, in a cumulative, not to exceed amount of \$800,000. He explained that Workforce Solutions for North Central Texas is responsible for the administration of workforce and childcare services in a 14-county service area. Currently, there are more than 600 childcare providers offering subsidized childcare services to approximately 4800 children per day within the service area. He recommended the following contractors: Barbara Oberg, Child Care Group; Raising Austin, dba Together4Children; Educational 1st Steps; Green Space Learning & Development; and Camp Fire First Texas.

Exhibit: 2017-09-07-WF

Upon a Motion by Mayor Sanders (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins was present, but did not vote.

Item 8 Resolution Authorizing Aging Contracts for Case Management Services

Doni Green, Director of Aging, explained that The Area Agency on Aging (AAA) for State Planning Region 4A, utilizes both staff and contract case workers to provide services through its three case management programs: Title III-B care coordination, Title III-E caregiver support coordination, and nursing home relocation. She recommended performance-based contracts with the following 17 qualified contractors for case management services, and one agency for nursing home relocation services, in a cumulative, not to exceed amount of \$860,000 (not more than \$73 per billable hour for case management services and not more than \$90,000 for

relocation services). Funding for case management services to older individuals and their family caregivers is provided by Texas Health and Human Services (HHS). Funding for relocation services to nursing home residents is received from Amerigroup of Texas, Cigna HealthSpring, Molina Health Plan, Superior Health Care, and United Health Care.

Recommended Case Management Contractors:

- Shaneka Bell-White
- Shoshana Carr
- ComForCare
- Roslyn Dodge
- Jayne Doyle
- Ulylesia Griffith
- Cathy James
- Brenda Johnson
- Traci Johnson
- Sandra McKnight
- Kim Morgan
- Brittany Oakley
- REACH Resource Centers on Independent Living
- Gary Taylor
- Chandra Thompson
- Martha Uragu
- Kelli Mitchell-Wyatt

Exhibit: 2017-09-08-AG

Upon a Motion by Councilmember Gray (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins was present, but did not vote.

Item 9 Resolution Approving Contracts for Orthophotography, LIDAR and Derivative Services

Tim Barbee, Director of Research & Information Services, recommended contracts with Woolpert, Inc. and Fugro, Inc., for orthophotography, LIDAR and derivative services, for a maximum five (5) year term and in a cumulative amount not to exceed \$8,000,000. Woolpert, Inc. is recommended as the primary contractor and Fugro, Inc. is recommended as the secondary contractor. Since 2001, NCTCOG has facilitated the purchase of high-quality, color, digital orthophotography, elevation data (LiDAR) and derivative products for North Central Texas as a cost-sharing objective for local governments. The scope of each project is determined and fully funded by program participants.

Exhibit: 2017-09-09-RIS

Upon a Motion by Mayor Sanders (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

J Judge Jenkins was present, but did not vote.

Item 10 Resolution Endorsing Submittal of Grant Application to the National Renewable Energy Laboratory (NREL) for the Solar Energy Innovation Network

Michael Morris, Director of Transportation, requested endorsement of a grant for funds and approval of the receipt of approximately \$150,000 from the National Renewable Energy Laboratory (NREL). These funds will build on NCTCOG's previous solar energy related grant funded efforts, accomplishments and existing partnerships, including: Solar Ready II (funded by Department of Energy), Go Solar Texas (funded by the State Energy Conservation Office), and SolSmart (funded by The Solar Foundation). NCTCOG proposes to develop a regional solar energy road map that could establish a cohesive vision, regional-scale goals, and priority strategies and projects, including a feasibility analysis of solar potential and a comprehensive assessment of current deployment levels. The road map will benchmark the existing status of regional solar, and will set a framework for region-wide progress in three focus areas: 1) Education, 2) Deployment Goals, and 3) Policy Objectives. In support of NCTCOG's application, five participant commitment letters were received from: Texas State Energy Conservation Office; the City of Plano; Schneider Electric U.S.; Texas A&M Energy Systems Laboratory; and Axiom Solar.

Exhibit: 2017-09-10-ED

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins was present, but did not vote.

Item 11 Resolution Authorizing a Contract with Atkins North America, Inc. for the Regional Stormwater Monitoring Program

Edith Marvin, Director of Environment and Development, recommended a contract with Atkins North America, Inc., in an amount not to exceed \$1,850,000 for a 5-year term. She explained that the Regional Stormwater Monitoring Program, in cooperation with the cities of Dallas, Fort Worth, Arlington, Garland, Irving, Plano, Mesquite, and the North Texas Tollway Authority (NTTA), intends to assist partners in meeting and maintaining compliance with Texas Commission on Environmental Quality’s (TCEQ) permits for municipal stormwater discharges. A consulting firm is required to provide technical assistance and guidance in managing the Project. The funds for this program are provided by the eight participating governmental entities.

Exhibit: 2017-09-11-ED

Upon a Motion by Mayor McCowan (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins was present, but did not vote.

APPOINTMENTS:

Item 12 Appointments to Department of Environment and Development Advisory Committees

Edith Marvin, Director of Environment and Development, recommended appointments to the following advisory committees:

Recommended appointments to the Public Works Council

Chair: Manny Palacios, Transportation and Public Works Director, City of Weatherford
Vice Chair: Mike Brownlee, City Engineer, City of Corinth

Public Sector Standing Members

City of Arlington Mindy Carmichael, Director of Public Works and Transportation
City of Dallas Jennifer Nicewander, Senior Engineer

City of Fort Worth Greg Simmons, Assistant Director, Transportation and Public Works
City of Grand Prairie Stephanie Griffin, Floodplain Administrator/ Stormwater Utility Manager
City of Lewisville Keith Marvin, Director of Public Services
City of Mesquite Tim James, Director of Public Works
City of Plano Gerald Cosgrove, Director of Public Works
City of Richardson Jim Lockart, Assistant Director of Engineering
Tarrant County Joe Trammel, County Engineer

Public Sector Subregional Representatives

DFW North Ken Parr, Executive Director Public Works, Town of Flower Mound
Northeast Dallas Shawn Poe, Director Public Works, City of Rowlett
Northeast Tarrant Kyle Hogue, City Engineer / Deputy Director, City of Southlake
Northwest Eric Tamayo, Public Works Director, Town of Northlake
Northwest Dallas Mike Garza, Assistant Director of Public Works, City of Coppell

Recommended appointments to the Regional Codes Coordinating Committee

Chair: David Kerr, Deputy Chief/Fire Marshal, City of Plano
Vice Chair: Vacant

Public Sector Members

Town of Westover Hills	Vacant
City of Arlington	Rick Ripley, Building Official
City of Coppell	Suzanne Arnold, Chief Building Official
City of Dallas	Christopher Martinez, Deputy Chief/Fire Marshal, Fire Department
City of Duncanville	Greg Contreras, Building Official
City of Fort Worth	Allison Gray, Assistant Director, Development Division
City of Fort Worth	Bob Morgan, Senior Fire Protection Engineer
City of Mansfield	Paul Coker, Chief Building Official
City of Plano	David Kerr, Deputy Chief/Fire Marshal

Private Sector Members

Associated General Contractors	Larry Bartlett, Lead Plumbing Coordinator, TDIndustries
International Association of Electrical Inspectors	Todd Gritch, Director of Life Safety, HKS, Inc., American Institute of Architects
American Institute of Architects, East	Bruce Rachel, Architect, Hensley Lamkin Rachel, Inc.
Society of Fire Protection Engineers	James Rodriguez, Executive Vice President, Fox Energy Specialists, Greater Fort Worth Builders Association
Energy Specialist	Bahman Yazdani, Associate Director, Texas A&M Energy Systems Laboratory
Dallas Builders Association	David Lehde, Director of Government Affairs, Dallas Builders Association
Dallas Builders Association	Tommy Ford, President, Tommy Ford Construction Company

Recommended Appointments to the Resource Conservation Council

Chair: Stephen Massey, Community Services Director, City of Allen
Vice Chair: Jeff Mayfield, Assistant Deputy Director, Solid Waste, North Texas Municipal Water District

Public Sector Members

City of Allen	Stephen Massey, Community Services Director
City of Arlington	Jennifer Shaver, Environmental Programs Coordinator
City of Denton	Tyler Hurd, Solid Waste Supervisor, Planning and Public Outreach Manager
City of Euless	Betsy Deck, Assistant to the City Manager, City of Euless
City of Farmers Branch	Shane Davis, Solid Waste Administrator
City of Fort Worth	Robert Smouse, Assistant Director, Solid Waste Services
City of Irving	Brenda Haney, Solid Waste Services Director
City of Lewisville	Jordan Strickler, Environmental Control Services Manager
City of Plano	Steve Funk, Environmental Waste Services Superintendent
City of Weatherford	Dustin Deel, Director of Municipal and Community Service, City of Weatherford
Collin County	Chuck Sibley, Environmental Deputy
Ellis County	Tim Birdwell, Ellis County Fire Marshall

Other

Environmental	Grace Darling, Board Member, Arlington Conservation Council
Private Sector	Greta J. Calvery, Area Public Affairs Manager, Waste Management
Private Sector	Elizabeth Keller, Public Relations and Recycling Coordinator, Waste Connections

Recommended Appointments to the Water Resources Council

Chair: Ron McCuller, Director of Public Works, City of Grand Prairie
Vice Chair: Wayne Owen, Planning Director, Tarrant Regional Water District

Public Sector Members

City of Dallas System	Zachary Peoples, Assistant Director - Wastewater Operations, City of Dallas
City of Dallas System	Larry McDaniel, General Manager, Dallas County Park Cities Municipal Utilities District
City of Fort Worth System	Greg Dickens, Executive Director of Public Works, City of Hurst
City of Fort Worth System	Jerry Pressley, Acting Assistant Director, Water Department, City of Fort Worth

Region-At-Large Members

Gabe Johnson, Director of Planning and Public Works, City of Celina
 Michael Nieswiadomy, Department of Economics, University of North Texas
 Terry Kelley, General Manager Johnson County Special Utility District
 Grace Darling, Member, Tarrant Coalition of Environmental Awareness
 Craig Schkade, Senior Development Manager, Hillwood Development

Private Sector Members

North Texas Municipal Water District	Mike Rickman, Deputy Director
Trinity River Authority	Ron McCuller, Public Works Director, City of Grand Prairie
Trinity River Authority	Jeff Price, Utility Director, City of Mansfield
Upper Trinity Regional Water District	Larry Patterson, Deputy Executive Director

Upon a Motion by Mayor Sanders (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins was present, but did not vote.

STATUS REPORTS:

Item 13 Status Report on National Preparedness Month

Molly McFadden, Director of Emergency Preparedness, briefed the Board on National Preparedness Month (NPM), which is held each September and is sponsored by the Ready Campaign in partnership with Citizen Corps to encourage Americans to take simple steps to prepare for emergencies in their homes, businesses, and communities. This year’s theme is Don’t Wait. Communicate. Make Your Emergency Plan Today. NPM culminates with National PrepareAthon! Day on September 30, 2017. The regional public education campaign, KnoWhat2Do, is always available to educate and empower people in the 16-county region for threats specific to the region. She encouraged the Board to participate in preparedness activities and to encourage local governments to increase preparedness at the citizen level by supporting National Preparedness Month.

MISCELLANEOUS:

Item 14 Old and New Business

Item 15 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Lombard adjourned the meeting at 1:53 pm.

Approved by:

Checked by:

Tom Lombard
 President, North Central Texas Council of Governments
 Councilmember, City of North Richland Hills

Mike Eastland, Executive Director
 North Central Texas Council of Governments



North Central Texas Council of Governments

Item 3

Exhibit: 2017-10-03-AA

MEETING DATE: October 26, 2017

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution to Review and Approve NCTCOG's Investment Policy

In accordance with the Public Funds Investment Act (PFIA), a public entity's investment policy must be reviewed annually by its governing body. Recommended changes are:

- Internal Controls
 - Update Controller title to Assistant Director of Finance
- Authorized Brokers/Dealers ⁽¹⁾:
 - Add FTN Financial to reflect acquisition of Coastal Securities (previously on authorized list) by FTN Financial

I will be available at the Executive Board meeting to answer any questions.

MM:rm

⁽¹⁾ The Authorized Brokers/Dealers list is updated each year based on the City of Arlington and City of Carrollton respective lists.

RESOLUTION TO REVIEW AND APPROVE NCTCOG'S INVESTMENT POLICY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the Public Funds Investment Act requires public entities to develop written investment policies and strategies reviewed and approved annually by the governing body; and,

WHEREAS, the Public Funds Investment Act requires the governing body or designated investment committee of public entities to review and adopt annually a list of qualified brokers authorized to engage in investment transactions with the entity; and,

WHEREAS, the NCTCOG Investment Policy, which includes a listing of authorized brokers, has been presented to and reviewed by the Executive Board; and,

WHEREAS, the Executive Board finds the policy to provide for the safe and prudent investment of funds.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the Investment Policy as included in Attachment 1.

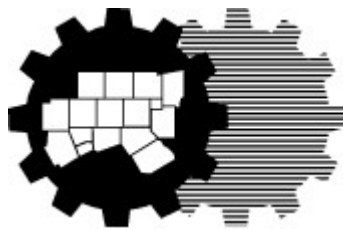
Section 2. NCTCOG staff is authorized to take such investment actions as the approved policy permits with authorized brokers.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



Investment Policy

North Central Texas
Council of Governments

October 18, 2017

INVESTMENT POLICY

I. POLICY

It is the policy of the North Central Council of Governments (NCTCOG) that after allowing for the anticipated cash flow requirements of NCTCOG and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to NCTCOG funds. The NCTCOG's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- * **Safety** and preservation of principal
- * Maintenance of sufficient **liquidity** to meet operating needs
- * **Public trust** from prudent investment activities
- * Optimization of **interest earnings** on the portfolio

II. PURPOSE

The purpose of this investment policy is to comply with applicable statutes, rules, regulations and Chapter 2256 of the Government Code ("Public Funds Investment Act"), which requires NCTCOG to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the NCTCOG's funds.

III. SCOPE

This Investment Policy shall govern the investment of all financial assets of NCTCOG. These funds are accounted for in the NCTCOG's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Internal Service Funds
- Enterprise Funds
- Any new fund created by NCTCOG, unless specifically exempted from this Policy by the Executive Board or by law.

NCTCOG may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of NCTCOG by outside agencies under deferred compensation programs.

The following investment strategies are the guidelines to investment of the funds of NCTCOG. All investments, when aggregated together, must be within the diversification parameters listed with the authorized investments. From time to time, on a temporary basis, the actual investments within one fund or another may vary slightly from its underlying strategy. However, these deviations should only be temporary and easily corrected.

- **Operating funds** include the general fund, internal service funds, and enterprise funds. These funds are necessary for the day to day operations of the NCTCOG's programs. Due to their short-term nature, these funds need to be available when needed. These funds will be invested in instruments authorized by this policy with a maturity not exceeding 180 days.
- **Advance funds** include any designated local, state, or federal advance funding within special revenue funds. These funds are necessary for the implementation of the NCTCOG's programs and tend to be short-term to mid-term in nature. These funds will be invested in instruments authorized by this policy with a maturity matched with programmatic needs not exceeding 365 days.
- **Designated funds** include programmed local funding within special revenue funds. These funds tend to be longer term in nature and not needed for immediate use. These funds will be invested in instruments authorized by this policy with a maturity matched with programmatic needs not exceeding two (2) years.

IV. INVESTMENT OBJECTIVES

NCTCOG shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

NCTCOG shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of cash.

Safety [PFIA 2256.005(b)(2)]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk and Concentration of Credit Risk – NCTCOG will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, and concentration of credit risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:
 - Limiting investments to the safest types of investments
 - Pre-qualifying the financial institutions and broker/dealers with which NCTCOG will do business
 - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.
- Interest Rate Risk – NCTCOG will manage the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates by limiting the maximum weighted average maturity of the investment portfolio to 365 days. NCTCOG will, in addition,:

- Structure the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
- Invest operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
- Diversify maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity [PFIA 2256.005(b)(2)]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in shares of money market mutual funds or local government investment pools that offer same-day liquidity. In addition, a portion of the portfolio may consist of securities with active secondary or resale markets.

Public Trust

All participants in NCTCOG’s investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in NCTCOG’s ability to govern effectively.

Yield (Optimization of Interest Earnings) [PFIA 2256.005(b)(3)]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority [PFIA 2256.005(f)]

In accordance with applicable statutes, rules, regulations and the Public Funds Investment Act, the Board designates the Deputy Executive Director as NCTCOG’s Investment Officer. An Investment Officer or designee is authorized to execute investment transactions on behalf of NCTCOG. No person may engage in an investment transaction or the management of NCTCOG funds except as provided under the terms of this Investment Policy as approved by the Board. The investment authority granted to the investing officers is effective until rescinded by the Board.

Quality and Capability of Investment Management [PFIA 2256.005(b)(3)]

NCTCOG shall provide periodic training in investments for the designated investment officer(s) and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to insure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirement [PFIA 2256.008 – Local Governments]

In accordance with applicable statutes, rules, regulations and the Public Funds Investment Act, designated Investment Officers shall attend an investment training session no less often than once every two years commencing on the first day of NCTCOG’s fiscal year and consisting of the two consecutive fiscal years following that date. and shall receive not less than 10 hours of instruction relating to

investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source approved by the Board (see Attachment). For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom NCTCOG may engage in an investment transaction.

Internal Controls

The Assistant Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of NCTCOG are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Assistant Director of Finance shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion.
- Separation of transactions authority from accounting and record keeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Clear delegation of authority to subordinate staff members.
- Written confirmation for all transactions for investments and wire transfers.
- Development of a wire transfer agreement with the depository bank or third party custodian.

Prudence [PFIA 2256.006]

The standard of prudence to be applied by the Investment Officer shall be the "prudent investor" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under NCTCOG's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved investment policy of NCTCOG.

Indemnification

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [PFIA 2256.005(i)]

Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any

material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the NCTCOG.

An Investment Officer of NCTCOG who has a personal business relationship with an organization seeking to sell an investment to NCTCOG shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to NCTCOG shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Board.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

NCTCOG currently has a “buy and hold” portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of NCTCOG require that the investment be liquidated.
- Portfolio restructuring to accommodate NCTCOG needs and requirements or to address market conditions.

Investments [PFIA 2256.005(b)(4)(A)]

NCTCOG funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of NCTCOG funds in any instrument or security not authorized for investment under the Act is prohibited. NCTCOG will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. Authorized

1. Obligations of the United States of America, its agencies and instrumentalities.
2. Certificates of Deposit issued by a depository institution that has its main office or a branch office in Texas. The certificate of deposit must be guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor and secured by obligations in a manner and amount as provided by law. In addition, certificates of deposit obtained through a depository institution that has its main office or a branch office in Texas and that contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 2256.010(b) of the Public Funds Investment Act are authorized investments.
3. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities. These shall be pledged to NCTCOG, held in NCTCOG's name, and deposited at the time the investment is made with NCTCOG or with a third party selected and approved by NCTCOG. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. All repurchase agreement transactions will be on a delivery vs. payment basis. Securities received for repurchase agreements must have a market value greater than or equal to 102 percent at the time funds are disbursed. (Sweep Accounts and/or Bond Proceeds)

4. Money Market Mutual funds that: 1) are registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) seek to maintain a net asset value of \$1.00 per share, and 4) are rated AAA by at least one nationally recognized rating service.
5. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and 3) are authorized by resolution or ordinance by the Board. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1.00 net asset value.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. (PFIA 2256.021)

II. Not Authorized [PFIA 2256.009(b)(1-4)]

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

VII. INVESTMENT PARAMETERS

Maximum Maturities [PFIA 2256.005(b)(4)(B)]

The longer the maturity of investments, the greater their price volatility. Therefore, it is NCTCOG's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

NCTCOG attempts to match its investments with anticipated cash flow requirements. NCTCOG will not directly invest in securities maturing more than two (2) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

Because no secondary market exists for repurchase agreements, the maximum maturity shall be 120 days except in the case of a flexible repurchase agreement for bond proceeds. The maximum maturity for such an investment shall be determined in accordance with project cash flow projections and the requirements of the governing bond ordinance.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. [PFIA 2256.005(b)(4)(C)]

Diversification [PFIA 2256.005(b)(3)]

NCTCOG recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is managed through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),
- Limiting investment in investments that have higher credit risks (example: commercial paper),
- Investing in investments with varying maturities, and

- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for NCTCOG’s portfolio:

1. U.S. Treasury Securities 100%
2. U.S. Agencies and Instrumentalities 85%
3. Certificates of Deposit 100%
4. Repurchase Agreements ⁽¹⁾..... 20%
5. Money Market Mutual Funds ⁽²⁾..... 50%
6. Authorized Pools..... 100%

⁽¹⁾ Excluding flexible repurchase agreements for bond proceeds investments

⁽²⁾ No single investment in any one money market mutual fund which exceeds 10% of the total assets of the money market mutual fund

VIII. SELECTION OF BANKS AND DEALERS

Depository [Chapter 105.017, Local Government Code]

At least every 5 years a Depository shall be selected through the NCTCOG’s banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

Authorized Brokers/Dealers [PFIA 2256.025]

NCTCOG shall, at least annually, review, revise, and adopt a list of qualified brokers/dealers and financial institutions authorized to engage in securities transactions with NCTCOG. A designated investment committee or Executive Board will at least annually review and adopt the list of qualified brokers/dealers (see Attachment). Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation and 2) a certification stating the firm has received, read and understood NCTCOG’s investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed NCTCOG’s investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by NCTCOG’s policy. [PFIA 2256.005(k-l)]

Competitive Bids

It is the policy of NCTCOG to require competitive bidding for all individual security purchases and sales except for: a) transactions with money market mutual funds and local government investment pools and

b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

Delivery vs. Payment [PFIA 2256.005(b)(4)(E)]

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

IX. CUSTODIAL CREDIT RISK MANAGEMENT

Safekeeping and Custodial Agreements

NCTCOG shall contract with a bank or banks for the safekeeping of securities either owned by NCTCOG as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by NCTCOG shall be held in NCTCOG's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by NCTCOG and pledged to NCTCOG as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or branch of a Federal Reserve bank, a Federal Home Loan Bank, or a third party bank approved by NCTCOG.

Collateral Policy [PFCA 2257.023]

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of NCTCOG to require full collateralization of all NCTCOG funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 105% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, NCTCOG may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which NCTCOG has a current custodial agreement. The Deputy Executive Director is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to NCTCOG and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

NCTCOG shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities
- Direct obligations of the state of Texas or its agencies and instrumentalities
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of ten (10) years or less
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A

- A letter of credit issued to NCTCOG by the Federal Home Loan Bank

Subject to Audit

All collateral shall be subject to inspection and audit by the NCTCOG or NCTCOG's independent auditors.

X. PERFORMANCE

Performance Standards

NCTCOG's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of NCTCOG.

Performance Benchmark

It is the policy of NCTCOG to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, NCTCOG shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. NCTCOG's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to NCTCOG's weighted average maturity in days.

XI. REPORTING [*PFIA 2256.023*]

Methods

The Investment Officer shall prepare an investment report on a quarterly basis that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow NCTCOG to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Board. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest for the reporting period
- The percentage of the total portfolio that each type of investment represents.
- Statement of compliance of NCTCOG's investment portfolio with state law and the investment strategy and policy approved by the Board.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [*PFIA 2256.023(d)*].

Monitoring Market Value [*PFIA 2256.005(b)(4)(D)*]

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION [PFIA 2256.005(e)]

NCTCOG's investment policy shall be adopted by resolution of the Board. It is NCTCOG's intent to comply with state laws and regulations. NCTCOG's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of NCTCOG. The Board shall adopt a resolution stating that it has reviewed the policy and investment strategies at least annually, approving any changes or modifications.

Attachment

Authorized Brokers/Dealers

FTN Financial
Hilltop Securities
SAMCO Capital Markets, Inc.

Government Pools Authorized by Executive Board Resolution

(TEXPOOL) Texas Local Government Investment Pool
(TexSTAR) Texas Short Term Asset Reserve Program
(LOGIC) Local Government Investment Cooperative

Approved Providers of Public Funds Investment Act (PFIA) Training

University of North Texas
Government Finance Officers Association
Government Finance Officers Association of Texas
Government Treasurers Organization of Texas
Texas State University
Texas Municipal League



North Central Texas Council of Governments

Item 4

Exhibit: 2017-10-04-AA

MEETING DATE: October 26, 2017

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended September 30, 2017.

The following schedule, which complies with the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

In addition, a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds has been provided. I will be available at the Board meeting to answer any questions.

MM:rm

RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments' Quarterly Investment Report for the quarter ended September 30, 2017 is hereby submitted in accordance with the Public Funds Investment Act; and,

WHEREAS, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board hereby accepts the Quarterly Investment Report for the quarter ended September 30, 2017.

Section 2. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County

NCTCOG Quarterly Investment Report
Fiscal Year 2017 Quarter 4
Ended 9-30-2017

Investment Portfolio Detail by Fund								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 3,889,499.18	\$ 15,483,764.88	\$ (14,801,749.16)	\$ 7,905.92	\$ 4,579,420.82	6.08%
Logic	6049012001	General Fund	443.45	-	-	1.63	445.08	0.00%
TexStar	1111000	General Fund	6,199,945.30	545,621.80	-	15,956.62	6,761,523.72	8.98%
General Fund			\$ 10,089,887.93	\$ 16,029,386.68	\$ (14,801,749.16)	\$ 23,864.17	\$ 11,341,389.62	15.06%
TexPool	2200400002	Solid Waste	\$ 1,381,000.15	\$ -	\$ (1,009,456.95)	\$ 3,409.31	\$ 374,952.51	0.50%
TexPool	2200400003	Supplemental Environmental Projects	-	45,658.74	-	66.87	45,725.61	0.06%
TexPool	2200400004	Air Check Texas	23,402,212.29	9,023,947.64	(1,450,360.29)	63,200.39	31,039,000.03	41.23%
TexPool	2200400005	9-1-1 Operating	3,482,726.54	455,973.90	-	8,766.92	3,947,467.36	5.24%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,651,410.11	1,276,168.88	-	36,845.32	15,964,424.31	21.20%
TexStar	2100999	Exchange Funds Principal Pooled	8,164,596.84	-	(566,545.85)	20,924.05	7,618,975.04	10.12%
TexStar	3100999	Exchange Funds Earnings Pooled	4,925,799.52	20,924.05	-	12,670.65	4,959,394.22	6.59%
Special Revenue Fund			\$ 56,007,745.45	\$ 10,822,673.21	\$ (3,026,363.09)	\$ 145,883.51	\$ 63,949,939.08	84.94%
Total			\$ 66,097,633.38	\$ 26,852,059.89	\$ (17,828,112.25)	\$ 169,747.68	\$ 75,291,328.70	100.00%
Investment Portfolio Detail by Investment Type								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 3,889,499.18	\$ 15,483,764.88	\$ (14,801,749.16)	\$ 7,905.92	\$ 4,579,420.82	6.08%
TexPool	2200400002	Solid Waste	1,381,000.15	-	(1,009,456.95)	3,409.31	374,952.51	0.50%
TexPool	2200400003	Supplemental Environmental Projects	-	45,658.74	-	66.87	45,725.61	0.06%
TexPool	2200400004	Air Check Texas	23,402,212.29	9,023,947.64	(1,450,360.29)	63,200.39	31,039,000.03	41.23%
TexPool	2200400005	9-1-1 Operating	3,482,726.54	455,973.90	-	8,766.92	3,947,467.36	5.24%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,651,410.11	1,276,168.88	-	36,845.32	15,964,424.31	21.20%
TexPool			\$ 46,806,848.27	\$ 26,285,514.04	\$ (17,261,566.40)	\$ 120,194.73	\$ 55,950,990.64	74.31%
Logic	6049012001	General Fund	\$ 443.45	\$ -	\$ -	\$ 1.63	\$ 445.08	0.00%
TexStar	1111000	General Fund	\$ 6,199,945.30	\$ 545,621.80	\$ -	\$ 15,956.62	\$ 6,761,523.72	8.98%
TexStar	2100999	Exchange Funds Principal Pooled	8,164,596.84	-	(566,545.85)	20,924.05	7,618,975.04	10.12%
TexStar	3100999	Exchange Funds Earnings Pooled	4,925,799.52	20,924.05	-	12,670.65	4,959,394.22	6.59%
TexStar			\$ 19,290,341.66	\$ 566,545.85	\$ (566,545.85)	\$ 49,551.32	\$ 19,339,892.98	25.69%
Total			\$ 66,097,633.38	\$ 26,852,059.89	\$ (17,828,112.25)	\$ 169,747.68	\$ 75,291,328.70	100.00%

NCTCOG Quarterly Investment Report
Fiscal Year 2017 Quarter 4
Ended 9-30-2017

Investment Portfolio Summary

Description	Beginning		Withdrawals	Interest	Ending Balance	% of Total
	Balance	Deposits				
General Fund	\$ 10,089,887.93	\$ 16,029,386.68	\$ (14,801,749.16)	\$ 23,864.17	\$ 11,341,389.62	15.06%
Special Revenue	56,007,745.45	10,822,673.21	(3,026,363.09)	145,883.51	63,949,939.08	84.94%
Total	\$ 66,097,633.38	\$ 26,852,059.89	\$ (17,828,112.25)	\$ 169,747.68	\$ 75,291,328.70	100.00%

Fiscal Year 2017 to Date

Pool Description	Beginning		Withdrawals	Interest	Ending Balance	% of Total
	Balance	Deposits				
TexPool	\$ 36,078,674.86	\$ 80,415,134.37	\$ (60,862,073.73)	\$ 319,255.14	\$ 55,950,990.64	74.31%
Logic	440.49	-	-	4.59	445.08	0.00%
TexStar	20,204,036.65	4,176,480.39	(5,176,480.39)	135,856.33	19,339,892.98	25.69%
Total	\$ 56,283,152.00	\$ 84,591,614.76	\$ (66,038,554.12)	\$ 455,116.06	\$ 75,291,328.70	100.00%

Year to Date Interest

Pool Description	Fiscal Year 2017			Fiscal Year 2016		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
	TexPool	\$ 29,080.90	\$ 290,174.24	\$ 319,255.14	\$ 14,025.63	\$ 86,165.91
Logic	4.59	-	4.59	2.37	-	2.37
TexStar	47,534.45	88,321.88	135,856.33	15,970.85	47,229.59	63,200.44
Total	\$ 76,619.94	\$ 378,496.12	\$ 455,116.06	\$ 29,998.85	\$ 133,395.50	\$ 163,394.35

Interest Rate Averages

Rate Description	September-2017		September-2016		FY 2017 thru		FY 2016 thru	
	September-2017	September-2016	FY 2017 Qtr 4	FY 2016 Qtr 4	September-2017	September-2016	September-2017	September-2016
90 Day T-Bill	1.0300%	0.2900%	1.0367%	0.2967%	0.7367%	0.2408%		
TexPool	1.0151%	0.3799%	0.9951%	0.3742%	0.6922%	0.2877%		
Logic	1.2827%	0.7248%	1.2632%	0.6402%	1.0454%	0.4611%		
TexStar	1.0384%	0.4123%	1.0185%	0.3991%	0.7023%	0.3058%		

All funds are invested in investment pools whose book and market value are the same.

Monte Newer

Deputy Executive Director

Regional Toll Revenue (RTR) Supplementary Report ⁽¹⁾
Fiscal Year 2017 Quarter 4
Thru 8-31-2017

Investment Balances Summary

This Month

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 401,299,368.15	\$ 4,509,542.32	\$ 85,545,080.42	\$ 427,784.95	\$ 491,781,775.84	58.92%
RTR-REVOLVING FUND	302,842,335.20	1,764,619.93	(8,455,590.45)	324,547.34	296,475,912.02	35.52%
SH161 FUNDS	34,722,288.74	170,342.96	(398,796.40)	37,359.42	34,531,194.72	4.14%
SH162 FUNDS	12,372,745.98	139,483.01	(657,432.43)	13,396.86	11,868,193.42	1.42%
Total	\$ 751,236,738.07	\$ 6,583,988.22	\$ 76,033,261.14	\$ 803,088.57	\$ 834,657,076.00	100.00%

This Quarter

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 379,656,244.82	\$ 4,509,542.32	\$ 106,805,762.36	\$ 810,226.34	\$ 491,781,775.84	58.92%
RTR-REVOLVING FUND	297,606,081.36	2,426,787.31	(4,181,010.20)	624,053.55	296,475,912.02	35.52%
SH161 FUNDS	34,689,192.41	170,342.96	(400,851.04)	72,510.39	34,531,194.72	4.14%
SH162 FUNDS	12,765,630.66	139,483.01	(1,063,353.11)	26,432.86	11,868,193.42	1.42%
Total	\$ 724,717,149.25	\$ 7,246,155.60	\$ 101,160,548.01	\$ 1,533,223.14	\$ 834,657,076.00	100.00%

Last Quarter

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 440,131,323.63	\$ 974,380.41	\$ (62,677,243.44)	\$ 1,227,784.22	\$ 379,656,244.82	52.39%
RTR-REVOLVING FUND	294,108,337.55	2,423,493.08	205,464.12	868,786.61	297,606,081.36	41.07%
SH161 FUNDS	32,857,773.48	68,717.82	1,664,952.08	97,749.03	34,689,192.41	4.79%
SH162 FUNDS	13,646,975.42	30,411.75	(951,697.29)	39,940.78	12,765,630.66	1.76%
Total	\$ 780,744,410.08	\$ 3,497,003.06	\$ (61,758,524.53)	\$ 2,234,260.64	\$ 724,717,149.25	100.00%

⁽¹⁾ All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month

Regional Toll Revenue (RTR) Supplementary Report ⁽¹⁾

Fiscal Year 2017 Quarter 4

Thru 8-31-2017

Investment Balances Summary

Fiscal Year 2017 to Date

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 617,507,110.32	\$ 13,483,922.73	\$ (143,892,811.32)	\$ 4,683,554.11	\$ 491,781,775.84	58.92%
RTR-REVOLVING FUND	306,277,010.37	9,664,068.17	(22,270,174.44)	2,805,007.92	296,475,912.02	35.52%
SH161 FUNDS	37,790,508.34	239,060.78	(3,844,550.22)	346,175.82	34,531,194.72	4.14%
SH162 FUNDS	14,636,569.08	169,894.76	(3,074,114.96)	135,844.54	11,868,193.42	1.42%
Total	\$ 976,211,198.11	\$ 23,556,946.44	\$ (173,081,650.94)	\$ 7,970,582.39	\$ 834,657,076.00	100.00%

Inception to Date

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ -	\$ 2,544,859,176.96	\$ (2,255,705,504.63)	\$ 202,628,103.51	\$ 491,781,775.84	58.92%
RTR-REVOLVING FUND	-	1,046,451,424.42	(802,566,737.67)	52,591,225.27	296,475,912.02	35.52%
SH161 FUNDS	-	151,377,858.83	(119,923,766.99)	3,077,102.88	34,531,194.72	4.14%
SH162 FUNDS	-	50,282,410.28	(39,413,900.47)	999,683.61	11,868,193.42	1.42%
Total	\$ -	\$ 3,792,970,870.49	\$ (3,217,609,909.76)	\$ 259,296,115.27	\$ 834,657,076.00	100.00%

Interest Rate Averages

Rate Description	August-2017	August-2016	FY 2017 Qtr 4 thru August-2017	FY 2016 Qtr 4 thru August-2016	FY 2017 thru August- 2017	FY 2016 thru August- 2016
90 Day T-Bill	1.0100%	0.3000%	1.0400%	0.3000%	0.7100%	0.2364%
TexPool	0.9989%	0.3737%	0.9852%	0.3714%	0.6628%	0.2794%
Logic	1.2660%	0.6218%	1.2534%	0.5979%	1.0238%	0.4372%
TexStar	1.0343%	0.3990%	1.0085%	0.3926%	0.6717%	0.2961%
State Comptroller	1.2981%	0.8242%	1.2828%	0.8156%	1.1148%	0.7436%

⁽¹⁾ All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month



North Central Texas Council of Governments

Item 5

Exhibit: 2017-10-05-AA

MEETING DATE: October 26, 2017

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Authorizing Utilization of Existing Contracts for FY2018
Temporary Staffing Services

The North Central Texas Council of Governments (NCTCOG) utilizes temporary staffing services from time to time to meet its business needs. These engagements have primarily been technology related and utilized for defined-term and/or special projects, but occasionally include administrative/clerical positions. NCTCOG has found that the ability to observe a person's skills, knowledge and experience in the work-environment has proven effective in subsequent recruitment activities.

In December 2015, the NCTCOG Executive Board authorized contracts with six (6) temporary staffing agencies, (Abacus Service Corp., Ad-A- Staff, Apple One, Matrix Resources, Superior Group, and U.S. Technical Solutions) for temporary staffing services for a maximum six (6) year term. For FY 2018, staff is requesting authorization to utilize these existing six (6) contracts for a total not to exceed an amount of \$300,000.

A draft resolution authorizing the utilization of existing contracts between NCTCOG and Abacus Service Corp., Ad-A-Staff, Apple One, Matrix Resources, Superior Group and U.S. Technical Solutions for temporary staffing services, in a cumulative FY 2018 amount not to exceed \$300,000, is attached for Executive Board consideration.

**RESOLUTION AUTHORIZING UTILIZATION OF EXISTING CONTRACTS FOR FY2018
TEMPORARY STAFFING SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG occasionally utilizes temporary staffing services to meet its immediate business needs; and,

WHEREAS, NCTCOG has existing contracts with six (6) vendors that NCTCOG procured and makes available through North Texas SHARE to participating governmental entities for temporary staffing services; and,

WHEREAS, NCTCOG staff anticipates temporary staffing service needs during Fiscal Year (FY) 2018 in an amount not to exceed \$300,000; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board authorizes utilization of existing contracts with Abacus Service Corp., Ad-A-Staff, Apple One, Matrix Resources, Superior Group and U.S. Technical Solutions for temporary staffing services in a cumulative FY 2018 amount not to exceed \$300,000.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 6

Exhibit: 2017-10-06-ED

MEETING DATE: October 26, 2017

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Endorsing the 16-County Watershed Management Initiative
Goal and Encouraging County Government Participation

The North Central Texas Council of Governments (NCTCOG) conducted a survey as well as hosted a 16-County Watershed Management Roundtable on March 14, 2017. The purpose of the roundtable was to share knowledge of the various county watershed regulations currently practiced within our region and explore ideas of what watershed standards and tools would be regionally beneficial and desirable. Roundtable participants drafted the Menu of Regionally Recommended Standards in Watershed Management for New Development within County Regulated Areas. As a follow-up, NCTCOG hosted the 16-County Watershed Management Forum on July 12, 2017, to facilitate a discussion between county floodplain managers and district attorneys regarding Texas Senate Bill 936 (77R, 2001) that amended language in the Texas Water Code to authorize political subdivisions to adopt more comprehensive floodplain management rules.

The goal of the 16-County Watershed Management Initiative and Sample Resolution is to allow for sound development through regional consistency, recognize cost savings associated with the investment in effective watershed management to reduce or prevent flooding, slow water quality decline, and avoid loss of opportunity that is a result of rapid growth.

In response to the March Roundtable and July Forum, and in support of our member counties, NCTCOG staff is seeking Executive Board endorsement of the 16-County Watershed Management Initiative. This request includes encouragement of the 16 county governments in the North Central Texas region to pass a resolution to participate in the initiative and implement watershed management standards from the regionally recommended menu.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Executive Board approval.

RESOLUTION ENDORSING THE 16-COUNTY WATERSHED MANAGEMENT INITIATIVE GOAL AND ENCOURAGING COUNTY GOVERNMENT PARTICIPATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been active for the last 50 years in promoting sound floodplain and watershed management; and,

WHEREAS, NCTCOG's Strategic Plan directs staff to identify and implement regional measures for a reduction of flooding through proper management of watersheds and stream corridors, and strategic conservation of open spaces within existing watersheds which will provide a network for ecological benefits, recreational opportunities, and the protection of existing water supply sources; and,

WHEREAS, NCTCOG's 2040 Demographic Forecast estimates the 16 county region population to exceed ten million by 2040; and,

WHEREAS, the sixteen counties of Collin, Dallas, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, Tarrant, and Wise participate in the Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP); and,

WHEREAS, the Federal Emergency Management Agency (FEMA) Region 6, Texas Water Development Board (TWDB), United States Army Corps of Engineers (USACE), Texas Floodplain Management Association (TFMA), and Tarrant Regional Water District (TRWD) have expressed support for the 16-County Watershed Management Initiative; and,

WHEREAS, Texas Senate Bill 936 (2001) amends the Texas Water Code to authorize political subdivisions to adopt more comprehensive floodplain management rules that the political subdivision determines are necessary for planning and appropriate to protect public health and safety and allows steps using regional, watershed, and multi-objective approaches to improve the long-range management and use of flood-prone areas; and,

WHEREAS, the goal of the 16-County Watershed Management Initiative and Sample Resolution is to allow for sound development through regional consistency, recognize cost savings associated with the investment in effective watershed management to reduce or prevent flooding, slow water quality decline, and avoid loss of opportunity that is a result of rapid growth; and,

WHEREAS, A Roundtable was hosted on March 14, 2017, to share knowledge of the various county watershed regulations currently practiced within our region and explore ideas of what watershed standards and tools would be regionally beneficial and desirable, resulting in thirteen regionally recommended standards in watershed management for new development in county regulated areas; and,

WHEREAS, A Forum was hosted on July 12, 2017, for county floodplain administrators and district attorneys to discuss Texas Senate Bill 936 (77R, 2001); and,

WHEREAS, the NCTCOG Executive Board encourages regional efforts to achieve workable solutions that minimize flooding impacts and improve and preserve water quality.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCTCOG Executive Board endorses the 16-County Watershed Management Initiative goal and encourages county government participation through adoption of a resolution, similar to that shown in Attachment 1, and implementation of regionally recommended standards contained in Attachment 2.
- Section 2.** This resolution and attachments will be transmitted to the sixteen (16) county member governments of NCTCOG for their consideration.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County

**RESOLUTION AUTHORIZING ADOPTION OF A SELECTION OF REGIONALLY
RECOMMENDED STANDARDS IN WATERSHED MANAGEMENT**

WHEREAS, the [adopting entity] participates in the Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP); and,

WHEREAS, the Federal Emergency Management Agency (FEMA) Region 6, Texas Water Development Board (TWDB), United States Army Corps of Engineers (USACE), Texas Floodplain Management Association (TFMA), and Tarrant Regional Water District (TRWD) have expressed support for the 16-County Watershed Management Initiative; and,

WHEREAS, Texas Senate Bill 936 (2001) amends the Texas Water Code to authorize political subdivisions to adopt more comprehensive floodplain management rules that the political subdivision determines are necessary for planning and appropriate to protect public health and safety and allows steps using regional, watershed, and multi-objective approaches to improve the long-range management and use of flood-prone areas; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG), as a result of a regional county roundtable discussion, has developed an initiative with a menu of thirteen regionally recommended standards in watershed management for counties to voluntarily adopt with a goal to allow for sound development through regional consistency; to recognize cost savings associated with the investment in effective watershed management to reduce or prevent flooding; to slow water quality decline; and to avoid loss of opportunity that is a result of rapid growth.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. <adopting entity> endorses the goal of the 16-County Watershed Management initiative and supports collaboration with partners to implement regionally recommended standards in watershed management in North Central Texas.

Section 2. <adopting entity> will review current permitting and planning processes and consider revising and adopting regionally recommended standards in watershed management as shown in Exhibit 1, as appropriate.

Section 3. <adopting entity> will strive to notify the NCTCOG of changes made with regard to adoption of higher standards in floodplain and watershed management permitting and planning processes to help inform further regional coordination.

Section 4. This resolution shall be in effect immediately upon its adoption.

I hereby certify that this resolution was adopted by the <adopting entity>
on
 <date of adoption> .

Signature

Printed Name

Title

Adopting Entity

**Menu of Regionally Recommended Standards in Watershed Management
For New Development Within County Regulated Areas**

1. Design infrastructure to fully developed conditions with approved land-use maps if data is available
2. Begin protection at the most upstream end of the watershed above Federal Emergency Management Agency Limit of Detail Study
3. Maintain unfilled valley storage areas
4. Protect against and reduce erosive velocities
5. Match pre-developed site runoffs
6. Verify/require adequate downstream conveyance
7. Require freeboard from fully developed (if data is available) and changing watershed conditions
8. Define written operation and maintenance responsibilities
9. Size conveyance of street and storm systems adequately to safely convey traffic
10. Create stream buffers and preserve open space; limit clearing and grading
11. Consider regional (on or off stream) detention incentives
12. Implement Conservation and/or Cluster Development incentives
13. Encouraging low impact development techniques and/or green infrastructure

These Regionally Recommended Standards in Watershed Management were developed by the North Central Texas Countywide Watershed Management Roundtable held on March 14, 2017



North Central Texas Council of Governments

Item 7

Exhibit: 2017-10-07-ED

MEETING DATE: October 26, 2017

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Approving the Public Works Construction Standards North Central Texas, Fifth Edition

The *Public Works Construction Standards North Central Texas, Fifth Edition* represents the culmination of an intensive comprehensive review and refinement process to update the 2004 Fourth Edition Standard Specifications for Public Works Construction. This version includes the 2004 Second Edition of the Standard Drawings for Public Works Construction.

The *Public Works Construction Standards* represents over 30 years of regional cooperation and coordination between local government and private industry public works professionals in the North Central Texas region. Produced through a public process, this document combines Standard Specifications and Standard Drawings in one volume through two Sections. The Standard Drawings, are a graphical companion to the widely used “Blue Book”. The North Central Texas Council of Governments’ (NCTCOG) Public Works Council (PWC), composed of public works directors, utilities directors, city/county engineers, engineering consultants, associations, and contractors, is charged with the oversight, management, and development of regional public works construction standards. Since 1977 they have endeavored to establish and promote basic standards for public works construction throughout this region. Approved by the PWC on October 12, 2017, this *Public Works Construction Standards North Central Texas, Fifth Edition* publication is another step towards that goal. To view the final draft document, please visit, <http://www.nctcog.org/envir/SEEDevEx/pubworks/standards-download.asp>.

A draft resolution approving the *Public Works Construction Standards North Central Texas, Fifth Edition* is attached for Executive Board consideration. NCTCOG staff will provide information and outreach to local governments and the region as a result of the release of the Fifth Edition.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Executive Board approval.

**RESOLUTION APPROVING THE PUBLIC WORKS CONSTRUCTION STANDARDS NORTH
CENTRAL TEXAS, FIFTH EDITION**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, governments exist to protect the health, safety, and welfare of residents. Public works is the foundation of a local government's responsibilities, whether it be providing roads for safe and efficient mobility, utilities for clean drinking water, removal of waste, parks for recreation, or stormwater management for protection from flooding; and,

WHEREAS, the mission of the NCTCOG Public Works Council (PWC) is to facilitate the delivery of innovative; cost effective public works services to jurisdictions in this region by providing a forum for exchanging ideas and initiating actions; pooling resources to address specific common needs; establishing uniform standards which produce better products at lower costs; and, encouraging the development of the public works profession in this region; and,

WHEREAS, NCTCOG's Public Works Council (PWC), initially established as the Standard Specifications Advisory Committee in 1977, provides expertise and support to the NCTCOG Executive Board and staff on a wide range of local public works topics; and,

WHEREAS, NCTCOG's Public Works Council (PWC), composed of public works directors, utilities directors, city/county engineers, engineering consultants, associations, and contractors, is charged with the oversight, management, and development of regional public works construction standards; and,

WHEREAS, NCTCOG's *Public Works Construction Standards* represents over 30 years of regional cooperation and coordination between local government and private industry public works professionals in the North Central Texas region; and,

WHEREAS, the PWC assembled a Public Works Construction Standards Subcommittee (PWCSS) that facilitated the update to the 2004 Fourth Edition through the use of six review groups that included representation from NCTCOG member agencies, engineering consultants, and contractors to lead the update of the Standards; and,

WHEREAS, the Fifth Edition update was focused only on updating the Standard Specifications and not the Standard Drawings; and,

WHEREAS, a public comment period took place in the summer 2017 to receive additional comments regarding PWC recommendations; and,

WHEREAS, the PWC formally endorsed the *Public Works Construction Standards North Central Texas, Fifth Edition* on October 12, 2017 and recommends approval by the NCTCOG's Executive Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the *Public Works Construction Standards North Central Texas, Fifth Edition*.

Section 2. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 8

Exhibit: 2017-10-08-ED

MEETING DATE: October 26, 2017

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Authorizing a Contract with Halff Associates, Inc. for the Cooperating Technical Partnership

The North Central Texas Council of Governments (NCTCOG) has been a leader in floodplain management in the region for decades. In 2002, NCTCOG was named a Cooperating Technical Partner (CTP) of the Federal Emergency Management Agency (FEMA). As a CTP, NCTCOG has completed several discovery and flood risk mapping studies to support our local government members. These studies require the assistance of contractors to conduct the technical analysis associated with discovery and flood risk mapping studies.

On May 26, 2016, the Executive Board approved an authorization to seek funds from FEMA for an amount not to exceed \$1,000,000 per annum through FY2018. In January 2017, NCTCOG was awarded grant funds from FEMA to fund two flood risk projects in the City of Cleburne and Tarrant County. In October 2017, NCTCOG was awarded additional FEMA funds to complete three activities including a Discovery project for the Richland-Chambers Watershed, and a flood risk mapping study for the City of Benbrook and the City of Weatherford.

In January 2017, NCTCOG issued a Request for Statement of Qualifications seeking a qualified professional services firm to perform these and similar future studies. A Consultant Selection Committee (CSC), comprised of participating community representatives, reviewed and evaluated the submitted proposals and is recommending Halff Associates, Inc. to provide these services.

Staff is proposing an initial three (3) year term, with three (3) additional one (1) year renewals. The contract deliverables will be defined by NCTCOG on an annual basis, and all work is contingent upon NCTCOG receipt of funding awarded by FEMA for each subsequent year.

A draft resolution authorizing a contract with Halff Associates, Inc., for a maximum six (6) year term and in an amount not to exceed \$4,500,000 is attached for Executive Board consideration. The possibility for each year extension will be determined based on performance and availability of funding. A local match of 25% is required to accept these federal dollars and will be provided by the participating communities.

I will provide a brief presentation of this item and will be available to answer any questions prior to requesting board approval.

RESOLUTION AUTHORIZING A CONTRACT WITH HALFF ASSOCIATES, INC. FOR THE COOPERATING TECHNICAL PARTNERSHIP

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has outlined a multijurisdictional risk assessment process known as HazMAP that identified the hydrological hazards that this region will likely face over the next 30 years; and,

WHEREAS, NCTCOG was designated in 2002 as a Cooperating Technical Partner (CTP) with the Federal Emergency Management Agency (FEMA) that provides opportunities for local governments to participate in discovery and flood risk assessment studies to evaluate flood risk in their communities; and,

WHEREAS, NCTCOG has successfully fulfilled the role of a CTP in partnership with FEMA and member governments and has provided data, outreach, and research to support FEMA's RiskMAP program; and,

WHEREAS, FEMA has awarded NCTCOG funding to conduct studies for FY 2017 and 2018, and future year(s) funding is possible; and,

WHEREAS, NCTCOG issued a Request for Statement of Qualifications to procure a professional services firm to complete Cooperating Technical Partnership studies; and,

WHEREAS, a Consultant Selection Committee, comprised of the participating communities, reviewed the submitted proposals and is recommending Halff Associates, Inc., to provide the services; and,

WHEREAS, the local match requirement for FEMA funds will be provided by the participating local governments.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Halff Associates, Inc., for a maximum six (6) year term and in an amount not to exceed \$4,500,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this initiative, including receipt of local funds from participating governmental entities, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 9

Exhibit: 2017-10-09-EP

MEETING DATE: October 26, 2017

FROM: Molly McFadden
Director of Emergency Preparedness

SUBJECT: Resolution Authorizing a Contract with Motorola Solutions for APX 6000 TDMA Upgrades

The Emergency Preparedness (EP) Department requests authorization from the North Central Texas Council of Governments (NCTCOG) Executive Board to purchase up to \$155,000 for APX 6000 Time Division Multiple Access (TDMA) software upgrades from Motorola Solutions. The purchase will include software to support existing and upcoming requirements for TDMA radio technology. The TDMA upgrade purchase are specifically targeted at improving interoperability within our region's 16 counties. Currently, several jurisdictions are using Frequency Division Multiple Access (FDMA) radios. FDMA radios will operate on the TDMA system, but it causes a strain on TDMA systems resources when other users join the system. This includes joining on the dedicated Interoperability talk groups. This funding will provide upgrades for radios that roam on to the TDMA systems initially.

This request is to expand capacity for a platform originally purchased from Motorola Solutions, via a Texas Department of Information Resources (DIR) contract. NCTCOG staff is proposing to purchase the TDMA software upgrades utilizing DIR and distribute the upgrades throughout the 16 county region. Motorola Solutions has been responsible for ongoing support and maintenance throughout the North Central Texas region.

A draft resolution authorizing a contract with Motorola Solutions for purchase of TDMA software upgrade licenses in an amount not to exceed \$155,000 is attached for Executive Board consideration. The State Communication Interoperability Plan (SCIP) authorizes the purchase of this TDMA software upgrade to achieve the statewide strategic communication goal. This purchase was also included in the NCTCOG Annual Fiscal Program.

Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by email at mmcfadden@nctcog.org.

MMc: sp

RESOLUTION AUTHORIZING A CONTRACT WITH MOTOROLA SOLUTIONS FOR APX 6000 TDMA UPGRADES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is engaged in the planning, implementation, and maintenance of an Interoperability Communications throughout the 16 county region; and,

WHEREAS, NCTCOG staff seeks to purchase TDMA software upgrade licenses to increase interoperability capacity; and,

WHEREAS, the original system was purchased through Motorola Solutions who has been responsible for ongoing support maintenance to date; and,

WHEREAS, Motorola Solutions is an approved vendor through the Texas Department of Information Resources (DIR) cooperative purchase program; and,

WHEREAS, the proposed software upgrade is included in the State Communication Interoperability Plan, approved strategic plan and NCTCOG budget; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT RESOLVED THAT:

- Section 1.** A contract between NCTCOG and Motorola Solutions for TDMA software upgrade licenses, in an amount not to exceed \$155,000, be and is hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 10

Exhibit: 2017-10-10-RIS

MEETING DATE: October 26, 2017

FROM: Tim Barbee
Director of Research and Information Services/CIO NCTCOG

SUBJECT: Resolution Authorization FY2018 Purchase of Computer Hardware,
Software and Information Technology Contract Services for the Agency

The Executive Board will be asked to approve the Fiscal Year (FY) 2018 purchase of computer hardware, software and related services in an amount not to exceed \$3,640,000. These purchases are consistent with the Information Technology Infrastructure and Services Purchase Plan, which is based on information provided by each of the departments within NCTCOG concerning their Information Technology needs over the next 12 months.

The NCTCOG Enterprise Information Technology environment includes 23 locations, over 1,600 devices, over 300 applications and over 165 terabytes of electronic data. The plan includes the cost of maintenance and licensing for existing hardware, software and network infrastructure; the cost of new hardware and software to support departmental work programs; and the expected cost of contract services to support core components of the enterprise information technology environment. Additionally, there are funds for the upgrade of SharePoint and the Geographic Information System software. The SharePoint upgrade will potentially include migration to Microsoft's SharePoint online service that will allow RIS resources to concentrate on assisting customers with additional functionality while Microsoft manages the hardware and software environments. Finally, the plan includes consulting assistance funds to fill the void as a result of staff vacancies.

A draft resolution authorizing the FY2018 purchase of computer hardware, software and related services in an amount not to exceed \$3,640,000 is attached for Executive Board consideration. I will be available to respond to questions at the Board meeting.

RESOLUTION AUTHORIZING FY2018 PURCHASE OF COMPUTER HARDWARE, SOFTWARE AND INFORMATION TECHNOLOGY CONTRACT SERVICES FOR THE AGENCY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG staff annually reviews and determines anticipated computer hardware, software and information technology contract services needs for the upcoming year; and,

WHEREAS, the FY2018 purchase of Computer Hardware, Software and Information Technology Contract Services is contained in Attachment A and is recommended for Executive Board approval; and

WHEREAS, the North Central Texas Council of Governments will comply with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCTCOG Executive Board authorizes the purchase of Computer Hardware, Software and Information Technology Contract Services, consistent with Attachment A, in an amount not to exceed \$3,640,000.
- Section 2.** The Executive Director or designee is authorized to execute contractual agreements consistent with Attachment A, in the name of the North Central Texas Council of Governments.
- Section 3.** The Executive Director or designee is authorized to increase contract amounts for purchase categories in Attachment A, up to a maximum twenty-five percent (25%), subject to the total authorized amount contained in Section 1.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

Kevin Strength, Vice-President
North Central Texas Council of Governments
Mayor, City of Waxahachie

Attachment A

Category	Vendor(s)	Cost
Desktop & Network equipment refresh and support services: Includes the cost of the replacement of all desktop hardware that has reached end of life and replacement/maintenance on Dell Servers and network equipment and Software Maintenance. These items are typically purchased off of state contracts.	Dell, SHi	\$930,000
Microsoft server, database, security, desktop and other software: Includes the cost of the Microsoft Enterprise Agreement (EA), which covers the costs of Microsoft software use by the Agency. This will be purchased off of a state contract. The EA renewal will occur in June 2018 and will be for three years. This amount covers the three years of the agreement.	SHi	\$900,000
Microsoft Support and other hardware: Includes the cost of the Microsoft annual support contract and other miscellaneous Microsoft branded equipment not available through Shi and/or Dell contracts. These items are typically purchased off of state contracts.	Microsoft	\$125,000
Enterprise storage and backup consulting: Includes consulting services costs for upgrading and maintaining our enterprise Dell/EMC/Networker environment. This will be purchased off of a state contract.	Dell, SHi, Technogent	\$100,000
Financial system software maintenance: Includes the maintenance of Deltek financial software. This is a sole source purchase.	Deltek	\$130,000
Network equipment replacement and maintenance: Includes the cost of equipment replacements for the network and maintenance/upgrades on the enterprise voice and data network equipment. This will be purchased off of a state contract.	Flair Data Systems, GDT	\$170,000
Internet and wide area network services: Includes the cost for Internet connectivity for the Agency and the cost of the wide area network connectivity required for the Workforce Department. This will be purchased off of a state contract.	Level 3, TxDIR	\$420,000
Microsoft server, database, security, desktop and other software consulting: Includes consulting services for NCTCOG foundation technologies such as System Center Configuration Manager, SQL Database software, Active Directory, and Windows Server. It also includes funds to upgrade our existing Enterprise SharePoint 2013 environment and migrate to Microsoft's SharePoint online offering. This procurement is off of a software contract.	Planet Technologies	\$510,000
Microsoft CRM: Includes funding to provide enhancement services to the CRM environment based on identified business needs of the departments in the Agency.	SHi	\$200,000

Category	Vendor(s)	Cost
GIS Software Maintenance and Enterprise GIS Upgrade: Includes funds for annual software maintenance and upgrading our enterprise Geographic Information System. ESRI offers Geospatial Products and Custom Geospatial Data and Services directly through the TXDIR State contract. Winvale Group is on a software contract.	ESRI, Winvale group	\$155,000
Total		\$3,640,000



North Central Texas Council of Governments

Item 11

Exhibit: 2017-10-11-RIS

MEETING DATE: October 20, 2017

FROM: Tim Barbee
Director of Research and Information Services

SUBJECT: Resolution Approving 2045 Demographic Forecasts

The North Central Texas Council of Governments (NCTCOG) has the responsibility for creating long-range, small-area demographic forecasts for use in infrastructure planning in North Central Texas. NCTCOG's Transportation Department provides the majority of the funding for this effort in support of the Mobility Plan. Development of the forecasts is a joint effort between the NCTCOG Research and Information Services and Transportation departments.

In May of 2015, the NCTCOG Executive Board approved Demographic Forecasts for the year 2040. Since that time, changes in air quality conformance measures necessitate an updated mobility plan, which in turn requires updated demographics. The 2045 forecasts were developed to support upcoming preparation of the *Mobility 2045 Metropolitan Transportation Plan* and corresponding conformity analysis.

A draft resolution approving the 2045 Demographic Forecasts is attached for Executive Board consideration. Research and Information Services and Transportation Department staff will be available at the Executive Board meeting to describe activities related to the Demographic Forecasts prior to requesting Board approval.

RESOLUTION APPROVING 2045 DEMOGRAPHIC FORECASTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG provides demographic information for long-range transportation planning for North Central Texas; and,

WHEREAS, updates to long-range metropolitan transportation plans must be reviewed for validity and consistency with current and forecasted conditions and trends; and,

WHEREAS, updated demographics are required to meet the planning horizon for the *Mobility 2045 Metropolitan Transportation Plan*; and,

WHEREAS, NCTCOG has recently developed long-range projections for the year 2045 using the best and most current data available in accordance with sound practices.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the 2045 Demographic Forecast.

Section 2. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 12

Exhibit: 2017-10-12-TR

MEETING DATE: October 26, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing the Receipt of Funds and Execution of Necessary Agreements for Implementation of Various Federal Transit Administration Programs

The North Central Texas Council of Governments (NCTCOG) is a designated recipient for Federal Transit Administration (FTA) Urbanized Area Formula Program funds for Job Access Reverse Commute (JA/RC) projects and Enhanced Mobility of Seniors and Individuals with Disabilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas. JA/RC projects support low-income individuals' access to jobs and job related activities. The Enhanced Mobility of Seniors and Individuals with Disabilities Program focuses on transit services for seniors and individuals with disabilities when other transportation options are limited. As a designated recipient, NCTCOG is responsible for program administration and management activities including, but not limited to: developing a competitive selection process; conducting regular Calls for Projects; grant management and compliance activities; and conducting procurements on behalf of sub-grantees.

In early 2017, NCTCOG issued a Call for Projects to award available funding to existing public transportation agencies and non-traditional providers such as local governments and non-profit organizations. A total of fifteen projects were evaluated. On October 12, 2017, the Regional Transportation Council awarded funding to various eligible projects, as detailed in Attachment 1 to the resolution.

A resolution authorizing receipt of approximately \$1.5 million and execution of necessary agreements for FTA Urbanized Area Formula Program funding for JA/RC projects for Fiscal Year (FY) 2016 and Enhanced Mobility of Seniors and Individuals with Disabilities Program funding for FY 2016 and FY 2017 is attached for Executive Board consideration. This funding is matched with \$652,229 in local funds and 135,980 of Transportation Development Credits. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

KM:tmb
Attachment

RESOLUTION AUTHORIZING THE RECEIPT OF FUNDS AND EXECUTION OF NECESSARY AGREEMENTS FOR IMPLEMENTATION OF VARIOUS FEDERAL TRANSIT ADMINISTRATION PROGRAMS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for the Federal Transit Administration (FTA) Section 5307 Urbanized Area Formula Program for Job Access/Reverse Commute (JA/RC) projects and Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program for the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, as delegated by the Governor of Texas; and,

WHEREAS, element 3.06 of the Fiscal Year (FY) 2014 and FY 2015 Unified Planning Work Program provides for grant management and oversight for JA/RC projects under the Urbanized Area Formula Program and Enhanced Mobility of Seniors and Individuals with Disabilities Program as applicable; and,

WHEREAS, the total federal funding available for competitive grant applications for the region from FY 2016 and FY 2017 Urbanized Area Formula Program funds for JA/RC projects was approximately \$3.3 million; and FY 2016 and FY 2017 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds was approximately \$3.2 million; and

WHEREAS, NCTCOG issued a Call for Projects on February 27, 2017 to solicit eligible JA/RC projects for Urbanized Area Formula Program funds and eligible projects for the Enhanced Mobility of Seniors and Individuals with Disabilities Program; and,

WHEREAS, on October 12, 2017, the RTC awarded \$390,045 in Urbanized Area Formula Program funds to the following subrecipient: Workforce Solutions of Greater Dallas; and \$1,055,482 in Enhanced Mobility of Seniors and Individuals with Disabilities Program funds to the following subrecipients: Span, Inc., City of Dallas, and City of DeSoto.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to submit the federal grant applications to the FTA for FY 2016 Urbanized Area Formula Program funds, and FY 2016 and FY 2017 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds.

- Section 2.** NCTCOG is authorized to receive approximately \$400,000 in FY 2016 Urbanized Area Formula Program funds and approximately \$1,100,000 in FY 2016 and FY 2017 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds, and to administer the program consistent with State and federal regulations.
- Section 3.** NCTCOG is authorized to execute agreements with subrecipients for the Urbanized Area Formula and Enhanced Mobility of Seniors and Individuals with Disabilities Programs, for a federal amount not to exceed \$390,045 in Urbanized Area Formula Program funds; and \$1,055,482 in Enhanced Mobility of Seniors and Individuals with Disabilities funds as reflected in Attachment 1.
- Section 4.** These funds shall be incorporated into the appropriate fiscal year budget.
- Section 5.** The Executive Director or designee is authorized to execute agreements necessary to carry out this program, including agreements for receipt of local match funds.
- Section 6.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County

Enhanced Mobility of Seniors and Individuals with Disabilities Program

Dallas-Fort Worth-Arlington Urbanized Area			
Subrecipient	Federal Funds	TDCs¹	Local Funds
City of Dallas	\$ 418,184	-	\$ 418,184
City of DeSoto	\$ 334,800	33,480	\$ 54,000
TOTAL	\$ 752,984	33,480	\$ 472,184
Denton-Lewisville Urbanized Area			
Subrecipient	Federal Funds	TDCs	Local Funds
Span, Inc. ²	\$ 302,498	60,500	\$ -
TOTAL	\$ 302,498	60,500	\$ -

Urbanized Area Formula Program (Job Access/Reverse Commute Projects)

Dallas-Fort Worth-Arlington Urbanized Area			
Subrecipient	Federal Funds	TDCs	Local Funds
Workforce Solutions of Greater Dallas ³	\$ 390,045	42,000	\$ 180,045
TOTAL	\$ 390,045	42,000	\$ 180,045

¹ Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

² Span, Inc. was awarded funds for two separate projects, including capital funds to support expanded demand-response service in Flower Mound and capital funds to support new service in Hickory Creek, Shady Shores, Lake Dallas, and Corinth areas.

³ Workforce Solutions of Greater Dallas was awarded funds for two separate projects, including an Inland Port Job Access Transportation Planning Study and Inland Port Job Access Vanpool Service. TDCs are available for the planning portion of the project only.



North Central Texas Council of Governments

Item 13

Exhibit: 2017-10-13-TR

MEETING DATE: October 26, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Submittal of Grant Application to the State Farm Good Neighbor Citizenship Company Grant Program

Staff is seeking approval to submit a proposal for \$100,000 in grant funds through the 2018 Good Neighbor Citizenship Company Grant funded by the State Farm Companies Foundation and State Farm Insurance Company. An emphasis area for the Safety Grants is auto and roadway safety.

NCTCOG will be requesting \$100,000 to promote the implementation of Safe Routes to School Planning. The grant is funded at 100 percent; therefore, no local match is required. The Regional Transportation Council has approved planning activities related to safety-related efforts and transportation connections to schools in the FY2017 and FY2018 Unified Planning Work Program. In 2016, NCTCOG received funding through the State Farm grant to develop the Driver Safety Social Marketing Campaign.

A draft resolution authorizing submittal of a grant application for the State Farm Good Neighbor Citizenship Company Grant Program is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

SC:bw
Attachment

**RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATION TO THE STATE
FARM GOOD NEIGHBOR CITIZENSHIP COMPANY GRANT PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Fiscal Year (FY) and FY2018 Unified Planning Work Program Element 5.03 provides for technical assistance and best practices related to school siting, landbanking, and transportation connections to schools; and,

WHEREAS, State Farm through the Good Neighbor Citizenship Company Grant Program has made funding available for roadway and auto safety projects.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to submit a grant application to State Farm in an amount of approximately \$100,000 to promote the implementation of Safe Routes to School Planning.

Section 2. These funds shall be incorporated into the appropriate fiscal year budgets.

Section 3. The Executive Director or designee is authorized to execute agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 14

Exhibit: 2017-10-14-TR

MEETING DATE: October 26, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning

The Unified Planning Work Program for Regional Transportation Planning (UPWP) is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. The FY2018 and FY2019 UPWP was approved by the Regional Transportation Council and NCTCOG Executive Board in July 2017 and identifies the activities to be carried out between October 1, 2017, and September 30, 2019.

Listed below is the first set of proposed modifications to the FY2018 and FY2019 UPWP. Included in these amendments are 1) funding adjustments to select projects to align with the FY2018 agency budget approved by the Executive Board in September 2017, and 2) other adjustments to project work scopes and/or funding for select projects, both in FY2018 and FY2019. The proposed modifications were presented at the September 11, 13, and 18, 2017, public meetings. No public comments were received. The Regional Transportation Council took action to approve the modifications at its October 12, 2017, meeting.

Transportation Planning Fund (TPF) Modifications

- 3.02 Regional Air Quality Planning – Air Quality Planning (add \$217,600 TPF to support staff work activities in the areas of general air quality planning and conformity)
- 5.11 Automated Vehicle Technology – Automated Vehicles: Planning (update text to reflect the addition of planning and coordination of pilot programs that advance the deployment of automated vehicles)

Other Funding Source Modifications in Coordination with Proposed Transportation Improvement Program Modifications

- 3.01 Transportation Project Programming – Regional Toll Revenue (RTR) Fund Management and Project Tracking Implementation (add \$670,000 RTR funds to support the continued monitoring of air quality and transportation projects funded with RTR funds)

- 3.04 Transportation and Air Quality Communications – Air Quality Public Education and Communication and Clean Cities Program (add \$315,000 Congestion Mitigation and Air Quality Improvement Program [CMAQ] funds with Transportation Development Credits as funding match to support air quality marketing and clean vehicle education programs)
- 5.03 Land-use/Transportation Initiatives – Sustainable Development Initiatives (add \$65,000 Surface Transportation Block Grant [STBG] funds with Transportation Development Credits as funding match to support the continuation of a regional program to coordinate on school siting, safety, and communication between schools and local governments; update text to reflect additional funding sources)
- 5.05 Congestion Management Planning and Operations – Regional Trip Reduction and Vanpool Programs (add \$450,000 STBG funds with Transportation Development Credits as funding match to continue support for activities related to the reduction of employee commute trips)
- 5.05 Congestion Management Planning and Operations – Managed Lane Technology Assessment (add \$320,000 CMAQ funds and \$80,000 Texas Department of Transportation [TxDOT] funds as match to support the implementation of technology for vehicle auto occupancy detection and verification)
- 5.05 Congestion Management Planning and Operations – Transportation System Management and Operations (add \$1,200,000 STBG funds and \$300,000 TxDOT funds as match, and update text to support the implementation of traffic incident management and operations on Dallas County limited access facilities. In addition, add anticipated FY2017 carry-over funds in the amount of \$2,480,000 CMAQ funds and \$620,000 TxDOT funds as match, and update text to reflect use of CMAQ funds)
- 5.06 Regional Freight Planning (add \$1,010,000 STBG funds and Transportation Development Credits as funding match to continue planning activities related to goods movement in the region, and update text to reflect use of Transportation Development Credits)
- 5.08 Roadway and Railroad Safety – Railroad Crossing Coordination (add \$16,000 STBG funds with Transportation Development Credits as funding match to continue the identification, planning, and implementation of rail crossing projects in the region, and update text to reflect use of Transportation Development Credits)
- 5.11 Automated Vehicle Technology – Automated Vehicles: Development and Deployment (add \$250,000 STBG funds and Transportation Development Credits as funding match for continued support of the development and deployment of automated vehicle programs and programs advancing automated vehicle related technologies and partnerships)

Other Funding Source Text Modification

- 3.03 Air Quality Management and Operations – Partnerships and Collaborations (Update text to reflect that University Partnership Program assistance may be utilized in the development of a report evaluating the effectiveness of various funding programs)

Other Modifications that have Received Previous Executive Board Approval Action and are Now Being Incorporated into the Unified Planning Work Program

- 3.04 Transportation and Air Quality Communications – Clean Cities Program (add \$16,000 Department of Energy [DOE] funds as partial compensation for the services of an Intern through the Clean Cities University Workforce Development Program for the 2017-2018 school year)
- 5.08 Roadway and Railroad Safety – Transportation Safety Planning (add \$25,000 local funds to reflect receipt of grant award to support driver safety education, outreach, and information programs)
- 5.09 Regional Aviation Planning and Education – Regional Aviation System Planning (add \$10,000 RTC Local funds to continue staff planning efforts and technical assistance related to the regional aviation system)
- 5.11 Automated Vehicle Technology – Automated Vehicles: Development and Deployment (add \$250,000 CMAQ funds and Transportation Development Credits as funding match to support the sharing of traffic signal data with partner agencies and other technologies, and update text to reflect the use of CMAQ funds)
- 5.11 Automated Vehicle Technology – Automated Vehicles: Development and Deployment (add \$200,000 STBG funds and \$50,000 TxDOT funds as match to support the Waze 511 DFW data sharing program, assisting local entities in sharing road closure and other pertinent information with travel navigation services so applications can route users around traffic trouble spots)

A draft resolution supporting approval of the proposed UPWP modifications is attached for Executive Board consideration. Staff will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

vpj
Attachments

**RESOLUTION APPROVING
MODIFICATIONS TO THE FY2018 AND FY2019 UNIFIED PLANNING WORK PROGRAM
FOR REGIONAL TRANSPORTATION PLANNING**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, federal law, Fixing America's Surface Transportation (FAST) Act, assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit services; and,

WHEREAS, FAST assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and related air quality planning activities to be undertaken and capital purchases to be made to support the planning process; and,

WHEREAS, the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning was approved by the Regional Transportation Council and the NCTCOG Executive Board in July 2017; and,

WHEREAS, the NCTCOG FY2018 agency budget was approved by the NCTCOG Executive Board in September 2017; and

WHEREAS, it is necessary to amend the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning to 1) align FY2018 funding allocations for select projects with the FY2018 approved budget and 2) reflect scope and funding adjustments to other select projects, both in FY2018 and FY2019; and,

WHEREAS, the proposed modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning were approved by the Regional Transportation Council on October 12, 2017.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Executive Board approves Amendment #1 to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning.
- Section 2.** The FY2018 budget is hereby amended to incorporate the resources associated with the approval of this resolution.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 15

Exhibit: 2017-10-15-TR

MEETING DATE: October 26, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Consultant Contract with Verizon Wireless for Traffic Pattern Data Collection and Traffic Operation Improvements for IH 30 Closure

In July 2017, the North Central Texas Council of Governments (NCTCOG) issued a Request for Proposals (RFP) for Traffic Pattern Data Collection for IH 30 Closure. One proposal was received in response to the RFP. The Consultant Selection Committee met on September 13, 2017, to review and evaluate the proposals. The Consultant Selection Committee recommended an interview for the work. The interview was conducted on September 20, 2017. The Consultant Selection Committee recommends Cellco Partnership d/b/a Verizon Wireless (Verizon Wireless) to perform the work.

As part of the IH 30 and SH 360 interchange project, the Texas Department of Transportation plans to close IH 30 in both directions from President George Bush Turnpike to Cooper/Collins Street entrance and exit points. The collection of traffic pattern data through this corridor before, during, and after the closures will help better understand the percentage of travelers on each possible route and the travel time associated with each route. This data will help assess effectiveness of the detour route as well as other routes travelers choose to take. Understanding the baseline data and reviewing the data after each closure as well as when special events or crashes occur along the corridor, NCTCOG and partner agencies will fine-tune traffic management plans to improve congestion through the corridor.

A draft resolution authorizing a consultant contract with Verizon Wireless to collect traffic pattern data and traffic operation improvements for IH 30 closure in an amount not to exceed \$175,000 is attached for Executive Board consideration. Due to the propriety nature of the software and data collection work, Verizon Wireless does not have a Disadvantaged Business Enterprise participation goal for this project. The funding for this program is Congestion Mitigation and Air Quality Improvement Program funds with Transportation Development Credits used in lieu of a local match. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

NB:bw
Attachments

RESOLUTION AUTHORIZING CONSULTANT CONTRACT WITH VERIZON WIRELESS FOR TRAFFIC PATTERN DATA COLLECTION AND TRAFFIC OPERATION IMPROVEMENTS FOR IH 30 CLOSURE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Regional Transportation Council is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions; and,

WHEREAS, Subtask 5.05 of the Fiscal Year (FY) 2018 and FY 2019 Unified Planning Work Program for Regional Transportation Planning provides for Regional Traffic Signal Retiming; including baseline analysis and analysis of improved conditions; and,

WHEREAS, on July 7, 2017, NCTCOG initiated a Request for Proposals to secure a consultant for the collection of traffic pattern data and traffic operations improvements for IH 30 closure; and,

WHEREAS, Cellco Partnership d/b/a Verizon Wireless (Verizon Wireless) has been recommended by the Consultant Selection Committee for the collection of traffic pattern data and traffic operations improvements for IH 30 closure; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Verizon Wireless for the collection of traffic pattern data and traffic operations improvements for IH 30 closure in an amount not to exceed \$175,000 be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with Verizon Wireless in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 16

Exhibit: 2017-10-16-TR

MEETING DATE: October 26, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Vendor Contract with CWI Digital Systems, LLC for the 2017 Cooperative Transit Vehicle Security Camera Systems Procurement

The North Central Texas Council of Governments (NCTCOG) regularly procures transit vehicles and equipment on behalf of small transit providers who operate public transportation services in the region. This effort assists in minimizing associated administrative costs, ensures Federal Transit Administration (FTA) compliance, provides value-added pricing, and encourages uniformity of capital assets available across the region.

In July 2016, NCTCOG issued a Request for Proposals (RFP) for qualified vendors to deliver and install camera systems to support onboard transit vehicle security on new and existing fleets. To ensure the inclusion of all federal requirements, including Buy America Certifications of Compliance, the RFP was cancelled and re-issued on June 2, 2017. NCTCOG requested proposals for a one-year contract to purchase camera systems on up to 120 transit vehicles and an optional second year, during which additional camera systems for up to 55 transit vehicles could be purchased, if needed. NCTCOG received proposals from two vendors.

A Vendor Selection Committee (VSC) met on August 11, 2017 to review proposals, and following evaluation recommended an award to CWI Digital Systems. There is no Disadvantaged Business Enterprise participation goal for this contract. The proposed vendor meets the Buy America requirements.

A draft resolution authorizing a contract with CWI Digital Systems to deliver and install camera systems, for a total amount not to exceed \$653,000, is attached for Executive Board consideration. Federal Transit Administration (FTA) funds, Transportation Development Credits (TDC), and local funds will be used. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

KEM:
Attachment

**RESOLUTION AUTHORIZING A VENDOR CONTRACT WITH CWI DIGITAL SYSTEMS, LLC
FOR THE 2017 COOPERATIVE TRANSIT VEHICLE SECURITY CAMERA SYSTEMS
PROCUREMENT**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for Federal Transit Administration (FTA) Urbanized Area Formula, Enhanced Mobility for Seniors and Individuals with Disabilities and Bus and Bus Facilities Program funds in areas not served by existing transit authorities, as delegated by the Governor of the State of Texas; and,

WHEREAS, element 3.06 of the Fiscal Year (FY) 2016 and FY 2017 Unified Planning Work Program provides for NCTCOG to serve as the federal grantee for the FTA Urbanized Area Formula, Enhanced Mobility for Seniors and Individuals with Disabilities and Bus and Bus Facilities Program funds, and conduct cooperative procurements on behalf of subgrantees; and,

WHEREAS, on June 2, 2017, NCTCOG re-issued a Request for Proposals (RFP) from qualified vendors to deliver and install camera systems to support onboard transit vehicle security related to the FTA grant programs; and,

WHEREAS, CWI Digital Systems has been recommended by the Vendor Selection Committee to deliver and install camera systems for implementation of the these programs; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and CWI Digital Systems to deliver and install camera systems to support onboard transit vehicle security, for an amount not to exceed \$653,000, be and is hereby approved.

- Section 2.** NCTCOG is authorized to receive local funds in the amount of approximately \$63,000 from transit providers.
- Section 3.** These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 4.** The Executive Director or designee is authorized to execute a contract with CWI Digital Systems in the name of the North Central Texas Council of Governments.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 17

Exhibit: 2017-10-17-TR

MEETING DATE: October 26, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Consultant Contract with Tetra Tech, Inc., for
the Water System Design at the Proposed Dallas Water Gardens

On July 17, 2017, the North Central Texas Council of Governments (NCTCOG) issued a Request for Proposals (RFP) to solicit consultant assistance to develop a preliminary design for a system to improve water quality and develop cleansing wetlands within the Old Trinity River channel that is compatible with City of Dallas Trinity Watershed flood management plan and the proposed Dallas Water Gardens. Two proposals were received in response to the RFP. The Consultant Selection Committee met on September 8, 2017, to review and evaluate the proposals. The Consultant Selection Committee recommended to interview both firms for the design. Interviews were conducted on September 19, 2017. The Consultant Selection Committee recommends Tetra Tech, Inc. to develop the water system design at the proposed Dallas Water Gardens.

The Dallas Water Gardens is a multi-objective project to improve flood control, improve water quality, create public space, revitalize the area around the Old Trinity River channel in Dallas, and aid in obtaining environmental credits to offset impacts of new transportation projects. This procurement is part of the environmental stewardship program previously approved by the Executive Board. In April 2016, the Executive Board approved the Environmental Stewardship Program and the initial six projects. This project, listed as the Southwest Water Gardens, has since been renamed to the Dallas Water Gardens.

A draft resolution authorizing a consultant contract with Tetra Tech, Inc. to conduct the water system design for the proposed Dallas Water Gardens in an amount not to exceed \$365,000 is attached for Executive Board consideration. Tetra Tech, Inc. commits to a Disadvantaged Business Enterprise (DBE) participation goal of 31 percent. The funding for this program is Regional Toll Revenue funds. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

Attachments

RESOLUTION AUTHORIZING A CONSULTANT CONTRACT WITH TETRA TECH, INC., FOR THE WATER SYSTEM DESIGN AT THE PROPOSED DALLAS WATER GARDENS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in April 2016, the RTC and the Executive Board endorsed the environmental stewardship program and approved the use of Regional Toll Revenue funds for the program and an initial list of projects, which included the Southwest Water Garden; and,

WHEREAS, element 4.02 of the FY 2018 and FY 2019 Unified Planning Work Program includes activities related to environmental stewardship program; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings; and,

WHEREAS, Tetra Tech, Inc., has been recommended by the Consultant Selection Committee to develop the water system design at the proposed Dallas Water Gardens.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Tetra Tech, Inc., in an amount not to exceed \$365,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with Tetra Tech, Inc., to carry out this initiative in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of
Governments Councilmember, City of North
Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 18

Exhibit: 2017-10-18-WF

MEETING DATE: October 26, 2017

FROM: David K. Setzer
Workforce Development

SUBJECT: Resolution Authorizing Membership to the Texas CUC Aggregation
Project for the Purchase of Electricity

In June 2017, the NCTCOG Executive Board was presented a contract with an electricity provider for seven (7) workforce center facilities. Historically, NCTCOG had utilized a utility broker, in this instance Tradition Energy, to secure the lowest market rates. The rate presented at that time was approximately \$.045 per kilowatt hour.

During the June meeting, several Board members suggested that staff review the rates available through the Texas CUC Aggregation Project (d/b/a Public Power Pool or P3). P3 is a political subdivision corporation pursuant to chapter 304 of the Texas Local Government code which was formed to aggregate the purchasing of electricity for all member political subdivisions with the goal of obtaining electricity rates that are lower than any individual political subdivision could obtain by itself. The Executive Board tabled the item.

Following discussions with P3, it was communicated that they could provide electricity at a price less than \$.039 per kilowatt hour.

In order to join P3, NCTCOG must approve its Articles of Incorporation and Bylaws and designate a representative. Due to the lower electrical rates available through P3 organization, NCTCOG staff recommends joining and utilizing P3 for electricity.

A draft resolution authorizing membership to the Texas CUC Aggregation Project (dba Public Power Pool or P3) for the purchase of electricity at a rate not to exceed \$.039 per kilowatt hour is attached for Executive Board consideration. I will provide a brief presentation and be available to respond to any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING MEMBERSHIP TO THE TEXAS CUC AGGREGATION PROJECT FOR THE PURCHASE OF ELECTRICITY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG leases certain premises for which it is responsible for the purchase of electricity; and,

WHEREAS, the Texas Conference of Urban Counties formed Texas CUC Aggregation Project (d/b/a Public Power Pool, or P³) which is a political subdivision corporation pursuant to Chapter 304 of the Texas Local Government Code; and,

WHEREAS, a political subdivision may join with another political subdivision or subdivisions to form a political subdivision corporation to act as an agent to negotiate the purchase of electricity, or to likewise aid or act on behalf of the political subdivisions for which the corporation is created, with respect to their own electricity use for their respective public facilities; and,

WHEREAS, NCTCOG wishes to join Public Power Pool (P³) to obtain advantageous electricity rates; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

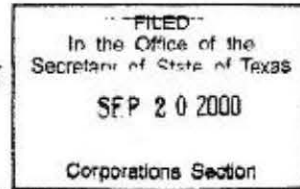
- Section 1.** The NCTCOG Executive Board authorizes membership in the Texas CUC Aggregation Project (dba Public Power Pool) and hereby approves its Articles of Incorporation and Bylaws (Attachment 1).
- Section 2.** The purchase of electricity from Public Power Pool, at a rate not to exceed \$.039 per kilowatt hour, be and is hereby approved.
- Section 3.** The Executive Director or designee is appointed to serve as the NCTCOG representative to Public Power Pool.
- Section 4.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out the initiatives described herein, including the payment of dues and fees, in the name of the North Central Texas Council of Governments.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County

ARTICLES OF INCORPORATION
OF
TEXAS CUC AGGREGATION PROJECT, INC.



We, the undersigned natural persons of the age of eighteen (18) years or more, at least two of whom are citizens of the State of Texas, acting as incorporators of a corporation under the Texas Non-Profit Corporation Act, do hereby adopt the following Articles of Incorporation of such corporation:

ARTICLE ONE

The name of the corporation is Texas CUC Aggregation Project, Inc.

ARTICLE TWO

The corporation is a non-profit political subdivision corporation under §303.001, Texas Local Government Code.

ARTICLE THREE

The period of its duration is perpetual.

ARTICLE FOUR

The purpose for which the corporation is organized is to act as an agent to negotiate the purchase of electricity, or to likewise aid or act on behalf its members, with respect to their own electricity use for their respective public facilities, and all other purposes as may be permitted by



North Central Texas Council of Governments

Item 19

Exhibit: 2017-10-19-WF

MEETING DATE: October 26, 2017

FROM: David Setzer
Director, Workforce Development

SUBJECT: Resolution Authorizing Contracts for Texas Rising Star Assessor Services

The North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and Fiscal Agent/Grant Recipient for the North Central Texas Workforce Development Board, doing business as Workforce Solutions for North Central Texas (WSNCT). In this capacity, NCTCOG is responsible for the administration of workforce and childcare services in a 14-county service area.

NCTCOG is responsible for the development of delivery of child care quality improvement services. Availability and access to Texas Rising Star (TRS) Assessor services for child care providers has been identified as a programmatic need.

In response, NCTCOG partnered with Workforce Solutions Greater Dallas to issue a Request for Qualifications for Texas Rising Star Assessor Services on July 31, 2017 seeking qualified professionals to provide assessor services to current TRS providers and to child care providers who may be seeking TRS certification. Following evaluation, twelve vendors are being recommended for award, including: Accompanied by God's Love, Inc., Victory Training and Consulting, Ability Solutions, Carolyn Surry–Middleton, Pictra Payne, Sharon Young, Sheila M. Matlock, Stacy Bengel, M.S., Best Practices Consulting, Katherine Haule, The Center for Individuals with Exceptionalities, and B.E.C.D.S. NCTCOG staff is proposing one-year agreements with three optional one-year renewals.

A draft resolution authorizing contracts with Accompanied by God's Love, Inc., Victory Training and Consulting, Ability Solutions, Carolyn Surry–Middleton, Pictra Payne, Sharon Young, Sheila M. Matlock, Stacy Bengel, M.S., Best Practices Consulting, Katherine Haule, The Center for Individuals with Exceptionalities, and B.E.C.D.S., in a cumulative not to exceed amount of \$400,000, is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING CONTRACTS FOR TEXAS RISING STAR ASSESSOR SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG joined with Workforce Solutions for Greater Dallas for the procurement of Texas Rising Star Assessor Services and is recommending contracts be awarded to Accompanied by God's Love, Inc., Victory Training and Consulting, Ability Solutions, Carolyn Surry–Middleton, Pictra Payne, Sharon Young, Sheila M Matlock, Stacy Bengé, M.S., Best Practices Consulting, Katherine Haule, The Center for Individuals with Exceptionalities, and B.E.C.D.S., for initial one (1) year terms, with three (3) optional one (1) year renewals; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** Contracts between NCTCOG and Accompanied by God's Love, Inc., Victory Training and Consulting, Ability Solutions, Carolyn Surry–Middleton, Pictra Payne, Sharon Young, Sheila M. Matlock, Stacy Bengé, M.S., Best Practices Consulting, Katherine Haule, The Center for Individuals with Exceptionalities, and B.E.C.D.S., for maximum four (4) year terms and in a cumulative not to exceed amount of \$400,000, be and are hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 26, 2017.

Kevin Strength, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of Waxahachie



North Central Texas Council of Governments

Item 20

Exhibit: 2017-10-20-EDO

MEETING DATE: October 26, 2017

FROM: Lucille C. Johnson
Assistant to the Executive Director

SUBJECT: Appointment to the North Central Texas Economic Development District Board (NCTEDD)

The Board is being asked to appoint one member to the NCTEDD Board to represent Kaufman County. Kaufman County Judge Wood has recommended that Ms. Dawn Steil, Vice President of Terrell Economic Development Corporation, represent Kaufman County on the Board.

As a reminder, NCTCOG received notification from the Assistant Secretary of Commerce for Economic Development, U.S. Department of Commerce, in a letter dated December 15, 2016, that the North Central Texas region is approved for designation as an Economic Development District (EDD), known as the North Central Texas Economic Development District (the District).

The District is charged with the maintenance and implementation of the Comprehensive Economic Development Strategy (CEDS) plan for North Central Texas and will serve as the connection between the region's communities and the Economic Development Administration (EDA) to facilitate EDA grant opportunities and update the CEDS in accordance with federal regulations.

This District is organized as specified in 13 C.F.R., Chapter III, Part 304.2 – Economic Development Districts and requires an Economic Development District Board, known as the North Central Texas Economic Development District Board (EDD Board) and adequate staff support to carry out its functions. The EDD Board functions as an advisory board to the NCTCOG Executive Board.

EDD Board membership shall include officials and/or employees of general purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board at its October 27, 2016 Board meeting, the NCTCOG Executive Board will appoint no less than 36 and not more than 43 EDD Board members. Each Board member shall serve terms of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

The EDD Board will be comprised of the following representatives:

Local Government.

(a) Counties (16 Seats)

- Each County government which has resolved to support and join the District may nominate one representative. Total EDD Board membership representing County government will not exceed sixteen (16).

(b) Cities (16 Seats). EDD Board representatives from each NCTCOG member city shall be nominated by their city officials as prescribed below:

- Two EDD Board members may be representatives from a NCTCOG member City with a population of more than 350,000, as of the last official census.
- Two EDD Board member may be from a NCTCOG member City with a population of between 200,000 and 350,000, as of the last official census.
- Two EDD Board member may be from a NCTCOG member City with a population of between 100,000 and 200,000, as of the last official census.
- Two EDD Board member may be from a NCTCOG member City with a population of between 50,000 and 100,000, as of the last official census.
- Two EDD Board members may be from a NCTCOG member City with a population of between 25,000 and 50,000, as of the last official census.
- Six EDD Board members may be from a NCTCOG member City with a population of less than 25,000, as of the last official census.

Private Sector Representatives (2 Seats). Two Private Sector Representative will be appointed by the NCTCOG Executive Board.

Regional Principal Economic Interest Representatives (9 Seats). Nine Regional Principal Economic Interests Representatives will be appointed by the NCTCOG Executive Board. Those individuals must come from one of the following categories: Executive Directors of Chambers of Commerce, Economic Development Corporations, or representatives of institutions of post-secondary education, workforce development groups or labor groups.

PRIMARY RESPONSIBILITY OF BOARD

The North Central Texas Economic Development Board (EDD Board) is the primary policy advisory board to the NCTCOG Executive Board in fulfilling the responsibilities as the North Central Texas' Regional Economic Development District (the District) in state planning Region IV (NCTCOG's 16-county area). The EDD Board is responsible to ensure:

- (a) the performance of any and all duties imposed on them collectively or individually by law, or by the District Bylaws;
- (b) the development of plans, as well as an oversight and evaluation system for all Economic Development District programs;
- (c) the attainment of effective outcomes consistent with CEDS goals, objectives and performance standards approved by EDA;
- (d) the effective administration of the EDA EDD required programs; and
- (e) meetings take place at such times and places as required by the District Bylaws

NUMBER OF COMMITTEE MEMBERS: 36 - 43

TIME OF APPOINTMENT: Members are appointed annually in September by the NCTCOG Executive Board.

APPOINTING AUTHORITY: NCTCOG Executive Board

TERMS OF OFFICE: Three-year terms

Each EDD Board member shall serve terms of three years. Upon expiration of their term, each member shall hold his/her term until they are reappointed or replaced by the NCTCOG Executive Board as established in the District Bylaws. EDD Board members may not serve more than three consecutive three-year terms, and only so long as they continue to meet qualifications for the category they represent.

STANDARD MEETING TIME, DATE, LOCATION:

To be determined

SPECIAL REQUIREMENTS

EDD Board membership shall include officials and/or employees of general purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas 16-County Region.

Ms. Steil's bio will be available at the Board meeting to answer questions, or Board members can contact me at 817-695-9103.



North Central Texas Council of Governments

Item 21

Exhibit: 2017-10-21-ED

MEETING DATE: October 27, 2017

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Status Report on Regional Flood Gauge Software Initiative

The regional flood software effort began as a request from the Flood Management Task Force (FMTF) in June 2016. The FMTF communities asked NCTCOG staff to procure a software solution to read and analyze data collected from flood warning gauges and enable communities to see regional wide data in real time as storms track across the 16 county region, and to better prepare for potential flooding in their community. This procurement request became part of the FY17 Trinity Common Vision Steering Committee Work Program.

Environment and Development worked with the Administration Department and the North Texas SHARE program to release a RFP and received two responses. The selection committee has recommended One Rain as the vendor to provide these services, as they scored the highest in the evaluation process and provide similar regional programs for Harris County Flood Control District, the Kansas City Missouri (KCMO) Stormwatch System as well as the Flood Control District in Denver, Colorado. As part of this program, NCTCOG would serve as the regional program sponsor with the vendor, although all technical and service delivery would be direct between the vendor and the participating entity. Program and Administration staff is working with the vendor to outline the Master Services Agreement (MSA), and a final pricing model in order to roll the program out to the NCTCOG members.

As part of this status update, we would like to make the Executive Board members aware that a survey will be going out to your organizations, with the rest of the region to solicit interest from members in participating in this initiative. As expected, increased participation will result in greater savings for each individual entity. We currently expect to be able to offer around 30 – 40% savings on annual recurring licensing costs, and project to have the one-time services and setup costs be reduced by approximately 30%. However, final pricing will be based upon participation.

A brief presentation of this item will be provided, and I will be available to answer any questions.



North Central Texas Council of Governments

Item 22

Exhibit: 2017-10-22-TR

MEETING DATE: October 26, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Status Report on Grant Application to the United State Department of Transportation for the 2017 Infrastructure for Rebuilding America Grant Program

In July 2017, the United States Department of Transportation (US DOT) announced the replacement of the Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) Grant Program with the 2017 Infrastructure for Rebuilding America (INFRA) Grant Program for surface transportation projects that have a significant impact on the nation, a region, or a metropolitan area. Applications are due to the US DOT by November 2, 2017. At its October 12, 2017, meeting, the Regional Transportation Council approved the following projects to be submitted for the INFRA Grant Program: IH 635 LBJ East for \$165 million, the DFW Connector at IH 635/SH 114 or SH 121 for \$65 million, and the IH 20 "Y" Connection for \$100 million.

I will provide a brief presentation on this item and will be available to answer any questions.

al



North Central Texas Council of Governments

Item 23

Exhibit: 2017-10-23-TR

MEETING DATE: October 26, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Status Report on the Dallas-Fort Worth-Arlington, Lewisville-Denton and McKinney Metropolitan Planning Organization Federal Certification Review

The Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) conducted a joint review of the metropolitan planning process in the Dallas-Fort Worth Metropolitan Area on June 13-15, 2017. This review is required every four years for Transportation Management Areas, which are urbanized areas with a population over 200,000. The review consisted of a meeting with Regional Transportation Council members and discussions with Transportation Department staff on various topics relating to the metropolitan planning process. In addition, a presentation explaining the review and a survey requesting input from the public was transmitted to over 10,000 interested parties.

Based on overall findings, the Federal Highway Administration and Federal Transit Administration certified the Dallas-Fort Worth-Arlington, Denton-Lewisville and McKinney Transportation Management Area planning process. Staff will update the Executive Board on the preliminary results of the review. A final report documenting the review results and recommendations by FTA and FHWA is anticipated soon. Attached is a copy of the recent correspondence.

vpj
Attachment



U.S. DEPARTMENT OF TRANSPORTATION
 FEDERAL TRANSIT ADMINISTRATION FEDERAL HIGHWAY ADMINISTRATION
 819 TAYLOR STREET, ROOM 8A36 300 E. 8TH STREET, ROOM 826
 FORT WORTH, TEXAS 76102-9003 AUSTIN, TEXAS 78701

September 28, 2017

Refer to: HPP-TX

Dallas-Fort Worth-Arlington, Denton-Lewisville
 and McKinney Transportation Management Area
 2017 FHWA/FTA Certification Action

Rob Franke, P.E., RTC Chair
 Mayor, City of Cedar Hill
 285 Uptown Blvd.
 Cedar Hill, TX 75104

Dear Mayor Franke:

The Fixing America's Surface Transportation Act 'FAST Act' retained the requirements for the Federal Highway Administration and Federal Transit Administration (FHWA/FTA) to review and certify the planning processes for large Metropolitan Planning Organizations (MPOs) not less than once every four years. Past FHWA/FTA certification actions on the Dallas-Fort Worth-Arlington, Denton-Lewisville and McKinney Transportation Management Area (TMA) were reflected in letters and/or reports dated 1996, 1999, 2002, 2005, 2009 and 2013.

The 2017 review of the Dallas-Fort Worth-Arlington, Denton-Lewisville and McKinney TMA planning process relies on several FHWA/FTA methods to monitor and assess the outcomes of the metropolitan transportation planning process including, but not limited to:

- a site visit conducted by representatives from the FHWA/FTA on June 13 to 15 where time was spent with staff from the North Central Texas Council of Governments (NCTCOG), the Texas Department of Transportation (TxDOT) and two transit organizations to discuss the status of the TMAs' metropolitan transportation planning process;
- review and approval of the MPO's 2016-2017 Unified Planning Work Program (UPWP);
- review of the 2040 metropolitan transportation plan (MTP);
- issuance of a finding that the MPO's 2017-2020 Transportation Improvement Program (TIP) resulted from the 3-C (continuing, cooperative, and comprehensive) process;
- issuance of a finding that the MTP meets all the requirements for making a joint conformity determination under the Clean Air Act Amendments of 1990; and
- periodic meeting participation/attendance (e.g., Regional Transportation Council (RTC), TxDOT/NCTCOG Coordination, Planning and Environmental Linkages).

In general, the 2017 review determined the continued existence of a '3-C' metropolitan transportation planning process that satisfies the provisions of 23 U.S.C. 134 and 49 U.S.C. 1607. Based on overall findings, FHWA/FTA hereby certify the Dallas-Fort Worth-Arlington, Denton-Lewisville and McKinney TMA planning process.

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Exhibit: 2017-10-20-TR
 NCTCOG Executive Board-October 26, 2017

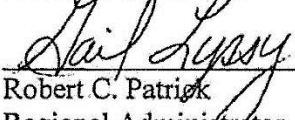
The Certification Review report that documents the various components of the 2017 review will be provided separately to the Regional Transportation Council (RTC), TxDOT, transit organizations and the North Texas Transportation Authority. The report provides an overview of the metropolitan planning organization certification process; summarizes the various discussions from the site visit and notes commendations and recommendations.

Representatives from our offices are available to formally present the review findings and the FHWA/FTA certification action at an agreed upon future RTC meeting.


If you have any questions regarding the Certification Review process and/or the Certification Review Report, please contact FTA Ronisha Hodge at (817) 978-0576 or FHWA Barbara Maley at (214) 224-2175.

Sincerely yours,

/s/Robert C. Patrick

for 
Robert C. Patrick
Regional Administrator
Federal Transit Administration

/s/Achille Alonzi


Achille Alonzi
Division Administrator
Federal Highway Administration

Electronic copies:

Texas Department of Transportation (Administration, Divisions, Districts)

EXD (James Bass)
TPP (Peter Smith, Jack Foster, Peggy Thurin, Nick Page)
PTN (Eric Gleason, Kelly Kirkland)
DAL (Kelly Selman, Season Clemons)
FTW (Loyl Bussel, John Cordary)
PAR (Noel Paramanatham, Penny Sansom)

North Central Texas Council of Governments (Administration, Transportation)

Administration (Mike Eastland)
Transportation (Michael Morris, Dan Kessler)

Fort Worth Transportation Authority (Administration, Planning)

Administration (Paul Ballard)
Planning (Curvie Hawkins)

Dallas Area Rapid Transit (Administration, Planning)

Administration (Gary Thomas)
Planning (Steve Salin)

Denton County Transportation Authority (Administration, Planning)

Administration (Jim Cline)
Planning (Kristina Brevard)

North Texas Tollway Authority (Administration, Planning)

Administration (Gerry Carrigan)
Planning (Lori Shelton)

US EPA, Region 6

Air (Jeff Riley)

TCEQ, Austin

Air (Jamie Zeck)

FHWA, Florida Division

PDP (Losa Wilson)

FHWA, Headquarters

HEPP-10 (Jill Stark)

USDOT

VOLPE Center (Kevin McCoy)

FTA, Region 6

PPD (Don Koski, Ronisha Hodge, Lynn Hayes, Mellissa Foreman)

FHWA, Texas Division:

HPP-TX (Mike Leary, Jose Campos)
HDA-TX (Mark Arrington)
HA-TX (Anita Wilson, Ujval Patel, Brett Jackson)
HTA-TX (Georgi Jasenovec, Steve Ratke, Millie Hayes)

EXECUTIVE BOARD ATTENDANCE

June 2017 - May 2018

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
Tom Lombard President	P	P	P	P									4
Kevin Strength Vice-President	P	P	P	P									4
J. D. Clark Secretary/Treasurer	P	P	A	P									3
Lissa Smith Past President	P	A	P	A									2
Doug Athas	A	P	P	A									2
Kelly Gray	A	P	A	P									2
Clay Jenkins	P	P	P	P									4
Lee Kleinman	P	P	P	P									4
Curtistene McCowan	A	P	P	P									3
Bobbie Mitchell	P	A	A	P									2
Nick Sanders	A	P	P	P									3
Keith Self	P	P	P	A									3
Ray Smith	P	P	P	P									4
Glen Whitley	P	P	A	A									2
Kathryn Wilemon	P	P	P	A									3
Bruce Wood	P	A	A	P									2
Paul Voelker	P	P	P	P									4
Ron Simmons - Ex Officio, Non-Voting Member	A	A	A	P									1
TOTAL PRESENT	13	14	12	13									
Attendance Code:	P=Present A=Absence NM=No meeting												



North Central Texas Council of Governments

2017-18 NCTCOG Executive Board Calendar

November 16 , 2017	Executive Board Meeting – NCTCOG Offices
December 21, 2017	Executive Board Meeting – NCTCOG Offices
January 25, 2018	Executive Board Meeting – NCTCOG Offices
February 22, 2018	Executive Board Meeting – NCTCOG Offices
March 22, 2018	Executive Board Meeting – NCTCOG Offices
April 26, 2018	Executive Board Meeting – NCTCOG Offices
May 24, 2018	Executive Board Meeting – NCTCOG Offices
JUNE 2018	GENERAL ASSEMBLY
June 28, 2018	Executive Board Meeting – NCTCOG Offices
July 26, 2018	Executive Board Meeting – NCTCOG Offices
August 23, 2018	Executive Board Meeting – NCTCOG Offices
September 27, 2018	Executive Board Meeting – NCTCOG Offices
October 25, 2018	Executive Board Meeting – NCTCOG Offices
November 15, 2018	Executive Board Meeting – NCTCOG Offices
December 20, 2018	Executive Board Meeting – NCTCOG Offices