

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — July 23, 2015

Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Horn called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on July 23, 2015.

Members of the Board Present:

John Horn – President, County Judge, Hunt County
Lissa Smith – Vice President, Mayor Pro Tem, City of Plano
Tom Lombard – Secretary/Treasurer, Councilmember, City of North Richland Hills
Kathryn Wilemon – Past President, Mayor Pro Tem, City of Arlington
Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
J.D. Clark, County Judge, Wise County
Michael Glaspie, Councilmember, City of Arlington
Kelly Allen Gray, Councilmember, City of Fort Worth
Lee Kleinman, Councilmember, City of Dallas
Bobbie Mitchell, Commissioner, Denton County
Kevin Strength, Mayor, City of Waxahachie
Chris Watts, Mayor, City of Denton
B. Glen Whitley, County Judge, Tarrant County

Members of the Board Absent:

Clay Jenkins, County Judge, Dallas County
Jeff Leach, State Representative
Dan McClendon, Mayor Pro Tem, City of Burleson
Keith Self, County Judge, Collin County
Laura Wheat, Mayor, Town of Westlake

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Bob Best, Audio/Video Comp Support Tech, Transportation
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Tamara Cook, Manager, Environment & Development Programs
James Powell, Assistant Council, Transportation
LeAnna Russell, Technical Coordinator, 9-1-1
David Lindsey, GIS Technician, 9-1-1
Amy Rose, GIS Analyst, 9-1-1

Kay O'Dell, Senior Program Manager, Workforce
Debra Kosarek, Quality Assurance Manager, Workforce
Melanie Devine, Senior Specialist, Emergency Preparedness
Andrea Wilson, Specialist, Emergency Preparedness
Erin Kelly, Planner, Environment and Development

Visitors Present:

Molly Rivas, Emergency Management Coordinator, City of Garland
Logan Ewing, Intern, Wise County
Jill Brown, RES Care
Raymond Rivas, EMC City of Mesquite
Clay Dilday, Technical Program Supervisor, 9-1-1

REGULAR SESSION

ACTION:

Item 1. Approval of Minutes

President Horn stated that the first item on the agenda was approval of the minutes from the June Board meeting.

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the June Executive Board meeting.

Item 2. Resolution to Accept and Approve the Quarterly Investment Report

Monte Mercer, Deputy Executive Director presented the Investment Report for the quarter that ended June 30, 2015. The report shows the average rate of return, cumulative transactions and beginning and ending balances for the quarter. He also provided a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds.

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-2

Item 3. Resolution Authorizing Receipt of New Grant Funding and Agreement with Ranger College for the Industry-Recognized Skills Certificate Initiative

David Setzer, Director of Workforce Development, explained that the North Central Texas Workforce Development Board has been awarded additional funding in the amount of \$165,277 from the Texas Workforce Commission for the Industry-Recognized Skills Certificate Initiative. Using these funds, Ranger College would implement the initiative by developing a curriculum that would identify and incorporate the knowledge, skills and abilities needed for entry-level employment for Machining. Students completing the program will receive a Level I Certificate from Ranger College and be prepared to take the National Institute for Metalworking Skills (NIMS) Certification Exam.

Upon a Motion by Commissioner Mitchell (seconded by Mayor Pro Tem Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-3

Mayor Watts entered the meeting.

Item 4. Resolution Endorsing the 2015 North Central Texas Water Quality Management Plan

Edith Marvin, Director of Environment and Development, presented the 2015 North Central Texas Water Quality Management Plan (WQMP), which was developed with input from and endorsed by the Water Resources

Council. She explained that the Texas Commission on Environmental Quality (TCEQ) provides funding to develop the WQMP, which is included by reference in the statewide WQMP, a requirement of Clean Water Act 604(b).

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-4

Item 5. Resolution Authorizing Modifications and Addition to Planner Staff Positions for the Environment and Development Department

Edith Marvin, Director of Environment and Development explained that NCTCOG has been awarded a contract with the State Energy Conservation Office to support regional and statewide efforts to address the soft costs associated with solar photovoltaic expansion in the state. She requested authorization to add an additional planner staff position and change an existing 30 hour per week part-time FY 2015 Environment and Development Planner position to a FTE Planner position, effective July 23, 2015. There are no cost increases for the requested change.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-5

Item 6. Resolution Authorizing the Adoption of the June 2015 Tarrant County Hazard Mitigation Action Plan

Molly McFadden, Director of Emergency Preparedness, explained that NCTCOG has prepared a multi-hazard mitigation plan that is included in the 2015 Tarrant County Hazard Mitigation Action Plan (HazMAP). The Plan, which has been approved by FEMA pending adoption by NCTCOG's Executive Board, will make NCTCOG eligible for FEMA Hazard Mitigation Assistance funding, including funds that may be used to support the North Central Texas Safe Room Rebate Program, regional planning activities, and CASA WX radar installations.

Upon a Motion by Judge Whitley (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-6

Item 7. Resolution Authorizing Purchase of Geographic Information Systems Testing Laboratory Equipment and Software

Christy Williams, Director of 9-1-1 Programs, explained that the department would like to host a Geographic Information Systems (GIS) testing laboratory for current and future Next Generation 9-1-1 (NG9-1-1) technologies. The cost of the lab will not exceed \$400,000, and is included in the approved 2016/2017 Strategic Plan. This facility will be used for interdepartmental collaboration, as well as intergovernmental and academic entities and the data will be made available to other departments in the agency.

Upon a Motion by Mayor Pro Tem Wilemon (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-7

Item 8. Resolution Authorizing Purchase of GeoComm Software Support and Maintenance Renewal

Christy Williams, Director of 9-1-1 Programs, explained that renewal of this annual software support and maintenance contract with GeoComm Inc. includes software for geospatial call routing, dispatch mapping, and software applications for Data Quality Control. The purchase will be an amount not to exceed \$257,160.00.

Upon a Motion by Councilmember Lombard (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-8

Item 9. Resolution Authorizing Purchase of Four Vehicles for 9-1-1 Program

Christy Williams, Director of 9-1-1 Programs, explained that the department would replace four high mileage trucks purchased in 2010 with trucks better equipped to address the current and future needs of the field support team that provides 24 x 7 PSAP maintenance and installation. The trucks will be purchased utilizing the Texas Smartbuy Contract in an amount not to exceed \$200,000.

Upon a Motion by Mayor Pro Tem Smith (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-9

Item 10. Resolution Approving the Build Out of 9-1-1 Offices and Lab Space

Christy Williams, Director of 9-1-1 Programs, reminded the Board that in 2014 NCTCOG procured Gensler Architects for the design, development and project administration for the build out of 9-1-1 offices and lab space in CP111. The department is requesting permission to proceed with a competitive procurement process for the construction services. It is anticipated that the cost will be approximately \$350,000 and that a vendor will be recommended by the August 2015 Executive Board meeting.

Upon a Motion by Councilmember Lombard (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-10

Item 11. Resolution Approving a Microwave and Layer 2 Terrestrial Alternate Network and System Integration with SD-WAN

Christy Williams, Director of 9-1-1 Programs, explained that an alternate network will be utilized for the delivery of 9-1-1 data and voice to support 44 Public Safety Answering Points (PSAPs) within a 14 county 9-1-1 service area. This alternate network will improve capacity, increase network reliability, and enable deployment of other Next Generation 9-1-1 system services including enhanced mapping and video. The total cost of the alternate network implementation is not to exceed \$8.5 million dollars.

Upon a Motion by Mayor Pro Tem Smith (seconded by Mayor Pro Tem Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-11

Item 12. Resolution Approving the FY2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, explained the development and contents of the FY2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning (UPWP). The UPWP describes transportation and related air quality planning activities to be conducted during the period of October 1, 2015, through September 30, 2017, as well as the sources of funding to carry out various tasks of the Metropolitan Planning Organization (MPO).

Upon a Motion by Mayor Strength (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-12

Item 13. Resolution Approving Agreement with the City of Dallas and Dallas County Concerning the Fiscal Year 2015 Highway Traffic Patrol Program

Michael Morris, Director of Transportation, explained that Dallas County, the City of Dallas, and the Regional Transportation Council (RTC) have developed a partnership funding strategy to address the funding shortfall for the highway traffic patrol program for FY 2015 through a mix of financial contributions and cost savings. Under this partnership, the City of Dallas will contribute \$600,000 to the program and the RTC will contribute \$1,000,000. The contributions will be adjusted by additional revenues generated from: 1) increased collection of traffic court fees and 2) potential partnerships with tow truck operators or others.

Upon a Motion by Judge Whitley (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-13

Item 14. Resolution Authorizing Consultant Contract with Kimley-Horn and Associates, Inc. to Implement the Strategic Intelligent Transportation System Deployment Plan

Michael Morris, Director of Transportation, explained that the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program provides for consultant assistance to implement the Strategic Intelligent Transportation System Deployment Plan and that Kimley-Horn and Associates, Inc. has been recommended by the Consultant Selection Committee to implement the Plan. He asked the Board to authorize a contract with Kimley-Horn in an amount not to exceed \$90,000. The funding for this program is Surface Transportation Program - Metropolitan Mobility (Technology and Innovation Deployment Program funds). In addition, Transportation Development Credits are proposed to support the local match requirement.

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-14

Item 15. Resolution Authorizing an Application to the American Planning Association's Plan4Health Funding Program

Michael Morris, Director of Transportation, explained that staff is submitting an application for funding through the American Planning Association's (APA) Plan4Health Funding Program. The funds would be used to develop a pilot regional program to identify areas without access to groceries and develop action plans identifying alternative transportation connections through possible transit improvements and other links. He asked for authorization to receive funding, if awarded, through the Texas Chapter of the APA in an amount of approximately \$150,000.

Upon a Motion by Councilmember Gray (seconded by Mayor Pro Tem Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-07-15

APPOINTMENTS

Item 16. Appointment to the 9-1-1 Regional Advisory Committee

Christy Williams, Director of 9-1-1 Programs, explained that the 9-1-1 Regional Advisory Committee currently has one vacant position. She asked the Board to appoint Midlothian Police Chief Carl D. Smith to the Committee for a term of three years, expiring in 2018.

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the appointment as presented.

Item 17. Appointments to the Emergency Preparedness Planning Council (EPPC)

Molly McFadden, Director of Emergency Preparedness, explained that there are three open positions on the Emergency Preparedness Planning Council (EPPC) due to the recent general elections and changes to the EPPC bylaws. She requested Board approval for the following appointments to the committee.

Population Bracket	Nominee	Position	Jurisdiction
5,000 – 14,999	Gerald Joubert	Mayor	Forest Hill
750,000 – 999,999	W.B. "Zim" Zimmerman	Councilmember	Fort Worth
250,000 – 399,999	TBD	TBD	Arlington

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the appointments as presented.

Item 18. Appointments to the Collaborative Adaptive Sensing of the Atmosphere (CASA Wx) Executive Council 2015

Molly McFadden, Director of Emergency Preparedness, requested approval of Mayor Joe Frizzell from Midlothian as the CASA Wx Executive Council Co-Chair.

Upon a Motion by Mayor Strength (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the appointments as presented.

STATUS REPORTS

Item 19. Workforce Update

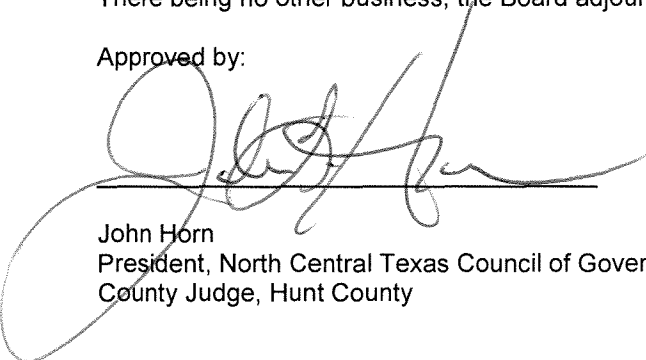
This item was withdrawn.

Item 20. City of Garland Enhanced Terrorist Response Due to Homeland Security Grants and Training


Molly McFadden, Director of Emergency Preparedness, introduced Mollie Rivas, Emergency Management Coordinator and Lt. Colasanto of the Garland Police Department, who briefed the Board on the recent response to Homegrown Violent Extremists (HVE) in Garland, Texas. They discussed the fact that NCTCOG's role in coordinating Regional Emergency Management Planning through training and exercises as well as administering Homeland Security Grants, along with mutual aid response and assistance from partner cities, all contributed to a successful outcome during this nationally publicized incident in Garland, Texas.

There being no other business, the Board adjourned.

Approved by:


John Horn
President, North Central Texas Council of Governments
County Judge, Hunt County

Checked by:


Mike Eastland, Executive Director
North Central Texas Council of Governments