TO: NCTCOG Executive Board

FROM: Mike Eastland
Executive Director

SUBJECT: Executive Board Meeting

The next meeting of the NCTCOG Executive Board will be:

DATE: February 28, 2019

Please RSVP to the Executive Director’s office as soon as possible by email or call (817) 695-9100.

AUDIT COMMITTEE MEETING (J.D. Clark, Chair, Clay Jenkins, Lee Kleinman, Paul Voelker, Glen Whitley)

TIME: 11:15 am

LUNCH

TIME: 12:00 noon

REGULAR BOARD MEETING

TIME: 12:45 pm

LOCATION: NCTCOG Offices
CenterPoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President Strength hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc
North Central Texas Council of Governments
616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA
February 28, 2019 | 12:45 pm

Executive Board
1. _____ Kevin Strength
2. _____ J. D. Clark
3. _____ Ray Smith
4. _____ Tom Lombard
5. _____ Chris Hill
6. _____ Kelly Allen Gray
7. _____ Clay Jenkins
8. _____ Lee Kleinman
9. _____ Curtistene McCowan
10. _____ Bobbie Mitchell
11. _____ Tito Rodriguez
12. _____ Nick Sanders
13. _____ Richard Stopfer
14. _____ David Sweet
15. _____ Paul Voelker
16. _____ Kathryn Wilemon
17. _____ Glen Whitley
18. _____ Legislator

Staff
___ Mike Eastland
___ Monte Mercer
___ Doni Green
___ Edith Marvin
___ Michael Morris
___ David Setzer
___ Molly McFadden
___ Christy Williams

AUDIT COMMITTEE MEETING: 11:15 am
Discuss Comprehensive Annual Financial Report for Fiscal Year 2018

REGULAR SESSION
Call to order time: __________
Pledge to the United States and Texas Flags

2018 NCTCOG SERVICE AWARDS

ACTION:
Motion/Second Item # Name of Item
_____/_____  1 Approval of Minutes

_____/_____  2 Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2018 - Monte Mercer

_____/_____  3 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation - Michael Morris

_____/_____  4 Resolution Approving INFRA Grant Applications for Submittal to the United States Department of Transportation - Michael Morris

_____/_____  5 Resolution Authorizing Grant Application to the Environmental Protection Agency - Michael Morris

_____/_____  6 Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning - Michael Morris
Resolution Authorizing a Consultant Contract with Halff Associates, Inc. to Conduct Preliminary Engineering for the Regional Veloweb Trail Connections to Rail Stations in Denton and Dallas Counties - Michael Morris


Resolution Adopting FY 2020 Criminal Justice Grants Policies and Procedures - Kelly Schmidt

APPOINTMENTS:

Appointments to the Criminal Justice Policy Development Committee (CJPDC) - Kelly Schmidt

Appointments to the North Central Texas Economic Development District Board (NCTEDD) - Lucille Johnson

Appointments to the Emergency Preparedness Planning Council 2019 (EPPC) - Molly McFadden

STATUS REPORTS:

Status Report on Air Quality as Compared to Transportation Demand Measures - Michael Morris

MISCELLANEOUS:

Attendance and Calendar

Old and New Business

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).
Vice-President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 2:48 pm on January 23, 2019.

Members of the Board Present:
1. J. D. Clark
2. Ray Smith
3. Tom Lombard
4. Chris Hill
5. Bobbie Mitchell
6. Tito Rodriguez
7. Nick Sanders
8. David Sweet
9. Paul Voelker
10. Glen Whitley
11. Kathryn Wilemon
12. Clay Jenkins
13. Kevin Strength
14. Kelly Allen Gray
15. Lee Kleinman
16. Curtistene McCowan
17. Richard Stopfer
18. Ron Simmons

Members of the Staff Present:
Mike Eastland, Doni Green, Michael Morris, David Setzer, Molly McFadden, Christy Williams, Lucille Johnson, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, James Powell, Karen Richard, Emily Beckham, Chris Klaus, Heather Mazac, Richard Michael, Carmen Morones, Shannon Stevenson, Francisco Torres, Rhylee Skowronsri, Vivian Dillen, Donna Insixiengmay, Sandy Wesch, Brian Geck

Visitors Present:
Jim Bookhout, Councilmember, City of Garland

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

Vice-President Clark stated that the first item on the agenda was approval of the minutes from the November Board meeting.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the minutes of the November Executive Board meeting.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Assistant Director of Finance, submitted the Investment Report for the quarter that ended December 31, 2018. The report shows the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. She also provided a supplementary schedule regarding the State’s investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds.

Exhibit: 2019-01-02-AA

Upon a Motion by Judge Jenkins (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing a Contract with Network Cabling Services, Inc. for NCTCOG Facility Cabling Installation Services

Randy Richardson, Senior Fiscal Manager, explained that this contract with Network Cabling Services, Inc., in an amount not to exceed $300,000, is for Cabling Installation Services to be used in the renovation of the agency campus and various Workforce facilities.
Upon a Motion by Mayor Sanders (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Transfer of Assets and Assignment of Contracts to the North Central Texas Emergency Communications District

Randy Richardson, Senior Fiscal Manager, explained that the North Central Texas Emergency Communications District (NCT9-1-1) was created on December 3, 2018, pursuant to Chapter 772, Subchapter H of the Texas Health and Safety Code, through the passage of resolutions by all jurisdictions located in the NCT9-1-1 service area. NCT9-1-1 is a political subdivision of the State and is overseen by a Board of Managers. NCTCOG will no longer be the policy body for 9-1-1 services but will serve as the fiscal and administrative entity. With the change of roles, it is recommended that NCTCOG transfer all 9-1-1 related service assets to the new district and start the process of assigning contracts for 9-1-1 related services and equipment as they reach their termination dates. In the event NCT9-1-1 were to ever dissolve, State law stipulates all assets and contracts would be transferred back to NCTCOG.

Upon a Motion by Councilmember Lombard (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Acceptance of Hazard Mitigation Assistance Funds to Support the North Central Texas Residential Safe Room Rebate Program

Molly McFadden, Director of Emergency Preparedness, asked the Board to authorize the acceptance of additional Hazard Mitigation Assistance Funds, in a cumulative amount not to exceed $15,000,000 federal share, to support the North Central Texas Residential Safe Room Rebate Program. She explained that this will be a continuation of the currently funded Safe Room Rebate Program, which is available in all jurisdictions of the NCTCOG region. With additional funding, applicants will be selected to apply from a waiting list, currently exceeding 7,800, in the order they signed up. North Central Texas residents are eligible to apply for a rebate of 50% of the cost of a safe room installation, up to $3,000. NCTCOG manages all aspects of the project in coordination with appropriate local jurisdictional staff and ensures that applicants meet State and Federal rebate guidelines.

Upon a Motion by Commissioner Mitchell (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing a Lease Extension for the Weatherford Workforce Center

David Setzer, Director of Workforce Development, explained that the current facility leased for the Weatherford workforce center will not accommodate the pending required integration of an additional 11 Vocational Rehabilitation (VR) personnel. Staff is continuing to try to find space that can accommodate both the NCTCOG subrecipient and VR staff, but it is anticipated that it could take as much as two years. In the meantime, the Board is being asked to authorize a lease extension until January 2021 for NCTCOG subrecipient staff and to locate temporary space for the VR staff. The current Weatherford landlord (CPSC I Limited Partnership) has proposed a price per square foot of $13.60 (net of utilities, janitorial, common area maintenance, internal suite maintenance, taxes, and insurance), for a term of 24 months.

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.
Item 7 Resolution Authorizing an Amendment to Contract with CARMA, Inc., for Auto-Occupancy Verification Technology and Agreements with the Texas Department of Transportation and the Tolled Managed Lane Operators for Integration with the Existing Tolled Managed Lane System

Michael Morris, Director of Transportation, explained that the purpose of this contract was to pilot and implement technology to automatically detect and verify vehicle occupancy for users of tolled managed lane facilities in the Dallas-Fort Worth region. The RTC Tolled Managed Lane Policy, adopted in 2006, and the Fiscal Year (FY) 2018 and FY2019 Unified Planning Work Program provide for implementation and testing of this technology. He asked the Board to authorize a contract amendment between NCTCOG and CARMA, Inc. to increase the pilot project by $1,300,000 ($1,040,000 Surface Transportation Block Grant Program funding and $260,000 State match provided by TxDOT). This will fund the CARMA's cost of integration, including the development of middleware software to apply the high-occupancy vehicle discount. This would bring the authorized pilot not to exceed amount to $3,300,000 with a total contract authorization amount not to exceed $19,300,000. In addition, he requested authorization for agreements with TxDOT and/or the existing tolled managed lane operators in an amount not to exceed $1,700,000 ($1,360,000 Surface Transportation Block Grant Program funding and $340,000 State match provided by TxDOT) to fund the costs of integrating the technology with operators of the tolled managed lanes within the DFW region.

Exhibit: 2019-01-07-TR

Upon a Motion by Councilmember Wilemon (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing a Consultant Contract with AECOM Technical Services, Inc. for the Fort Worth/Waco/Temple/Killeen/Austin/San Antonio/Laredo High-Speed Transportation Study

Michael Morris, Director of Transportation, asked the Board to authorize a consultant contract with AECOM Technical Services, Inc., in an amount not to exceed $500,000 of Regional Transportation Council Local funds, to conduct a Fort Worth/Waco/Temple/Killeen/Austin/San Antonio/Laredo High-Speed Transportation Study. The Fiscal Year (FY) 2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning provides for conducting high-speed rail planning studies. He explained that the Texas Department of Transportation previously completed a Service-Level National Environmental Policy Act (NEPA) process and received a Record of Decision for the Texas-Oklahoma Passenger Rail Study (TOPRS) high-speed rail project. This consultant contract is an effort to refine the Service-Level NEPA process and prepare the project to enter the Project-Level NEPA process by reevaluating corridor alignment recommendations for additional analysis and evaluating potential mode options for the corridor.

Exhibit: 2019-01-08-TR

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing a Consultant Contract with Cartovista, Inc. for the Development Environment and Web Interface for Transportation Geographical Information

Michael Morris, Director of Transportation, asked the Board to authorize a contract between NCTCOG and Cartovista, Inc., in an amount not to exceed $175,000, to implement a Development Environment and Web Interface for Transportation Geographical Information. He explained that the goal of this program is to update the existing Traffic Counts Website and to provide the tools for a development environment that will allow the efficient display of other transportation data, such as travel demand model results and demographics, on the Agency website.

Exhibit: 2019-01-09-TR

Upon a Motion by Mayor Sanders (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.
**Item 10  Resolution Authorizing a Consultant Contract with National Research Center, Inc. for the DART Red and Blue Line Corridors Transit-Oriented Development Survey**

Michael Morris, Director of Transportation, asked the Board to authorize a consultant contract with the National Research Center, Inc., in an amount not to exceed $250,000 ($200,000 Federal Transit Administration funds and $50,000 RTC Local funds), to conduct a Transit-Oriented Development (TOD) survey. He explained that the purpose of the survey is to develop planning recommendations for improved policies and practices for implementing TOD and to improve transit ridership around 28 Dallas Area Rapid Transit (DART) Red and Blue Line stations. The survey will include residents, employers, and employees in an approximate one mile radius of the stations.

Exhibit: 2019-01-10-TR

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11  Resolution Authorizing an Agreement with the Fort Worth Transportation Authority, dba Trinity Metro, for Transit Service between the Trinity Railway Express and Dallas Fort Worth International Airport**

Michael Morris, Director of Transportation, asked the Board for approval to enter into an agreement with Trinity Metro, in an amount not to exceed $3,171,200 ($200,000 RTR funds, $1,485,600 FTA funds, $1,485,600 local match), to continue providing critical first/last mile transit service connections between the TRE Centreport Station and DFW International Airport. He explained that this service was previously provided by the Dallas Fort Worth International Airport Board (DFW International Airport) but will transition to the Fort Worth Transportation Authority, dba Trinity Metro. The RTC has approved transferring the project and associated funding. Previously authorized Federal Transit Administration (FTA) and Regional Toll Revenue funds will be utilized. Trinity Metro, Dallas Area Rapid Transit, and DFW International Airport are sharing the required match for the FTA funds.

Exhibit: 2019-01-11-TR

Upon a Motion by Councilmember Lombard (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 12  Resolution Authorizing an Agreement with the Fort Worth Transportation Authority, dba Trinity Metro, for Transit Service in the Alliance Area**

Michael Morris, Director of Transportation, requested Board approval to enter into an agreement with Trinity Metro, in an amount not to exceed $500,000 of Regional Toll Revenue funds previously authorized for transit projects, for transit service between the Fort Worth Alliance area and potential employee pools in Fort Worth, Denton, and surrounding areas. The Fort Worth Transportation Authority, dba Trinity Metro, requested bridge funding to continue the Alliance Link, a pilot project implemented to increase public transit ridership and transportation access in the Fort Worth Alliance area until federal funding becomes available. The Alliance Link provides critical first/last mile service to connect employees with existing nearby bus routes and final destinations. Trinity Metro is coordinating the service with the Denton County Transportation Authority and will integrate the service into the High-Intensity Bus project, or guaranteed transit, taking shape along the IH 35W corridor.

Exhibit: 2019-01-12-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 13  Resolution Authorizing an Agreement Amendment with Span, Inc. for Transit Service**

Michael Morris, Director of Transportation, asked the Board to authorize an amendment to the Urbanized Area Transit Service Agreement with Span, Inc. adding $160,000 in Regional Toll Revenue funds, for a total not to exceed $1,385,108. He explained that Span, Inc. is a public transportation provider in Denton and Collin Counties and that urban transit service in Span’s provider area has increased. However, annually allocated federal funds are reflective of service levels from the former two years. Due to this gap, Span has introduced new funding and service adjustments, but is facing reductions in urban service until additional federal funds become available from the Federal Transit Administration and additional local funds are secured. Span
requested additional funding from NTCOG to sustain urban service until new federal funding becomes available. This will ensure continuation of urban transit services for seniors and people with disabilities.

Exhibit: 2019-01-13-TR

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 14 Resolution Authorizing an Agreement with Subrecipient of the Clean Fleets North Texas 2018 Call for Projects**

Michael Morris, Director of Transportation, asked the Board to authorize an agreement with the City of Benbrook, not to exceed $175,000 EPA funds with a $525,000 local match, for the replacement of one fire truck. He explained that Clean Fleets North Texas is funded by the Texas Commission on Environmental Quality (TCEQ) Supplemental Environmental Project (SEP) and the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program. Applicants must adopt the RTC Clean Fleet Policy. Funds are available in the 10-county ozone nonattainment area for the implementation of projects that reduce ozone forming nitrogen oxide emissions from diesel-powered heavy-duty vehicles or equipment by replacing older, high-emitting vehicles or equipment with new, low-emitting vehicles and equipment.

Exhibit: 2019-01-14-TR

Upon a Motion by Mayor Sanders (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 15 Resolution Authorizing an Agreement for Receipt of Additional Funds from the US Department of Energy**

Michael Morris, Director of Transportation, asked the Board to authorize the renewal of an agreement and receipt of additional funds with the Department of Energy’s contracting agent, in the amount of approximately $85,000, to support NTCOG as the host organization for the Dallas-Fort Worth Clean Cities (DFWCC) Coalition, which has been housed and supported at NTCOG since 1995. He also informed the Board that while the previous DOE emphasis was to reduce petroleum consumption and increase the use of alternative fuel vehicles, in response to changing national priorities related to energy and energy security, the DOE has shifted to a broader goal of improving energy efficiency in the transportation sector regardless of fuel type. DFWCC fills this role for the 16-county NTCOG area and works to help end users determine the best technologies to meet their needs while reducing overall energy consumption and reducing emissions of ozone-forming pollutants.

Exhibit: 2019-01-15-TR

Upon a Motion by Mayor Sanders (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 17 Appointments to the Regional Aging Advisory Committee**

Doni Green, Director of Aging, informed the Board that during the November 13, 2018 meeting, the Regional Aging Advisory Committee (RAAC) approved the following officers for Calendar Year 2019. She also asked the Board to approve appointments to Committee.

**Officers:**
- President: Berniece Reeve-Brown of Hunt County
- Vice-President: Sue Whitehurst of Collin County
- Secretary: Pat Rodgers of Collin County

**Appointees by county:**
- Collin County: Pat Rodgers (re-nominee)
- Hunt County: Sheryl Zelhart (re-nominee)
• Palo Pinto County: Carla Hay Perdue (re-nominee)
• Somervell County: Greg Marsh (first-time nominee)
• Wise County: Kelly Jones (re-nominee)

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 17 Mobility 2045 Status, Transportation Conformity Determination, and Ozone Standards Update

Michael Morris, Director of Transportation, updated the Board on changes to both the 2008 and 2015 ozone standards that were announced for the region in November 2018. Due to the ozone nonattainment status for the Dallas-Fort Worth region, Regional Transportation plans must comply with federal air quality regulations. He told the Board that The Metropolitan Transportation Plan for North Central Texas (Mobility 2045) and the 2019-2022 Transportation Improvement Program for North Central Texas (TIP) must comply with federal air quality regulations under the Clean Air Act Amendments of 1990. He informed the Board that the Federal Highway Administration has determined that these plans do meet requirements. He also explained that the purpose of the 2018 Transportation Conformity is to demonstrate successful passing of the motor vehicle emissions budgets test and the timely implementation of Transportation Control Measures and must be consistent with air quality goals identified in the region’s State Implementation Plan.

Exhibit: 2019-01-16-TR

EXECUTIVE SESSION:

Vice-President Clark announced that the Executive Board would convene in Executive Session pursuant to the Open Meetings Act Sections 551.071 and/or 551.074 regarding potential litigation regarding personnel claim(s). At 2:09 pm, he called the Executive Session to order. At 2:56 pm Vice-President Clark closed the Executive Session. No action was taken.

At 2:57 pm, Vice-President Clark reconvened the Regular Session of the Executive Board.

MISCELLANEOUS:

Item 18 Old and New Business

There was no old or new Business.

Item 19 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

Vice-President Clark adjourned the meeting at 3:00 pm.

Approved by:  

______________________________  
J.D. Clark, Vice-President  
North Central Texas Council of Governments  
County Judge, Wise County

Checked by:  

______________________________  
Mike Eastland, Executive Director  
North Central Texas Council of Governments
Attached to the Executive Board Item #2 are the Comprehensive Annual Financial Report (CAFR) and single audit reports for the fiscal year ended September 30, 2018. Mr. Christopher Breaux, Partner, WhitleyPenn, will be presenting to the Committee the final reports along with any audit findings and/or Management Letter Comments. At this time, staff is not aware of, nor expects, any findings or comments that will be presented. The Committee will have the opportunity to ask questions of Mr. Breaux or staff during the presentation as well as will be given the opportunity to address the auditors independent of staffs’ presence.

In addition, Agency Audits, Reviews and Monitoring is included which relates to reviews and audits conducted by third parties and/or internally.

I will be available to answer any questions at the Executive Board Meeting.

MM
Attachment
Item 2

Exhibit: 2019-02-02-AA

Meeting Date: February 28, 2019

Submitted By: Monte Mercer
Deputy Executive Director of Administration

Item Title: Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2018

The CAFR and related reports are located at: http://www.nctcog.org/edo/board.asp

The North Central Texas Council of Governments' (NCTCOG) Comprehensive Annual Financial Report (CAFR), single audit reports, and the accompanying independent auditor's report for fiscal year ended September 30, 2018, are presented for acceptance and approval to the Executive Board. Representatives from NCTCOG’s independent auditing firm, WhitleyPenn, will be available to review the reports with Board members.

The Executive Board Audit Committee will meet with NCTCOG staff and audit firm representatives prior to the Executive Board meeting to review the reports.

I will be available to answer any questions at the Executive Board Meeting.

MM
RESOLUTION TO ACCEPT AND APPROVE THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2018

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG’s Comprehensive Annual Financial Report along with single audit reports for fiscal year ended September 30, 2018, are hereby submitted as audited by independent auditing firm WhitleyPenn; and,

WHEREAS, the Audit Committee of the Executive Board and the Executive Board have reviewed the documents.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board hereby accepts and approves the Comprehensive Annual Financial Report along with single audit reports for fiscal year 2018.

Section 2. This resolution shall be in effect immediately upon its adoption.

_______________________________
Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 28, 2019.

_______________________________
Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper
Item 3

Exhibit: 2019-02-03-TR

Meeting Date: February 28, 2019

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

The Executive Board has previously approved receipt of funding for continuation and enhancement of ongoing transportation and air quality initiatives and for new projects implemented and managed by the North Central Texas Council of Governments (NCTCOG) staff. The resolution approving receipt of revenue and execution of necessary agreements is included in the agreements with the Texas Department of Transportation (TxDOT).

The Regional Transportation Council (RTC) approved the programming of funds for these projects at various times. In preparation for development and execution of FY2019 agreements, staff is requesting Executive Board approval to receive approximately $5.25 million ($680,000 Surface Transportation Block Grant Program funds, $2,000,000 Congestion Mitigation and Air Quality Improvement Program funds, $1,900,000 Regional Toll Revenue funds, $380,000 State Match, and $290,000 in local participation). Attached is a table detailing individual agreements and RTC’s approval. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds.

A draft resolution authorizing the receipt of funds for planning and implementation programs is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions.

EB:tmb
Attachments
RESOLUTION AUTHORIZING AGREEMENTS FOR THE RECEIPT OF FUNDS FOR PLANNING AND IMPLEMENTATION PROGRAMS FROM THE TEXAS DEPARTMENT OF TRANSPORTATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in May 2018, October 2018 and January 2019, the RTC authorized the programming of Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement Program, and Regional Toll Revenue funds and associated match for planning and implementation programs to be administered and managed by NCTCOG.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to receive Surface Transportation Block Grant Program, Congestion Mitigation and Air Quality Improvement Program, and Regional Toll Revenue funds and associated match in the amount of approximately $5.25 million, as reflected in Attachment 1.

Section 2. These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 3. The Executive Board accepts the fiduciary responsibility to administer the planning and implementation programs carried out with these funds.

Section 4. The Executive Director or designee is authorized to enter into agreements with the Texas Department of Transportation for each project specified in Attachment 1.

Section 5. NCTCOG is authorized to expend funds for the projects and in the amounts specified in Attachment 1.
Section 6. The Executive Director or designee is authorized to enter into agreements with other partners to carry out these programs, including agreements for the receipt of local match.

Section 7. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 28, 2019.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper
<table>
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<tr>
<th>Program Title</th>
<th>RTC Approval</th>
<th>Funding Source</th>
<th>Match Source</th>
<th>Total Funding Amount (FDOT are not included in the total)</th>
<th>Federal Amount</th>
<th>Match Amount</th>
<th>Fiscal Year*</th>
<th>Program Status</th>
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<td>Planning Support &amp; Technical Expertise for Implementation of Passenger Rail in Regional Rail Corridors</td>
<td>5/10/2018</td>
<td>RTR</td>
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<td>Implement Technology to Deter Auto Occupancy</td>
<td>5/10/2018</td>
<td>STBG</td>
<td>State</td>
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<td>$520,000</td>
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<td>Ongoing</td>
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<td>Preparation of a Design Development Schematic &amp; Environmental Summary for the Bomber Spur Regional Veloweb Trail</td>
<td>10/24/2018</td>
<td>STBG</td>
<td>Local</td>
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<td>$160,000</td>
<td>$40,000</td>
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<td>New</td>
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<td>10/24/2018</td>
<td>CMAQ</td>
<td>Local/State (equal shares)</td>
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<td>$2,000,000</td>
<td>$500,000</td>
<td>2018-2019</td>
<td>Ongoing*</td>
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</table>

* Fiscal Year denotes funding years in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.

** The Executive Board previously approved in September 2019. CMAQ and Local funds for this project. This approval is to update the funding sources to include receipt of State Match.

**Prepared for presentation to NCTCDQ Executive Board February 2019.

TOTAL: $5,250,000, $4,580,000, $670,000
In December 2018, the United States Department of Transportation (US DOT) announced the Fiscal Year (FY) 2019 solicitation of projects for the Infrastructure for Rebuilding America (INFRA) Discretionary Grant Program. As specified in the Fixing America’s Surface Transportation (FAST) Act, the INFRA Discretionary Grant Program is dedicated for surface transportation projects expected to have a significant impact on the nation, a region, or a metropolitan area. The Notice of Funding Opportunity indicated availability of between $855 million and $902.5 million nationwide for the INFRA Discretionary Grant Program in 2019, and final applications are due by March 4, 2019. The following projects are proposed to be submitted: 1) North Texas Multimodal Operations, Velocity, Efficiency, and Safety (MOVES) Program, 2) Interstate Highway (IH) 30 Rockwall County – Lake Ray Hubbard Bridge, and 3) North Texas Partnership Toward National Highway System (NHS) Bridge Performance Goals.

The North Texas MOVES Program would construct rail capacity and operations improvements along the Dallas Area Rapid Transit (DART)-operated Madill Subdivision and Trinity Railway Express (TRE) corridors in Irving and Dallas, develop and implement an inter-carrier operations information system called ClearPath Technology, and conduct design/engineering services for future planned TRE improvements in Dallas. The IH 30 Rockwall County – Lake Ray Hubbard Bridge would construct continuous three-lane frontage roads with barrier-separated bicycle/pedestrian accommodations in each direction between Dalrock Road and Horizon Road, helping to complete a planned full traversal of frontage roads across Lake Ray Hubbard and improve reliability of the corridor. The North Texas Partnership Toward NHS Bridge Performance Goals would address the removal, replacement, or repair of 14 separate NHS bridges classified as the most deficient in Dallas, Denton, Hunt, Johnson, Kaufman, Parker, and Tarrant Counties.

The Regional Transportation Council approved the submission of the projects to the US DOT under the INFRA Discretionary Grant Program on February 14, 2019, subject to confirmation of local government support. Staff is requesting Executive Board approval to submit INFRA grant applications to the US DOT. If awarded, staff will work with the US DOT on the most efficient method to transfer these funds to the region.

Attached is a draft resolution for the Executive Board’s consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.
RESOLUTION APPROVING INFRA GRANT APPLICATIONS FOR SUBMITTAL TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Fiscal Year (FY) 2018 and FY 2019 Unified Planning Work Program includes project development, technical support for transportation corridors, and surface access to aviation planning; and,

WHEREAS, in December 2018, the United States Department of Transportation (US DOT) announced the solicitation of projects for the FY 2019 Infrastructure for Rebuilding America (INFRA) Discretionary Grant Program; and,

WHEREAS, on February 14, 2019, the RTC approved the submittal of three grant applications for a total of $271.1 million in funding under the INFRA Discretionary Grant Program, subject to confirmation of local government support.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to submit three grant applications to the US DOT for projects under the INFRA Discretionary Grant Program for approximately $271.1 million, as detailed in Attachment 1.

Section 2. The Executive Board instructs staff to work with the US DOT and partner agencies to determine the most efficient method to bring these funds to the region and implement these projects if they are selected.

Section 3. NCTCOG is authorized to receive approximately $271.1 million in INFRA Grant Program funds, if awarded, and subject to Section 2.

Section 4. If awarded, these funds shall be incorporated into the appropriate fiscal year budgets, Transportation Improvement Program, Unified Planning Work Program, and other planning/administrative documents.
Section 5. The Executive Director or designee is authorized to execute agreements necessary to carry out this program, including agreements for receipt of matching funds, in the name of NCTCOG.

Section 6. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 28, 2019.

________________________
Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper
INFRA Discretionary Grant Program

Proposed NCTCOG Projects

- Staff proposes the Regional Transportation Council (RTC)/North Central Texas Council of Governments (NCTCOG) submit the following projects:

<table>
<thead>
<tr>
<th>Project</th>
<th>Matching Funds</th>
<th>Proposed INFRA Request</th>
<th>Total Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Texas Multimodal Operations, Velocity, Efficiency &amp; Safety (MOVES) Program</td>
<td>$5 Million (Engineering)</td>
<td>$58 Million</td>
<td>$105 Million</td>
</tr>
<tr>
<td>IH 30 Rockwall County – Lake Ray Hubbard Bridge</td>
<td>N/A</td>
<td>$114 Million †</td>
<td>$214 Million</td>
</tr>
<tr>
<td>North Texas Partnership Toward National Highway System (NHS) Bridge Performance Goals</td>
<td>$10 Million</td>
<td>$113.1 Million</td>
<td>$190.1 Million</td>
</tr>
</tbody>
</table>

1. Combination of Local, Regional, State, or other Federal funds.
The Environmental Protection Agency (EPA) has released the Clean Diesel Funding Assistance Program Fiscal Year (FY) 2019 Request for Applications (RFA). This initiative will provide funding for projects that improve air quality by reducing emissions from diesel vehicles or equipment. The grant submittal deadline is March 6, 2019.

The North Central Texas Council of Governments (NCTCOG) proposes to submit one grant application on behalf of the region. The application will fund vehicle or equipment projects for public sector fleets, or private companies that serve as contractors to the public sector, and goods movement, including the installation of rail idle-reduction technology and electrification equipment in the ozone nonattainment and near nonattainment areas. This responds to EPA’s expressed focus on goods movement projects. NCTCOG will serve as the prime recipient. If awarded, NCTCOG will receive approximately $2.5 million in federal EPA funds. Required subgrantee match will be dependent upon specific projects sub-awarded and may range from 55 to 75 percent of project cost. Match will be the responsibility of the subgrantees, who will be selected through an open, competitive Call for Projects upon award. Subgrantee awards will be brought back to the Executive Board for contract approval.

Proposed work performed under this grant supports Subtask 3.03 of the Unified Planning Work Program for Regional Transportation Planning. Moreover, this project reduces ozone-forming emissions and aids in attaining the ozone standard by reducing diesel engine emissions and accelerating the turnover of older, high-emitting diesel engines.

A draft resolution authorizing submittal of the grant application to the EPA for the Clean Diesel Funding Assistance Program FY2019 RFA is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.
RESOLUTION AUTHORIZING GRANT APPLICATION TO THE ENVIRONMENTAL PROTECTION AGENCY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, Subtask 3.03 of the Fiscal Year (FY) 2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives; and,

WHEREAS, the Environmental Protection Agency has released the Clean Diesel Funding Assistance Program Fiscal Year 2019 Request for Applications, providing funding to projects that reduce emissions from diesel vehicles and equipment; and,

WHEREAS, the funding being sought will support initiatives currently listed in the DFW Eight-Hour Ozone State Implementation Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to submit a grant application in the amount of $2.5 million to the Environmental Protection Agency to implement projects in the ozone nonattainment and near nonattainment areas, including vehicle or equipment projects for public sector fleets, or private companies that serve as contractors to the public sector, and goods movement, including the installation of rail idle-reduction technology and electrification equipment.

Section 2. NCTCOG is authorized to receive approximately $2.5 million for the grant application from the Environmental Protection Agency.
Section 3. Subgrantee awards will be brought back to the Executive Board for contract approval. Subgrantees will be responsible for any grant-required match, which will be dependent on specific projects sub-awarded and may range from 55 to 75 percent of total project cost.

Section 4. These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 5. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 6. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 28, 2019.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper
The Unified Planning Work Program for Regional Transportation Planning (UPWP) is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. The FY2018 and FY2019 UPWP was approved by the Regional Transportation Council (RTC) and NCTCOG Executive Board in July 2017 and identifies the activities to be carried out between October 1, 2017, and September 30, 2019.

Listed below are proposed modifications to the FY2018 and FY2019 UPWP. Included in these amendments are project updates and funding adjustments. The proposed modifications were posted on the NCTCOG website for public review and comment. No public comments were received. The Regional Transportation Council has approved the proposed modifications outlined below.

**Non-Transportation Planning Fund Modifications**

3.03 Air Quality Management and Operations – Partnerships and Collaborations (add $13,000 in local funding from Transportation Energy Partners to support NCTCOG planning and outreach assistance for a fleet workshop at the 2019 EarthX event)

3.05 Public Transportation Planning and Management Studies - Regional Transit Planning Assistance (remove $500,000 Regional Toll Revenue funds and add $290,000 Federal Transit Administration 5307 funds, and update text to remove reference to use of Regional Toll Revenue funds)

5.05 Congestion Management Planning and Operations - Transportation System Management and Operations (update text to reflect the accumulation of video footage of signage along the region’s limited access roadway facilities and the evaluation of this footage to identify deficiencies and improve wayfinding as project deliverables utilizing Regional Toll Revenue funds)
The following modifications have previously been approved by the NCTCOG Executive Board and are now being incorporated into the Unified Planning Work Program:

**Other Funding Source Modifications**

3.03 Air Quality Management and Operations – Partnerships and Collaborations (update text and add $85,000 Department of Energy funds received for the Clean Cities Outreach, Education, and Performance Tracking initiative in FY2019)

3.03 Air Quality Management and Operations – Partnerships and Collaborations (add $12,500 Regional Transportation Council Local funds as contingency match funding for Department of Energy funds received for the Regional Energy Manager project that seeks to increase local government knowledge related to energy management and increase the number of local governments complying with required energy-related reporting)

3.06 Transit Operations – Sustainability for Transit (add $500,000 Regional Toll Revenue funds removed from Subtask 3.05 above to help support Trinity Metro in continuing the Alliance Link to increase public transit ridership and transportation access in the Fort Worth Alliance area as first/last mile connections)

3.06 Transit Operations – Sustainability for Transit (add the remaining $151,800 Regional Toll Revenue funds approved to support future transit sustainability initiatives)

A draft resolution authorizing approval of the proposed UPWP modifications is attached for Executive Board consideration. Staff will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.
RESOLUTION APPROVING MODIFICATIONS TO THE FY2018 AND FY2019 UNIFIED PLANNING WORK PROGRAM FOR REGIONAL TRANSPORTATION PLANNING

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, federal law, Fixing America’s Surface Transportation (FAST) Act, assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit services; and,

WHEREAS, the FAST Act assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and related air quality planning activities to be undertaken and capital purchases to be made to support the planning process; and,

WHEREAS, the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning was approved by the Regional Transportation Council and the NCTCOG Executive Board in July 2017; and,

WHEREAS, updates to existing projects and funding adjustments have resulted in the need to amend the FY2018 and FY2019 Unified Planning Work Program; and

WHEREAS, the proposed modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning were approved by the Regional Transportation Council on February 14, 2019.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board approves the proposed modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning.
Section 2. The appropriate fiscal year budgets are hereby amended to incorporate the resources associated with the approval of this resolution.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President  
North Central Texas Council of Governments  
Mayor, City of Waxahachie  

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 28, 2019.

Ray Smith, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, Town of Prosper
The North Central Texas Council of Governments (NCTCOG) is seeking consultant assistance to evaluate alignment options and establish a route for a Regional Veloweb shared-use path with connections to rail stations in Denton and Dallas Counties. The project study area is bounded on the north by the Denton County Transportation Authority (DCTA) Hebron Station in Lewisville and continues southward approximately eight miles to the Campion Trail along the border of Coppell and Irving. An additional three miles of regional trail connections are included to link the North Carrollton/Frankford Dallas Area Rapid Transit (DART) Rail Station and the Trinity Mills DART Rail Station in Carrollton, and the North Levee Trail along Denton Creek in northern Coppell. This project is funded through the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and local matching funds.

On October 26, 2018, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance for the project. Two proposals were received in response to the RFP. The Consultant Selection Committee (CSC) met on December 18, 2018, to review and evaluate proposals and determined interviews were needed. The CSC conducted interviews on January 9, 2019 and recommended Halff Associates, Inc. to complete this project. Executive Board approval will be requested to enter into a consultant contract with Halff Associates, Inc. in an amount not to exceed $606,250 ($485,000 CMAQ funds and $121,250 Local match funds). Halff Associates, Inc. has committed to meet a minimum Disadvantaged Business Enterprise participation goal of 31.92 percent for this project.

A draft resolution authorizing NCTCOG to enter into a consultant contract with Halff Associates, Inc. in an amount not to exceed $606,250 to complete Preliminary Engineering for Regional Veloweb Trail Connections to Rail Stations in Denton and Dallas Counties is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

PR:bw
Attachment
RESOLUTION AUTHORIZING A CONSULTANT CONTRACT WITH HALFF ASSOCIATES, INC. TO CONDUCT PRELIMINARY ENGINEERING FOR THE REGIONAL VELOWEB TRAIL CONNECTIONS TO RAIL STATIONS IN DENTON AND DALLAS COUNTIES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the FY 2018 and FY 2019 Unified Planning Work Program Subtask 5.03 includes preliminary engineering for bicycle and pedestrian paths; and,

WHEREAS, the preliminary engineering will focus on a regional shared-use path that will link Denton County Transportation Authority (DCTA) and Dallas Area Rapid Transit (DART) passenger rail stations to paths located in the cities of Lewisville, Carrollton, Coppell, and Irving and enhance last-mile connections to transit; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to conduct preliminary engineering for the regional path; and,

WHEREAS, Halff Associates, Inc. has been recommended by the Consultant Selection Committee to conduct the preliminary engineering; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Halff Associates, Inc. to conduct preliminary engineering for Regional Veloweb Trail Connections to Rail Stations in Denton and Dallas Counties in an amount not to exceed $606,250 be and is hereby approved.
Section 2. The Executive Director or designee is authorized to execute a contract with Halff Associates, Inc. in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 28, 2019.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper
In October 2017, the North Central Texas Council of Governments (NCTCOG) Executive Board authorized a contract with Verizon Wireless for Traffic Pattern Data Collection for IH 30 Closure for an amount not to exceed $175,000. As part of the IH 30 and SH 360 interchange project, the Texas Department of Transportation plans to close IH 30 in both directions from President George Bush Turnpike to Cooper/Collins Street entrance and exit points. The collection of traffic pattern data through this corridor before, during, and after the closures will help identify the percentage of travelers on each possible route and the travel time associated with each route. This data will help assess effectiveness of the detour route as well as other routes travelers choose to take. Understanding the baseline data and reviewing the data after each closure, as well as when special events or crashes occur along the corridor, NCTCOG and partner agencies will fine-tune traffic management plans to improve congestion through the corridor.

The initial contract authorization included the development of the data collection platform, data collection and reporting through the first year. Unfortunately, with project delays there has been only one freeway closure to test the new data system. NCTCOG desires to continue these data collection efforts. As such, it is necessary to amend the existing contract authorization to add $35,000 to the agreement, with a revised not to exceed amount of $210,000, to permit continuation of data collection activities. This contract is funded with Congestion Mitigation and Air Quality Improvement Program funds with Transportation Development Credits used in lieu of local match. Data collection for future years will be restricted to data collection during freeway closures.

A draft resolution amending the contract authorization with Verizon Wireless for Traffic Pattern Data Collection and Traffic Operation Improvements for IH 30 Closure to add $35,000 for total not to exceed amount of $210,000 is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

NB:lk
Attachment
RESOLUTION AMENDING CONTRACT AUTHORIZATION WITH VERIZON WIRELESS FOR TRAFFIC PATTERN DATA COLLECTION AND TRAFFIC OPERATION IMPROVEMENTS FOR IH 30 CLOSURE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Regional Transportation Council is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions; and,

WHEREAS, Subtask 5.05 of the Fiscal Year (FY) 2018 and FY2019 Unified Planning Work Program for Regional Traffic Signal Retiming and Minor Intersection Improvement Program provides for analysis of conditions and implementation of signal retiming plans; and,

WHEREAS, on July 7, 2017, NCTCOG initiated a Request for Proposals to secure a consultant for the collection of traffic pattern data and traffic operations improvements for IH 30 closure; and,

WHEREAS, Cellco Partnership d/b/a Verizon Wireless (Verizon Wireless) was recommended by the Consultant Selection Committee for the collection of traffic pattern data and traffic operations improvements for IH 30 closure; and,

WHEREAS, on October 26, 2017 the NCTCOG Executive Board adopted a resolution authorizing NCTCOG to contract with Verizon Wireless in an amount not to exceed $175,000 for traffic pattern data collection and traffic operation improvements for IH 30 closure; and,

WHEREAS, in order to continue data collection activities for future years, it is necessary to amend the contract authorization amount for Verizon Wireless to add $35,000 for a total contract not to exceed amount of $210,000; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.
NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

**Section 1.** The October 26, 2017, contract authorization with Verizon Wireless is hereby amended to add $35,000 for a total not to exceed amount of $210,000.

**Section 2.** The Executive Director or designee is authorized to execute a contract amendment with Verizon Wireless.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 28, 2019.

______________________________________
Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper
Item 9

Exhibit: 2019-02-09-CJ

Meeting Date: February 28, 2019

Submitted By: Kelly Schmidt
Criminal Justice Program Administrator

Item Title: Resolution Adopting FY 2020 Criminal Justice Grants Policies and Procedures

The Office of the Governor’s Public Safety Office - Criminal Justice Division (PSO-CJD) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement to provide services to units of local government, school districts, colleges and universities, and non-profit agencies.

Among many services, NCTCOG is responsible for reviewing and scoring local agencies’ criminal justice grant applications. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process. This document is attached for Board review and approval.

On December 19, 2018, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the NCTCOG Executive Board, reviewed and approved the FY 2020 Policies and Procedures and recommends Executive Board adoption.

The most significant change is the revision to section 3.4 pertaining to applications submitted on incorrect documents. Other revisions include updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

A draft resolution adopting the FY 2020 Criminal Justice Grants Policies and Procedures is attached for Executive Board consideration.

I will be available February 28th should you or the Board have questions.

Thank you.
RESOLUTION ADOPTING FY 2020 CRIMINAL JUSTICE GRANTS POLICIES AND PROCEDURES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments is responsible for reviewing and scoring local agencies’ criminal justice grant applications; and,

WHEREAS, the Office of the Governor’s Public Safety Office - Criminal Justice Division’s Interlocal Cooperation Agreement with NCTCOG requires Criminal Justice Grants Policies and Procedures to be adopted by NCTCOG’s Executive Board; and

WHEREAS, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the Executive Board, reviewed, approved and recommended Executive Board adoption of the Fiscal Year 2020 Criminal Justice Grants Policies and Procedures on December 19, 2018.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board adopts the Fiscal Year 2020 Criminal Justice Grants Policies and Procedures, included in Attachment 1.

Section 2. This resolution shall be in effect immediately upon its adoption.

Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 28, 2019.

Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper
Criminal Justice Policy Development Committee
Policies and Procedures

The following policies and procedures define rules and regulations governing certain application processes for the Office of the Governor's (OOG) Public Safety Office Criminal Justice Division (PSO/CJD) programs. PSO/CJD has identified the following funding opportunities in which the North Central Texas Council of Governments (NCTCOG) will assist in the distribution of grant funds:

- General Victim Assistance Direct Services Program (GVA)
- Justice Assistance Grant Program (JAG)
- Juvenile Justice Local Grant Program (JJ)
- Violence Against Women Justice and Training Program (VAW)

In addition, these policies and procedures govern the operation of NCTCOG’s Criminal Justice Policy Development Committee (CJPDC) as outlined in the Interlocal Cooperation Agreement between OOG and NCTCOG.

NCTCOG shall provide general planning and coordination activities for issues related to criminal justice, juvenile justice, delinquency prevention, victims services, and related topics throughout the year. Such services may include providing feedback on, input to, or communicating PSO/CJD’s real or proposed priorities.

1. COMPLIANCE WITH ADMINISTRATIVE RULES

   1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3.

   1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to the Office of the Governor’s Criminal Justice Division. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions CJD may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.

2. NOTIFICATION OF FUNDING OPPORTUNITIES

OOG will post all Funding Announcements (FA) in the Texas Register and to the OOG eGrants Funding Schedule Calendar. OOG will notify the COGs when FAs are posted in the Texas Register. NCTCOG will post GVA, JAG, JJ and VAW funding opportunities to its website and will distribute a notification of funding availability to regional database contacts. The NCTCOG notification will contain mandatory grant application workshop information, including the schedule and the location.
3. APPLICATION WORKSHOP ATTENDANCE REQUIREMENT

3.1. Prior to each grant cycle, NCTCOG’s Criminal Justice Program staff will hold mandatory Grant Application Workshops. Workshop schedules will be posted on NCTCOG’s Criminal Justice Program website.

During the application process NCTCOG staff will provide current grantees, potential applicants, and other requestors a copy of the scoring instrument, the criteria used in the scoring of applications, and other relevant materials.

In addition, NCTCOG staff will provide information on the policies and procedures to potential applicants.

3.2. MANDATORY ATTENDANCE:

3.2.1. Attendance is mandatory for all FY20 applicants wishing to submit a new application and/or a continuation application in JJ, JAG, or VAW.

3.2.2. Attendance is mandatory for agencies that are not currently funded in the GVA category and wish to submit a new FY20 GVA application.

3.2.3. Attendance is mandatory for agencies currently funded with a 12-month GVA grant operating 10-1-2018 through 9-30-2019 that wish to submit an FY20 GVA continuation and/or new application.

3.2.4. Attendance is mandatory for agencies currently funded with a 24-month GVA grant operating 10-1-2017 through 9-30-2019 that wish to submit an FY20 GVA continuation and/or new application.

3.2.5. Agencies currently funded with a 24-month GVA grant operating 10-1-2018 through 9-30-2020 are NOT required to attend an FY20 GVA Grant Application Workshop unless they wish to submit a distinctly different GVA project that extends beyond the scope of the currently funded GVA project.

3.3. TECHNICAL ASSISTANCE: Applicants may request technical assistance from NCTCOG Criminal Justice Program staff during the development of applications prior to submission. PSO/CJD staff will also provide technical assistance on grant-related questions/issues. NCTCOG technical assistance is advisory in nature and is not intended to address all possible outcomes of the grant application process.

3.4. NCTCOG may require additional information be submitted directly to NCTCOG for scoring purposes. NCTCOG-required items may include but not be limited to the NCTCOG Addendum, applicable Cooperative Working Agreements and/or Letters of Intent.
Applications submitted on an incorrect NCTCOG Addendum will not be scored and will not be recommended for funding (for example: submitting a JAG project on a Juvenile Justice addendum).

Applications submitted on an NCTCOG Addendum from prior grant cycles will not be scored and will not be recommended for funding.

3.5. DEADLINES: Application submission deadlines will be set by PSO/CJD and eGrants applications in all program categories will be submitted directly to PSO/CJD electronically.

EGrants submissions and all NCTCOG-required documents are due by the PSO/CJD-determined due date. Deadlines are final. No late eGrants applications or NCTCOG-required information will be accepted, without exceptions. There is no appeal process.

4. FUNDING GUIDELINES

4.1. LOCAL PRIORITIES AND STRATEGIC PLANNING:

4.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by PSO/CJD. The criminal justice needs relevant to the plan include but are not limited to: criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment. Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.

For scoring purposes, CJPDC may identify specific issues related to the local priorities.

NCTCOG will evaluate, update and submit the Strategic Plan and an Executive Summary by a deadline set by PSO/CJD.

4.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG’s website.

4.2. APPLICANT ELIGIBILITY: Eligibility for funding is determined by PSO/CJD and applicant agencies must adhere to guidelines set forth by PSO/CJD in the Funding Announcement (FA) as posted in the Texas Register. Funding allocated to NCTCOG’s 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other NCTCOG regions must submit a separate application to that NCTCOG and follow the policies and procedures set forth by each.

4.2.1. Agencies receiving funds directly from their state association, from a PSO/CJD-designated fiscal agent or directly from PSO/CJD for select programs must apply directly through their state association, designated fiscal agent, or PSO/CJD and
may not apply for funds allocated to NCTCOG’s region. Examples include but are not limited to: Children’s Advocacy Centers, Court Appointed Special Advocates, Campus Victim Assistance projects, Transitional Housing projects.

4.2.2. PSO/CJD will make the final determination as to which funding source is most appropriate for each application.

4.3. FUNDING LIMITATIONS: For the FY20 grant cycle, the following guidelines apply to the four program categories:

4.3.1. Justice Assistance Grant (JAG) Program:

4.3.1.1. Non-Profit Applicant Agencies (including hospitals and faith-based organizations): A suggested cap of $50,000 has been placed on new JAG applications being scored and prioritized.

4.3.1.2. Units of Local Government, ISDs, Native American tribes, Councils of Governments, State Agencies, Colleges and Universities:

4.3.1.2.1. A suggested cap of $80,000 has been placed on new JAG applications being scored and prioritized that benefit one (1) service area/jurisdiction.

4.3.1.2.2. A suggested cap of $160,000 has been placed on new JAG applications being scored and prioritized that benefit two (2) service areas/jurisdictions.*

4.3.1.2.3. A suggested cap of $240,000 has been placed on new JAG applications being scored and prioritized that benefit three (3) or more service areas/jurisdictions.*

* JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements. JAG collaboration documents are due by the PSO/CJD-determined due date (see Section 3.5).

4.3.2. Juvenile Justice Grant Program: A suggested cap of $100,000 has been placed on new applications being scored and prioritized.

4.3.3. Violence Against Women Justice and Training Program: A suggested cap of $100,000 has been placed on new applications being scored and prioritized.

4.3.4. Continuation projects in the above program categories in year two or three for FY20 may either continue in the cycle at the currently funded amount or submit the project as “new”, follow the funding limitations and enter back in the competition to be scored.
4.3.5. General Victim Assistance Direct Services Program: Per direction from PSO/CJD, funding limits do not apply for new applications submitted in this category.

4.3.6. All Program Categories: The CJPDC has the discretion to recommend an application at a reduced amount.

4.4. APPLICATION LIMITATIONS:

4.4.1. For the FY20 grant cycle, an agency may submit no more than two (2) new distinctly different projects to be scored in the following categories:

- Juvenile Justice Grant Program*
- Violence Against Women Justice and Training Program*

4.4.2. Justice Assistance Grant (JAG) Program*: For the FY20 grant cycle, an agency may submit no more than one new JAG application to be scored.

*EXCEPTION: The exception applies only to government entities. For cities and counties with distinct departments, each department may submit no more than two (2) new applications to be scored in Juvenile Justice and Violence Against Women and no more than one (1) new application to be scored in JAG. For example, a county’s juvenile probation department, district attorney’s office and sheriff’s office may each submit up to two (2) new distinctly different applications in Juvenile Justice and Violence Against Women and one JAG application. A government entity is not limited in the number of their departments that apply.

4.4.3. General Victim Assistance Direct Services: The application limit will not apply to the General Victim Assistance category.

4.5. APPLICATION CYCLES:

4.5.1. Justice Assistance Grant (JAG) projects:

4.5.1.1. A three-year prioritization cycle applies to all new FY20 JAG staffing-based projects.

4.5.1.2. A two-year prioritization cycle applies to all new FY20 JAG evaluation projects.

4.5.1.3. A one-year prioritization cycle applies to all new FY20 JAG equipment-only projects.

4.5.1.4. Based on scoring results, the CJPDC and NCTCOG’s Executive Board will develop priority list recommendations for a period of three years for staffing-based JAG applications and a period of two years for JAG evaluation applications.
4.5.1.5. PSO/CJD will not make JAG funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

4.5.1.6. For FY20, new JAG projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at 100% of the original awarded amount for the remainder of the prioritization cycle.

4.6.1. Juvenile Justice Local Grant (JJ) projects:

4.6.1.1. A three-year prioritization cycle applies to all new FY20 JJ staffing-based projects.

4.6.1.2. A two-year prioritization cycle applies to all new FY20 JJ evaluation projects.

4.6.1.3. A one-year prioritization cycle applies to all new FY20 JJ equipment-only projects.

4.6.1.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JJ applications and a period of two years for JJ evaluation applications.

4.6.1.5. PSO/CJD will not make JJ funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

4.6.1.6. For FY20, new JJ projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at 100% of the original awarded amount for the remainder of the prioritization cycle.

4.7.1. Violence Against Women Justice and Training (VAW) projects:

4.7.1.1. A three-year prioritization cycle applies to all new FY20 VAW staffing-based projects.

4.7.1.2. A two-year prioritization cycle applies to all new FY20 VAW evaluation projects.

4.7.1.3. A one-year prioritization cycle applies to all new FY20 VAW equipment-only projects.

4.7.1.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based VAW applications and a period of two years for VAW evaluation applications.
4.7.1.5. PSO/CJD will not make VAW funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.

4.7.1.6. For FY20, new VAW projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at 100% of the original awarded amount for the remainder of the prioritization cycle.

4.8.1. General Victim Assistance (GVA) projects:

4.8.1.1 All funded FY20 GVA staffing-based and evaluation projects will have a 12-month (new projects) or 24-month grant period (continuation projects). NCTCOG will make prioritization recommendations of no more than two consecutive grant periods.

4.8.1.2 A one-year prioritization cycle applies to all new FY20 GVA equipment-only projects.

4.8.1.3 Based on scoring results, the CJPDC and NCTCOG’s Executive Board will develop priority list recommendations for a period of two consecutive grant periods for GVA staffing-based and evaluation applications.

4.8.1.2 PSO/CJD will not make GVA funding allocations directly to NCTCOG, therefore a recommendation for two consecutive grant periods only means the application will be scored during the initial submission and will move up the priority level for the second grant period without being scored again.

4.8.1.3 For FY20, new staffing-based and evaluation projects funded in the GVA program category will enter the two-grant period prioritization cycle at 100% of the awarded amount in the first grant period and will be prioritized at 100% of the original awarded amount for the subsequent grant period.*

*If the first grant period covers 12 months and PSO/CJD allows subsequent grant period to cover 24 months, the 24-month continuation application may request no more than twice the amount awarded for the 12-month project.

4.8.2 All Funding Categories:

4.8.2.1 All final funding decisions are made by PSO/CJD, and an NCTCOG recommendation is not a guarantee of funding.

4.8.2.2 Applications funded by PSO/CJD out of prioritization order will be one-grant period commitments.

4.8.2.3 Grant Adjustment Policy: An authorized person for a funded project will notify NCTCOG in writing prior to submitting a grant adjustment request.
through the PSO/CJD eGrants system. Should NCTCOG staff determine the adjustment results in a deviation from the scope of services presented in the original application, the grant adjustment request may be forwarded to CJPDC for review. If CJPDC determines the change in budget or scope of the funded project impacts how the project would have been prioritized, the prioritization may be withdrawn, and future recommendations may be affected.

5 APPLICATION REVIEW AND SCORING PROCESS

5.1. Applications will be scored by members of the CJPDC.

5.2. PROJECT SCORING CRITERIA: The CJPDC-approved scoring criteria will be used to evaluate each new application submitted for review.

5.3. MINIMUM SCORE: A minimum score of seventy (70) is required for a project to be recommended for funding regardless of program category.

5.4. PROJECT SCORING PROCESS:

5.4.1. Once PSO/CJD determines the eligibility of applications within a program category, the applications will be forwarded to NCTCOG for scoring and prioritization.

5.4.2. In order to be able to score applications, each CJPDC member must participate in scoring training provided by NCTCOG Criminal Justice Program staff.

5.4.3. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, NCTCOG staff will divide the CJPDC members into scoring teams. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of PSO/CJD multidisciplinary representation of members and considers prior history of individual member’s scoring average.

5.4.4. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.

5.4.5. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.

For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.333333 and Project 2 has an average of 86.555555. Project 2 will be listed above Project 1 on the priority ranking list.
5.5 NCTCOG will provide Vendor Hold technical assistance to grantees. At time of scoring/prioritization, NCTCOG staff will notify CJPDC of agencies that appear to have persistent vendor hold issues.

6. **NCTCOG RECOMMENDATIONS FOR FUNDING**

6.1. The CJPDC must make funding recommendations on applications based upon local criminal justice priorities identified in the NCTCOG’s strategic plan; any PSO/CJD-identified state priorities, the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current NCTCOG policies and procedures. The CJPDC has the discretion to recommend an application at a reduced amount.

6.1.1. The CJPDC will make priority recommendations to NCTCOG’s Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.

6.1.2. Following Executive Board endorsement, applicants will be notified within fourteen (14) calendar days that their application was either “Recommended for Funding” or “Not Recommended for Funding” to the Criminal Justice Division. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:

“After the Criminal Justice Advisory Committee prioritizes the grant applications and the NCTCOG’s governing body approves the priority listing, the NCTCOG submits the written priority listing to PSO/CJD. Based upon the NCTCOG’s priority listing, PSO/CJD will verify the eligibility, reasonableness and cost-effectiveness strategy of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The NCTCOG will notify grantees of any changes in the funding recommendations.”

6.2. **PRIORITY RANKING PROCEDURE:**

6.2.1. NCTCOG staff will place all continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the prioritization period expires.

6.2.2. New projects will be placed in priority (according to score, high to low) immediately following continuation projects in each program category.

6.2.3. If a project is deemed ineligible by OOG, it will be noted as such on the priority ranking list. If a project is not recommended by CJPDC, it will be noted as such on the priority ranking list.

6.2.4. In the event more than one agency submits an application for identical services serving the same geographical area and each receives a “recommended for funding” score, the CJPDC will determine if the geographic area to be served is
sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.

6.2.5. The CJPDC reserves the right not to recommend a project based upon chronic or egregious violations including but not limited to PSO/CJD monitoring reports verifying non-compliance, failure to complete PSO/CJD-required program progress reports and/or PSO/CJD-required financial reports, misuse of PSO/CJD funds, or at the discretion of the PSO/CJD.

6.2.6. In the event PSO/CJD provides NCTCOG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.

6.3. EX-PARTE CONTACT: Any form of contact between a committee member and an applicant agency’s representative, employee or contractor in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG’s Criminal Justice Programs staff. Such contact may result in an applicant agency being ineligible for future funding consideration.

7. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

7.1. MEMBERSHIP: The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.

7.1.1. The representation must include citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, non-profit organizations, municipalities, counties, prosecution or courts, and victim services. No single group may constitute more than one-third (1/3) of the Committee.

7.1.2. Membership shall roughly reflect a county’s percentage of the region’s population. Every attempt will be made to have at least one representative from each of the region’s 16 counties.

7.1.3. NCTCOG’s Executive Board will appoint new members, to serve staggered three-year terms, ending December 31st of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.

7.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Fort Worth Police Departments; Dallas County and Tarrant County Sheriff’s Offices; Dallas County and Tarrant County District Attorney’s Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).

7.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a
program category, the alternate must attend a CJPDC Scoring Training session and be present at the program category scoring review(s).

7.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, strategic planning participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.

7.1.6. Appointed members are expected to attend each meeting to carry out the grant review and prioritization process and other CJPDC business.

7.1.7. A quorum is at least 50% of the Committee’s active membership. A vote may be carried by a majority of those Committee members participating at a meeting at which a quorum is present.

7.2. OFFICERS & DUTIES:

7.2.1. During the last quarter of the calendar year, a Nominations Subcommittee will be appointed by the Chairperson to develop a list of candidates for the committee’s consideration. This Subcommittee will include the Chair, or in the Chair’s absence, the Vice-Chair and at least four (4) other Committee members.

7.2.2. The Chair will:

- Preside at all meetings of the CJPDC
- Call regular and special meetings of the CJPDC
- Appoint temporary sub-committees at his/her discretion to perform specific tasks related to the business of the CJPDC
- Appoint special sub-committees at his/her discretion

7.2.3. The Vice-Chair will:

- Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair

7.2.4. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate and be recommended to NCTCOG’s Executive Board for confirmation annually.

7.2.5. VACANCY- In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.

7.3. NCTCOG will ensure that all NCTCOG governing board meetings and meetings of the CJPDC (with a quorum present) at which PSO/CJD related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.

7.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special
sessions will be held for new member orientation, scoring training, and grant application team reviews.

7.5. NCTCOG will maintain a written record documenting all CJPDC proceedings related to PSO/CJD business. Processed minutes must be certified with the signature of a CJPDC member who was in attendance at the meeting.

7.6. NCTCOG shall retain the Records for a period of seven (7) years after the final payment by PSO/CJD under the terms of this Agreement with the following qualification: if any audit, claim, or litigation is initiated before the expiration of the seven-year period, the Records shall be retained until the audit, claim, or litigation is resolved or until the end of the regular seven-year period, whichever is later. At the end of the seven-year period, NCTCOG shall request disposition instructions for the Records from PSO/CJD and shall dispose of the Records in accordance with PSO/CJD’s instructions.

7.7. CONFLICT OF INTEREST POLICY: NCTCOG shall ensure that members of NCTCOG’s governing body, the CJPDC, and NCTCOG staff abstain from scoring and voting on any grant application, other than a grant application submitted by NCTCOG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:

- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
- Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
- Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or
- Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJPDC member has a conflict of interest regarding a particular grant application, NCTCOG will ensure the committee member abstains from voting, commenting, or otherwise influencing the prioritization process for that application. A CJPDC member with a conflict of interest regarding a particular grant application must vacate the room whenever that application is presented to or reviewed by CJPDC, and the member must not take part in or be present for any discussion on the application with any other member of CJPDC.

If any applicant, CJPDC member, NCTCOG personnel or other individual has reason to believe that favoritism or inappropriate actions were displayed during the scoring or prioritization of projects, NCTCOG shall ensure that the concerns are shared with PSO/CJD as soon as possible.

8. PUBLIC INFORMATION ACT REQUESTS

8.1. NCTCOG shall notify PSO/CJD of any Public Information Act or media request received by NCTCOG relating to any application for PSO/CJD funding or PSO/CJD-
funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested. NCTCOG shall give PSO/CJD opportunity to review any information prior to release, if requested by PSO/CJD.

8.2. NCTCOG shall notify PSO/CJD as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for PSO/CJD funding or PSO/CJD-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), any responsive documents, the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request. NCTCOG shall provide PSO/CJD with any responsive documents provided to the requestor, if requested by PSO/CJD.
Item 10

Meeting Date: February 28, 2019

Submitted By: Kelly Schmidt
Criminal Justice Program Administrator

Item Title: Appointments to the Criminal Justice Policy Development Committee (CJPDC)

The Criminal Justice Policy Development Committee reviews funding requests for local justice-related grants. Members serve as the grant review and priority-setting committee for approximately $29.7 million in law enforcement, courts, juvenile and victims’ services funds.

According to the Office of the Governor’s Public Safety Office - Criminal Justice Division (PSO-CJD) guidelines, membership of the committee must include representatives from the following areas: citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, counties, municipalities, nonprofit organizations, prosecution or courts, and victim services. In addition, the Interagency Cooperation Agreement with PSO-CJD requires that no one category exceed one-third of the total membership.

Per the Committee’s approved Policies and Procedures, membership reflects the geographic area’s percentage of the region’s population. Every attempt has been made to have at least one representative from each of this region’s 16 counties.

The CJPDC Nominations Subcommittee reviewed all nominations and presents for Executive Board approval nine (9) new appointment recommendations. Additionally, of the continuing members, five (5) are recommended to be reappointed to another three-year term.

Per Policies and Procedures, officers’ terms shall be limited to two one-year terms. With that in mind, the CJPDC Nominations Subcommittee recommends an additional one-year term for the current Chair and Vice-Chair: Chief Deputy Craig Johnson, Wise County Sheriff’s Office, and Ms. Julie Monge, Collin County Teen Court Coordinator/Juvenile Case Manager, respectively.

I will be available February 28th should you or the Board have questions.

Thank you.
PRIMARY RESPONSIBILITY OF COMMITTEE

The Criminal Justice Policy Development Committee is appointed by and serves at the pleasure of NCTCOG’s Executive Board. This Committee assists the Executive Board in establishing criminal justice planning policy and priorities, reviews requests for criminal justice funding, and encourages public awareness of criminal justice matters.

NUMBER OF COMMITTEE MEMBERS

Not more than 50

TERMS OF MEMBERSHIP

Terms of membership are based on three-year terms with approximately one-third of the membership appointed each year. There may be years when the one-third provision does not work because of early retirements from the Committee, reappointments, and members fulfilling one of the ten permanent positions.

STANDARD MEETING DATE

The Committee meets as needed, usually no more than six times a year.

SPECIAL REQUIREMENTS

The composition of the Committee includes representation from the following sectors, per NCTCOG’s contract with the Office of the Governor’s Criminal Justice Division:

- Citizens or Parents
- Counties
- Municipalities
- Substance Abuse Prevention
- Education
- Juvenile Justice
- Law Enforcement
- Mental Health
- Nonprofit Organizations
- Prosecution or Courts
- Victim Services
### Officers

<table>
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<tr>
<th>Name</th>
<th>Title</th>
<th>Entity</th>
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<tbody>
<tr>
<td>Mr. Craig</td>
<td>Johnson</td>
<td>Wise County Sheriff’s Office</td>
<td>Chair – Wise County</td>
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<tr>
<td>Ms. Julie</td>
<td>Monge</td>
<td>Collin County</td>
<td>Vice Chair – Collin County</td>
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### Proposed New Members:

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<tr>
<td>Mr. Lance</td>
<td>Arnold</td>
<td>City of Weatherford</td>
<td>Proposed New Member – Parker County (Recommended by Deputy Chief Chris Crawford)</td>
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<td>Ms. Betty</td>
<td>Arvin</td>
<td>Tarrant County</td>
<td>Proposed New Member – Tarrant County (Recommended by Nancy Hagan, Retired Executive Director of Alliance for Children)</td>
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<td>Mr. Joseph</td>
<td>Cagle</td>
<td>Kaufman County Sheriff’s Office</td>
<td>Proposed New Member – Kaufman County (Recommended by Chief Deputy Rodney Evans)</td>
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<tr>
<td>Ms. Virginia</td>
<td>Hoft</td>
<td>Santa Fe Youth Services, a division of Youth Advocates Programs</td>
<td>Proposed New Member – Tarrant County (Recommended by Deborah Caddy, The Women's Center)</td>
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<tr>
<td>Ms. Shelby</td>
<td>Hopson</td>
<td>City of Fort Worth</td>
<td>Proposed New Member – Tarrant County (Recommended by Deborah Caddy, The Women’s Center)</td>
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<td>Ms. Jan</td>
<td>Langbein</td>
<td>Genesis Women’s Shelter &amp; Support</td>
<td>Proposed New Member – Dallas County (Self-Nominated)</td>
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<td>Ms. Cristy</td>
<td>Malott</td>
<td>Johnson County</td>
<td>Proposed New Member – Johnson County (Recommended by Commissioner Jerry Stringer)</td>
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<td>Ms. Ann</td>
<td>Montgomery</td>
<td>Ellis County</td>
<td>Proposed New Member – Ellis County (Recommended by Patrick Wilson, County and District Attorney)</td>
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<tr>
<td>Ms. Eileen</td>
<td>Prentice</td>
<td>Collin County</td>
<td>Proposed New Member – Collin County (Self-Nominated)</td>
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### Reappointments

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<td>Ms. Patricia</td>
<td>Anthony</td>
<td>Citizen-At-Large</td>
<td>Dallas County</td>
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<td>Ms. Jodee</td>
<td>Lucero</td>
<td>President/Chief Executive Officer</td>
<td>Erath County</td>
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<td>Mr. Robert</td>
<td>Severance</td>
<td>Chief of Police</td>
<td>City of Cleburne</td>
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<td>Mr. Dale</td>
<td>Sigler</td>
<td>Assistant Chief of Police</td>
<td>City of Waxahachie</td>
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<tr>
<td>Judge Cheryl</td>
<td>Williams</td>
<td>Municipal Court Judge</td>
<td>City of Dallas</td>
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### Continuing Members

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<th>Name</th>
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<tr>
<td>Mr. Rudy</td>
<td>Acosta</td>
<td>Deputy Director of Probation Services</td>
<td>Dallas County Juvenile Department</td>
</tr>
<tr>
<td>Mr. Mike</td>
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<tr>
<td>Judge Cody</td>
<td>Beauchamp</td>
<td>Municipal Court Judge</td>
<td>City of Corsicana</td>
</tr>
<tr>
<td>Mr. Jeff</td>
<td>Caponera</td>
<td>Chief of Police</td>
<td>City of Anna</td>
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<tr>
<td>Ms. Shay</td>
<td>Cathey</td>
<td>Senior Policy Advisor</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Carnesha</td>
<td>Collins</td>
<td>Victim Services Coordinator</td>
<td>City of Arlington</td>
</tr>
<tr>
<td>Ms. Kendra</td>
<td>Culpepper</td>
<td>District Attorney</td>
<td>Rockwall County Criminal District Attorney’s Office</td>
</tr>
<tr>
<td>Ms. Theresa</td>
<td>Donsbach</td>
<td>Executive Director</td>
<td>Youth and Family Counseling</td>
</tr>
<tr>
<td>Mr. Robert</td>
<td>Duckworth</td>
<td>Mental Health Counselor</td>
<td>Hunt County Juvenile Services</td>
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<tr>
<td>Ms. Michelle</td>
<td>Espy</td>
<td>Budget and Program Coordinator</td>
<td>Tarrant County CSCD</td>
</tr>
<tr>
<td>Ms. Johanna</td>
<td>Friedel</td>
<td>Director, ACE Program</td>
<td>Greenville ISD</td>
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<tr>
<td>Mr. Mitch</td>
<td>Galvan</td>
<td>Chief of Police</td>
<td>City of Granbury</td>
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<tr>
<td>Dr. Jennifer</td>
<td>Reingle Gonzalez</td>
<td>Associate Professor, Assistant Dean</td>
<td>UT School of Public Health</td>
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<tr>
<td>Mr. Dwayne</td>
<td>Griffin</td>
<td>Chief Deputy</td>
<td>Somervell County Sheriff’s Office</td>
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**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**

**APPOINTMENTS TO THE CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE**
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<td>Ms. Hope Harris</td>
<td>Deputy Assistant Director of Administrative Services</td>
<td>Tarrant County Juvenile Services</td>
<td>Tarrant County</td>
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<tr>
<td>Mr. Brian Harvey</td>
<td>Chief of Police</td>
<td>City of Allen</td>
<td>Collin County</td>
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<tr>
<td>Ms. Kristen Howell</td>
<td>Chief Executive Officer</td>
<td>Children's Advocacy Center for Denton County</td>
<td>Denton County</td>
</tr>
<tr>
<td>Mr. Craig Johnson</td>
<td>Chief Deputy</td>
<td>Wise County Sheriff's Office</td>
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<tr>
<td>Ms. Gina Kennedy</td>
<td>Grant Manager</td>
<td>Dallas County District Attorney’s Office</td>
<td>Dallas County</td>
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<tr>
<td>Mr. Curt Krohn</td>
<td>Senior Pastor</td>
<td>Faith Bible Church</td>
<td>Dallas County</td>
</tr>
<tr>
<td>Ms. Kelli Martin</td>
<td>Research Unit Supervisor</td>
<td>Tarrant County CSCD</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. Angela Miller</td>
<td>Grants Specialist</td>
<td>City of Fort Worth</td>
<td>Tarrant County</td>
</tr>
<tr>
<td>Ms. Julie Monge</td>
<td>Teen Court Coordinator/Juvenile Case Manager</td>
<td>Collin County</td>
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<tr>
<td>Mr. Todd Renshaw</td>
<td>Citizen-At-Large</td>
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<tr>
<td>Mr. Toby Ross</td>
<td>Director</td>
<td>Denton County CSCD</td>
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<tr>
<td>Ms. Anthony Rounds</td>
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<td>Dallas County Sheriff’s Office</td>
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<tr>
<td>Mr. Kevin Rousseau</td>
<td>Assistant Criminal District Attorney</td>
<td>Tarrant County District Attorney’s Office</td>
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<tr>
<td>Mr. Jerry Rucker</td>
<td>Records Manager</td>
<td>Tarrant County Sheriff’s Office</td>
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<tr>
<td>Mr. Tony Simmons</td>
<td>Police Sergeant / Professional Standards Unit Supervisor</td>
<td>Town of Trophy Club</td>
<td>Denton County</td>
</tr>
<tr>
<td>Mr. Duane Steele</td>
<td>Deputy Director</td>
<td>Dallas County Pretrial Services</td>
<td>Dallas County</td>
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<tr>
<td>Mr. Thomas Taylor</td>
<td>Assistant Director / Chief of Staff, Dallas Police Department</td>
<td>City of Dallas</td>
<td>Dallas County</td>
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<tr>
<td>Ms. Suzanne Walters</td>
<td>Grant Writer</td>
<td>Dallas County CSCD</td>
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<tr>
<td>Ms. Carrie West</td>
<td>Chief of Police</td>
<td>City of Willow Park</td>
<td>Parker County</td>
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<tr>
<td>Judge Carmen White</td>
<td>County Criminal Court #8</td>
<td>Dallas County District Attorney’s Office</td>
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<tr>
<td>Ms. Erleigh Norville Wiley</td>
<td>District Attorney</td>
<td>Kaufman County Criminal District Attorney’s Office</td>
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<tr>
<td>Mr. Jeff Williams</td>
<td>Police Captain</td>
<td>City of North Richland Hills</td>
<td>Tarrant County</td>
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**Leaving Committee:**

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<td>Mr. Sam Allen</td>
<td>Citizen-At-Large</td>
<td>Dallas County</td>
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<tr>
<td>Ms. Deborah Caddy</td>
<td>Director of Rape Crisis and Victims Services</td>
<td>The Womens Center</td>
<td>Tarrant County</td>
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<tr>
<td>Ms. Pam Corder</td>
<td>Project Manager</td>
<td>Kaufman County</td>
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<tr>
<td>Mr. Chris Crawford</td>
<td>Deputy Chief of Police</td>
<td>City of Weatherford</td>
<td>Parker County</td>
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<tr>
<td>Ms. Nancy Hagan</td>
<td>Citizen-At-Large</td>
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<tr>
<td>Mr. Gary McHone</td>
<td>Citizen-At-Large</td>
<td>Collin County</td>
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<tr>
<td>Mr. Jerry Stringer</td>
<td>Commissioner – Precinct 3</td>
<td>Johnson County</td>
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<tr>
<td>Mr. Kelly Willis</td>
<td>Victim Assistance Supervisor</td>
<td>Tarrant County Juvenile Services</td>
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<tr>
<td>Mr. Patrick Wilson</td>
<td>County and District Attorney</td>
<td>Ellis County</td>
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Meeting Date: February 28, 2019
Submitted By: Lucille Johnson
Assistant to the Executive Director

Item Title: Appointments to the North Central Texas Economic Development District Board (NCTEDD)

The Executive Board is being asked to appoint two members to the NCTEDD Board to fill vacancies. The NCTEDD Board, at its January 18, 2019 meeting, unanimously forwarded the following two recommendations to serve a three-year term:

- Scott Jones, Executive Director of Economic Development, City of Ferris, to represent the North Central Texas Region city populations less than 25,000, of which 10 seats are designated in accordance with the NCTEDD Bylaws. Mr. Jones was formally appointed to represent Navarro County, but accepted a new position with the City of Ferris. This appointment will fill nine of the 10 available seats for this population category.
- John Boswell, Director of Economic Development, Navarro County and City of Corsicana to represent the vacant Navarro County seat.

The NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region’s Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U.S. Economic Development Administration (EDA) in December, 2016.

The District brings together the private and public sectors in partnership to provide a coordinated strategy (the Comprehensive Economic Development Strategy – CEDS) and economic development technical assistance with such things as strategic planning, grant writing, grant administration and training workshops.

The NCTEDD is charged with the maintenance and implementation of the CEDS plan for North Central Texas and serves as the connection between the region’s communities and EDA to facilitate EDA grant opportunities and update the CEDS in accordance with federal regulations.

This District is also organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions and private sector representatives. All District Board members must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board, the NCTCOG Executive Board will appoint up to 51 NCTEDD Board members, including:

- representatives from each of the 16 counties;
- 22 representatives from cities;
- 3 representatives from the private sector; and
- 10 representatives from principal economic interest (Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups)

Each Board member shall serve terms of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

Bio’s for both Mr. Jones and Mr. Boswell will be available for Board review at the Board meeting. I will be available at the Board meeting to answer questions, or Board members can contact me at 817-695-9103.
The Emergency Preparedness Planning Council (EPPC) serves in an advisory role to the North Central Texas Council of Government (NCTCOG) Executive Board. From a pool of nominations, the Board appoints qualified local elected officials to serve for a two-year term. The EPPC is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems. The EPPC may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster planning, mitigation, and recovery.

Due to end-of-term rotations and new Emergency Preparedness membership, the EPPC currently has seventeen population category positions open. To fill these vacancies, staff recommends the appointment of the following representatives. Biographical information for these nominees is available upon request.

Nominees Include:

| Betsy Price – City of Fort Worth | Carol Strain-Burk – City of Lancaster |
| Chris Hill – Collin County | Danny Chambers – Somervell County |
| Jim Olk – City of Lucas | Mike Korbuly – Town of Prosper |
| Nicole Raphiel – City of DeSoto | Nin Hulett – City of Granbury |
| Pat Deen – Parker County | Ray Richardson – City of Everman |
| Ron Jensen – City of Grand Prairie | TJ Gilmore – City of Lewisville |
| Adam McGough – City of Dallas | |

The Emergency Preparedness Department is still accepting applications for the following population brackets.

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<thead>
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<th>Population</th>
<th>Number of seats still available</th>
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<td>Hunt County</td>
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Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-608-2322 or via e-mail at mmcfadden@nctcog.org.

MMc: cf
The Executive Board requested additional information on improving air quality levels in the Dallas-Fort Worth region despite increases in transportation demand.

Since the 1990s, ozone pollution has continued to improve, especially considering growth in the region’s economy and population and increased vehicle miles traveled (Attachment). Despite the increasing size of North Texas, we continue to close in on the federal ozone standard set by the Environmental Protection Agency.

During the Dallas-Fort Worth ozone season, March 1 through November 30, staff provides monthly updates on the regional status including number of exceedances and comparison of where we are in terms of attaining the standard. As the Metropolitan Planning Organization for Dallas-Fort Worth, the Regional Transportation Council (RTC) develops and implements transportation policies, projects and programs designed to improve mobility and air quality. RTC policies have helped the region improve air quality by reducing emissions derived from transportation. A status report will be provided.
<table>
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<th>Name</th>
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<td>J. D. Clark Vice-President</td>
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<tr>
<td>Ray Smith Secretary/Treasurer</td>
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Attendance Code: P=Present A=Absence NM=No meeting
2019 NCTCOG Executive Board Calendar

Regular Meetings start at 12:45 pm unless otherwise posted
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

March 28, 2019  Executive Board Meeting – NCTCOG Offices
April 25, 2019  Executive Board Meeting – NCTCOG Offices
May 23, 2019  Executive Board Meeting – NCTCOG Offices
June 14, 2019  GENERAL ASSEMBLY (begins at noon)
June 27, 2019  Executive Board Meeting – NCTCOG Offices
July 25, 2019  Executive Board Meeting NCTCOG Offices
August 22, 2019  Executive Board Meeting – NCTCOG Offices
September 26, 2019  Executive Board Meeting – NCTCOG Offices
October 24, 2019  Executive Board Meeting – NCTCOG Offices
November 21, 2019  Executive Board Meeting – NCTCOG Offices
December 19, 2019  Executive Board Meeting – NCTCOG Offices