TO: NCTCOG Executive Board  DATE: September 19, 2019

FROM: Mike Eastland
Executive Director

SUBJECT: Executive Board Meeting

The next meeting of the NCTCOG Executive Board will be:

DATE: September 26, 2019

Please RSVP to the Executive Director’s office as soon as possible by email or call (817) 695-9100.

APPOINTMENTS COMMITTEE

TIME: 11:30 am - (J.D. Clark, Chair, Gary Caplinger, Yvonne Davis, Kelly Allen Gray, Bill Heidemann, Chris Hill)

REGULAR BOARD MEETING

TIME: 12:00 noon – Lunch

12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
Centerpoint III Conference Center
600 Six Flags Drive
Arlington, TX  76011
NCT9-1-1 Training Room

President J.C. Clark hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc
North Central Texas Council of Governments
600 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA
September 26, 2019 | 12:45 pm

<table>
<thead>
<tr>
<th>Executive Board</th>
<th>Staff</th>
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<tbody>
<tr>
<td>1. J. D. Clark</td>
<td>10. Clay Jenkins</td>
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<td>2. Ray Smith</td>
<td>11. Lee Kleinman</td>
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<td>8. Chris Hill</td>
<td>17. David Sweet</td>
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<td>9. Bill Heidemann</td>
<td>18. Glen Whitley</td>
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APPOINTMENTS COMMITTEE
11:30 am: (J.D. Clark, Chair, Gary Caplinger, Yvonne Davis, Kelly Allen Gray, Bill Heidemann, Chris Hill)

REGULAR SESSION
Call to order time: __________
Pledge to the United States and Texas Flags

1 Public Comment on Today’s Agenda Items – Mike Eastland

ACTION:

<table>
<thead>
<tr>
<th>Motion/Second</th>
<th>Item #</th>
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<tbody>
<tr>
<td><strong><strong>/</strong></strong></td>
<td>2</td>
<td>Approval of Minutes</td>
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<td><strong><strong>/</strong></strong></td>
<td>3</td>
<td>Conduct a Public Hearing Regarding the Annual Fiscal Program for FY 2019-2020 and Consider a Resolution to Accept and Approve the Annual Fiscal Program - Monte Mercer</td>
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<td><strong><strong>/</strong></strong></td>
<td>4</td>
<td>Resolution Authorizing a Contract Amendment with Structure Tone Southwest, LLC for General Contractor Services - Monte Mercer</td>
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<td><strong><strong>/</strong></strong></td>
<td>5</td>
<td>Resolution Authorizing an Amendment to the Lease with Albany Road-Centerpoint, LLC for NCTCOG Office Space - Monte Mercer</td>
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Resolution Approving Amended North Central Texas (NCT) Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council Operating and Policy Guidelines - Molly McFadden

Resolution Authorizing Acceptance of the FY2019 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities - Molly McFadden

Resolution Approving the Fiscal Year 2020 and 2021 NCTCOG Regional Solid Waste Funding Application - Edith Marvin

Resolution Authorizing A Contract Amendment with Burns & McDonnell Engineering Company, Inc. - Edith Marvin

Resolution Authorizing an Agreement with Texas Education Service Center Region 11 for a Teacher Externship Program - David Setzer

Resolution Authorizing a Lease Agreement for the Weatherford Workforce Center - David Setzer

Resolution Authorizing a Contract with CTJ Maintenance, Inc. for Workforce Center Janitorial Services - David Setzer

Resolution Authorizing Agreements for the Receipt of Funds from the Federal Transit Administration - Michael Morris

Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives - Michael Morris

Resolution Approving Disadvantaged Business Enterprise Participation Goal Update for Fiscal Years 2020-2022 - Michael Morris
APPOINTMENTS:

____/____  17 Appointments to the Collaborative Adaptive Sensing of the Atmosphere (CASA WX) Executive Council - Molly McFadden

____/____  18 Appointments to Department of Environment and Development Advisory Committees - Edith Marvin

STATUS REPORTS:

19 Status Report on Congestion Performance Measures - Michael Morris

MISCELLANEOUS:

20 Old and New Business

21 Future Calendar and Attendance

Adjournment: _____________________

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).
Item 1

Exhibit: 2019-09-01-EDO

Meeting Date: September 26, 2019

Submitted By: Mike Eastland
Executive Director

Item Title: Public Comment on Today's Agenda Items

House Bill (HB) 2840, passed by the 86th Texas Legislature, amends the Texas Open Meetings Act to require governmental bodies to allow members of the public to provide comment on agenda items being considered during open meetings. Opportunity must be provided either at the beginning of the meeting or during consideration of each agenda item. HB 2840 also permits governmental bodies to adopt reasonable rules regarding the public's right to address the body, including rules regarding time limits. Non-English speakers with a translator must be given double time during open meetings to address and communicate with the body. A governmental body may not prohibit public criticism of the body. This bill took effect on September 1, 2019.

In accordance with the Act, any members of the public present may comment on today's agenda items during this time.
Vice-President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on August 22, 2019.

Members of the Board Present:
1. Ray Smith
2. Curtistene McCowan
3. Kevin Strength
4. Gary Caplinger
5. Yvonne Davis
6. Chris Hill
7. Bill Heidemann
8. Clay Jenkins
9. Lee Kleinman
10. Bobbie Mitchell
11. Andrew Piel
12. Tito Rodriguez
13. Ken Shetter
14. Richard Stopfer
15. David Sweet
16. Glen Whitley

Members of the Board Absent:
17. J. D. Clark
18. Kelly Allen Gray

Members of the Staff Present:

Visitors Present:
Aaron Mercer, Field Supervisor, Dikita

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

Vice-President Smith stated that the first item on the agenda was approval of the minutes for the June Executive Board Meeting, since the July meeting was cancelled.

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the June Executive Board meeting.

Item 19 Resolution Endorsing a Contract Amendment with Servicemaster Quality Cleaning Services for Workforce Center Janitorial Services

Vice-President Smith explained that he had a request to move item 19 to the top of the agenda. David Setzer, Director of Workforce Development, explained that the existing contract with Servicemaster Quality Cleaning Services was ending on July 31, 2019. He said a procurement process for a janitorial services provider was completed in July of 2019, but due to the timing, staff executed a sixty-day contract extension through September 30, 2019. Costs are not anticipated to exceed $205,000 for the revised term and staff anticipates presenting a new vendor contract to the Board in September.

Exhibit: 2019-08-19-WF

Upon a Motion by Mayor Stopfer (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Director of Administration, presented the Quarterly Investment Report, showing the average rate of return, cumulative transactions, and beginning and ending balances for the quarter that ended June 30, 2019,
and asked the Board for acceptance and approval. In addition, she provided a supplementary schedule showing the State’s investment activity for Regional Toll Revenue funds and NTTA Hwy 161 funds.

Upon a Motion by Mayor Heideman (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Authorizing a Contract Amendment with Structure Tone Southwest, LLC for General Contractor Services**

Molly Rendon, Director of Administration, asked the Board to authorize a contract amendment with Structure Tone Southwest, LLC., for the renovation of NCTCOG facilities. This would increase the not to exceed amount of $3,800,000 by $750,000, for a revised total not to exceed amount of $4,550,000 - an increase of 19.7% of the allowable 25% increase in the original authorization. She explained that the original authorized budget for Tenant Improvement Allowance-funded renovations was sufficient to complete the building remodel. However, additional department-funded construction and the Centerpoint II restroom renovation project, funded by the building owners, have affected the original approved contract threshold.

Exhibit: 2019-08-03-AA

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing a Contract with SKC Communications Products LLC for Audio and Visual Equipment and Services Relating to Building Renovations**

Molly Rendon, Director of Administration, explained that the contract with SKC Communication Products LLC, in an amount not to exceed $250,000, will be used to purchase audio/video equipment and support services necessary for the renovation of the meeting and conference rooms in Centerpoint II, 1st floor Conference Center (excluding the Transportation Council Room).

Exhibit: 2019-08-04-AA

Upon a Motion by Mayor Stopfer (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Authorizing a Contract Amendment and New Agreement with Cornerstone OnDemand for the SHARE Cooperative Purchasing Program**

Monte Mercer, Deputy Executive Director, explained that in 2016, to train and develop agency staff, NCTCOG contracted with Cornerstone OnDemand for its learning management system. The contract included the option to extend training content and services to participating governmental entities through the SHARE Cooperative Purchasing Program, which several local governments have purchased. NCTCOG would like to transition these services to the typical referral relationship used by other SHARE Programs. This would allow entities to contract with Cornerstone directly. In order to “grandfather” five entities into the existing business model until the current contractual agreements end on February 22, 2024, NCTCOG would increase the existing contract amount by $262,500, and the period of performance by two years, for a revised total not to exceed amount of $1,312,500, and a revised total term of five years, ending September 30, 2021. A new Master Services Agreement for Subscription Services will be established with Cornerstone for the SHARE Cooperative Purchasing Program, in an amount not to exceed $350,000. This agreement will have a period of performance coterminous with the February 22, 2024 contract schedule.

Exhibit: 2019-08-05-AA

Upon a Motion by Mayor Heideman (seconded by Mayor Stopfer), and unanimous vote of all members present, the Board approved the resolution as presented.

*Judge Jenkins left the meeting.*
Item 6  Resolution Authorizing Contracts for Public Safety Strategic Consulting Services for the SHARE Cooperative Purchasing Program

Monte Mercer, Deputy Executive Director, explained that the services offered through this contract with Mission Critical Partners, LLC, and Federal Engineering, Inc., will be available to agencies throughout the United States via the SHARE Cooperative Purchasing Program. These are services such as: private switch ALI, emergency notification database services, call statistic reporting, regional GIS coordination, quality control of GIS data, data aggregation and conversion services, geospatial call routing solutions, public education, telecommunicator training, PSAP compliance, research and development of industry technology, and system installation and maintenance.

Exhibit: 2019-08-06-AA

Upon a Motion by Mayor Stopfer (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Representative Davis left the meeting. Councilmember Kleinman arrived at the meeting.

Item 7  Resolution Authorizing Contracts with Managed Care Organizations for Nursing Home Relocation Services

Doni Green, Director of Aging, explained that contracts with managed care organizations Amerigroup, Cigna HealthSpring, Molina, and United Healthcare will provide nursing home relocation services for Medicaid-eligible nursing home residents with complex needs. The contracts, in an annual amount of approximately $835,000, will be for a maximum four-year term with the option to extend for up to three consecutive years. Through these services, relocation specialists help find affordable housing, arrange community-based services like transportation and money management, and access transition grants for the provision of essential goods and services.

Exhibit: 2019-08-07-AG

Upon a Motion by Mayor McCowan (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8  Resolution Amending Previous Authorization for Case Management Services Contracts

Doni Green, Director of Aging, explained that four managed care organizations (MCOs) provide funding for intense case management services (known under the MCO contracts as “relocation services”), to their members who wish to return to community living. These services are provided to nursing home residents by the Area Agency on Aging through a combination of staff and contract relocation specialists. The current contracts for these services will expire August 31, 2019 and are eligible for the first of four consecutive one-year renewals. This amendment to the previous authorization will add CompliServices and DeWanda Harris Trimiar as contractors and revise the annual not to exceed amount from $1,000,000 to $650,000.

Exhibit: 2019-08-08-AG

Upon a Motion by Mayor Stopfer (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9  Resolution Authorizing Agreements for Information, Referral and Assistance Services

Doni Green, Director of Aging, explained that NCTCOG’s Area Agency on Aging receives federal and state funding to provide information, referral and assistance services to older persons and caregivers of older persons in its 14-county service region. These funds are designated as pass through to subrecipients through agreements that will have a one-year period of performance with an option to renew for up to four consecutive one-year terms. The Regional Aging Advisory Board (RAAC) has recommended funding the following organizations for a total of $80,000 per annum, as follows:

- Alzheimer’s Association—Dallas and Northeast Texas Chapter: $35,000
- Community Council of Greater Dallas: $25,000
- Maurice Barnett Geriatric Wellness Center, d.b.a. Wellness Center for Older Adults: $10,000
• Meals on Wheels Senior Services of Rockwall County: $5,000
• Senior Connect: $5,000

Exhibit: 2019-08-09-AG

Upon a Motion by Mayor Stopfer (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10  Resolution Authorizing Allocations for Title III Nutrition and Transportation Services**

Doni Green, Director of Aging, explained that NCTCOG’s Area Agency on Aging receives federal and state funding through Title III of the Older Americans Act to provide nutrition and transportation services to older persons in its 14-county service region. NCTCOG anticipates receiving a total of approximately $4,152,425 in federal and state funding during Fiscal Year 2019 and similar amounts in future years. FY2020 funds will be passed through to the 15 subrecipients that have been deemed qualified by staff reviewers. (See representative example of subrecipient funding for FY2020 below.) The entities will be given one-year subrecipient agreements, with options to renew for up to four consecutive one-year periods.

- City of Cleburne (Cle-Tran) $11,921
- Collin County Committee on Aging $803,315
- S.P.A.N. (Denton County) $557,092
- Erath County Senior Citizens, Inc. $136,962
- Meals on Wheels of Johnson and Ellis Counties $557,207
- Hood County Committee on Aging $238,852
- Senior Center Resources and Public Transit (Hunt County) $408,751
- Senior Connect (Kaufman and Navarro counties) $652,670
- Meals on Wheels of Palo Pinto County $110,940
- Parker County Committee on Aging $234,949
- Meals on Wheels Senior Services (Rockwall County) $158,152
- Somervell County Committee on Aging $122,230
- Wise County Committee on Aging $105,502
- Public Transit Services (Palo Pinto and Parker counties) $26,882
- Sixty and Better $27,000

Exhibit: 2019-08-10-AG

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11  Resolution Authorizing the FY2020 Interlocal Cooperation Agreement with the Office of the Governor Public Safety Office**

Kelly Schmidt, Criminal Justice Program Administrator, explained that beginning in FY2020, the Governor’s Public Safety Office (PSO) will execute a single Interlocal Cooperation Agreement with each region for both Criminal Justice Division (CJD) and Homeland Security Grants Division (HSGD) services. CJD and HSGD will each have a separate Statement of Work (SOW) attached to the Agreement.

The NCTCOG Emergency Preparedness Department annually leads the application process for the Homeland Security Grant Program (HSGP), as outlined and accepted by the Regional Emergency Preparedness Advisory Committee (REPAC), the Emergency Preparedness Planning Council (EPPC), and the Executive Board. To manage and administer the 2020 Homeland Security Grant Program and application process, as specified in the Agreement’s Homeland Security Statement of Work, NCTCOG is requesting approximately $74,000.

The NCTCOG Criminal Justice Program annually leads the Criminal Justice application process, as outlined and accepted by the Criminal Justice Policy Development Committee (CJPDC) and the Executive Board. The program provides technical assistance to public and private agencies for the development and implementation of criminal justice projects, grant application workshops, preparation of grant applications, and grant management for the following programs: the General Victim Assistance Program, the Criminal Justice Program, the Juvenile Justice Program, and the Violence Against Women Justice and Training Program. To provide planning and
coordination activities as specified in the Agreement’s Criminal Justice Statement of Work, NCTCOG is requesting approximately $220,678.88.

Exhibit: 2019-08-11-CJ

Upon a Motion by Mayor Shetter (seconded by Mayor Heideman), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 12  Resolution Endorsing the 2019 Update to the Water Quality Management Plan for the NCTCOG Region**

Edith Marvin, Director of Environment and Development, reminded the Board that NCTCOG is the region’s water quality management planning agency, as designated by the Governor, the Texas Commission on Environmental Quality (TCEQ), and the US Environmental Protection Agency (EPA). She explained that NCTCOG annually updates a Water Quality Management Plan (WQMP) to support the implementation of programs and policies that improve water quality in North Central Texas. TCEQ provides funding for the WQMP, which is developed with input and endorsement from the Water Resources Council. Once approved, the 2019 Update for the NCTCOG Region will be forwarded to the TCEQ for approval.

Exhibit: 2019-08-12-ED

Upon a Motion by Councilmember Caplinger (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 13  Resolution Endorsing Submittal of Grant Application to the Department of Energy, Office of Energy Efficiency and Renewable Energy (EERE), for the Solar Energy Technologies Program**

Edith Marvin, Director of Environment and Development, explained that this joint effort between Environment and Development and Transportation Departments, along with with the Houston Advanced Research Center (HARC) and a team of six partner organizations, will support the development of a cost-effective solar+storage financing program. The program will operate within low to moderate income opportunity zones in the Houston and Dallas metropolitan statistical areas. The application for funds, in an amount not to exceed $40,000, was submitted to the Department of Energy (DOE), through the Energy Efficiency and Renewable Energy (EERE) Solar Energy Technologies grant program on July 25, 2019.

Exhibit: 2019-08-13-ED

Upon a Motion by Councilmember Kleinman (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 14  Resolution Endorsing the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning**

Dan Kessler, Assistant Director of Transportation, gave a brief summary of the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning (UPWP). He explained that the plan is required by federal planning regulations and the Texas Department of Transportation (TxDOT) in order to receive federal Transportation Planning Funds. The UPWP is developed by staff, local governments and transportation agencies. The plan describes transportation and related air quality planning activities (and funding sources) that will be carried out from October 1, 2019, through September 30, 2021 by the Regional Transportation Council (RTC). The FY2020 and FY2021 UPWP has been approved by the Surface Transportation Technical Committee and the RTC.

Exhibit: 2019-08-14-TR

Upon a Motion by Judge Sweet (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.
Item 15 Resolution Endorsing Grant Application to the United States Department of Transportation

Michael Morris, Director of Transportation, explained that applications for the United States Department of Transportation’s (USDOT) 2019 Advanced Transportation and Congestion Management Technologies Deployment Initiative (ATCMTD) grant program were due on August 5, 2019. The funds support large-scale installation and operation of advanced transportation technologies to improve safety, efficiency, system performance, and infrastructure return on investment. The Regional Transportation Council (RTC) approved the submittal of an application for approximately $6 million total ($3 million USDOT + $3 million Texas Commission on Environmental Quality Interest/Credit Rebates or RTC Local, if TCEQ funding unsuccessful). The proposed project includes a data fusion platform and performance measures to assist in communications and data that will monitor, predict and influence transportation conditions across the region; have the capacity to receive data inputs from multiple sources and providers; and will incorporate regional objectives and interactions to manage a multimodal transportation system.

Exhibit: 2019-08-15-TR

Upon a Motion by Mayor Stopfer (seconded by Mayor Heideman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 16 Resolution Endorsing BUILD Grant Applications Submitted to the United States Department of Transportation

Michael Morris, Director of Transportation, explained that applications for $900 million in available funds under the United States Department of Transportation (USDOT) Fiscal Year 2019 Better Utilizing Investments to Leverage Development (BUILD) Discretionary Grant Program were due July 15, 2019. He requested endorsements of three submitted grant applications, in the amount of $75 million, that were approved by the Regional Transportation Council and submitted to USDA on July 11, 2019: North Texas Multimodal Operations, Velocity, Efficiency, and Safety (MOVES) Program; State Highway (SH) 114 Frontage Road Gap Project; and U.S. Highway (US) 80/Interstate Highway (IH) 635 Reconstruction Project.

Exhibit: 2019-08-16-TR

Upon a Motion by Mayor McCowan (seconded by Mayor Stopfer), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 17 Resolution Authorizing the Purchase of Bicycle and Pedestrian (Active Transportation) User Count Services and Equipment Technology Upgrades

Michael Morris, Director of Transportation, informed the Board that this agreement is for the continuation of electronic data transmission services and operations/maintenance assistance over an additional five-year period, and any necessary equipment technology upgrades during that period, in an amount not to exceed $90,000, with Eco-Counter, Inc. NCTCOG will also receive approximately $35,000 in local funds from participating partners. He explained that the counting and data transmission equipment is used for automated data collection (volume, direction, time of day, and types of users) of pedestrian and bicycle users on trails and bikeways in the region, as well as the associated operation and maintenance activities over a five-year period. The data is used for such things as trend analysis, updating air quality calculations for active transportation facilities, and to help identify non-motorized commuting patterns and volumes in the region.

Exhibit: 2019-08-17-TR

Upon a Motion by Councilmember Rodriguez (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 18 Resolution Authorizing Grant Application to the Federal Highway Administration

Michael Morris, Director of Transportation, told the Board that this request is for approximately $80,000 from the Federal Highway Administration (FHWA) for Alternative Fuels Corridor Deployment Plans. He explained that the Fixing America’s Surface Transportation Act requires the US Department of Transportation to designate a network of nationwide highways as alternative fuel corridors. The FHWA initiated a process to designate highway segments as either corridor-ready or corridor-pending for propane, natural gas, electric, or hydrogen infrastructure. Interstate 45 has been designated as corridor-pending for both electric charging and hydrogen...
refueling infrastructure. Under this project, a Corridor Deployment Plan would be developed in collaboration with the Houston-Galveston Area Council to transition the status of I45 to corridor-ready and establish it as a zero-emission vehicle (ZEV) corridor for both electric charging and hydrogen. The plan would prioritize infrastructure that facilitates use of ZEVs in the freight sector, which would be particularly impactful because the corridor is upwind of the Dallas-Fort Worth ozone nonattainment area. NCTCOG will provide the required minimum 20% non-federal match using RTC Local funds and has requested that the Houston-Galveston Area Council provide additional non-federal matching funds.

Exhibit: 2019-08-18-TR

Upon a Motion by Mayor Heideman (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 19 This Item was taken at the beginning of the meeting.

**APPOINTMENTS:**

Item 20 Appointment to the Regional Aging Advisory Committee

Doni Green, Director of Aging, asked the Board to appoint David Brown to represent Rockwall County and fill one of four vacancies on the Regional Aging Advisory Committee (RAAC). She explained that RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

Upon a Motion by Mayor Stopfer (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

**STATUS REPORTS:**

Item 21 Status Report on Fiscal Year 2020 Proposed Annual Fiscal Program

Monte Mercer, Deputy Executive Director, gave an overview of the proposed Fiscal Year 2020 Annual Fiscal Program. He explained that the Finance Committee met before the Board meeting and thoroughly reviewed the program. He said there will be a public hearing and budget adoption resolution at September’s Board meeting.

Item 22 Appointments to Executive Board Standing Committees

In President Clark’s absence, Mike Eastland, Executive Director, explained that each year the President recommends the appointment of Board members to serve on the four standing committees. He presented the list of committee members appointed by President Clark for 2019-2020, as follows:

Executive Board Standing Committee Roster for 2019 – 2020
- Appointments: J.D. Clark, Chair; Gary Caplinger, Yvonne Davis, Kelly Allen Gray, Bill Heidemann, Chris Hill
- Audit: Ray Smith, Chair; Lee Kleinman; Andrew Piel; Ken Shetter; David Sweet; Glen Whitely
- Long Range Planning: Kevin Strength, Chair; J.D. Clark; Ray Smith; Curtistene McCowan
- Finance/Personnel: Curtistene McCowan, Chair; Clay Jenkins; Bobbie Mitchell; Tito Rodriguez; Rick Stopfer

**MISCELLANEOUS:**

Item 23 Old and New Business

There was no old or new Business.
Item 24  Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

Vice-President Smith adjourned the meeting at 2:02 pm.

Approved by:  
J. D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

Checked by:  
Mike Eastland, Executive Director  
North Central Texas Council of Governments
Item 3

Exhibit: 2019-09-03-AA

Meeting Date: September 26, 2019

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Conduct a Public Hearing Regarding the Annual Fiscal Program for FY 2019-2020 and Consider a Resolution to Accept and Approve the Annual Fiscal Program

A public hearing regarding the FY 2019-2020 Annual Fiscal Program will be conducted and considered for approval by the Executive Board on September 26, 2019. An overview of the program was presented to the Personnel and Finance Committee as well as the Executive Board at the monthly meeting on August 22, 2019.

The program structure is similar to previous years with the following characteristics:

- Total expenditures of $221,639,827.
- Consists of state and federal grants that fund approximately 81% of programs with the remainder being local funding.
- Fiscal controls are established by individual grants and contracts, not the plan outlined in the Annual Fiscal Program.
- Annual dues from the membership comprise less than 1% of the total budget. The per capita rate has not changed.
- Authorizes the Executive Director and designees to approve and accept any funding revisions for ongoing programs as well as to approve and accept funding for new programs once approved or ratified by the Executive Board.

As in all annual fiscal programs, there is the potential to expand and contract to accommodate state and federal funding authorizations and program initiatives. Therefore, the annual fiscal program will be modified by Executive Board authorizations and amendments as needed throughout the year.

I will be available at the Board meeting to answer any questions.
CONDUCT A PUBLIC HEARING REGARDING THE ANNUAL FISCAL PROGRAM FOR FY 2019-2020 AND CONSIDER A RESOLUTION TO ACCEPT AND APPROVE THE ANNUAL FISCAL PROGRAM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments’ Bylaws require the approval and adoption of an annual budget by the Executive Board, and,

WHEREAS, the budget is funded by federal and state programs and local contracts for services requested by member governments, and,

WHEREAS, these individual grants and contracts control funding and expenditure amounts, and,

WHEREAS, the budget is comprised of programs and initiatives approved by the Executive Board and is amended throughout the year to reflect new and revised programs and initiatives, and,

WHEREAS, the budget has been presented to the Executive Board and a public hearing held for comments.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board accepts and approves the FY 2019-2020 Annual Fiscal Program in the amount of $221,639,827.

Section 2. The Executive Director and designees are authorized to receive federal, state and local funding for FY 2019-2020.

Section 3. The Executive Director and designees are authorized to approve and accept any and all funding revisions for ongoing programs.

Section 4. The Executive Director and designees are authorized to approve and accept funding for new programs subject to Executive Board approval or ratification.

Section 5. The Executive Director and designees are authorized to transfer funds between programs and line items as necessary as allowed by applicable state and federal laws, regulations, and grant requirements.

Section 6. The Executive Director and designees are authorized to execute contracts for goods and services up to $100,000 and to equip and provide facilities as allowed by applicable state and federal laws, regulations, and grant requirements.

Section 7. The Executive Director and designees are authorized to execute contracts for goods and services as approved and funded by the Public Employees Benefits Cooperative (PEBC) Board, the NCT-9-1-1 Board or the City Net Shared Services Board.

Section 8. This resolution shall be in effect as of October 1, 2019.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
North Central Texas Council Of Governments
FY 2020 Proposed Budget

Public Hearing

Executive Board Meeting
September 26, 2019
NCTCOG FY 2020 Proposed Budget
Orientation to the Budget Highlights

• Programs Ending and/or Funding Transitions:
  — TCEQ – AirCheck funding – ($23.7 million decrease).
  — NCT9-1-1 – Transition from State Funding to District/Local funding – (11.0 million decrease).
  — NCT9-1-1 – District Full Year Impact – ($1.2 million increase).

• In-Kind Match Funds Changes of Note:
  — Reduction of Subrecipient Match Requirement – Aging – ($6.7 million decrease).
  — Transportation Match – ($3.5 million increase).
  — Emergency Preparedness: Safe Room Rebate Program – ($0.8 million decrease).

• Cyclical Funding Changes – Programs administered on a two-year cycle, with the first year for planning and the second year for implementation.
  — Research and Information Services: Aerial Photography – ($1.2 million decrease).
  — Environment & Development: Solid Waste Management – ($1.0 million decrease).

• Programs with Future Funding not Confirmed
  — Emergency Preparedness: Safe Room Rebate Program – ($0.9 million decrease).
  — Environment & Development: CTP/FEMA – ($0.8 million decrease).

• Transportation State and Federal – TxDOT, FTA, EPA – ($7.5 million increase).

• Workforce – Multi-year reallocation of Childcare funding – ($5.5 million increase)*.

• One-time Funding – Fund Balance for Leasehold Improvements $425 thousand.

• Agency Focus on Compliance

* Update from August 2019 Executive Board meeting
NCTCOG FY 2020 Proposed Budget
Changes for September Fiscal Program Update

Workforce Development Department Child Care Allocation Adjustment

- Decrease FY2019 Child Care allocation by $8.4 million.*
- Rollover to FY2020 Child Care allocation of $3.4 million, net effect with carryover, increase of $5.5 million.**
- Remainder to FY2021 Child Care funding allocation.

* At the request of TWC, to ensure FY2019 unused funds remain within this workforce area, $8.4 million in FY2019 funds reallocated to Fiscal Years 2020 and 2021.
** Resulting changes are reflected in the corresponding affected revenue and expenditure slides.
### NCTCOG FY 2020 Proposed Budget

#### Funding Sources

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>FY 2020</th>
<th>FY 2019</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>State and Federal Grants</td>
<td>$169,546,614</td>
<td>$194,049,818</td>
<td>$(24,503,204)</td>
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<tr>
<td>Local Contracts/Grants</td>
<td>9,839,248</td>
<td>9,730,680</td>
<td>108,568</td>
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<tr>
<td>In-Kind Match Funds</td>
<td>15,741,065</td>
<td>20,003,565</td>
<td>$(4,262,500)</td>
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<tr>
<td>Membership Dues</td>
<td>737,409</td>
<td>722,878</td>
<td>14,531</td>
</tr>
<tr>
<td>Training Revenues</td>
<td>1,014,803</td>
<td>821,192</td>
<td>193,611</td>
</tr>
<tr>
<td>Separate Entities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Employees Benefit Cooperative</td>
<td>1,642,876</td>
<td>1,690,547</td>
<td>$(47,671)</td>
</tr>
<tr>
<td>NCT9-1-1</td>
<td>10,459,266</td>
<td>9,211,593</td>
<td>1,247,673</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$208,981,281</strong></td>
<td><strong>236,230,273</strong></td>
<td><strong>$(27,248,992)</strong></td>
</tr>
<tr>
<td>Fund Balance Transfer *</td>
<td>425,000</td>
<td></td>
<td>425,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$209,406,281</strong></td>
<td><strong>236,230,273</strong></td>
<td><strong>$(26,823,992)</strong></td>
</tr>
</tbody>
</table>

* For leasehold improvements
# NCTCOG FY 2020 Proposed Budget

## Total Expenditures

<table>
<thead>
<tr>
<th>Service Area</th>
<th>FY 2020</th>
<th>FY 2019</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workforce Development</td>
<td>$85,783,410</td>
<td>$80,719,374</td>
<td>$5,064,036</td>
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<tr>
<td>Transportation</td>
<td>82,548,030</td>
<td>94,240,969</td>
<td>(11,692,939)</td>
</tr>
<tr>
<td>Agency Administration</td>
<td>11,217,273</td>
<td>10,391,361</td>
<td>825,912</td>
</tr>
<tr>
<td>Area Agency on Aging</td>
<td>10,652,129</td>
<td>16,710,240</td>
<td>(6,058,111)</td>
</tr>
<tr>
<td>Research &amp; Information Services</td>
<td>9,055,054</td>
<td>10,067,175</td>
<td>(1,012,121)</td>
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<tr>
<td>Emergency Preparedness</td>
<td>3,670,546</td>
<td>5,345,074</td>
<td>(1,674,528)</td>
</tr>
<tr>
<td>Environment &amp; Development</td>
<td>2,900,271</td>
<td>4,710,213</td>
<td>(1,809,942)</td>
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<tr>
<td>Community Services</td>
<td>2,437,546</td>
<td>2,261,935</td>
<td>175,611</td>
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<tr>
<td>Agency Management (1)</td>
<td>1,087,408</td>
<td>1,161,544</td>
<td>(74,136)</td>
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<tr>
<td>Regional 9-1-1</td>
<td>-</td>
<td>11,014,741</td>
<td>(11,014,741)</td>
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</tbody>
</table>

## Separate Entities

<table>
<thead>
<tr>
<th>Entity</th>
<th>FY 2020</th>
<th>FY 2019</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCT 9-1-1</td>
<td>10,115,336</td>
<td>9,040,763</td>
<td>1,074,573</td>
</tr>
<tr>
<td>Public Employee Benefits Cooperative</td>
<td>1,347,824</td>
<td>1,409,547</td>
<td>(61,723)</td>
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</tbody>
</table>

## Total Proposed Expenditures

<table>
<thead>
<tr>
<th></th>
<th>FY 2020</th>
<th>FY 2019</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$220,814,827</td>
<td>$247,072,936</td>
<td>(26,258,109)</td>
</tr>
<tr>
<td>Less: Interdepartmental Charges (2)</td>
<td>(12,233,546)</td>
<td>(11,142,663)</td>
<td>(1,090,883)</td>
</tr>
<tr>
<td>Plus: Leasehold Improvements (3)</td>
<td>825,000</td>
<td>300,000</td>
<td>525,000</td>
</tr>
<tr>
<td>Net Expenditures</td>
<td>$209,406,281</td>
<td>$236,230,273</td>
<td>(26,823,992)</td>
</tr>
</tbody>
</table>

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(1) Includes Public Affairs  
(2) Includes Direct Service Charges and Indirect Overhead  
(3) Includes $425,000 from Fund Balance for FY2020
NCTCOG FY 2020 Proposed Budget

Personnel and Fringe Benefits

- 395 full-time positions and 54 temporary/part-time positions.
- Net Increase of 2 full-time positions.
- Healthcare 8% increase.
- 3% merit pool.
NCTCOG FY 2020 Proposed Budget

Remaining Steps In Budget Process.

- Answer any questions today.
- Prepare budget document for filing with the Board and state agencies.
- Monitor FY 2019 budget year close out.
- Implement FY 2020 budget beginning October 1.
- Present status of programs and need for budget amendments throughout the year as new programs and funding become available.
Meeting Date: September 26, 2019

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution Authorizing a Contract Amendment with Structure Tone Southwest, LLC for General Contractor Services

In February 2018, the NCTCOG Executive Board authorized the North Central Texas Council of Governments (NCTCOG) to contract with Structure Tone Southwest, LLC for general contractor services in the support of the renovation project across NCTCOG facilities, for a maximum five (5) year term and in an amount not to exceed $3,800,000. In August 2019, the NCTCOG Executive Board authorized an amendment to this not to exceed amount of $750,000, or 19.7% of the allowable 25% increase to the original authorization.

Since that time, Structure Tone has been utilized to provide general contractor services for the NCTCOG renovation project. Work on Phase 1, covering the renovation of NCTCOG space in both Centerpoint II and Centerpoint III, is nearing completion. NCTCOG Executive Board approval is recommended to use the remaining allowable authorization to complete Phase 2 of the project, which will complete the renovation of approximately 6,600 square feet for the Research and Information Services department in Centerpoint I.

A draft resolution authorizing a contract amendment with Structure Tone Southwest, LLC., to increase the not to exceed amount by $200,000, for a revised total not to exceed amount of $4,750,000, is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MM
RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH STRUCTURE TONE SOUTHWEST, LLC FOR GENERAL CONTRACTOR SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, in February 2018 the NCTCOG Executive Board authorized a contract with Structure Tone Southwest, LLC., for a maximum five (5) year term and in an amount not to exceed $3,800,000 for general contractor services in support of the renovation project across NCTCOG facilities; and,

WHEREAS, in August 2019 the NCTCOG Executive Board authorized a contract amendment with Structure Tone Southwest, LLC., for $750,000, for a total not to exceed amount of $4,550,000 for general contractor services in support of the renovation project across NCTCOG facilities; and,

WHEREAS, due to the additional funding needed to complete Phase 2 of the renovation project, encompassing approximately 6,600 square feet in Centerpoint I, NCTCOG staff recommend increasing the not to exceed amount by $200,000, for a revised total not to exceed amount of $4,750,000; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract amendment between NCTCOG and Structure Tone Southwest, LLC., to increase the not to exceed amount by $200,000, for a revised total not to exceed amount of $4,750,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
Meeting Date: September 26, 2019

Submitted By: Monte Mercer
Deputy Executive Director

Item Title: Resolution Authorizing an Amendment to the Lease with Albany Road-Centerpoint, LLC for NCTCOG Office Space

The North Central Texas Council of Governments (NCTCOG) currently leases approximately 154,000 square feet of office space from Albany Road-Centerpoint, LLC within the Centerpoint (CP) Buildings I, II, and III for NCTCOG’s offices as detailed below:

- In December 2016, the Executive Board authorized the lease(s) for this space that extends through March 31, 2033, with a base year rent of $2,491,545 (including taxes, insurance, maintenance, janitorial and utilities) and a maximum two (2) percent annual escalation. The lease(s) also included a Tenant Improvement (TI) allowance of $30 per square foot to be utilized for building renovations. In addition, we have been given approximately 13,000 sf of designated swing space to mobilize staff during each phase of the remodel.

- In September of 2018 the Executive Board authorized additional square footage to be added to the initial space for total base year rent increase of $223,455 (plus a two (2) percent annual escalation cost) resulting in an amended base year rent total of $2,715,000:
  - 6,600 within CPI (to be coterminous with the initial lease term)
  - 3,000 within CPIII (temporary space ending October 31, 2019)

NCTCOG staff have currently identified a need for approximately 12,854 square feet of additional space located within the fourth floor of CPIII to be utilized for the following purposes:

- 9,854 square feet- At the request of the Texas Workforce Commission (TWC), this space would be utilized by its Vocational Rehabilitation Division staff. If approved, the space would be leased by the NCTCOG and would be coterminous with the existing NCTCOG headquarter leased space. The NCTCOG would negotiate a sublease agreement with the TWC. All lease costs for the TWC space will be the responsibility of TWC.

- 3,000 square feet- The space would be occupied by the Workforce Development Department’s childcare staff. They are proposing adding an additional four (4) staff resulting in thirteen (13) total childcare staff, and there is not sufficient space within the current suite located on the 3rd floor of CPIII to accommodate them. As with the 9,854 square feet described above, this space would be coterminous with the existing NCTCOG headquarter lease.

To acquire the additional 12,854 square feet as described above, NCTCOG staff recommend increasing the base year rent amount by $296,000 (plus $.50 per square foot annual escalation) to the current approved amount of $2,715,000, resulting an amended base year rent amount of $3,011,000.

A draft resolution authorizing an amendment to the lease with Albany Road-Centerpoint, LLC, is attached for Executive Board consideration. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.
RESOLUTION AUTHORIZING AN AMENDMENT TO THE LEASE WITH ALBANY ROAD-CENTERPOINT, LLC FOR NCTCOG OFFICE SPACE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, in December 2016, the Executive Board authorized the lease(s) for the NCTCOG headquarters space that extends through March 31, 2033, with a base year rent of $2,491,545 (including taxes, insurance, maintenance, janitorial and utilities) and a maximum two (2) percent annual escalation; and,

WHEREAS, in September of 2018 the Executive Board approved for additional square footage to be added to the initial space for total base year rent increase of $223,455 (plus two (2) percent increase annually) resulting in an amended base year rent total of $2,715,000; and,

WHEREAS, NCTCOG staff have identified a need for approximately 12,854 square feet of additional space located within the fourth floor of CPIII, which includes 9,854 square feet requested by the Texas Workforce Commission (TWC) for its Vocational Rehabilitation Division staff and 3,000 square feet for the Workforce Development Department’s childcare staff; and,

WHEREAS, NCTCOG staff recommend increasing the base year rent amount by $296,000 (plus $.50 per square foot annual escalation) to the current approved amount of $2,715,000, resulting in an amended base year rent amount of $3,011,000.

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings for this procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board authorizes an amendment to the lease agreement between NCTCOG and Albany Road-Centerpoint, LLC to increase the annual base year rent to an amount not to exceed $3,011,000, plus applicable two (2) percent or $.50 per square foot annual escalation costs.

Section 2. The Executive Director or designee is authorized to execute contracts with Albany Road-Centerpoint, LLC, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
The North Central Texas (NCT) Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council serves in an advisory role to the NCTCOG Executive Board. The mission of the Council is to create and sustain a network of low elevation, high resolution radars for life safety, protection of property and economic prosperity within the North Central Texas Council of Governments region under the direction of the NCTCOG Executive Board.

The Council, with support from NCTCOG staff, recommends administrative updates to the guidelines, as well as the following substantive changes.

**Recommendations of the Council**

- Revision to and update of the NCT CASA WX Executive Council Operating and Policy Guidelines addressing changes to Section IV detailing council member attendance and Section V detailing council voting.
- Under each section there is additional information clarifying council members’ ability to participate in scheduled meetings via teleconference and/or video conference.

A copy of the proposed guidelines is attached with the recommended changes highlighted. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc:sl
RESOLUTION APPROVING AMENDED NORTH CENTRAL TEXAS (NCT) COLLABORATIVE ADAPTIVE SENSING OF THE ATMOSPHERE (CASA) WX EXECUTIVE COUNCIL OPERATING AND POLICY GUIDELINES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and,

WHEREAS, the North Central Texas Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council is an advisory council to the NCTCOG Executive Board and is in favor of the proposed guideline amendments and recommends approval by the Executive Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the amended North Central Texas Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council Operating and Policy Guidelines as reflected in Attachment 1.

Section 2. This resolution shall be in effect immediately upon its adoption.

______________________________
J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on September 26, 2019

______________________________
Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
NCT CASA WX Executive Council
Operating and Policy Guidelines

Mission: The mission of the North Central Texas Collaborative Adaptive Sensing of the Atmosphere (CASA) WX Executive Council is to create and sustain a network of low elevation, high resolution radars for life safety, protection of property and economic prosperity within the North Central Texas Council of Governments region under the direction of the NCTCOG Executive Board.

I. Authority
   a. The CASA WX Executive Council will report directly to the NCTCOG Executive Board to provide financial, contractual and policy recommendations
   b. Program Management and operation decisions will be made by the CASA WX Executive Council when appropriate
   c. The CASA WX Executive Council will brief the Emergency Preparedness Planning Council (EPPC) on the project status when needed and EPPC will have liaison representation on the CASA WX Executive Council

II. Officer Positions
   a. The CASA WX Executive Council shall be led by two co-chairs
   b. Chairs shall be approved by a quorum
   c. Other officer positions may be created for the Council as needed
      i. A simple majority vote of the quorum (51%) is required to create a new Council position(s)
   d. Council officer tenure
      i. Officers will be subject to re-election annually
      ii. A simple majority vote of the quorum (51%) will be required to re-elect officers to current or new positions
      iii. Members will be notified of intent to hold officer elections a minimum of 28 days prior to the meeting in which voting occurs

III. Membership
   a. Membership on the CASA WX Executive Council shall include representatives from:
      i. Host Sites
      ii. Local Jurisdictions
      iii. Private Sector
      iv. National Weather Service
      v. Broadcast Meteorologists
      vi. Special Districts
      vii. CASA Staff – Non-voting
      viii. NCTCOG Staff – Non-voting
IV. Council Member Attendance
   a. Council members are encouraged to attend all meetings or designate an alternate
   b. If teleconference or video conference is provided for the meeting members are
counted as present for attendance. All members should attend at least 2 of the 4
quarterly meetings in person.
   c. If a member does not attend at least 2 meetings a year in person formal written
communication will be sent to that member to determine if there is still interest in
remaining on the Council and reminding the member of the requirement to attend 2
meetings in person.
   d. Council members who receive formal written communication for lack of attendance
should respond within 30 days indicating their interest or intent.
   e. A Council member should send an email to the NCTCOG staff liaison in order to
designate an alternate or alternates. Each Council member may designate one
alternate but no more than two.

V. Council Voting
   a. Council quorum shall consist of 1/3 of the current approved Council members or
designated alternates
      i. Designated alternates have all voting privileges of the Council member
         represented
   b. Action items requiring Council vote shall be decided through a simple majority of those
counted as present at the meeting in which the vote takes place. Every act or decision
made by a majority vote of the Council present at a meeting is the act of the Council.
   c. If a teleconference or video conference is available, members are counted as present
and may vote via teleconference or video conference.
   d. Electronic voting by email will be deemed binding in the event that a decision must be
made before a meeting can be called

VI. The CASA WX Funding Subcommittee and/or other subcommittees
   a. Will meet separately to address specific CASA issues and report recommendations to
the CASA WX Executive Council
   b. Subcommittee voting for Council recommendations shall be deemed binding by a
simple majority vote of Subcommittee members present
   c. NCTCOG will be the fiduciary agent for the CASA project
The North Central Texas Council of Governments (NCTCOG) wishes to continue to assist the Office of the Governor Homeland Security Grants Division (OOG) and the Urban Area Security Initiative (UASI) in administering and planning the Homeland Security Grant Program (HSGP) for the region and urban area. This is a continuation project.

This funding is a part of the 2019 Department of Homeland Security (DHS) Appropriations Act. The DHS Homeland Security Grant Program includes provisions for funding assistance to NCTCOG to provide planning, equipment, training, and exercise assistance to the local governments. It will also support the regional Citizen Corps Program. Consequently, it effectively fills the gaps between needs and existing capabilities pertaining to prevention, preparedness, mitigation, response, and recovery activities. The performance periods for projects under this grant program are September 1, 2019, to August 31, 2022.

Last month, the Executive Board authorized an Interlocal Cooperation Agreement between NCTCOG and Texas Office of the Governor Homeland Security Grants Division to manage and administer the FY 2019 Homeland Security Grant Program and the 2020 Homeland Security Grant Program application process. NCTCOG annually leads the application process for the HSGP as outlined and accepted by the Regional Emergency Preparedness Advisory Committee (REPAC), the Emergency Preparedness Planning Council (EPPC), and the Executive Board. NCTCOG also provides technical assistance to local sub-grantees, including grant rules, regulations, and guidance, and the web-based grant management system.
NCTCOG also receives up to $45,000 through the City of Dallas to assist UASI jurisdictions with grant management and administrative tasks associated with the UASI Grant Program. NCTCOG facilitates the UASI grant application process every year by collecting grant applications, writing investment justifications, entering and submitting the investment justifications into the federal grant portal, facilitating stakeholder questions and assisting with audits and monitoring visits.

A draft resolution authorizing acceptance of approximately $1.85 million in FY 2019 Homeland Security Grant Funds is attached for Executive Board consideration. At this time, the grant program is 100% federally funded with no local cost-share or match requirements.

Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc: bw
RESOLUTION AUTHORIZING ACCEPTANCE OF THE FY2019 HOMELAND SECURITY GRANT PROGRAM (HSGP) FUNDS TO SUPPORT REGIONAL ACTIVITIES

WHEREAS, The North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas Region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the health, safety and welfare of people in North Central Texas is threatened by a variety of natural and technological hazards including severe weather and terrorism; and

WHEREAS, NCTCOG finds it in the best interest of the North Central Texas Region that the Homeland Security Grant Program funds be operated for FY 2019; and,

WHEREAS, NCTCOG agrees that in the event of loss or misuse of the Office of Governor funds, the funds will be returned to the Office of the Governor in full.

NOW, THEREFORE, BE IT HEREBY RESOLVED

Section 1. The NCTCOG Executive Board endorses the grant application submission for the FY 2019 SHSP and UASI projects to the Office of the Governor.

Section 2. NCTCOG is authorized to receive approximately $1,850,000 in FY 2019 Homeland Security Grant Program (HGSP) funds (UASI and SHSP combined) to provide planning, equipment, training, and exercise assistance to local governments, and to support the regional Citizen Corps Program.

Section 3. The Executive Director or designee is designated as the authorized official to apply for, accept, execute, reject, alter, or terminate the grant(s) and any subsequent or related agreements on behalf of and in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

____________________________
J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on September 26, 2019.

____________________________
Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
The Texas Legislature has appropriated funds generated from solid waste tipping fees to Councils of Governments for Fiscal Years 2020 and 2021. These funds are used to conduct regional and local solid waste management activities, including a pass-through grant program that supports the implementation of solid waste management projects by local governments and other eligible entities to advance the goals of the regional solid waste management plan. A formula combining population, area, percentage of the solid waste tipping fee paid, and public health factors has been used by the Texas Commission on Environmental Quality (TCEQ) to allocate approximately $2.3 million to NCTCOG for the FY2020 and FY 2021 biennium.

The NCTCOG Regional Solid Waste Funding Application indicates how NCTCOG intends to spend the appropriated solid waste funds. The FY 2020 and FY 2021 NCTCOG Regional Solid Waste Program Funding Application was developed with input from and approved by the Resource Conservation Council, NCTCOG’s solid waste advisory committee, on August 6, 2019. The Regional Solid Waste Funding Application can be viewed at [www.nctcog.org/solidwastegrants](http://www.nctcog.org/solidwastegrants).

A draft resolution approving the Fiscal Year 2020 and 2021 NCTCOG Regional Solid Waste Program Funding Application is attached for Executive Board consideration. Upon approval, NCTCOG will forward the Regional Solid Waste Program Funding Application to TCEQ for final approval.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.
RESOLUTION APPROVING THE FISCAL YEAR 2020 AND 2021 NCTCOG REGIONAL SOLID WASTE FUNDING APPLICATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is the designated regional solid waste management planning agency for the North Central Texas 16-county region; and,

WHEREAS, the NCTCOG Executive Board has adopted an updated regional solid waste management plan, Planning for Sustainable Materials Management in North Central Texas, 2015 – 2040, that has specific goals and objectives for achieving state, regional and local solid waste management strategies; and,

WHEREAS, the Texas Legislature has appropriated funds generated from solid waste tipping fees to Councils of Governments for Fiscal Years 2020 and 2021 that are used to conduct regional and local solid waste management activities, including a pass-through grant program that supports solid waste implementation projects to advance the goals of the regional solid waste management plan; and,

WHEREAS, a formula combining population, area, percentage of the solid waste tipping fee paid, and public health factors has been used by the TCEQ to allocate to NCTCOG approximately $2.3 million for the FY 2020 and FY 2021 biennium; and,

WHEREAS, the TCEQ requires a Fiscal Year 2020 and 2021 Regional Solid Waste Program Funding Application to be approved by NCTCOG's Executive Board; and,

WHEREAS, the Resource Conservation Council, NCTCOG's solid waste advisory committee, approved the Regional Solid Waste Funding Application on August 6, 2019, and is recommending approval by the Executive Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the Regional Solid Waste Program Funding Application and authorizes its submittal to TCEQ.

Section 2. The NCTCOG Executive Board finds that all activities and related expenses will serve to implement the goals, objectives, and recommendations of the regional solid waste management plan and the state solid waste management plan.

Section 3. The NCTCOG will comply with all applicable state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services, competitive purchasing requirements and financial and program reporting requirements.
Section 4. Pass-through grant funds will be used only for the purposes for which they are provided and will be administered under the guidance of the Resource Conservation Council, NCTCOG’s solid waste advisory committee.

Section 5. NCTCOG is authorized to receive funds from TCEQ in the amount of approximately $2.3 million.

Section 6. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with subgrantees to perform grant activities, in the name of the North Central Texas Council of Governments.

Section 7. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
Meeting Date: September 26, 2019
Submitted By: Edith Marvin, P.E.
Director of Environment and Development

Item Title: Resolution Authorizing A Contract Amendment with Burns & McDonnell Engineering Company, Inc.

During Fiscal Year 2018 and 2019, the North Central Texas Council of Governments (NCTCOG) administered a Regional Recycling Survey and Campaign Project to improve recycling participation (diverting more recyclables from the waste stream) and decrease contamination (improving the quality and market value of the recyclables) in the 16-county NCTCOG region. This regional project was conducted under the purview of the Resource Conservation Council, the solid-waste advisory council for the region.

The NCTCOG Executive Board authorized a contract with Burns & McDonnell Engineering Company, Inc. in June 2018, which included a waste characterization study to establish a baseline of recycling data in the NCTCOG region. At this time, the Resource Conservation Council has identified funding and is recommending a second waste characterization study to occur in October 2019. The purpose of the second waste characterization study is to determine the effectiveness of the educational campaign component of the project by comparing the results to the data collected in the October 2018 waste characterization study. This work is consistent with the services procured and available under the existing contract.

A draft resolution authorizing a contract amendment with Burns & McDonnell Engineering Company, Inc., increasing the not to exceed amount by $60,000 for a revised total contract amount not to exceed $360,000 is attached for Executive Board consideration. I will provide a brief presentation and be available to answer questions prior to requesting Board approval.
RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH BURNS & MCDONNELL ENGINEERING COMPANY, INC.

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the Executive Board has approved the Planning for Sustainable Materials Management in North Central Texas, 2015 – 2040; and,

WHEREAS, the Executive Board authorized a contract in June 2018 between NCTCOG and Burns & McDonnell Engineering Company, Inc. for the Regional Recycling Survey and Campaign, in an amount not to exceed $300,000.00; and,

WHEREAS, Burns & McDonnell conducted one waste characterization study in October 2018 that created baseline data; and,

WHEREAS, the Resource Conservation Council (RCC), NCTCOG’s solid waste advisory committee, is recommending a second waste characterization study occur in October 2019 to compare against the baseline data and determine the effectiveness of the Regional Recycling Survey and Campaign initiated in August 2018; and,

WHEREAS, NCTCOG staff recommends amending the existing contract by $60,000.00, for a revised total contract amount not to exceed $360,000; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract amendment between NCTCOG and Burns & McDonnell Engineering Company, Inc., increasing the not to exceed amount by $60,000.00, for a revised total contract amount not to exceed $360,000.00, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program with participating entities, including receipt of local funds, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary-Treasure
North Central Texas Council of Governments
Mayor, City of DeSoto
Meeting Date: September 26, 2019

Submitted By: David Setzer
Director of Workforce Development

Item Title: Resolution Authorizing an Agreement with Texas Education Service Center Region 11 for a Teacher Externship Program

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, has received discretionary statewide alternative funding to carry out employment and training activities under Title I of the Workforce Innovation and Opportunity Act (WIOA). These funds allow for services such as implementing innovative programs and strategies designed to meet the needs of all employers; developing strategies for effectively serving individuals with barriers to employment and for coordinating programs and services among one-stop partners; development or identification of education and training programs that respond to real-time labor market information; implementing programs to increase the number of individuals training for or placed in non-traditional employment; and carrying out activities that facilitate remote access, including access using technology.

NCTCOG intends to use a portion of the funds to implement a Teacher Externship program—targeting 200 teachers, counselors, and administrators from high schools and middle schools within the workforce board area. NCTCOG staff recommends utilizing Texas Education Service Center Region 11 to implement this externship program during the Summer of 2020.

This project will bring educators and industry together to benefit the future workforce. Middle and High School educators from Independent School Districts (ISDs) within the North Central Texas Workforce area will be placed in a 3-5-day externships with employers. Educators will receive a stipend and may be eligible for support services. These externships will allow teachers to expand their industry knowledge and transfer to the curriculum; preparing them to inform, educate and guide students to industries that match the student’s skill sets and interests.

A draft resolution authorizing an agreement with Texas Education Service Center Region 11 for a Teacher Externship Program in an amount not to exceed $200,000 is attached for Executive Board consideration.

I will provide a brief presentation and be available to respond to questions prior to requesting Board approval.
RESOLUTION AUTHORIZING AN AGREEMENT WITH TEXAS EDUCATION SERVICE CENTER REGION 11 FOR A TEACHER EXTERNSHIP PROGRAM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, in that capacity NCTCOG received discretionary statewide alternative funding and has identified a need to establish and provide externships for teachers, counselors, and administrators from high schools and middle schools within the Workforce Board area; and,

WHEREAS, staff recommends utilizing Texas Education Service Center Region 11 to implement this program in an amount not to exceed $200,000.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An agreement between NCTCOG and Texas Education Service Center Region 11 for a Teacher Externship Program in an amount not to exceed $200,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2020.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, (Workforce Board), currently operates a Weatherford workforce center located at 126 College Park Drive within the College Park Shopping Center. The following information pertains to the current lease:

- Owned by CPSC I Limited partnership
- Contains six thousand (6,000) square feet of space
- Twenty-four (24) month lease with an end date of January 31, 2021
- Price per square foot equaling $13.60 (net of utilities, janitorial, common area maintenance, internal suite maintenance, insurance, and taxes).

In February 2019, the Executive Board authorized a short term two (2) year extension effective February 1, 2019 due to the pending integration of eleven (11) Vocational Rehabilitation (VR) staff within the Weatherford center. Due to space constraints, the current Weatherford facility will not accommodate that many additional staff.

Since the time of the lease extension described above, NCTCOG staff have negotiated terms for a new facility located on the Weatherford College campus. The facility will be constructed according to NCTCOG specifications. Terms of the new lease agreement are as follows:

- Landlord-Weatherford College
- Square footage-ten thousand (10,000)
- Lease term-ten (10) years
- Rental rate-Average ten (10) year rate equaling 20.78 per square foot (full service including insurance, janitorial, utilities, and maintenance)
- Parking-Five (5) parking spots per thousand square feet (50 total)

The NCTCOG’s real-estate consultant, Avison Young, has provided comparisons to other similar properties located within the Weatherford area and determined the projected location to be within the market rate (Please see Attachment A).

NCTCOG staff believe the proposed new location to be optimum due to the favorable location, price, and customized floor plan design.

A draft resolution authorizing a ten (10) year lease agreement with Weatherford College at an averaged ten year rate not to exceed $21.00 per square foot, is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.
RESOLUTION AUTHORIZING A LEASE AGREEMENT FOR THE WEATHERFORD WORKFORCE CENTER

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board; and,

WHEREAS, NCTCOG staff has determined the existing Weatherford workforce center space is insufficient to accommodate the relocation and integration of eleven (11) Vocational Rehabilitation (VR) staff at the direction of the Texas Workforce Commission (TWC); and,

WHEREAS, NCTCOG staff identified and entered into discussions with Weatherford College for a new facility at 225 College Park Drive, which is located on the Weatherford College campus, contains up to ten thousand (10,000) square feet, and will be constructed according to NCTCOG specifications; and,

WHEREAS, NCTCOG staff recommend a ten (10) year lease at an averaged ten (10) year rate not to exceed $21.00 per square foot (full service including insurance, janitorial, utilities, and maintenance).

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A ten (10) year lease agreement for the Weather Workforce Center between NCTCOG and Weatherford College, at an averaged ten (10) year rate not to exceed $21.00 per square foot (full service including insurance, janitorial, utilities, and maintenance), be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a lease agreement with Weatherford College, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
## Proposal Comparison

North Central Texas Council of Governments
Weatherford, TX

<table>
<thead>
<tr>
<th>Building Name</th>
<th>Building Address</th>
<th>SF Complex</th>
<th>Available SF</th>
<th>Rental Rate ($/SF)</th>
<th>Rental Rate Type</th>
<th>Gross Rental Rate (including utilities &amp; janitorial) ($/SF)</th>
<th>Yr Built</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Offices At Martin Drive</td>
<td>1715 Martin Drive</td>
<td>10,000</td>
<td>10,000</td>
<td>$24.60</td>
<td>NNN ($7.00)</td>
<td>$35.84</td>
<td>2019</td>
<td>To Be Built, Shell, $45.00 PSF TI allowance</td>
</tr>
<tr>
<td>College Park SC (Current location)</td>
<td>126 College Park Drive</td>
<td>144,575</td>
<td>10,000</td>
<td>$18.59</td>
<td>NNN ($3.60)</td>
<td>$26.43</td>
<td>1974</td>
<td>Existing location. New parking lot &amp; roof. Must lease add 14,000 SF. $30 PSF TI Allowance</td>
</tr>
<tr>
<td>Weatherford College</td>
<td>223 College Park Dr c</td>
<td>50,000</td>
<td>8,600</td>
<td>$18.60</td>
<td>NNN ($2.20)</td>
<td>$20.80</td>
<td>2020</td>
<td>To Be Built, Shell, $30.00 PSF TI Allowance</td>
</tr>
</tbody>
</table>
The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, operates eleven (11) Workforce center facilities throughout the region. Ten (10) of the facilities currently require janitorial services. The contract with the current janitorial company, Service Master Quality Cleaning Services, was authorized by the NCTCOG Executive Board in and costs approximately $160,000 annually. The contract ends September 30, 2019. In anticipation of contract expiration, staff completed a comparison of janitorial vendors available via cooperative contracts to NCTCOG in May 2019.

Based on the janitorial vendors reviewed, CTJ Maintenance, Inc. was selected via a Tarrant County Cooperative Contract and is recommended for award. A draft resolution authorizing a contract with CTJ Maintenance, Inc. in an amount not to exceed $870,000 and for a contract term through December 31, 2023 is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.
RESOLUTION AUTHORIZING A CONTRACT WITH CTJ MAINTENANCE, INC. FOR WORKFORCE CENTER JANITORIAL SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board; and,

WHEREAS, NCTCOG currently contracts with Service Master Quality Cleaning Services to clean ten (10) of the eleven (11) workforce centers with a contract expiration date of September 30, 2019; and,

WHEREAS, NCTCOG staff initiated a procurement review of janitorial vendors available through cooperative purchasing contracts in May 2019 and following review CTJ Maintenance, Inc. is recommended for award; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and CTJ Maintenance, Inc., for the delivery of janitorial services to workforce centers, in an amount not to exceed $870,000 and for a term through December 31, 2023, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with CTJ Maintenance, Inc., in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on August 26, 2019.

Curtistene McCowan, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
The Regional Transportation Council previously approved Surface Transportation Block Grant funding for the Dallas Fort Worth Core Express High-Speed Rail Environmental Process and the Travel Survey and Data Collection Program. In preparation for development and execution of grant agreements, staff is requesting Executive Board approval to receive approximately $6.6 million ($5,000,000 for DFW Core Express High-Speed Rail and $1,581,000 for Travel Survey and Data Collection Program) in Surface Transportation Block Grant funds. These funds will be received via the Federal Transit Administration (FTA). Transportation Development Credits will be used in lieu of local match.

Previously, the Executive Board approved the receipt of funding and execution of an agreement with the Texas Department of Transportation (TxDOT) for the Dallas Fort Worth Core Express High-Speed Rail Environmental Process project. However, prior to federal authorization of these funds, the Federal Highway Administration (FHWA) requested that FTA provide the federal administration and oversight of these grant funds. Through coordination with TxDOT, FHWA, FTA and the Federal Railroad Administration it was determined that the grant oversight and administration of these funds should be handled through FTA. As a result, staff is requesting Executive Board authorization to enter into a grant agreement with FTA to receive these funds instead of receiving them via TxDOT. Based on the coordination with the federal agencies, staff initiated a request to transfer funding to the Federal Transit Administration.

Funding for the Travel Survey and Data Collection Program will be also be administered through FTA. This project funds a transit travel survey to be used by the Dallas Area Rapid Transit, Fort Worth Transportation Authority, and the Denton County Transportation Authority as well as to support NCTCOG’s travel model development efforts. Staff is requesting authorization to enter into a grant agreement with FTA to receive these funds. As this effort is being conducted in part at the request of the transit agencies, they have agreed to provide a local contribution in the amount of approximately $900,000, which the Executive Board previously approved.

A draft resolution authorizing the receipt of funds and execution of grant agreements with the Federal Transit Administration is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions.

EB:al
Attachment
RESOLUTION AUTHORIZING AGREEMENTS FOR THE RECEIPT OF FUNDS FROM THE FEDERAL TRANSIT ADMINISTRATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, on April 26, 2018, the Executive Board authorized receipt of funds and execution of an agreement with the Texas Department of Transportation to receive $5,000,000 in Surface Transportation Block Grant (STBG) funds for the completion of the Dallas Fort Worth Core Express Service High Speed Rail Environmental Process; and,

WHEREAS, prior to federal authorization for the DFW Core Express Service funds, the Federal Highway Administration (FHWA) requested that the Federal Transit Administration (FTA) provide the federal administration and oversight of these grant funds and as such it is necessary to seek Executive Board authorization to receive these funds via FTA instead of TxDOT; and,

WHEREAS, on April 11, 2019, the RTC approved STBG funding in the amount of $1,581,000 for the Travel Survey and Data Collection Program which will be administered through FTA; and,

WHEREAS, it is necessary to seek Executive Board authorization to receive the DFW Core Express and Travel Survey and Data Collection Program funds through a grant agreement with FTA.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to receive Surface Transportation Block Grant Program funds, in the amount of approximately $6.6 million, from the Federal Transit Administration for the Dallas Fort Worth Core Express High Speed Rail Environmental Process and Travel Survey and Data Collection Program. This resolution supersedes the April 26, 2018, Executive Board action to receive the DFW Core Express funds through the Texas Department of Transportation.
Section 2. These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 3. The Executive Board accepts the fiduciary responsibility to administer the planning and implementation programs carried out with these funds.

Section 4. The Executive Director or designee is authorized to enter into agreements with the Federal Transit Administration for each project.

Section 5. The Executive Director or designee is authorized to enter into agreements with other partners to carry out these programs, including agreements for the receipt of local funds.

Section 6. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

_________________________________
Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Desoto
Since January 2014, the Executive Board has approved advertising funding annually for various transportation programs. Fiscal Year (FY) 2020 Advertising for Transportation Initiatives was included in the FY2020 and FY2021 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board.

Combining advertising efforts within the Transportation Department has resulted in increased website traffic, greater public participation, and lower advertising rates. Additional benefits received include efficiencies with media outlets such as improved staff coordination, increased timeliness, a broader audience reach, including historically underserved populations, and cross program communication. Advertisements may be presented through print publications and online placements, radio and TV spots, billboards, social media, transit and other transportation displays in multiple languages when appropriate. FY2020 advertising will support the activities listed below:

The **511DFW Program** provides the region with a single source of traveler information available to both agencies and the public. This program is supported under Subtask 5.05 of the FY2020 and FY2021 UPWP and will be funded with Surface Transportation Block Grant Program (STBG) and Texas Department of Transportation (TxDOT) funds.

The **Business Engagement Program** seeks to better involve local and regional businesses in the transportation planning process and to educate and promote transportation-related programs that can benefit businesses and their employees. Efforts under this program also include outreach to the Disadvantaged Business Enterprise community related to doing business with the department. This effort is supported under Subtask 1.01 of the FY2020 and FY2021 UPWP and will be funded with Department of Energy (DOE) funds.

The **Congestion Management Program** is a voluntary educational program that promotes alternatives to driving alone (such as carpooling/vanpooling, transit, biking, walking and telecommuting) on a commute trip. This year-round educational program is aimed at private and public employers in the region with 100 or more employees. The promotion of the “Try Parking It” website and the Employer Trip Reduction Program are included in this effort. This effort is supported under Subtask 5.05 of the FY2020 and FY2021 UPWP and will be funded with STBG funds and Transportation Development Credits (TDCs).
The HOV 2+ Incentive will replace an existing system to apply carpool discounts with a new system to reward HOV 2+ drivers on tolled managed lanes in the region. Users of the existing system will be educated about the change and encouraged to switch to the new system, while new users will be encouraged to carpool and receive rewards through the program. This effort is supported under Subtask 5.05 of the FY2020 and FY2021 UPWP and will be funded with Congestion Mitigation and Air Quality Improvement Program (CMAQ), STBG, and TxDOT funds.

The Look Out Texans Program aims to educate on safety issues and mitigation strategies for motorists, cyclists, and pedestrians. It is supported under Subtask 5.03 of the FY2020 and FY2021 UPWP and will be funded with STBG funds and TDCs.

The Notifications of Opportunities for Public Input/Public Meetings aim to provide reasonable opportunities for the public to comment on the region’s transportation plans according to requirements of the Fixing America’s Surface Transportation Act. Public meetings and other opportunities allow North Texans to learn about and provide input on transportation and air quality in the region and help set priorities for the future. This effort is supported under Subtask 1.01 of the FY2020 and FY2021 UPWP and will be funded with Transportation Planning Funds (TPF) and TDCs.

The Ozone Season Emissions Reduction Campaign promotes transportation-related clean air strategies and activities in the Dallas-Fort Worth nonattainment area. Air North Texas is the ozone season emission reduction campaign and partnership that promotes a consistent and comprehensive message about the importance of clean air and is a resource for clean air issues. It is supported under Subtask 1.01 of the FY2020 and FY2021 UPWP and will be funded with CMAQ funds and TDCs.

The Unmanned Aircraft Systems (UAS) Safety and Integration Initiatives Campaign will implement a variety of outreach strategies. The UAS initiative provides education to the general public and UAS recreational and commercial operators to promote safe use of UAS within the region. This effort includes promotion of the “Know Before You Fly” initiative by the Federal Aviation Administration, educating the public of UAS applications as well as opportunities for UAS careers. This campaign is supported under Subtask 5.09 of the FY2020 and FY2021 UPWP and will be funded with RTC local funds.

The Vehicle Technologies Program aims to help minimize the region’s pollution related to mobile sources by implementing a variety of programs that enhance the use of cleaner, sustainable, more fuel-efficient vehicles, equipment, and technologies. Funds allocated for advertising will be utilized to help educate the public about these various programs and initiatives related to vehicle technologies that reduce emissions. This effort is supported under Subtask 3.03 of the FY2020 and FY2021 UPWP and will be funded with CMAQ, STBG, and TDCs.

Staff is seeking Executive Board approval to spend up to $1,300,000 for the purchase and placement of department advertising that will initiate in FY2020, of this amount approximately 65 percent is previously approved carryover funds from the FY2019 advertising plan and will carry over into this FY2020 advertising plan. A draft resolution authorizing the purchase and placement of Transportation Department advertising is attached for Executive Board consideration. A funding table detailing funding sources and funding amounts, including match sources and match amounts, is provided in Attachment 1 to this memorandum. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MHM:kw
Attachments
RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF ADVERTISING FOR TRANSPORTATION INITIATIVES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

WHEREAS, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia advertising in an effort to efficiently, effectively, and responsibly reach all audiences.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of advertising initiated in Fiscal Year 2020 for Transportation Department initiatives in an amount up to $1,300,000 of this amount approximately 65 percent are previously approved carryover funds.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

____________________
J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

____________________________________
Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of DeSoto
<table>
<thead>
<tr>
<th>Program Name</th>
<th>Funding Source</th>
<th>Unspent Funding from FY19, including Unspent Match*</th>
<th>New Funding Amount</th>
<th>Match Source</th>
<th>New Match Amount**</th>
<th>Total</th>
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<tr>
<td>S11DFW</td>
<td>STBG</td>
<td>$49,075</td>
<td>$48,740</td>
<td>TxDOT</td>
<td>$12,185</td>
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<td>Business Engagement</td>
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<td>Congestion Management Program</td>
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<td>HOV 2+ Incentive</td>
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<td>$0</td>
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<tr>
<td>Look Out Texans</td>
<td>STBG</td>
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<td>$31,647</td>
<td>TDCs</td>
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<td>Notifications of Opportunities for Public Input/Public Meetings</td>
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<td>$205,000</td>
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<td>UAS Safety and Integration Initiative</td>
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<td>Vehicle Technologies Program (i.e. Idling Education, High Emitting Vehicles projects, and Alternative Fuels/Electric Vehicles)</td>
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<td>$56,025</td>
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<td>TDCs</td>
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<td><strong>Total</strong></td>
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<td>$785,487</td>
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<td>$12,185</td>
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*Unspent Funds from FY19, includes 44,276 in TDCs as the Match Source. TDCs are not included in the Total.

**TDCs totaling 74,724 are being used as New Match Amount in FY 19, but are not included in the Total.
As a recipient of Federal Transit Administration funds, the North Central Texas Council of Governments (NCTCOG) is required to update its Disadvantaged Business Enterprise (DBE) Participation Goal every three years for submittal to federal funding agencies for review and approval. Staff has been working over the last several months to update the DBE Participation Goal for Fiscal Years (FY)2020-FY2022. Staff recommends a 19.4 percent DBE goal for United States Department of Transportation (US DOT)-assisted contracts, which was approved by the Regional Transportation Council on September 12, 2019.

Staff reviewed the last nine years of US DOT-assisted contracting awards to develop a projection of anticipated contracting opportunities by type and award amount for FY2020-FY2022. NCTCOG anticipates issuing consultant/contractor procurements in the following categories during FY2020-FY2022: Urban Planning/Engineering Services, Advertising/Public Relations and Outreach/Marketing, Software and Information Technology Professional Services, and Transportation-Related Equipment. The estimated value of the awards for these procurements is approximately $19.73 million.

Additionally, for this three-year goal period NCTCOG has included anticipated contracting opportunities by type and award amount for subrecipients. This includes cities, counties, small transit providers, and other entities receiving funding for project implementation activities. Anticipated categories for subrecipient activities during FY2020-FY2022 includes: Building Construction; Advertising/Public Relations and Outreach/Marketing; Office Supplies & Equipment; Operational Administrative, Communications and Support Services; Urban Planning/Engineering Service; Software and Information Technology Professional Services; and Vehicle Maintenance and Operations Support. The estimated value of the awards for these procurements is approximately $12.36 million.

The methodology employed to develop the DBE goal of 19.4 percent was a two-step process. First, staff analyzed data to develop a percentage of ready, willing, and able DBE firms in the market areas to perform anticipated work to be awarded over the next three years. The Dallas-Fort Worth Market area was used for NCTCOG procurements and a smaller market area used for subrecipient procurements. Second, staff checked for availability of recent disparity studies, reviewed other agencies’ DBE goals, analyzed data from NCTCOG’s historical DBE performance, and reviewed NCTCOG’s previous DBE Participation Goals and associated availability to determine if any adjustments to the base figure were warranted.
Staff engaged the public and contractor community throughout the process to elicit feedback and comments to guide staff’s recommendations. A series of public meetings was held in June to kick off the goal update process and another meeting in July to present the proposed DBE goal for review and comment. Staff also hosted a DBE Consultation Workshop in July targeted specifically to the consultant/contractor community to obtain their feedback and comments and to provide an overview on the Transportation Department’s procurement process. The proposed goal and supporting materials were published for review and comment for the federally required 45-day comment period on July 10, 2019. Staff received favorable comments and clarifying questions regarding the proposed goal. Included is additional information regarding the proposed goal.

A draft resolution approving the DBE Participation Goal Update for FY2020-FY2022 for US DOT-assisted contracts is attached for Executive Board consideration. Ken Kirkpatrick will present this item and will be available to answer any questions you may have.

EB:
Attachment
WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, 49 Code of Federal Regulations (CFR) Part 26 requires recipients of federal transportation funds to develop a Disadvantaged Business Enterprise (DBE) Program and Goal consistent with the spirit and intent of those regulations and update the DBE Participation Goal every three years; and,

WHEREAS, the current DBE Participation Goal for United States Department of Transportation (US DOT)-assisted contracts is 25 percent, and it has become necessary to update the DBE goal for FY2020-FY2022; and,

WHEREAS, NCTCOG underwent an analysis, consistent with federal guidance, to update the DBE goal for FY2020-FY2022, including review of anticipated contracting opportunities for subrecipient activities; and,

WHEREAS, NCTCOG published the proposed goal and supporting materials for review and comment from July 10, 2019, through August 30, 2019, to meet federal requirements; and,

WHEREAS, based on the analysis conducted and comments from the public and contractor community, staff recommends an overall DBE goal of 19.4 percent for US DOT-assisted contracts through NCTCOG's Transportation Department; and,

WHEREAS, although developed specifically to meet federal transportation requirements, staff recommends applying the DBE goal of 19.4 percent to any procurements initiated through NCTCOG's Transportation Department regardless of funding source; and,

WHEREAS, on September 12, 2019, RTC approved the proposed FY2020-FY2022 DBE goal of 19.4 percent.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The FY2020-FY2022 DBE Participation Goal of 19.4 percent, which is composed of 28.4 percent for NCTCOG procurements and 5 percent for subrecipient procurements, for US DOT-assisted contracts is hereby approved.
Section 2. Procurements through NCTCOG’s Transportation Department shall apply the applicable DBE Participation Goal regardless of funding source.

Section 3. The FY2020-FY2022 DBE Participation Goal shall be submitted to necessary federal funding agencies for review and approval.

Section 4. This resolution shall be in effect immediately upon its adoption.

J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 26, 2019.

_________________________________
Curtistene McCowan, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Desoto
DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

Fiscal Year 2020-2022 Goal Update

Executive Board
September 26, 2019
FY2020-2022 DBE GOAL UPDATE

DBE Program Guidance and Thresholds

Requirement: 49 Code of Federal Regulations Part 26

Who is required to have a DBE Program:
- Certain Recipients of Federal Funds (FTA, FHWA, FAA)

What are the Requirements:
- Updated DBE Goal Every Three Years (new goal due August 1, 2019)
- Current Goal of 25% Active through September 30, 2019, covered FY2017-2019
- Publication of DBE goal as part of RFP
- Certification of DBE Eligibility
FY2020-2022 DBE GOAL UPDATE

Process to Update DBE Goal

- Initiate Public Input/Stakeholder Involvement
- Project Potential Contract Awards (FY 20-22)
- DBE Goal Development
- Publish Goal for Public Comment/Review
- Committee Review/Consideration

Implement New DBE Goal – October 1, 2019
FY2020-2022 DBE GOAL UPDATE

Development of DBE Goal

2 Step Process:

Step 1:
Determine Relative Availability of Ready, Willing & Able DBE Firms

Step 2:
Consideration of Other DBE Data
## FY2020-2022 DBE GOAL UPDATE

### Step 1:

**Project Potential Contract Awards / DBE Availability Analysis**

**NCTCOG Only (FTA, FHWA Funding Sources)**

<table>
<thead>
<tr>
<th>Procurement Type</th>
<th>Potential Awards (in $1,000s**)</th>
<th>DBE Firms</th>
<th>Total Firms</th>
<th>DBE Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marketing, Advertising, and Public Relations</td>
<td>$1,855</td>
<td>246</td>
<td>1580</td>
<td>15.6%</td>
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<tr>
<td>Office Supplies &amp; Equipment (Rental &amp; Purchase)</td>
<td>$480</td>
<td>29</td>
<td>997</td>
<td>2.9%</td>
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<td>Planning/Engineering</td>
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<td>524</td>
<td>1673</td>
<td>31.3%</td>
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<tr>
<td>Software and Ancillary Information Technology Professional Services</td>
<td>$604</td>
<td>219</td>
<td>2635</td>
<td>8.3%</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$19,733</strong></td>
<td><strong>1,018</strong></td>
<td><strong>6,885</strong></td>
<td><strong>14.8%</strong></td>
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<td><strong>Total Weighted Summary</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>28.4%</strong></td>
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</table>

**Dollars represent total contract award. Federal share may be 50%-100% of contract award.**
FY2020-2022 DBE GOAL UPDATE

Step 2:

Items Reviewed for Potential Adjustments

- Market Area
- Projections of Specific Procurement Activities
- Public Comment
- Stakeholder Comment
- Disparity Studies
- Historical DBE Achievement
- Similar Entity DBE Goals
## FY2020-2022 DBE Goal Update

### Proposed Goal

<table>
<thead>
<tr>
<th>CONTRACTING ENTITY*</th>
<th>FTA</th>
<th>FHWA^</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCTCOG</td>
<td>30.4%</td>
<td>27.3%</td>
<td>28.4%*</td>
</tr>
</tbody>
</table>

Race Conscious 55%, Race Neutral 45%

*NCTCOG Awards Only (FTA, FHWA Funds)*

^FHWA funds also include other federal and local sources.

*Weighted by Contract Service Type, Contract Award Amount, and Market Area.
<table>
<thead>
<tr>
<th>Procurement Type</th>
<th>Potential Awards (in $1,000s**)</th>
<th>DBE Firms</th>
<th>Total Firms</th>
<th>DBE Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Construction</td>
<td>$275</td>
<td>235</td>
<td>791</td>
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<tr>
<td>Marketing, Advertising, and Public Relations</td>
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<td>Office Supplies &amp; Equipment (Rental &amp; Purchase)</td>
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<td>9</td>
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<td>Operational Administrative, Communications, Support Services</td>
<td>$2,476</td>
<td>406</td>
<td>8205</td>
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<tr>
<td>Planning/Engineering</td>
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<td>371</td>
<td>1387</td>
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<td>Software and Ancillary Information Technology Professional Services</td>
<td>$213</td>
<td>3</td>
<td>186</td>
<td>1.6%</td>
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<td>Transportation Equipment</td>
<td>$3,151</td>
<td>8</td>
<td>104</td>
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<tr>
<td>Vehicle Maintenance and Operations Support</td>
<td>$4,998</td>
<td>30</td>
<td>2569</td>
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<td>TOTAL</td>
<td>$11,947</td>
<td>1,117</td>
<td>15,061</td>
<td>7.4%</td>
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</table>

**Total Weighted Summary**

5.0%

FY2020-2022 DBE GOAL UPDATE

**Step 1:**

*Project Potential Contract Awards / DBE Availability Analysis*

*Subrecipients Only (FTA, FHWA Funding Sources)*

**Dollars represent total contract award. Federal share may be 50%-100% of contract award.*
<table>
<thead>
<tr>
<th>CONTRACTING ENTITY</th>
<th>FTA</th>
<th>FHWA^</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUBRECIPIENTS</td>
<td>3.2%</td>
<td>7.7%</td>
<td>5.0%*</td>
</tr>
</tbody>
</table>

Race Conscious 55%, Race Neutral 45%
## FY2020-2022 DBE GOAL UPDATE

### Proposed Goal

**NCTCOG and Subrecipients (FTA, FHWA Funds)**

<table>
<thead>
<tr>
<th>CONTRACTING ENTITY</th>
<th>FTA</th>
<th>FHWA^</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCTCOG</td>
<td>30.4%</td>
<td>27.3%</td>
<td>28.4%</td>
</tr>
<tr>
<td>SUBRECIPIENTS</td>
<td>3.2%</td>
<td>7.7%</td>
<td>5.0%</td>
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<tr>
<td>TOTAL WEIGHTED GOAL*</td>
<td>15.8%</td>
<td>21.3%</td>
<td><strong>19.4%</strong></td>
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Race Conscious 55%, Race Neutral 45%

^FHWA funds also include other federal and local sources.

*Weighted by Contract Service Type, Contract Award Amount, and Market Area
Meeting Date: September 26, 2019

Submitted By: Molly McFadden
Director of Emergency Preparedness

Item Title: Appointments to the Collaborative Adaptive Sensing of the Atmosphere (CASA WX) Executive Council

The CASA WX Executive Council recommends the NCTCOG Executive Board approve the updated roster of Council membership for FY 2020. Changes include adding EMC Mistie Garner with the City of Richardson, EMC Suzanne Hendrickson with the City of Euless, EMC Mike Penaluna with the City of Denton, and EMC Will Allen with the City of Burleson.

Additional meteorologists include Fox 4 Alberto Romero, with Kylie Capps as alternate; WFAA 8 Jesse Hawila, with Kyle Roberts as alternate; CBS 11 Jeff Ray, with Jeff Jamison as alternate.

Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

Attachment: CASA WX Executive Council Roster

MMc: sl
### Collaborative Adaptive Sensing of the Atmosphere Executive Council (CASA WX)

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<tr>
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<th>Last Name</th>
<th>First Name</th>
<th>Title</th>
<th>Jurisdiction</th>
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<th>Last Name</th>
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<td>Everly</td>
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<tr>
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<td>Frizzell</td>
<td>Joe</td>
<td>EM Liaison</td>
<td>City of Midlothian</td>
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<td>McClure</td>
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<td>DJ</td>
<td>Associate Professor</td>
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<td>UNT</td>
<td>Scott</td>
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<td>Brad</td>
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<td>Brian</td>
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<td>Roberts</td>
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Meeting Date: September 26, 2019
Submitted By: Edith Marvin, P.E.
Director of Environment and Development

Item Title: Appointments to Department of Environment and Development Advisory Committees

The Executive Board is being asked to consider appointments to the following advisory committees:

- **Public Works Council (PWC)** – Originating in 1977 as the Standard Specifications Advisory Committee, becoming the Public Works Advisory Committee in 1984, and evolving into the PWC in 2001, this committee is composed of public and private sector professionals with public works and development expertise. The current PWC structure is based on large jurisdiction and subregion representation. The subregions are intended to provide a linkage to the Council for all jurisdictions in the region and allow for subregional meetings to address localized issues.

- **Regional Codes Coordinating Committee (RCCC)** – The North Central Texas Council of Governments’ (NCTCOG) RCCC is comprised of area public and private code professionals that research and provide recommendations on the standardization of municipal construction codes.

- **Resource Conservation Council (RCC)** – Serving as NCTCOG’s solid waste advisory committee, the RCC provides support and advice on methods to conserve, recover, and recycle valuable resources and to provide proper handling and disposal of non-recoverable waste materials.

- **Water Resources Council (WRC)** – The WRC was established in 1979 to advise NCTCOG’s Executive Board on both technical and policy issues related to water resources matters. The WRC reviews day-to-day technical issues; oversees the water resources planning process; and performs technical review of water-related grant applications.

Please reference Attachment 1 for the listing of members recommended for appointment/reappointment as well as continuing members. We look forward to discussing these recommendations with the Executive Board.
**Continuing** – term ends 9.30.2020

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**Public Works Council**

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

**Chair:** Keith Marvin  
Director of Public Works  
City of Lewisville

**Vice Chair:** Shawn Poe  
Director of Engineering  
City of Richardson

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<table>
<thead>
<tr>
<th><strong>Public Sector Standing Member</strong></th>
<th><strong>2019</strong></th>
<th><strong>2020</strong></th>
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</thead>
</table>
| City of Arlington                | Mindy Carmichael  
Director of Public Works and Transportation | Keith Brooks  
Assistant Director of Public Works & Transportation |
| City of Arlington                | Craig Cummings  
Director of Water Utilities | ** |
| City of Carrollton               | John Crawford  
Director of Public Works | ** |
| City of Dallas                   | Haytham Hassan  
Senior Program Manager | ** |
| City of Dallas                   | Jennifer Nicewander  
Senior Engineer | Jennifer Nicewander  
Senior Engineer |
| City of Denton                   | David Hunter  
Watershed Protection Manager | ** |
| City of Fort Worth               | Greg Simmons  
Assistant Director, Transportation and Public Works | David Magana  
City Engineer |
| City of Fort Worth               | John Kasavich  
Senior Professional Engineer | ** |
| City of Frisco                   | Dan Franke  
ROW Manager, Senior Civil Engineer | ** |
| City of Garland                  | Michael Polocek  
Director of Engineering | ** |
| City of Grand Prairie            | Stephanie Griffin  
Floodplain Administrator/ Stormwater Utility Manager | Stephanie Griffin  
Floodplain Administrator/ Stormwater Utility Manager |
| City of Irving                   | Wayne Lee  
City Engineer | ** |
| City of Lewisville               | Keith Marvin  
Director of Public Services | Keith Marvin  
Director of Public Services |
| City of McKinney                 | Paul Sparkman  
Assistant Director of Public Works | ** |
| City of Mesquite                 | Christina Hickey  
Infrastructure Asset Manager (Interim for: Tim James, Director of Public Works) | Christina Hickey  
Infrastructure Asset Manager |
| City of Plano                    | Gerald Cosgrove  
Director of Public Works | Gerald Cosgrove  
Director of Public Works |
| City of Richardson               | Jim Lockart  
Assistant Director of Engineering | Shawn Poe  
Director of Engineering |

** Continuing – term ends 9.30.2020**
<table>
<thead>
<tr>
<th>Public Sector Standing Member</th>
<th>2019</th>
<th>2020</th>
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<tbody>
<tr>
<td>Collin County</td>
<td>Mark Hines                                          Assistant Director of Public Works</td>
<td>**</td>
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<tr>
<td>Dallas County</td>
<td>John Mears                                            Assistant Director of Public Works</td>
<td>**</td>
</tr>
<tr>
<td>Denton County</td>
<td>Fred Ehler                                              Public Works Director</td>
<td>**</td>
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<tr>
<td>Tarrant County</td>
<td>Joe Trammel                                          County Engineer</td>
<td>Joe Trammel                                          County Engineer</td>
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<tr>
<th>Public Sector Subregional Representative</th>
<th>2019</th>
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<tbody>
<tr>
<td>Denton/Lake Cities</td>
<td>George Marshall                                          City Engineer</td>
<td>City of Corinth</td>
</tr>
<tr>
<td>DFW North</td>
<td>Clayton Riggs                                              Assistant Director of Public Works</td>
<td>Clayton Riggs                                              Assistant Director of Public Works Town of Flower Mound</td>
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<tr>
<td></td>
<td>(Interim for: Ken Parr, Executive Director Public Works)   Town of Flower Mound</td>
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<tr>
<td>East</td>
<td>Bobby Clay                                              Public Works Director</td>
<td>City of Fate</td>
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<tr>
<td>Mid-Cities</td>
<td>Caroline Waggoner                                         City Engineer</td>
<td>City of North Richland Hills</td>
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<tr>
<td>Northeast</td>
<td>Alan Fourmentin                                           Assistant Director of Public Works</td>
<td>**</td>
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<tr>
<td>Northeast Dallas</td>
<td>Shawn Poe                                                Director Public Works</td>
<td>City of Rowlett</td>
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<tr>
<td>Northeast Tarrant</td>
<td>Kyle Hogue                                               City Engineer / Deputy Director</td>
<td>Kyle Hogue                                               City Engineer / Deputy Director City of Southlake</td>
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** Continuing – term ends 9.30.2020
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<thead>
<tr>
<th>Public Sector Subregional Representative</th>
<th>2019</th>
<th>2020</th>
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</thead>
</table>
| Northwest                               | Eric Tamayo  
Public Works Director  
Town of Northlake | Vacant  
(Cities in this region include Alvord, Argyle, Aubrey, Aurora, Bartonville, Boyd, Bridgeport, Chico, Copper Canyon, Cross Roads, Decatur, Double Oak, Hackberry, Justin, Krugerville, Krum, Lake Bridgeport, Lakewood Village, Lincoln Park, Little Elm, Newark, New Fairview, Northlake, Oak Point, Paradise, Pilot Point, Ponder, Rhome, Runaway Bay, Sanger, Shady Shores, Westlake) | |
| Northwest Dallas                        | Mike Garza  
Assistant Director of Public Works  
City of Coppell | Mike Garza  
Assistant Director of Public Works  
City of Coppell | |
| Northwest Tarrant                       | Doug Stevens  
Public Works Director  
(Interim for: Jeffrey James, City Manager)  
City of White Settlement | Kyle Reeves  
Public Works Director  
City of White Settlement | |
| South Tarrant                           | Bennett C. Howell  
Director of Public Services  
City of Benbrook | Larry Hoover  
Director of Public Works  
Town of Kennedale | |
| Southeast                               | Robert Bolen  
Public Works Director  
(Interim for: Randall Heye, Assistant City Manager)  
City of Ennis | Ed Green  
Public Works Project Manager  
City of Ennis | |
| Southeast Dallas                        | Andrew Waits  
Water and Wastewater Superintendent  
City of Lancaster | Vacant  
(Cities in this region include Balch Springs, Combine, Ferris, Hutchins, Lancaster, Seagoville, Wilmer) | |
| Southwest                               | David Disheroon  
Public Works Director  
Johnson County | ** | |
| Southwest Dallas                        | Robert Woodbury  
City Engineer  
City of Cedar Hill | ** | |
| West                                    | Manny Palacios  
Transportation and Public Works Director  
City of Weatherford | ** | ** Continuing – term ends 9.30.2020
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<tr>
<th>Private Sector</th>
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<tr>
<td>Associated General Contractors</td>
<td>Paul Causey&lt;br&gt;North Texas Area Manager&lt;br&gt;Associated General Contractors of Texas</td>
<td>Paul Causey&lt;br&gt;North Texas Area Manager&lt;br&gt;Associated General Contractors of Texas</td>
</tr>
<tr>
<td>Associated General Contractors</td>
<td>Eric Johnson&lt;br&gt;General Plant Manager&lt;br&gt;Austin Bridge and Road</td>
<td>Sam Davis&lt;br&gt;Vice President/General Manager&lt;br&gt;TexasBit</td>
</tr>
<tr>
<td>Council of Engineering Companies</td>
<td>Chris Cha&lt;br&gt;Associate Principal - Pacheco Koch&lt;br&gt;ACEC-Tarrant County</td>
<td>Chris Cha&lt;br&gt;Associate Principal - Pacheco Koch&lt;br&gt;ACEC-Tarrant County</td>
</tr>
<tr>
<td>Council of Engineering Companies</td>
<td>David Speicher&lt;br&gt;Vice President - Wade Trim&lt;br&gt;ACEC Dallas</td>
<td>John Ho&lt;br&gt;Vice President&lt;br&gt;Huitt-Zollars</td>
</tr>
<tr>
<td>Texas Council of Engineering Laboratories / GeoProfessionals Serving Texas</td>
<td>Lyndon Cox&lt;br&gt;Senior Principal/Dallas&lt;br&gt;Construction Services&lt;br&gt;Department Manager&lt;br&gt;Terracon Consultants</td>
<td>**</td>
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**REGIONAL CODES COORDINATING COMMITTEE**

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

**Chair:** David Kerr<br>Deputy Chief/Fire Marshal<br>City of Melissa

**Vice Chair:** Jim Olk<br>Building Official<br>City of Garland

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<thead>
<tr>
<th>Public Sector Member</th>
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<tbody>
<tr>
<td>City of Arlington</td>
<td>Rick Ripley&lt;br&gt;Building Official</td>
<td>Rick Ripley&lt;br&gt;Building Official</td>
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<tr>
<td>City of Coppell</td>
<td>Suzanne Arnold&lt;br&gt;Chief Building Official</td>
<td>Suzanne Arnold&lt;br&gt;Chief Building Official</td>
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<tr>
<td>City of Corinth</td>
<td>Christopher Martinez&lt;br&gt;Deputy Chief/Fire Marshal&lt;br&gt;City of Dallas</td>
<td>Grover C. Joiner (Cleve)&lt;br&gt;Certified Building Official&lt;br&gt;City of Corinth</td>
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<tr>
<td>City of Dallas</td>
<td>Little David Session&lt;br&gt;Building Official</td>
<td>**</td>
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<tr>
<td>City of Dallas</td>
<td>Lt. Dwight Freeman&lt;br&gt;Dallas Fire-Rescue</td>
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<tr>
<td>City of Fort Worth</td>
<td>Allison Gray&lt;br&gt;Assistant Director, Development Div</td>
<td>Allison Gray&lt;br&gt;Assistant Director, Development Div</td>
</tr>
<tr>
<td>City of Fort Worth</td>
<td>Bob Morgan&lt;br&gt;Senior Fire Protection Engineer</td>
<td>Bob Morgan&lt;br&gt;Senior Fire Protection Engineer</td>
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<tr>
<td>City of Frisco</td>
<td>Phillip Climer&lt;br&gt;Assistant Building Official</td>
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**Continuing – term ends 9.30.2020**
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<th>Public Sector Member</th>
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<tbody>
<tr>
<td>City of Frisco</td>
<td>Gilbert Urvina</td>
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<td></td>
<td>Chief Plumbing Inspector</td>
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<tr>
<td>City of Garland</td>
<td>Jim Olk</td>
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<td></td>
<td>Building Official</td>
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<tr>
<td>Town of Highland Park</td>
<td>Kirk Smith</td>
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<td></td>
<td>Development Services Manager</td>
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<tr>
<td>City of Hurst</td>
<td>Greg Contreras</td>
<td>Robert Wallace</td>
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<td>Building Official</td>
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<td>City of Duncanville</td>
<td>City of Hurst</td>
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<tr>
<td>City of Irving</td>
<td>Christine Hadley</td>
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<td>Development Services Manager</td>
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<tr>
<td>City of Mansfield</td>
<td>Clayton Chandler</td>
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<td></td>
<td>City Manager</td>
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<td>City of Mansfield</td>
<td>Paul Coker</td>
<td>Paul Coker</td>
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<td>Chief Building Official</td>
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<tr>
<td>City of Melissa</td>
<td>David Kerr</td>
<td>David Kerr</td>
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<td>Deputy Chief/Fire Marshal</td>
<td>Deputy Chief/Fire Marshal</td>
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<td>City of Plano</td>
<td>City of Melissa</td>
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<td>City of North Richland Hills</td>
<td>David Pendley</td>
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<td>Chief Building Official</td>
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<td>City of Plano</td>
<td>Selso Mata</td>
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<td></td>
<td>Chief Building Official</td>
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<tr>
<td>Associated General Contractors</td>
<td>Jack Baxley</td>
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<td></td>
<td>Vice President of Governmental Affairs</td>
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<td>Associated General Contractors</td>
<td>Larry Bartlett</td>
<td>Larry Bartlett</td>
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<td>Lead Plumbing Coordinator</td>
<td>Lead Plumbing Coordinator</td>
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<td>TDIndustries</td>
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<td>Private Sector Representative</td>
<td>Todd Gritch</td>
<td>Dan Lepinski, P.E.</td>
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<td>Director of Life Safety, HKS, Inc.</td>
<td>Principle</td>
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<td>American Institute of Architects</td>
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<td>American Institute of Architects, East</td>
<td>Bruce Rachel</td>
<td>Bruce Rachel</td>
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<tr>
<td></td>
<td>Architect</td>
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<td>Hensley Lamkin Rachel, Inc.</td>
<td>Hensley Lamkin Rachel, Inc.</td>
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<td>Construction Code Consultant</td>
<td>Stan Folsom</td>
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<td>Executive Director</td>
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<td>Society of Fire Protection Engineers</td>
<td>James Rodriguez</td>
<td>James Rodriguez</td>
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<td>Executive Vice President</td>
<td>Executive Vice President</td>
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<td>Energy Specialist</td>
<td>Bahman Yazdani</td>
<td>Bahman Yazdani</td>
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<td>Associate Director</td>
<td>Associate Director</td>
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<td>Texas A&amp;M Energy Systems Laboratory</td>
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<tr>
<td>Dallas Builders Association</td>
<td>David Lehde</td>
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<td>Director of Government Affairs</td>
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<td>Dallas Builders Association</td>
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<td>Dallas Builders Association</td>
<td>Tommy Ford</td>
<td>Tommy Ford</td>
</tr>
<tr>
<td></td>
<td>President</td>
<td>President</td>
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<tr>
<td></td>
<td>Tommy Ford Construction Company</td>
<td>Tommy Ford Construction Company</td>
</tr>
<tr>
<td>Building Owners and Managers Association, Dallas</td>
<td>Joe Bass</td>
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</tr>
<tr>
<td></td>
<td>Senior Vice President – Development</td>
<td>Hillwood</td>
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</tbody>
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** RESOURCE CONSERVATION COUNCIL **

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

**Chair:** Stephen Massey
Community Services Director
City of Allen

**Vice Chair:** Jeff Mayfield
Assistant Deputy Director – Solid Waste
North Texas Municipal Water District

<table>
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<tr>
<th>Public Sector Member</th>
<th>2019</th>
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<tr>
<td>City of Allen</td>
<td>Stephen Massey</td>
<td>Stephen Massey</td>
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<td>Community Services Director</td>
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<tr>
<td>City of Arlington</td>
<td>Jennifer Shaver</td>
<td>Jennifer Shaver</td>
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<td>Environmental Programs Coordinator</td>
<td>Environmental Programs Coordinator</td>
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<tr>
<td>City of Cedar Hill</td>
<td>Shane Davis</td>
<td>Duy Vu</td>
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<tr>
<td></td>
<td>Solid Waste Administrator</td>
<td>Environmental Manager</td>
</tr>
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<td></td>
<td>City of Farmers Branch</td>
<td>City of Cedar Hill</td>
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<tr>
<td>City of Dallas</td>
<td>Danielle McClelland</td>
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<td>Division Manager – Zero Waste, Environmental Quality &amp; Sustainability</td>
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<tr>
<td>City of Denton</td>
<td>Tyler Hurd</td>
<td>Ami Reeder</td>
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<td>Planning and Public Outreach Manager</td>
<td>Regulatory Compliance Manager</td>
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<tr>
<td>City of Euless</td>
<td>Betsy Deck</td>
<td>Betsy Deck</td>
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<td>Assistant to the City Manager</td>
<td>Assistant to the City Manager</td>
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<td>City of Fort Worth</td>
<td>Robert Smouse</td>
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<td>Assistant Director, Solid Waste Services</td>
<td>Assistant Director, Solid Waste Services</td>
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<td>City of Garland</td>
<td>Tiana Lightfoot Svendsen</td>
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<td>Environmental Outreach Coordinator</td>
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<tr>
<td>City of Grand Prairie</td>
<td>Patricia Redfearn</td>
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<td>Solid Waste Manager</td>
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** Continuing – term ends 9.30.2020 **
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<tr>
<th>Public Sector Member</th>
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<tbody>
<tr>
<td>City of Irving</td>
<td>Brenda Haney</td>
<td>Tyler Hurd</td>
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<td>Solid Waste Services Director</td>
<td>Solid Waste Services Waste Collections Manager</td>
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<tr>
<td>City of Lewisville</td>
<td>Jordan Strickler</td>
<td>Tim Yatko</td>
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<td></td>
<td>Environmental Control Services Manager</td>
<td>Materials Management Specialist</td>
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<tr>
<td>Town of Little Elm</td>
<td>Michelle Kuzov</td>
<td>**</td>
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<td>Streets, Stormwater, &amp; Solid Waste Manager</td>
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<td></td>
<td>(Interim for Kevin Mattingly, Public Works Director)</td>
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<td>City of Mansfield</td>
<td>Howard Redfearn</td>
<td>**</td>
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<td></td>
<td>Environmental Manager</td>
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<tr>
<td>City of Mesquite</td>
<td>Kathy Fonville</td>
<td>**</td>
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<tr>
<td></td>
<td>Water Conservation and Recycling Coordinator</td>
<td></td>
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<tr>
<td>City of Plano</td>
<td>Steve Funk</td>
<td>Steve Funk</td>
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<td>Environmental Waste Services Superintendent</td>
<td>Environmental Waste Services Superintendent</td>
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<tr>
<td>City of Weatherford</td>
<td>Dustin Deel</td>
<td>Dustin Deel</td>
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<td>Director of Municipal and Community Services</td>
<td>Director of Municipal and Community Services</td>
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<tr>
<td>Collin County</td>
<td>Chuck Sibley</td>
<td>Joshua Mounger</td>
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<td>Environmental Deputy</td>
<td>Criminal Investigator</td>
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<tr>
<td>Dallas County</td>
<td>Rudy Phillips</td>
<td>**</td>
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<td>Asst. Director of Environmental Health</td>
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<tr>
<td>Ellis County</td>
<td>David Bull</td>
<td>David Bull</td>
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<td>Ellis County Deputy Fire Marshal</td>
<td>Ellis County Deputy Fire Marshal</td>
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<td>Hood County</td>
<td>Rick Crownover</td>
<td>**</td>
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<td></td>
<td>Director of Public Works</td>
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<td>City of Granbury</td>
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<tr>
<td>Johnson County</td>
<td>Rick Bailey</td>
<td>**</td>
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<tr>
<td></td>
<td>County Commissioner</td>
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<td>Tarrant County</td>
<td>Robert Berndt</td>
<td>**</td>
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<td></td>
<td>Environmental Specialist</td>
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<td>Wise County</td>
<td>Vacant – was Somervell County</td>
<td>Joey Highfill</td>
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<td>Public Works Director</td>
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<th>Other</th>
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<tr>
<td>Educational</td>
<td>Melanie Sattler</td>
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<tr>
<td></td>
<td>Associate Professor, Dept. of Civil Engineering</td>
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<td>University of Texas at Arlington</td>
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<tr>
<td>Environmental</td>
<td>Cecile Carson</td>
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<td>Consultant</td>
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<td>Keep America Beautiful</td>
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** Continuing – term ends 9.30.2020**
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<tr>
<td>Environmental</td>
<td>Corey Troiani&lt;br&gt;Statewide Program Director&lt;br&gt;Texas Campaign for the Environment</td>
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<tr>
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<td>Grace Darling&lt;br&gt;Board Member&lt;br&gt;Arlington Conservation Council</td>
<td>Grace Darling&lt;br&gt;Board Member&lt;br&gt;Arlington Conservation Council</td>
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<td>Private Sector</td>
<td>Greta J. Calvery&lt;br&gt;Area Public Affairs Manager&lt;br&gt;Waste Management</td>
<td>Greta J. Calvery&lt;br&gt;Area Public Affairs Manager&lt;br&gt;Waste Manager</td>
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<tr>
<td>Private Sector</td>
<td>Elizabeth Keller&lt;br&gt;Public Relations and Recycling&lt;br&gt;Coordinator&lt;br&gt;Waste Connections</td>
<td>Adam Gooderham&lt;br&gt;Division Vice President&lt;br&gt;Waste Connections</td>
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<tr>
<td>Private Sector</td>
<td>Risa Weinberger&lt;br&gt;Principal&lt;br&gt;Risa Weinberger &amp; Associates, Inc.</td>
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<tr>
<td>Private Sector</td>
<td>Lora Hinchcliff&lt;br&gt;Municipal Solutions Manager&lt;br&gt;Living Earth</td>
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<tr>
<td>Private Sector</td>
<td>Vince Hrabal&lt;br&gt;Municipal Services Manager&lt;br&gt;Republic Services</td>
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<td>Robert Medigovich&lt;br&gt;Waste Minimization/Recycling&lt;br&gt;Consultant&lt;br&gt;Community Waste Disposal, Inc.</td>
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<td>Jeff Mayfield&lt;br&gt;Assistant Deputy Director – Solid Waste&lt;br&gt;North Texas Municipal Water District</td>
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** Continuing – term ends 9.30.2020
**WATER RESOURCES COUNCIL**

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

**Chair:** Wayne Owen  
**Vice Chair:** Glenn Clingenpeel

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<thead>
<tr>
<th>Planning Director</th>
<th>Manager, Technical Services &amp; Basin Planning</th>
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<tr>
<td>Tarrant Regional Water District</td>
<td>Trinity River Authority</td>
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<tr>
<td>City of Dallas</td>
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<td></td>
<td>Assistant Director, Wastewater Operations</td>
<td>Assistant Director, Wastewater Operations</td>
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<tr>
<td>City of Fort Worth</td>
<td>Stacy Walters</td>
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<td>Regulatory Environmental Coordinator</td>
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<td>Mike Rickman</td>
<td>Mike Rickman</td>
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<td>Deputy Director</td>
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<td>Tarrant Regional Water District</td>
<td>Wayne Owen</td>
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</tr>
<tr>
<td></td>
<td>Planning Director</td>
<td>**</td>
</tr>
<tr>
<td>Trinity River Authority</td>
<td>Glenn Clingenpeel</td>
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<tr>
<td></td>
<td>Manager, Technical Services and Basin Planning</td>
<td>**</td>
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<tr>
<td>Upper Trinity Regional Water District</td>
<td>Larry Patterson</td>
<td>Larry Patterson</td>
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<th><strong>Environmental/Public Interest Groups</strong></th>
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<tr>
<td>Environmental Group</td>
<td>Grace Darling</td>
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<td>Public Interest Group</td>
<td>Michael Nieswiadomy</td>
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<tr>
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<td>Professor of Economics</td>
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<tr>
<td>Public Interest Group</td>
<td>New 2020 Position</td>
<td>Meghna Tare</td>
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<tr>
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<td>Chief Sustainability Officer</td>
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<td>University of Texas at Arlington</td>
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**Continuing – term ends 9.30.2020**
<table>
<thead>
<tr>
<th>Major Utility Providers Customer Members-At-Large</th>
<th>2019</th>
<th>2020</th>
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</table>
| **City of Dallas** | Susan Alvarez  
  Assistant Director of Environmental Quality & Sustainability | ** | Terry Lowery  
  Director  
  Dallas Water Utilities |
| | Terry Lowery  
  Director  
  Dallas Water Utilities | | |
| **City of Fort Worth** | Gregory Dickens  
  Executive Director of Public Works  
  City of Hurst | Gregory Dickens  
  Executive Director of Public Works  
  City of Hurst | Jerry Pressley  
  Assistant Director  
  Water Department  
  City of Fort Worth | Jerry Pressley  
  Assistant Director  
  Water Department  
  City of Fort Worth |
| | Jerry Pressley  
  Assistant Director  
  Water Department  
  City of Fort Worth | | |
| **North Texas Municipal Water District** | Wes Kucera  
  Managing Director of Water and Wastewater  
  City of Garland | ** | Hunter Stephens  
  Assistant Director of Public Services – Streets and Utilities  
  City of Richardson |
| | Hunter Stephens  
  Assistant Director of Public Services – Streets and Utilities  
  City of Richardson | | |
| **Tarrant Regional Water District** | Craig Cummings  
  Assistant Director of Water Utilities  
  City of Arlington | ** | Jeff Price  
  Utilities Director  
  City of Mansfield |
| | Jeff Price  
  Utilities Director  
  City of Mansfield | | |
| **Trinity River Authority** | Patty Cleveland  
  Northern Region Manager Trinity River Authority  
  (Interim for Fiona Allen, Northern Region Manager, Trinity River Authority) | ** | New 2020 Position  
 Vacant |
| | New 2020 Position  
 Vacant | | |
| **Upper Trinity Regional Water District** | Kevin Mercer  
  General Manager  
  Denton County Fresh Water Supply District 6 & 7 | ** | Tiffany Bruce  
  Executive Director of Public Works  
  Town of Flower Mound |
| New 2020 Position | Tiffany Bruce  
  Executive Director of Public Works  
  Town of Flower Mound | | |

** Continuing – term ends 9.30.2020**
### Utility Provider, Development Community or Industry Representative Region-At-Large

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<thead>
<tr>
<th>Utility Provider</th>
<th>2019</th>
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<tr>
<td>Utility Provider</td>
<td>Mike Adams Executive Director of Engineering and Utilities City of Midlothian</td>
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<tr>
<td>Utility Provider</td>
<td>Mike Curtis Managing Director of Development Services City of North Richland Hills</td>
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<td>Utility Provider</td>
<td>Terry Kelley General Manager Johnson County Special Utility District</td>
<td>Joshua Howard Utility Services Manager Johnson County Special Utility District</td>
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<tr>
<td>Industry Representative</td>
<td>New 2020 Position</td>
<td>Sabaa Ismail Project Manager mma, inc.</td>
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<tr>
<td>Development Community</td>
<td>New 2020 Position</td>
<td>Tim James Business Development Manager Halff Associates</td>
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<td>Utility Provider</td>
<td>Gabe Johnson Director of Public Works City of Grand Prairie</td>
<td>Gabe Johnson Director of Public Works City of Grand Prairie</td>
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<tr>
<td>Utility Provider</td>
<td>Wilson Kakembo, Capital Improvements/Development Projects Manager Town of Addison (Interim for Jason Shroyer Assistant Director Infrastructure and Operations Systems, Town of Addison)</td>
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<tr>
<td>Utility Provider</td>
<td>Larry McDaniel General Manager Dallas County Park Cities Municipal Utility District</td>
<td>Larry McDaniel General Manager Dallas County Park Cities Municipal Utility District</td>
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<td>Steve Pettit Assistant Water Utilities Director City of Irving</td>
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<td>Frank Pugsley Director of Water Utilities City of Denton (Interim for Tim Fisher, Director of Water Utilities, City of Denton)</td>
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** Continuing – term ends 9.30.2020
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<tr>
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<td>Kelly Rouse Utilities Manager City of Lewisville</td>
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<td>Development Community</td>
<td>Craig Schkade Senior Land Development Manager Hillwood Properties</td>
<td>Craig Schkade Senior Land Development Manager Hillwood Properties</td>
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** Continuing – term ends 9.30.2020**
Typically, growing metropolitan areas across the country experience significantly more congestion as their population increases. However, in recent years congestion in the Dallas-Fort Worth region has continued to improve. Staff will provide an update on the most recent Congestion Performance Measures data. A comparison of the Dallas-Fort Worth region’s congestion levels and population is provided in Attachment 1.

I will provide a brief presentation on this item and will be available to answer any questions.

MM:al
Attachment
Dallas-Fort Worth Congestion Levels and Population

Dallas-Fort Worth's congestion is offset with transportation investments.

Sources: TomTom Traffic 2008-2018; North Central Texas Council of Governments.
<table>
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<th>July</th>
<th>August</th>
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<td>NM</td>
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<tr>
<td>Yvonne Davis - Ex Officio, Non-Voting Member</td>
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**TOTAL PRESENT**: 15 0 16

**Attendance Code:** P=Present  A=Absence  NM=No meeting
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