

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — May 28, 2020 | 1:00 pm

Conducted as a Telephonic/Audio Meeting

President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on May 28, 2020. Mike Eastland called the role.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. J. D. Clark | 9. Lee Kleinman |
| 2. Ray Smith | 10. Bobbie Mitchell |
| 3. Curtistene McCowan | 11. Andrew Piel |
| 4. Kelly Allen Gray | 12. Tito Rodriguez |
| 5. Gary Caplinger | 13. Ken Shetter |
| 6. Chris Hill | 14. Richard Stopfer |
| 7. Bill Heidemann | 15. David Sweet |
| 8. Clay Jenkins | 16. Glen Whitley |

Members of the Board Absent:

17. Kevin Strength
18. Yvonne Davis

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, Molly Rendon, Lucille Johnson, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, Christina Medina, Dana Buckholt

REGULAR SESSION

Public Comment on Agenda Items

President Clark requested that if anyone from the public had called in to speak to an item on the agenda to please let him know. No one requested to speak, so President Clark continued with the meeting.

ACTION:

Item 1 Approval of Minutes

President Clark requested a motion to approve the minutes of the April 28, 2020 Executive Board meeting.

Upon a Motion by Judge Jenkins (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the April Executive Board meeting.

Item 2 Resolution Authorizing a Supplemental Grant Application to the Economic Development Administration (EDA) for CARES Act Funding

Lucille Johnson, Assistant to the Executive Director, asked for authorization to submit a supplemental grant application for approximately \$400,000, to the Economic Development Administration (EDA), for funding provided through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. She explained that EDA invited the North Central Texas Economic Development District (NCTEDD), which is managed and staffed by NCTCOG, to apply for these funds to support outreach efforts and technical assistance in response to the negative economic impacts caused by the Coronavirus.

Exhibit: 2020-05-02-EDO

Upon a Motion by Mayor McCowan (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Contracts with Geo-Comm, Inc. and RapidDeploy, Inc. for Dispatch Mapping Services & Software

Molly Rendon, Director of Administration, requested authorization to award contracts to Geo-Comm, Inc. and RapidDeploy, Inc. to provide Dispatch Mapping Services & Software through the North Central Texas Council of Governments SHARE cooperative purchasing program, for a maximum seven-year term. She explained that the mapping applications are required for all 9-1-1 Public Safety Answering Point (PSAP) workstations. The contract will be accessible by NCTCOG member governments and other SHARE participating entities.

Exhibit: 2020-05-03-AA

Upon a Motion by Councilmember Caplinger (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing a Contract with Paragon Motor Club, Inc. for Emergency Roadside Assistance Service

Molly Rendon, Director of Administration, requested authorization of a contract with Paragon Motor Club, Inc. to provide Emergency Roadside Assistance Service. This contract will be utilized by NCTCOG, its member governments and other participating entities as part of the SHARE cooperative purchasing program to provide emergency roadside assistance for fleets of various sizes - from less than 20 vehicles to more than 100 vehicles.

Exhibit: 2020-05-04-AA

Upon a Motion by Mayor Heidemann (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Increase in Funding for Project CHOICE

Doni Green, Director of Aging, requested authorization to increase the Project CHOICE original budget amount of \$175,000, to a not to exceed amount of \$385,000, and to contract with necessary parties to carry out expanded service capacity using CARES Act and Title III Older Americans Act funds of approximately \$210,000. She also asked for approval of an increase of \$150,000 to a Parker County Committee on Aging contract, to reflect a new total not to exceed amount of \$200,000. She explained that United Way of Tarrant County is subcontracting with NCTCOG to provide nutrition, transportation, and counseling services to older Springtown residents. Due to COVID-19, demand has spiked for home-delivered meals and has significantly exceeded projections. She said the department has recently received nearly \$5 million in Families First and CARES Act funds that may be used to supplement existing funds.

Exhibit: 2020-05-05-AG

Upon a Motion by Mayor McCowan (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing Fiscal Years 2021-2022 Funding Initiatives Supporting Sustainable Environmental Excellence

Edith Marvin, Director of Environment and Development, asked the Board to authorize funding, and necessary agreements to receive the funds, for Environment and Development's 2021-22 Initiatives Supporting Sustainable Environment Excellence. In addition to the specific initiatives listed below, she also asked for approval to pursue other opportunities for cooperation or funding to implement the Sustainable Environmental Excellence visions, strategic plan, and objectives through FY2022, including but not limited to: cooperative activities and drafting of memoranda of agreements with state and federal partners, extension of interagency agreements to other local governments, identification of additional funding sources, and participation in and support of initiatives by other agencies. She explained that these initiatives will guide development and land-use planning away from "Business as Usual" and will increase the ability of the region to counter negative forces before they occur, such as: poorer air quality, decreased open space, increased traffic gridlock, decreased environmental quality, insufficient water supplies, increased flooding and runoff, decreased surface water quality, and increased urban heat island effects. She reviewed the following Initiatives, projects, actions and funding levels.

- Water Quality Management Planning
Execute necessary agreements with the Texas Commission on Environmental Quality (TCEQ) for approximately \$200,000 in federal/state funds per annum through FY2022 to carry out responsibilities as the designated area-wide water quality management planning agency.
- Watershed Nonpoint Source Pollutant Planning
Execute necessary agreements with TCEQ and associated program recipients for approximately \$150,000 in federal/state funds per annum through FY2022.
- Regional Urban Stormwater Management Coordination
Seek and accept fee-for-service funding from local governments and regional agencies of approximately \$800,000 per annum through FY2022.
- Trinity River Corridor COMMON VISION Coordination
Seek and accept fee-for-service funding from cities, counties, state or federal agencies for flood risk reduction efforts along the Trinity River corridor of approximately \$1,000,000 per annum through FY2022.
- Wastewater and Treatment Education Roundtable Initiatives
Seek and accept fee-for-service funding from local governments and regional agencies of approximately \$100,000 per annum through FY2022.
- Cooperative Technical Partnership Activities:
Execute necessary agreements with the Federal Emergency Management Agency (FEMA) and/or the Texas Water Development Board for funding of approximately \$1,000,000 per annum through FY2022..
- Integrated Transportation and Stormwater Management Activities
Execute necessary agreements with the Federal Emergency Management Agency (FEMA), the Texas Water Development Board (TWDB), the U.S. Army Corps of Engineers (USACE), the Texas General Land Office (TxGLO), or other state, federal, or regional partners for funding in an amount of approximately \$10,000,000 per annum through FY2022 to introduce practices to prevent flooding and integrate long-range planning efforts for transportation and stormwater infrastructure within the area at the upper end of the Trinity River basin.
- Regional Public Works Council Initiatives
Seek and accept fee-for-service funding from local governments and regional agencies of approximately \$600,000 per annum through FY2022.
- Center of Development Excellence Partnerships
Continue to conduct Center of Development Excellence and Vision North Texas outreach to member local governments, the development community, and other interested parties.
- North Texas Regional Integration of Sustainability Efforts (RISE) Coalition Initiatives
Seek and accept fee-for-service funding from local governments and regional agencies in an amount of approximately \$100,000 per annum through FY2022 for engaging interested local governments in peer-exchange opportunities to support sustainability and environmental initiatives consistent with the work program requested by the RISE Coalition.
- Regional Codes Coordination
Seek and accept fee-for-service funding from local governments and regional agencies of approximately \$100,000 per annum through FY2022 for building codes coordination initiatives.
- Regional Energy Management
Execute necessary agreements with the State Energy Conservation Office (SECO) for funding of approximately \$600,000 in federal/state funds per annum through FY2022 to reduce energy consumption and thereby improve air quality, consistent with the Principles of Development Excellence and the recommendations of Vision North Texas.
- Community Development Block Grant Management:
Execute necessary agreements with the Texas Department of Agriculture to support the Texas Community Development Block Grant program for approximately \$50,000 in federal/state funds per annum through FY2022 for providing administrative services and technical assistance through Community and Economic Development Assistance funding.

Exhibit: 2020-05-06-ED

Upon a Motion by Mayor Smith (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing a Contract with Monkee-Boy Web Design, Inc., for Workforce Website Redesign

Christina Medina, PPPA Senior Manager, Workforce Development, asked for authorization of a contract with Monkee-Boy Web Design, Inc., for a maximum five-year term in an amount not to exceed \$400,000. She explained that the North Central Texas Workforce Development Board wishes to redesign the dfwjobs.com website, which has not been redesigned since 2014. The contract will provide for the purchase of digital diagnostics, digital strategy, website design, site production, migration and ongoing support services for the dfwjobs.com website.

Exhibit: 2020-05-07-WD

Upon a Motion by Judge Whitley (seconded Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing a Contract with ResCare Workforce Services for the Management and Operations of the Workforce System

Dana Buckholt, Operations Senior Manager, Workforce Development, asked the Board to authorize a contract with ResCare Workforce Services to provide for management and operations of all services and programs provided at Workforce Solutions for North Central Texas workforce centers, excluding the Child Care Services Program, for a maximum five year term, in an amount not to exceed \$75 million.

Exhibit: 2020-05-08-WD

Upon a Motion by Councilmember Caplinger (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing a Contract with ResCare Workforce Services for the Delivery of Child Care Services

Dana Buckholt, Operations Senior Manager, Workforce Development, asked the Board to authorize a contract with ResCare Workforce Services (RWS) for the operation of the Workforce Child Care Services program, for a maximum five-year term, in an amount not to exceed \$296 million. She explained that the contract budget amounts for RWS will be divided between operations (which largely represent RSW staffing costs) and participant services (which reflect available grant program funds) to pay child care providers for services delivered to eligible customers residing within the Workforce Board's 14 county region.

Exhibit: 2020-05-09-WD

Upon a Motion by Councilmember Rodriguez (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Endorsing BUILD Grant Applications Submitted to the United States Department of Transportation

Michael Morris, Director of Transportation, requested endorsement of three grant applications requesting approximately \$47.6 million in funds that were approved by the Regional Transportation Council (RTC) on May 14, 2020, and submitted under the United States Department of Transportation (USDOT) FY2020 Better Utilizing Investments to Leverage Development (BUILD) Discretionary Grant Program. He explained that the Build Program is dedicated for surface transportation projects that are expected to have a significant local or regional impact. The following applications were submitted:

- North Texas Multimodal Operations, Velocity, Efficiency, and Safety (MOVES) Program
- Dallas Fort Worth International Airport East-West Connector Project
- Enhancing Mobility within the South Dallas Inland Port Project

Exhibit: 2020-05-10-TR

Upon a Motion by Judge Sweet (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Endorsing Grant Applications to the Department of Energy

Michael Morris, Director of Transportation, asked the Board to endorse and authorize the receipt of funds for two grant applications submitted under the Department of Energy (DOE) 2020 Advanced Vehicle Technologies Research Funding Opportunity. He explained that staff submitted one grant proposal and was invited to participate as a team member in another project, as follows.

- As the host agency of the Dallas-Fort Worth Clean Cities Coalition, NCTCOG submitted one project, under the “Alternative Fuel Proof of Concept” category of funding, for approximately \$1 Million to deploy a small demonstration project of up to five battery-electric school buses for one or two local independent school districts (ISDs). Selected subgrantee awards will be brought back to the Executive Board for approval.
- NCTCOG was invited to partner as a subrecipient in a proposal submitted by the National Alternative Fuels Training Consortium to develop a training curriculum for medium- and heavy-duty electric vehicles and update existing materials for light-duty electric vehicles and other alternative fuels. NCTCOG will receive \$72,750 in federal funds and is committed to securing \$72,750 in non-federal match, but Regional Transportation Council local funds may be used, if needed.

Exhibit: 2020-05-11-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing Agreement with City of Arlington for the Clean Fleets North Texas 2019 Program

Michael Morris, Director of Transportation, asked the Board to authorize an agreement with the City of Arlington to replace two vehicles and one piece of equipment under the Clean Fleets North Texas 2019 Call for Projects for an amount not to exceed \$77,450 (or no more than 25 percent of project costs) and approximately \$232,350 of local contribution (or at least 75 percent of project costs). This initiative is funded with approximately \$1.9 million from the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program. The goal of this air quality initiative is to reduce emissions of ozone-forming nitrogen oxides from diesel-powered equipment by replacing older, high-emitting vehicles or equipment with new, low-emitting vehicles or equipment.

Exhibit: 2020-05-12-TR

Upon a Motion by Councilmember Piel (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing a Contract with Freese and Nichols, Inc. to Conduct a Harry Hines Boulevard Transportation Corridor Study in the City of Dallas

Michael Morris, Director of Transportation, asked for approval to enter into a consultant contract with Freese and Nichols, Inc. to produce a transportation master plan for Harry Hines Boulevard from Loop 12 to downtown Dallas, in an amount not to exceed \$725,000 in Surface Transportation Block Grant Program funds (with 145,000 in Transportation Development Credits from the City of Dallas in lieu of local match). The goal is to modernize the corridor and provide multimodal transportation options for all users, support existing and future land uses, enhance the environmental quality and definition of the corridor and incorporate technology. Various transportation elements such as number of lanes, sidewalks, bicycle accommodations, transit, automated transportation systems (e.g., people mover), automated vehicles, access management, and parking management will be considered.

Exhibit: 2020-05-13-TR

Upon a Motion by Councilmember Kleinman (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Resolution Approving Three One-Year Optional Annual Renewals with Kapsch TrafficCom Transportation NA, Inc. to Host and Operate the 511DFW Traveler Information System and Information Exchange Network

Michael Morris, Director of Transportation, requested approval of three one-year optional annual renewals to an existing consultant contract with Kapsch TrafficCom Transportation NA, Inc. (Kapsch), in an amount not to exceed \$3,000,000. The contract includes hosting, operation, maintenance and necessary upgrades to the 511DFW Traveler Information System and Exchange Network. He explained that this amount represents a staff negotiated reduction in the initial consultant contract amount of not more than \$3,675,000 for Development, Operations and Maintenance of the Network, which expires on June 7, 2020. The new not to exceed amount would be revised to \$6,675,000 (\$5,340,000 Surface Transportation Block Program funds + \$1,335,000 State Match) to reflect the cost of the three-year annual renewals.

Exhibit: 2020-05-14-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 15 Resolution Approving Modification of Local Match Source for the 2018 Access and Mobility Partnership Grant from the Federal Transit Administration Previously Authorized

Michael Morris, Director of Transportation, asked the Board to approve a modification to the 2018 Access and Mobility Grant application submitted to the Federal Transit Administration (FTA) in November of 2018, to create a regional mobility management program and improve the coordination of transportation services and non-emergency medical transportation services (for a total of \$638,883 - \$511,106 Federal and \$127,777 Local Match). He explained that the source of matching funds in the original grant request was \$110,000 in Regional Toll Revenue (RTR) Funds and \$40,000 from the Community Council of Greater Dallas. Upon award, previously authorized funding sources were no longer available, so the Regional Transportation Council (RTC) approved \$130,000 of RTC Local Funds to replace the matching funds.

Exhibit: 2020-05-15-TR

Upon a Motion by Mayor McCowan (seconded by Mayor Stopfer), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 16 Appointment to the North Central Texas Economic Development District Board (NCTEDD)

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint Michael Grace to serve a three-year term on the North Central Texas Economic Development District Board (NCTEDD). She explained that Mr. Grace will fill a vacant seat on the Board as a representative from the private sector. She noted that the NCTEDD Board functions as an advisory board to the Executive Board and guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016.

Exhibit: 2020-05-16-EDO

Upon a Motion by Councilmember Rodriguez (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 17 Appointments to the Emergency Preparedness Planning Council (EPPC) 2020

Molly McFadden, Director of Emergency Preparedness, explained that the Board usually appoints qualified local elected officials to serve for a two-year term on the Emergency Preparedness Planning Council (EPPC). But, due to the disruptions caused by COVID-19, she recommended that the Board extend the terms for all current members of the EPPC for one additional year. The EPPC is responsible for providing policy direction and oversight functions to the development and maintenance of a coordinated and integrated regional approach to

emergency management planning and response systems. They may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster planning, mitigation, and recovery.

Upon a Motion by Councilmember Caplinger (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 18 Presentation of 2020 Current Population Estimates

Tim Barbee, Director of Research & Information Services, presented the 2020 Current Population Estimates for the North Central Texas region. The population estimates include the estimated population totals for all cities over 1,000 in population, each county, the twelve-county metropolitan planning area, and the region, as well as historical U.S. Census figures. He explained that local governments provided input as part of the estimation process and were given an opportunity to review draft numbers prior to finalization. He also noted that NCTCOG’s population estimates are often cited and recognized for their coverage, timeliness, and uniqueness.

MISCELLANEOUS:

Item 19 Old and New Business

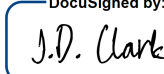
There was no old or new Business.

Item 20 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

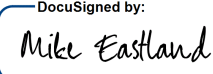
President Clark adjourned the meeting at 1:51 pm

Approved by:

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J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

Checked by:

DocuSigned by:

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Mike Eastland, Executive Director
North Central Texas Council of Governments