

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**  
**EXECUTIVE BOARD MEETING**  
 Minutes — August 27, 2020

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The NCTCOG Executive Board meeting was conducted as a videoconference meeting. Members of the public were able to view a livestream of the meeting at <https://nctcog.swagit.com/live>. Members of the public wishing to provide comment on an Agenda item could do so by calling, toll free, 855-965-2480 and entering Access Code 981 9191 9274# when prompted. Following conclusion of the public comment opportunity, the audio line was disconnected, and those individuals were directed to view the livestream.

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:01 pm on August 27, 2020.

**Members of the Board Present:**

- |                       |                     |
|-----------------------|---------------------|
| 1. Ray Smith          | 9. Chris Hill       |
| 2. Curtistene McCowan | 10. Clay Jenkins    |
| 3. David Sweet        | 11. Lee Kleinman    |
| 4. Tammy Dana-Bashian | 12. Bobbie Mitchell |
| 5. Kelly Allen-Gray   | 13. Andrew Piel     |
| 6. Gary Caplinger     | 14. Kayci Prince    |
| 7. Alfonso Campos     | 15. Glen Whitley    |
| 8. Bill Heideman      |                     |

**Members of the Board Absent:**

- |                  |
|------------------|
| 16. J. D. Clark  |
| 17. Ken Shetter  |
| 18. Yvonne Davis |

**Members of the Staff Present:**

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly Rendon, David Setzer, Lucille Johnson, Stephanie Cecil, Ken Kirkpatrick, Candice Forsyth, Marci Bruner, Chris Klaus, Charles Covert, Jon Blackman, Ken Kirkpatrick

**REGULAR SESSION**

**Public Comment on Agenda Items**

President Smith announced that the public telephone line would be unmuted, and members of the public could comment on any item on the agenda. There was no one present wishing to speak.

**ACTION:**

**Item 1 Approval of Minutes**

President Smith continued to the first item on the agenda - approval of the Minutes from the July Board meeting.

Upon a Motion by Judge Whitley (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the minutes of the July Executive Board meeting.

Exhibit: 2020-08-01-EDO

**Item 2 Resolution Authorizing an Increase to the Contract for the Workforce Quality Texas Project**

David Setzer, Director of Workforce Development, explained that the current Workforce Quality Texas Contract with Joe Muzikowski would be increased by 25%, for a revised total amount not to exceed \$121,000, to aid with the implementation of a Malcolm Baldrige based performance excellence system. This system is a comprehensive way of managing through a structured continuous improvement methodology.

Exhibit: 2020-08-02-WD

Upon a Motion by Judge Sweet (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Authorizing an Increase to the Contract to ResCare Workforce Services for Delivery of Child Care Services**

David Setzer, Director of Workforce Development, asked the Board to approve an increase to the ResCare Workforce Services FY 2020 contract for the delivery of childcare services, in an amount of \$5 million. This will result in a revised total not to exceed amount of \$65 million. He explained that the increase is primarily due to additional new funding received by the Texas Workforce Commission related to the COVID-19 pandemic.

Exhibit: 2020-08-03-WD

Upon a Motion by Commissioner Mitchell (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing Funding Increases for Aging Caregiver Subrecipients**

Doni Green, Director of Aging, requested authorization to increase the funding of nine previously selected subrecipients, using additional CARES Act funds received in May of 2020, through Title III-E. The increase in funding of up to 25% will be used to provide Caregiver Information Services and Caregiver Education and Training Services, to the following subrecipients in the specified amounts for a total of \$1,112,500.

1. Mascari Corporation, \$132,500
2. Alzheimer's Association, Dallas and Northeast Texas Chapter, \$137,500
3. Alzheimer's Association, North Central Texas Chapter, \$206,250
4. Z-Quest, \$43,750
5. Maurice Barnett Geriatric Wellness Center, d.b.a. Wellness Center for Older Adults, \$412,500
6. Senior Connect, \$32,500
7. The Senior Source, \$85,000
8. Meals on Wheels Senior Services, \$46,250
9. Liferoads, \$16,250

Exhibit: 2020-08-04-AG

Upon a Motion by Judge Sweet (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Authorizing Contract with United Way of Tarrant County for Services in Greater Springtown**

Doni Green, Director of Aging, explained that the contract with United Way, through Texas Health Resources (THR), is for total compensation to NCTCOG of approximately \$175,000 during a two-year period of performance. She said THR has identified zip code 76082 (greater City of Springtown, Parker, and Wise Counties) as a high need area and is making funding available for innovative programs. Serving as a subcontractor, Aging will help provide behavioral health, supplemental transportation, self-efficacy, and nutrition services to residents, in collaboration with the Aging and Disability Resource Center and local meal providers, by drawing on the Older Americans Act funding. Aging will also award seed grants in the amount of \$5,000 to local organizations that have high visibility and commit to active participation in local advisory committees and assistance with community outreach.

Exhibit: 2020-08-05-AG

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Authorizing Acceptance of the FY2020 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities**

Candice Forsyth, Senior Emergency Preparedness Specialist, requested authorization to receive approximately \$1,770,000 in FY 2020 Homeland Security Grant Program (HSGP) funds, provided under the 2020 Department of

Homeland Security (DHS) Appropriations Act, to assist the Homeland Security Grants Division of the Office of the Governor and the Urban Area Security Initiative (UASI). The funds will be used to provide planning, equipment, training, exercise assistance, prevention, preparedness, mitigation, response, and recovery activities. She explained that \$45,000 will be provided through an interlocal agreement with the City of Dallas to assist with grant management and administrative tasks associated with the UASI Grant Program.

Exhibit: 2020-08-01-EP

Upon a Motion by Mayor McCowan (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 7 Resolution Endorsing the 2020 Update to the Water Quality Management Plan for the NCTCOG Region**

Edith Marvin, Director of Environment and Development, asked the Board to endorse the *2020 Update to the Water Quality Management Plan for the NCTCOG Region*. The Plan, which is developed and updated annually using funding from the Texas Commission on Environmental Quality (TCEQ), supports current and future planning decisions involving water quality efforts, wastewater infrastructure development, watershed management, and related issues and will be forwarded to the TCEQ for approval.

Exhibit: 2020-08-07-ED

Upon a Motion by Councilmember Caplinger (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 8 Resolution Approving Materials Management Call for Projects Funding Recommendations and Authorizing Agreements with Subrecipients**

Edith Marvin, Director of Environment and Development, asked the Board to authorize adjusted funding recommendations reallocating funds under the Materials Management Call for Projects approved by the Board in March. The adjustments resulted from \$108,741 of additional funding from TCEQ for the FY20 and FY21 biennium; returned program funds due to a previously purchased equipment auction; and a decision by one previously approved recipient not to accept current biennium funds. The adjusted funding recommendations, as follows, were for a new total of \$1,250,439.80.

• <del>City of Lewisville – Solar Powered Illegal Dumping Cameras</del> (August 2020 decrease to address community choice)	<del>\$22,950.00</del> 0.00
• City of Fort Worth – Environmental Investigation Unit Cameras (August 2020 increase to adjust partial funding of \$79,200.79 to full funding)	<del>\$79,200.79</del> \$104,525.00
• City of White Settlement – Community Clean Up Events	\$80,000.00
• City of Denton – Illegal Dumping Cameras	\$26,366.79

Exhibit: 2020-08-08-ED

Upon a Motion by Commissioner Mitchell (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Resolution Approving an Interlocal Agreement with the City of Fort Worth Concerning the Trinity River Vision Bridge Project**

Michael Morris, Director of Transportation, told the Board that in March, the Regional Transportation Council (RTC) approved an increase of \$20,000,000 for the Trinity River Vision (TRV) Bridge Project to cover projected cost increases. He explained that \$15,000,000 of the total is a grant and \$5,000,000 is a loan. This authorization is for the Interlocal Agreement with the City of Fort Worth for the repayment of that loan. The project includes the construction of three bridges over a new bypass section of the Trinity River in downtown Fort Worth and was originally started in 2011 with a total of \$69.9 million in federal, State, City and private partner funding. The delay and increased costs are due to constructability issues and the resulting delays.

Exhibit: 2020-08-09-TR

Upon a Motion by Mayor Heidemann (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Authorizing Use of Additional RTC Local Funds to Support HOV/Managed Lane Pooled Fund Study**

Michael Morris, Director of Transportation, requested approval of an additional \$60,000 in RTC Local funds for continued participation in the Pooled Fund Study for High Occupancy Vehicle (HOV) lanes and toll roads. He explained that state departments of transportation from California, Florida, Georgia, Massachusetts, Minnesota, New York, Tennessee, Virginia, Washington and the San Francisco Bay Area Metropolitan Transportation Commission are contributing similar amounts for this national research initiative administered by the Federal Highway Administration. The Study involves research on policy, program, and technical issues in planning and design; and the development of national policy requirements and program guidelines related to performance monitoring, evaluation, reporting, enforcement and traffic incident management regarding the conversion of HOV lanes to tolled managed lanes.

Exhibit: 2020-08-10-TR

Upon a Motion by Mayor McCowan (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11 Resolution Approving an Interlocal Agreement with the City of Plano Concerning the Collin Creek Mall Redevelopment Project**

Michael Morris, Director of Transportation, asked the Board to authorize an interlocal agreement with the City of Plano for the repayment of \$15,000,000 for the Collin Creek Mall Redevelopment Project. He explained that \$30,000,000 in federal funds was approved by the RTC in February 2020 to assist the City of Plano with funding a parking garage for intended park-n-ride spaces. It is anticipated that this would facilitate next generation electric transit vehicle service from the mall to downtown Plano and the Dallas Area Rapid Transit (DART) Downtown Plano Light Rail Station. One-half of the award (\$15,000,000) is a grant, and one-half (\$15,000,000) is a 2.4 percent interest loan with a repayment period of 15 years beginning in 2025.

Exhibit: 2020-08-11-TR

Upon a Motion by Judge Whitley (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 12 Resolution Approving an Agreement with Cintra Holding US Corporation to Advance Design Activities for the SH 183 Segment 2E Project**

Michael Morris, Director of Transportation, requested authorization to enter into an agreement with Cintra US Holding Corporation for a financial backstop in the amount of \$3,000,000. He explained that a formal change order request from the Texas Department of Transportation (TxDOT) is pending on the SH 183 Segment 2E project. This agreement would allow Cintra to conduct the engineering design work for the project during the COVID-19 pandemic, in order to create jobs. In the unlikely event that TxDOT does not issue a change order request to Cintra prior to September 1, 2021, the RTC would make the payment and own the design work to continue to advance the project.

Exhibit: 2020-08-12-TR

Upon a Motion by Judge Whitley (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 13 Resolution Approving Advanced Transportation and Congestion Management Technologies Deployment Initiative Grant Application to the United States Department of Transportation**

Michael Morris, Director of Transportation, explained that this Grant Application requests approximately \$8 million under the United States Department of Transportation's (USDOT) 2020 Advanced Transportation and Congestion Management Technologies Deployment Initiative (ATCMTD), with up to \$2 million in Regional

Transportation Council Local funds, for the S.M. Wright Arterial Technology Project. The project is a partnership between NCTCOG and the City of Dallas and has been approved by the Regional Transportation Council. The ATCMTD initiative is for large-scale installation and operation of advanced transportation technologies to improve safety, efficiency, system performance, and infrastructure return on investment.

Exhibit: 2020-08-13-TR

Upon a Motion by Councilmember Kleinman (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 14 Resolution Endorsing the State of Good Repair (SOGR) Grant Application Submitted on behalf of Dallas Area Rapid Transit and the Fort Worth Transportation Authority d/b/a Trinity Metro to the Federal Railroad Administration**

Michael Morris, Director of Transportation, explained that in August the Regional Transportation Council (RTC) endorsed submittal of a grant application to the Federal Railroad Administration (FRA) for approximately \$58 million. The application, on behalf of Dallas Area Rapid Transit (DART) and Trinity Metro, was submitted under the Federal-State Partnership for the State of Good Repair Program (SOGR), for a total project budget request of \$28 million in SOGR federal funding, \$2 million in federal funding from the RTC, and \$28 million in local match from DART, Trinity Metro, and BNSF Railway. The funding will be used to address the state of good repair backlog, performance restrictions, safety concerns, and capacity constraints caused by deteriorated railroad assets in the Trinity Railway Express (TRE) corridor. Proposals were due by July 27, 2020.

Exhibit: 2020-08-14-TR

Upon a Motion by Councilmember Gray (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 15 Resolution Accepting the Audit Report from Whitley Penn, LLP, for the Transportation Department's Agreed Upon Procedures**

Michael Morris, Director of Transportation, explained that this Audit is a requirement of the Transportation Department's contractor procurement procedures and policies and supports compliance with regulations guiding the use of federal funds. The Audit was conducted by the accounting firm of Whitley Penn, LLP in March and April of 2020. The Audit Report indicates there were no exceptions in six of the seven procedural areas examined. Judge Whitley explained that even though he has had no association with the referenced firm since 2015, he would abstain from this vote.

Exhibit: 2020-08-15-TR

Upon a Motion by Mayor McCowan (seconded by Judge Sweet), and unanimous vote of all members present, except Judge Whitley, who abstained, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 16 Appointments to Executive Board Standing Committees**

President Smith presented his recommendations for the appointment of Board members to serve on four standing committees, as follows:

NCTCOG EXECUTIVE BOARD | Committee Roster | 2020 – 2021

APPOINTMENTS: J.D. Clark, Chair; Tammy Dana-Bashian; Alfonso Campos; Clay Jenkins; Kaci Prince; Yvonne Davis

AUDIT: Curtistene McCowan, Chair; Chris Hill; Lee Kleiman; Andrew Piel; Ken Shetter; Glen Whitley

LONG RANGE PLANNING: Ray Smith, Chair; Curtistene McCowan; David Sweet; J.D. Clark

FINANCE/PERSONNEL: David Sweet, Chair; Gary Caplinger; Kelly Allen Gray; Bill Heidemann; Bobbie Mitchell

**STATUS REPORT:**

**Item 17 Status Report on Fiscal Year 2021 Proposed Annual Fiscal Program**

Monte Mercer, Deputy Executive Director, reviewed the proposed the Year 2021 Annual Fiscal Program. He explained that a detailed briefing was made to the Finance Committee prior to the regular Board meeting and that approval of the Budget will be requested at the September Executive Board meeting. Judge Sweet, chair of the Finance Committee, explained that the Committee had a productive meeting and discussion. He said the Committee felt the proposed budget was fiscally responsible and congratulated the staff on their work.

**MISCELLANEOUS:**

**Item 18 Old and New Business**

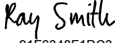
There was no old or new Business.

**Item 19 Attendance and Calendar**


The Board was provided with a Calendar of meetings and a record of Attendance.

President Smith adjourned the meeting at 2:16 pm.

Approved by:

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Ray Smith, President  
North Central Texas Council of Governments  
Mayor, Town of Prosper

Checked by:

DocuSigned by:  
  
A4E72C4BEF0F426  
Mike Eastland, Executive Director  
North Central Texas Council of Governments