



North Central Texas Council of Governments

SUMMARY

Pollution Prevention Task Force

Wednesday, March 14, 2018

9:30 a.m., Tejas Conference Room

NCTCOG Offices, CP111, Third Floor

600 Six Flags Drive, Arlington, TX 76011

1. **Welcome and Introductions.**

DISCUSSION

2. **FY17-18 Project Discussion.** The group continues its revision of the Preventing Stormwater Pollution Training Videos.

NCTCOG staff member Kathleen Myers recapped the timeline for the Training videos update, which was the scheduled work product for FY17 and FY18. In April 2017, the group reviewed the script and footage for 3 of the video units: “Introduction: What We Can Do,” “Fleet Maintenance and Material Handling,” and “Streets and Drainage Maintenance.” NCTCOG staff member Brian Geck is currently working on creating these videos using the group’s feedback and new footage from 2017.

Next, the group reviewed the remaining three video units: “Construction Activities and Land Disturbance,” “Parks and Grounds Maintenance,” and “Solid Waste Management.” A summary of comments on each unit follows:

- “Construction Activities and Land Disturbance”: Task Force members suggested expanding the definitions section and de-emphasizing utilities work. They discussed adding erosion control logs to the BMPs discussed, potentially removing triangular sediment dikes, and requested both good and bad examples of all BMPs. They provided some potential changes to the quiz questions. The group also decided that it would be beneficial to replace some of the current photos of large construction projects with photos of smaller-scale projects similar to those that a municipality might engage in. Task Force members mentioned that this section could be useful to contractors, in addition to municipal employees.
- “Parks and Ground Maintenance”: Overall, the group felt that the audience needed to be better defined in order to make decisions about what to add and what to cut. They suggested cutting out the section on how to use the SmartScape plant selection tool because the workers watching this video do not usually engage in that planning process. However, they wanted to keep the section about why plant selection is important and suggested some additional details for that section. Group members would like to see drip irrigation and bubblers addressed in the watering section. More details should be added to address proper mowing practices, such as: not mowing to waters’ edge or on excessively steep slopes, addressing where/how to deal with mower leaks, and not refilling the gas tank while the vehicle is on grass.
- “Solid Waste Management”: The first section on floatable controls should be transferred to other parts of this training. Public trash receptacles are typically part of “Parks and Grounds

Maintenance,” and the floatables in streets and ditches would be better addressed in “Streets and Drainage Maintenance.” The group suggested that the video mention open top recycling containers, although most area municipalities have moved to the closed-top bins for residential areas. Members also suggested reminding the trainees to follow the city’s notification process for trash that cannot be picked up with regular solid waste, if applicable. This may include placing a note on the door, tag on the bin handle, etc.

3. FY19 Project Discussion. The group brainstorms project ideas for FY19.

NCTCOG suggested that the group prioritize 1-2 of the videos to be turned in online training modules, but also opened the floor to alternate suggestions. The group chose the “Streets and Drainage Maintenance” and “Fleet Maintenance and Material Handling” units. The next priority will be the “Construction Activities and Land Disturbance” unit.

This also led to a discussion about the use of classroom instruction versus online instruction. The group agreed that the online modules were overall a useful resource and that NCTCOG should continue to expand this resource.

4. Municipal Pollution Prevention Mock Inspections. The Task Force discusses potential site tour locations.

NCTCOG staff member Derica Peters described the mock inspection event and showed the group the form used during the Mansfield tour last year.

Carrollton notified the group and NCTCOG that they have received approval to host a mock inspection. NCTCOG staff will work with Krista Pender to determine a date and choose a facility.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

5. Resources. NCTCOG Staff reminds the group of resources available to them and updates the group on how to access them.

NCTCOG staff member Kathleen Myers demonstrated how to find the Potable Water Discharge and Sanitary Sewer Overflows Training Modules on the Training and Development Institute portal. The group requested a step-by-step guide to help them find these resources. Staff also showed the group the Pollution Prevention Shop Posters and the NCTCOG Pollution Prevention website where all other resources can be found.

6. Roundtable. Members share what is happening in their communities.

Southlake: recently held a workshop for engineers about SWPPPs, and they felt it was very successful. Ashley Carlisle is willing to share workshop materials with anyone who would like to hold a similar workshop.

Arlington: the Good Housekeeping program was designed in phases, which are lining up well with the new video project. They are currently preparing to start ramping up training efforts.

Fort Worth: recently held a Construction Permit Renewal workshop.

Cedar Hill: has a household hazardous waste collection day coming up; currently paying a flat fee for E-waste.



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DART: asked how easy it would be to cut clips from training videos to put into PowerPoints. NCTCOG staff member Brain Geck said this would not be much work.

Tarrant County: holding an adopt-a-spot event instead of a traditional Earth Day event. Next year they plan to hold a big anniversary Earth Day event. The county completed its stormwater permit early.

Carrollton: holding lots of education events, just completed dry weather screening, and is starting an adopt-a-spot program.

NTTA: working on the annual report and waiting on permit renewal.

Cleburne: still going through management changes. There is a creek cleanup scheduled for April 21st. The Keep Texas Beautiful chapter is nominated for a Governor's Achievement Award.

Mansfield: Highway 360 project is finally finishing up. The Stormwater team has filled the Environmental Education Specialist position.

Duncanville: at American Public Works Association Conference, it was mentioned that Houston is now responsible for all water that comes from the storm drain system, even if it flows through private land; this would allow cities to conduct or enforce trash removal on private land.

NCTCOG: staff member Kathleen Myers asked the members who mentioned adopt-a-spot if they have entered their spots on the regional Trash Free Trinity/Trash Free Texas tool. Several in the group had not heard of it, so she gave a quick explanation and demonstration of the website.

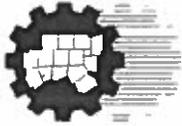
7. Next Meeting Date. TBD.

NCTCOG staff suggested meeting at the beginning of FY19 to kick off the new fiscal year. More details to come.

8. Adjournment.

If you have questions regarding the meeting or agenda items, contact Kathleen Myers at (817) 695-9107 or kmyers@nctcog.org. Thank you!

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Crysta Guzman at (817) 695-9231 or cguzman@nctcog.org at least 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.



Stormwater Pollution Prevention Task Force

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MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Robert Berndt		Tarrant County
Randy Bright		City of Colleyville
Ross Brookbank		City of Bedford
Mike Brownlee		City of Duncanville
Jon John Bunner		City of Duncanville
Esther Chitsinde		DFW Airport
Teressa Cooper		City of Fort Worth
Joseph Daley		City of McKinney
Moss Fennell		NTTA
Brigette Gibson		City of Arlington
Becca Grassl-Petersen		Tarrant County
Perry Harts		City of Frisco
Brigette Gibson Catherine Haven		City of Arlington
Bennett Howell		City of Benbrook
Jerry Joslin		City of Hurst
Tisha Lane		City of Richardson
Jodie Ledat		City of University Park
Eric Mason		City of Burleson
Cindy Mendez		City of Grand Prairie
Amitis Meshkani		NTTA
Amesha Morris		City of Lewisville
Amber Nelson		City of Irving
Kevin O'Dell		City of Bedford
Marissa Paz		Town of Addison
Krista Pender		City of Carrollton
Muhammad Rafique		DFW Airport

Brent Redd		City of Irving
Howard Redfearn		City of Mansfield
Echo Rexroad		City of Grand Prairie
Ryan Rives		City of Bedford
Jeff Shiflet		City of Irving
Ron Sullivan		City of Forney
Janice Tower		City of Richardson
Julie Winchell		City of Cleburne
Duy Vu		City of Cedar Hill

TAD HEMBURGER
Sammy Baxter

TAD 22
Samuel Baxter

DART
Johnson County

