



North Central Texas Council of Governments

SUMMARY

Sustainable Public Rights-of-Way Subcommittee

Tuesday, June 18, 2019

1:30 PM, Regional Forum Room

NCTCOG Offices, CPII

616 Six Flags Drive, Arlington, Texas 76011

Co-Chair: Robert Woodbury, City of Cedar Hill

Co-Chair: Misty Christian, Kimley-Horn

1. **Welcome and Introductions.**

DISCUSSION ITEMS

2. **Public Works Roundup: SPROW Track.** Group will discuss the SPROW Track at Public Works Roundup and consider whether this is something to continue next year.

The committee discussed that the SPROW Track had great attendance and seemed to support the Public Works Roundup. One complaint was that people didn't like choosing between the tracks. A member suggested that the presentations be filmed and publicly shared as a resource.

3. **SPROW BMP Guidelines Document.** Group will discuss development and structure of a BMP Guidelines document. The Subcommittee will review several resources NCTCOG has compiled for review to determine next steps.

The committee reviewed the roadmap and would like more detail on the topics in the guidebook. The template for the guidebook NCTCOG showed also didn't provide enough space for detail, especially for a section on small cells. However, the committee agreed to start with the template NCTCOG showed and later add in more detail. The committee wants to start with small cells and then go to utility. A member also suggested linking resources like the roadmap does so people can get as much information as they need. Members requested that NCTCOG send them a link to the roadmap, the template for the guidebook, and the topic list.

4. **SPROW Fiscal Year 2020 Work Program.** Group will discuss what activities to focus on over the Fiscal Year 2020 timeframe.

The committee wants to change #1 of the draft work program to include all trainings like the Public Works Roundup SPROW Track. The BMP guidebook should be moved to #2 and #2 and #3 should be subpoints of the guidebook. All the suggested topics for the BMP

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guidebook should be added as an element under it. Webinars should also be included for small cells.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

5. Roundtable Discussion.

A member suggested having a company that uses new technology to map and evaluate assets on ROWs to come present to the committee. The committee voiced interest for it and NCTCOG agreed to invite them to the next meeting.

6. Schedule for the Next Meeting. The next SPROW meeting will occur on August 20, 2019 in the Tejas Conference Room B, 600 Six Flags Drive, Arlington, Texas 76011.

7. Adjournment.

If you have any questions regarding the meeting or agenda items, please contact Carolyn Horner by phone at (817) 695-9217, or by email at chorner@nctcog.org.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Barbara Bradford by phone at (817) 695-9231 or by email at bbradford@nctcog.org, 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

