



North Central Texas Council of Governments

SUMMARY

Public Works Council

Thursday, November 12, 2020

9:30 AM, Virtual Meeting through WebEx

<https://nctcog-agency.webex.com/nctcog-agency/onstage/g.php?MTID=efca7312e56abe285943bbbf89fb7e6ff>

Audio through computer speakers/microphone or call in at:

+1-415-655-0002 Access code: 127 552 4463

Chair: Keith Marvin, City of Lewisville

Vice Chair: Shawn Poe, City of Richardson

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.

ACTION ITEMS

2. **Meeting Summary.** The August 20th meeting summary is available for review. Approval will be sought at the meeting.

The Public Works Council unanimously passed the August 20th Meeting Summary.

DISCUSSION ITEM

3. **Welcome New Members.** NCTCOG staff will welcome new Public Works Council members. (Olivia Kale)

Olivia introduced the members of the Public Works Council.

4. **Pavement Analysis Contract Update.** NCTCOG SHARE's Pavement Analysis contract expires Dec 31st and can be renewed for another year. NCTCOG staff is seeking feedback on if the contract can be improved. (Craig Johnson)

The Pavement Analysis Contract will expire on Dec 31st but can be renewed for another year. Craig Johnson, Purchasing Supervisor for North TX SHARE Cooperative Purchasing Program, introduced a new contract idea based on conversations he had with the vendors. This would eliminate the services as line items and instead vendors would charge based on the type of employee needed. This new contract would have the hourly fee for each type of employee and licensing fees as the line item. Then vendors could give a quote based on how much time employees would need to spend on the project and what

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programs are used. This would allow vendors to provide newer software and services that are not specified in the original contract.

The PWC asked for volunteers to continue this conversation with Craigan and NCTCOG staff outside of the PWC meetings. For now, the original contract will be renewed. The subgroup will bring feedback to a future PWC meeting on whether SHARE should put this type of contract out to bid next year for the Pavement Analysis contract.

5. **Public Works Roundup.** NCTCOG staff will bring feedback from the Roundup held virtually on September 17th and ask the Council to begin discussion on the next Roundup. (Olivia Kale)

NCTCOG staff showed the feedback from the 2020 Public Works Roundup which was held virtually. Overall attendees thought it was well done for being held virtually during a pandemic, but most attendees would like for it to be in person next year. Attendees missed in-person networking and some had technical difficulties. If it's held virtually again, sponsors would like a better value for their sponsorship and for more attendees to visit the booths. The Public Works Council agreed to hold the Public Works Roundup late in the Fiscal Year in hopes that it can be held in person.

INFORMATION ITEMS

6. **FY 2020 Public Works Work Program Update.** NCTCOG staff will update the Council on recent Public Works efforts and Subcommittee activities. (Olivia Kale)

As of Nov. 12, 2020, 27 communities have paid their cost-share and NCTCOG has collected 39% of the budget needed to fulfill the work program. Cost-share invoices were mailed on Oct. 1st, so if anyone has not received it they can reach out to Olivia Kale, okale@nctcog.org.

- **Standard Drawings Update.** Subcommittee Representative will brief the Council on progress made towards updating the drawings in the Construction Standards Fifth Edition. (Keith Marvin)
The subcommittee is reviewing Division 4000: Water Distribution. If anyone is interested in providing expertise, they can contact Olivia, okale@nctcog.org, to join the next meeting on Nov. 16th.
- **Sustainable Public Rights of Way.** Subcommittee Chair will update the Council on the activities of the SPROW Subcommittee. (Robert Woodbury)
The Subcommittee met on Oct. 20th to review the Landscape Planning and Vegetation Maintenance chapter. They will be inviting franchise utility reps to the next meeting on Nov 17th to start discussing a Utilities chapter.
- **integrated Stormwater Management (iSWM) Activities.** Subcommittee Chair will present an update of iSWM program activities. (Ranjan Muttiah)
The City of Corinth was awarded the silver iSWM designation.

For Task 6: Five-Year Outreach and Implementation Strategy, there will be a two-hour training for design and maintenance of BMPs in early December. They are also creating an Outreach and Implementation Strategy based on the feedback the PWC gave them at the August meeting. For Task 7, they are providing details and



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specifications for up to five water quality, filtration, and infiltration BMPs from the Site Development Controls.

Content has been added to the [iSWM website](#). The Technical Manual has been updated with the 2020 Notice of Revision which highlights changes to the Construction Controls Manual and the Hydrology Manual. The Bioretention Installation and Maintenance Video was added as a case study. The Site Development Control Workshops #1 and #2 were added under Training and the Proprietary Device Memo was added under Other Documents.

7. Other Program Activities.

- **Cooperative Technical Partnership Program and the Community Rating System Users Group.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partner (CTP) Program activities and the Floodplain Administrators/Community Rating System Users Group. (Mia Brown)

The FY18 Flood Risk Identification project on Mary's Creek in Parker County is 92% complete. The flood risk review virtual meeting was held October 2nd and the flood resilience meeting is planned for early spring.

The FY19 Flood Risk Identification projects on Harriet Creek (Denton County, 7 miles) and Waxahachie Creek (Ellis County, Midlothian, Waxahachie; 19 miles) kicked off in April and are ongoing, with survey and hydrologic and hydraulic analyses underway. Waxahachie Creek is 38% complete and Harriet Creek is 8% complete.

For FY20 NCTCOG received awards for flood risk identification on Catherine Branch (Denton County) and communications and outreach to the northern/western area of the region for integration of transportation and stormwater planning. Projects will kick off in early 2021.

NCTCOG will submit a draft business plan to FEMA at the end of December for FY21 projects.

The next North Central Texas Floodplain Administrators/CRS Users Group will be held virtually on Thursday, November 19th from 11:00 a.m. to 12:00 p.m. The speaker will be David Arkens, the new ISO representative for CRS review in North Texas. The meeting will be worth one (1) CEC for Certified Floodplain Managers.

- **Public Works Emergency Response Team (PWERT).** A PWERT representative or NCTCOG staff will give an update on recent PWERT activities. (Manny Palacios)
There was no PWERT update.

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- **Texas Chapter of the American Public Works Association (TX-APWA) Update.** A TX-APWA representative will update the Council on upcoming local events and meetings. (Jim Proce)

The TX-APWA Chapter Board is developing a strategic plan in line with the APWA strategic plan. The Board is working on the planning of the conference to be held May 25-27 in Galveston. The Young Professionals are hosting virtual happy hours the third Wednesdays of each month at 4:30 pm. The Texas Chapter won the PACE award (Presidents Award for Chapter Excellence) again. There is only one other chapter in the US that has won the award more than Texas.

The board has elected to host the Annual One-Day Event virtually considering the ongoing restrictions due to COVID-19. Registration is now open. Admission to this event is FREE. This year's seminar will be hosted on the Hopin virtual conference platform. Individuals will be required to create a free account with Hopin to gain access to this event. Details are available on the branch website. The event will be on Nov. 19th 7:30am-5pm.

This year several minor modifications to the North Central Texas Branch's Bylaws have been made. Some of these were updates requested by the American Public Works Association. The major change is to update the administrative year to align with the fiscal year. With the approval of these Bylaws the fiscal and administrative year will start on July 1st each year and end on the following year on June 30th. This will align with the National American Public Works Association structure. If you have any questions about the Bylaws, please feel free to contact Jay VonAhsen. jay.vonahsen@kimley-horn.com.

The Director/City Engineer Roundtable is typically held 11:30am-1pm of the 3rd Thursday of every odd month. For information contact: jim.amick@neel-schaffer.com.

The December 2020 Membership Meeting and "Luncheon" will be held virtually. The meeting will start at 12:00pm and registration is free.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

8. **Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.

There were no future agenda items proposed.

9. **Roundtable Topics/Other Business.** Council members and NCTCOG staff may share additional items as time allows.

The only roundtable items were thank you to our veterans and Happy Holidays.

10. **The Next PWC Meeting** is scheduled for February 18, 2021 at 9:30am through Microsoft Teams.

11. **Adjournment.**



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If you have any questions regarding the meeting or agenda items, please contact Olivia Kale by phone at (817) 695-9213, or by email at OKale@nctcog.org.

DRAFT

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