



## North Central Texas Council of Governments

# SUMMARY

### Regional Codes Coordinating Committee

Tuesday, January 31, 2017

9:30 AM, William J. Pitsick Executive Boardroom

NCTCOG Offices, CPII

616 Six Flags Drive, Arlington, Texas 76011

Chair: David Kerr, City of Plano

Vice-Chair: Jack Thompson, Town of Westover Hills

### 1. Welcome and Introductions.

Selso Mata, City of Plano and chairman of the Building and Residential Advisory Board (Acting Chair), welcomed everyone to the RCCC meeting and had members and guests introduce themselves. Selso Mata filled in for David Kerr and Jack Thompson, both of whom were unable to attend the meeting,

### ACTION ITEMS

2. **Summary of the October 24, 2016 Meeting.** The October 24, 2016 draft meeting summary is available online for your review and consideration.

The RCCC reviewed the October 24, 2016 meeting summary draft, and Jim Olk, City of Garland, made a motion to approve the document. Larry Bartlett, TDIndustries, seconded and the motion passed unanimously.

3. **Approval of Appointment of Regional Codes Coordinating Committee (RCCC) Member.** The RCCC will consider the nomination of a new member to fill the vacancy of Keith Smith, Building Official, City of Mesquite. Individuals for consideration:

- Travis Campbell, Building Official, City of Mesquite
- Suzanne Arnold, Chief Building Official, City of Coppell

The group discussed that the RCCC encourages the selection of individuals with experience on one of the advisory boards. Jim Olk, City of Garland, made a motion to appoint Suzanne Arnold, City of Coppell, to the RCCC. Clayton Chandler, City of Mansfield, seconded and the motion passed unanimously.

4. **Approval of Advisory Board Members for Appointment.** Advisory Board Chair(s) will seek approval of advisory board member appointments.

Cassidy Campbell, NCTCOG, informed the group that Gary Jones, International Association of Electrical Inspectors and Chair of the Electrical Advisory Board, is seeking approval for the appointment of Mr. Mark Sanderlin, Building Inspector, City of University Park; Mr. Marcus Ramos, Combination Building Inspector, City of McKinney; Mr. Randy C. Meadows, Building

616 Six Flags Drive, Centerpoint Two  
P.O. Box 5888, Arlington, Texas 76005-5888  
(817) 640-3300 FAX: 817-608-2372  
[www.nctcog.org](http://www.nctcog.org)

Inspector, City of Farmers Branch; and Mr. Marcus McCloure, Building Inspector, City of Garland. Clayton Chandler made a motion to approve these appointments. Jim Olk seconded, and the motion passed unanimously.

- 5. Approval of the 2015 Swimming Pool and Spa Code Regional Recommended Amendments (Selso Mata).** The Building and Residential Advisory Board (BRAB) has completed the review of the 2015 Swimming Pool and Spa Code and has developed regional recommended amendments. The BRAB will be seeking approval of the recommended amendments.

Selso Mata provided an overview of the amendments made by the BRAB to the 2015 Swimming Pool and Spa Code. The group discussed whether to publish the regional amendments now or to wait until the 2018 Code Review to publish an updated version. Mr. Mata proposed the approval of the amendments for publication with a cover letter of explanation containing two recommendations: 1) Cities that have not yet adopted the 2015 Codes should consider these amendments when updating their codes, and 2) Cities that have already adopted the 2015 Codes should not consider these amendments because they are already covered under Appendix Q of the 2015 International Residential Code. Jim Olk made a motion to approve. Allison Gray, City of Fort Worth, seconded and the motion passed unanimously.

- 6. Wildland-Urban Interface (WUI) Code Presentation by Bruce Woods, Texas A&M Forest Service.** Mr. Woods will be briefing the committee on the WUI Code. The committee will discuss next steps for reviewing the WUI Code.

Bruce Woods, Texas A&M Forest Service, provided a brief presentation on the purpose and scope of the WUI Code and its relevance for the NCTCOG region. After discussion, Selso Mata recommended that the WUI Code be included in the 2018 Code review and that the Fire Advisory Board (FAB) lead the WUI Code review with input from the BRAB as necessary. Mr. Mata also proposed that the WUI Code be reviewed rather than recommended. Bob Morgan, City of Fort Worth and chair of the FAB, made a motion to approve. Ted Padgett, City of Dallas, seconded and the motion passed unanimously.

- 7. Approval of the Special Inspection Forms (Selso Mata).** The BRAB has finalized the recommended Special Inspection Forms. BRAB will seek approval of the forms.

Selso Mata provided an overview of the updated Approved Agency Documentation form with recommendations made by Brad Cheshire. After discussion, Jim Olk made a motion to approve the Statement of Required Special Inspections as drafted, the no-seal draft of the Approved Agency Documentation form, the Final Statement of Required Special Inspections as drafted, and the Special Inspections Program document as drafted. Bruce Rachel, Hensley Lamkin Rachel, Inc, seconded and the motion passed unanimously.

- 8. Approval of the Energy Systems Laboratory (ESL) response of November 28, 2016. (Ed Dryden).** The Energy and Green Advisory Board (EGAB) recommends approval of the updated NCTCOG form "NCTCOG Approved ACH Tradeoff Guidance for Code Officials, Raters, and Builders" based on November 28, 2016 letter from the Texas A&M Energy Systems Laboratory (ESL).

Ed Dryden, City of Dallas and chair of the EGAB, provided an overview of the updated form "NCTCOG Approved ACH Tradeoff Guidance for Code Officials, Raters, and Builders." David Lehde, Dallas Builders Association, made a motion to approve the updated form. Danny Hartz, City of Flower Mound, seconded and the motion passed unanimously.



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- 9. Approval of RCCC letter of support for ESL (Ed Dryden).** The EGAB recommends a letter of support be sent to The Comptroller of Public Accounts to reiterate the import and value of ESL activities as they relate to the RCCC, construction industry, and local governments in North Texas. Upon approval by the RCCC, NCTCOG will work with the chair of both EGAB and RCCC to develop and finalize this letter.

Ed Dryden explained the import and value of Texas A&M Energy Systems Laboratory (ESL) activities as they relate to the RCCC, construction industry, and local governments in North Texas. Selso Mata recommended that the RCCC approve a letter of support for the ESL to be sent to the appropriate parties. Steve Covington, City of Frisco, made a motion to approve. Stan Folsom, Systemhouse, seconded and the motion passed unanimously.

### DISCUSSION

- 10. Building Code Requirements** (Bruce Rachel) – Mr. Rachel will discuss requirements for elevators to have two-way communication devices for individuals with temporary and/or permanent disabilities.

The item was delayed until the next meeting of the RCCC.

- 11. Work Program Update** – NCTCOG will discuss the progress being made on developing a Work Program for the RCCC.

Cassidy Campbell provided a brief update of the results of the survey sent to determine the priorities of the work program. The survey did not indicate any clear priorities, so the results will be communicated to the RCCC via email for further review. A draft work program will be brought to the RCCC at the next meeting.

**12. Advisory Board Updates**

- Status update from the Electrical Advisory Board (EAB) regarding the review of the 2017 National Electrical Code (Gary Jones)

In the absence of Gary Jones, Rick Ripley, City of Arlington and Vice Chair of the EAB, provided an update on the EAB review of the 2017 National Electric Code. The EAB has completed its review of Chapters 1 and 2 with Working Group 1 and is now moving on to its review of Chapters 5 and 6 with Working Group 2. The EAB hopes to bring its results to the RCCC in summer 2017.

### OTHER BUSINESS AND ROUNDTABLE DISCUSSION

**13. Future Agenda Items.**

Allison Gray requested a legislative update regarding bills related to building codes.

**14. Roundtable Topics/Other Business.** RCCC members and NCTCOG may share additional items of interest as time allows.

Cassidy Campbell informed the group of an upcoming webinar by the United States Postal Service on its cluster box unit policy to be held on February 9, 2017 from 10 AM to 11:30 AM. NCTCOG will record this webinar and share it with those who are interested but unable to attend.

Clayton Chandler informed the group of an upcoming webinar by the Texas Municipal League titled "Legislative Status Report #1: Keep your Finger on the Pulse" on March 13, 2017 at 10:30 AM. More information can be found at [tmllegislativeseries.org](http://tmllegislativeseries.org).

**15. Schedule for the Next RCCC Meeting.** The next meeting date is scheduled for Wednesday, April 26, 2017.

**16. Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Cassidy Campbell by phone at (817) 608-2368, or by email at [ccampbell@nctcog.org](mailto:ccampbell@nctcog.org).

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Brian Geck by phone at (817) 608-2361 or by email at [bgeck@nctcog.org](mailto:bgeck@nctcog.org), 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.



**Regional Codes Coordinating Committee**  
 9:30am – January 31, 2017  
 William J. Pitstick Executive Board Room

**MEMBER SIGN IN SHEET**

NAME	SIGNATURE	ORGANIZATION
Larry Bartlett	<i>LB</i>	TDIndustries
Joe Bass		Hillwood
Jack Baxley		TEXO
Clayton Chandler	<i>Clayton Chandler</i>	City of Mansfield
Paul Coker		City of Mansfield
Greg Contreras		City of Duncanville
Steve Covington	<i>Steve Covington</i>	City of Frisco
Ed Dryden	<i>Ed Dryden</i>	City of Dallas
Stan Folsom	<i>Stan Folsom</i>	Systemhouse
Tommy Ford		Tommy Ford Construction Company
Allison Gray	<i>Allison Gray</i>	City of Fort Worth
Danny Hartz	<i>Danny Hartz</i>	Town of Flower Mound
Gary Jones		G.W. Jones Consulting
David Kerr		City of Plano
David Lehde	<i>David Lehde</i>	Dallas Builders Association
Selso Mata	<i>Selso Mata</i>	City of Plano
Bob Morgan	<i>Bob Morgan</i>	City of Fort Worth
Jim Olk	<i>Jim Olk</i>	City of Garland
Ted Padgett	<i>Ted Padgett</i>	City of Dallas – Fire Department
David Pendley	<i>David Pendley</i>	City of North Richland Hills
Amy Porter	<i>Amy Porter</i>	UT Dallas
Bruce Rachel	<i>Bruce Rachel</i>	Hensley Lamkin Rachel, Inc.
Rick Ripley	<i>Rick Ripley</i>	City of Arlington
Kirk Smith		Town of Highland Park
Jack Thompson		Town of Westover Hills
Gilbert Urvina	<i>Gilbert Urvina</i>	City of Frisco
Bahman Yazdani	<i>Bahman Yazdani</i>	Texas A&M Energy Systems Laboratory

*Jeremy Booker*      *Jeremy Booker*      City of Arlington  
*Cyndi Lewis*      *Cyndi Lewis*      I.C.C.  
*Bruce Woods*      *Bruce Woods*      Texas A&M Forest Service