Electronic Plan Review
Stakeholder Meeting

Tuesday, September 25, 2018
Staff Contact: Ryann Cline
WELCOME!
2018 Regional Model Construction Code
Survey Results

- Conducted in January of 2018
- 61 Unique Respondents
- Added a section to the survey regarding Electronic Plan Review
  - 16 questions in total
Does your city currently require the submittal of plans via electronic format?
If it is not a requirement, does your city allow/prefer submittal of documents electronically?

![Bar chart showing responses]

- **Allow and Prefer Electronic**: 18
- **Allow, but do not prefer electronic (still print)**: 18
- **Allow, but would like to make changes**: 5
Do you have any file size limitations for electronic submittals?
Do you prefer electronic files to be emailed, brought on a flash drive, or uploaded to a file sharing site/software?
Do you currently require a file naming convention for documents submitted electronically?

Responses

- Yes
- No
- Only required internally
Have you found that your digital process has increased or decreased the amount of time to process a permit?
Does your city currently use or allow any software to support the different phases of the plan review process?

![Bar chart showing responses for different phases of the plan review process]
Does your electronic system allow PDF files?
Are you planning on changing software within the next few years?
Would you recommend the software you are currently using?

- Yes
- No
- We utilize multiple software but do not recommend them all
Do you require a hard-copy set of plans on project/construction sites for the inspector?

Responses

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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<tr>
<td>40</td>
<td>5</td>
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Can Architect/Engineer seals be accepted digitally in your city?

- Yes, Architect Seals are accepted digitally
- Yes, Engineer Seals are accepted digitally
- Both are accepted digitally
- No, neither are accepted digitally
What regional, standardized electronic plan submittal and permit process efforts would your city consider supporting?

- Cooperative purchase of software
- File naming standards
- Best practices/case studies from cities using specific processes/software
- Other

Response: 20
Discussion of Common Protocols used by Cities in the North Central Texas Region

Facilitated by: Wayne Snell, City of Lewisville
9:15 AM to 9:45 AM
Discussion of Electronic Plan Review Process in North Central Texas

Facilitated by: Christine Hadley, City of Irving

9:45 AM to 10:25 AM
Brainstorming Discussion

Facilitated by: Eric Claycamp, Hahnfeld Hoffer Stanford

10:25 AM to 11:00 AM
Thank you!

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