



North Central Texas Council of Governments

Summary

Regional Codes Coordinating Committee
Tuesday, July 16, 2019
9:30 AM, 911 Training Room B
616 Six Flags Drive, Arlington, Texas 76011

Chair: David Kerr, City of Melissa
Vice-Chair: Jim Olk, City of Garland

1. Welcome and Introductions.

Jim Olk, City of Garland and Vice-Chair of the RCCC, welcomed all meeting attendees.

ACTION ITEMS

2. **Summary of the April 30, 2019 Meeting.** The April 30, 2019, meeting summary is available online for your review and consideration.

The meeting summary was approved unanimously.

DISCUSSION

3. **86th Texas Legislative Session Update.** Jim Olk, City of Garland, will discuss the outcome of the session.

Jim Olk, City of Garland, highlighted 4 bills for discussion:

1. HB 852 pertaining to house permit fees
2. HB 2439 pertaining to the regulation of building materials, and the enforcement and review of minimum allowed
3. HB 2858 pertaining to the new pool and spa code
4. HB 3167 the so-called shot clock bill, pertaining to the limit of 30 days for review and comments on plans

4. **Regional Codes Coordinating Committee FY2020 Reappointments.** RCCC members whose terms are expiring will be considered for another term. Prospective Members will also be considered. The FY2020 membership terms begins on October 1, 2019.

NCTCOG staff had a list of all members seeking reappointment; staff unintentionally left Tommy Ford off the list. Tommy Ford was added to the list for discussion. Bahman Yazdani made a motion, Jack Baxley seconded the motion, and the list was approved unanimously. Two public sector candidates were discussed. Selso Mata nominated George Wallace to the Committee, Bahman Yazdani seconded. Sana Touma nominated Cleve Joiner to the Committee to fill the fire code vacancy, Selso Mata seconded. One private sector candidate was discussed. Sana Touma nominated Dan Lepinski to the Committee to fill the private sector vacancy, Bahman Yazdani seconded.
The reappointments and new appointments will go to the NCTCOG Executive Board for review and final approval.

5. **Approval Sought for Appointment of RCCC Officers.** David Kerr, City of Melissa, is serving as the current Chair with Jim Olk, City of Garland, serving as Vice-Chair.

Bahman Yazdani made a motion to keep David Kerr as Chair and Jim Olk as Vice-Chair. Kirk Smith seconded the motion. The vote was unanimous.



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- 6. Advisory Board Membership Discussion.** NCTCOG will discuss the need for a chair for both the Energy and Green Advisory Board and the Electrical Advisory Board. NCTCOG will discuss the proposed changes to the by-laws, recommended by a subcommittee, to address the need for a larger candidate pool for subcommittee positions.

Carolyn introduced the language as recommended by the sub-committee. The discussion focused on how to open up the pool of candidates for positions on the Advisory Boards, and how to address this in the by-laws. The Committee requested that NCTCOG staff come back with some additional language. The Committee will vote on the item at their October meeting.

- 7. Regional Codes Work Program Discussion.** NCTCOG will update the RCCC on the current funding status for the FY2019 Work Program and discuss anticipated activities and deliverables. Additionally, NCTCOG will discuss the FY2020 Work Program Cost Sharing amounts, anticipated activities, and priorities.

The Committee wants to move forward with the work plan as shown.

- 8. Code Adoption Outreach.** NCTCOG will provide an update on the progress of the first 30 second explainer video covering the code adoption process.

The Committee did not have any comments on the script. Selso Mata had some minor wordsmithing comments, otherwise the script is ready for submittal to the vendor. A completed video will be shown at the October meeting.

- 9. Electronic Plan Submittal Subcommittee Activities.** Christine Hadley, City of Irving, will provide an update on the Electronic Plan Submittal Subcommittee activities.

Christine expressed the need for a few people to review the subcommittee's work prior to bringing it to the Committee's October meeting. One, or maybe two, meetings are needed to finalize the subcommittee's work. Their next meeting is tentatively the last week in August.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

- 10. Future Agenda Items.** The committee can request future agenda items.

No agenda items were requested at this time.

- 11. Roundtable Topics/Other Business.** RCCC members and NCTCOG may share additional items of interest.

- 12. Schedule for the Next RCCC Meeting.** The next meeting date is tentatively scheduled for Tuesday, October 15, 2019 at 9:30 A.M. in the Metroplex Conference Room.

Renovations are currently scheduled to end in the CPII building by October 1. NCTCOG staff will confirm the location of the room with the members closer to meeting time.

- 13. Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Carolyn Homer by phone at (817) 695-9217, or by email at chomer@nctcog.org.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Barbara Bradford by phone at (817) 695-9231 or by email at bbradford@nctcog.org, 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

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Regional Codes Coordinating Committee
09:30 AM, July 16, 2019
911 Training Room B

MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Suzanne Arnold		City of Coppell
Larry Bartlett		TDIndustries
Joe Bass		Hillwood
Jack Baxley		TEXO
Clayton Chandler		City of Mansfield
Philip Climer		City of Frisco
Paul Coker		City of Mansfield
Greg Contreras		City of Duncanville
Stan Folsom		Systemhouse
Tommy Ford		Tommy Ford Construction Co.
Dwight Freeman		City of Dallas
Allison Gray		City of Fort Worth
Todd Gritch		HKS Inc.
Christine Hadley		City of Irving
David Kerr		City of Melissa
David Lehde		Dallas Builders Association
Christopher Martinez		Dallas Fire-Rescue
Selso Mata		City of Plano
Bob Morgan		City of Fort Worth
Jim Olk		City of Garland
David Pendley		City of North Richland Hills
Bruce Rachel		Hensley Lamkin Rachel Inc.
Rick Ripley		City of Arlington
James Rodriguez		Fox Energy Specialists
Little David Session		City of Dallas
Kirk Smith		Town of Highland Park
Gilbert Urvina		City of Frisco
Bahman Yazdani		Texas A&M ESL

