Background and FY2020 Work Plan Priorities
The North Central Texas Stewardship Forum (Forum) began as an Environmental Protection Agency (EPA) grant funded effort dedicated to bringing together North Central Texas (NCT) governmental and quasi-governmental organizations to share best practices, lessons learned and resources to ease the burden of developing and supporting sustainability and environmental initiatives. At the conclusion of the grant, participating cities and EPA acknowledged the value the Forum brought to communicating and collaborating to achieve environmental goals. Since 2014, the Forum has continued to collaborate to advance regional sustainability and stewardship initiatives. The Forum is expanding its composition and scope to meet the increasing challenges of rising global temperatures. To align with the expanded purpose the Forum is rebranding and will now be referred to as the Regional Integration of Sustainability Efforts (RISE) Coalition.

The RISE Coalition, herein referred to as the Coalition, is formally establishing a Work Program to initiate work to compile data and identify local strategies to make improvements on key topics the Coalition believes are not fully addressed, or addressed at all, in existing regional initiatives of the North Central Texas Council of Governments (NCTCOG). This work plan serves to establish regional collaborative efforts to engage local governments on a broader scale and foster peer exchange on key topics, including:
- Regional Emissions Assessment
- Emissions Impact Analysis and Mitigation/Adaptation Strategy Development
- Urban Heat Island Reduction Strategy Analysis
- Food Diversion and Waste Reduction Programs

In general, the FY2020 Work Plan supports activities that seek to:
- Align regional partner initiatives
- Leverage regional resources and share best practices
- Provide networking and capacity building opportunities
- Identify funding opportunities for projects
- Provide mentorship
- Collaborate as a group on regional sustainability projects and initiatives

Administrative Support
The Coalition will utilize the NCTCOG as a partner and in an administrative capacity to support the activities outlined in the FY2020 Work Plan. NCTCOG will identify the appropriate staff to work on the activities identified by the Coalition. Key contacts for FY2020 are included in the Work Plan and may change depending on the focus areas.

FY2020 Key Tasks

Task 1: RISE Coalition Administrative Support and Hosting Coalition Meetings, Roundtables, Webinars and Workshops:
NCTCOG will provide administrative support to the Coalition related to tasks that include, but are not limited to: maintenance and updating of a Coalition website; interested parties contact list; recruitment activities; developing presentations and presenting at meetings/conferences/etc.; coordination of email communication with Coalition members; searching for, writing, and submitting grants on behalf of the Coalition and that advance the goals of the Coalition; and, other administrative duties that arise.
Deliverables:
- Update and maintain existing Coalition website
- Developing presentations and presenting at meetings
- Coordinating and applying for grants

NCTCOG will support the Coalition participants with administrative needs associated with meetings, roundtables, and workshops. Coalition participants will identify the frequency of regular meetings to discuss business and what participants they desire to attend these meetings. Additionally, roundtables, webinars and workshops focused on specific topics that the Coalition participants desire to host for the benefit of the region, would be identified by the Coalition participants and coordinated by NCTCOG. The purpose of these roundtables and workshops is to foster conversations, peer exchange, explore best practices, and build capacity of local government staff and leadership on topics of interest to the Coalition participants or to reduce harmful emissions in the region.

Deliverables:
- Coordinating and sending meeting, roundtable, and workshop announcements
- Preparing agendas, sign-in sheets, etc.
- Hosting the meetings at NCTCOG offices or coordinating with other locations as identified by the Coalition participants
- Preparing meeting materials, including coordinating speakers and/or presentations
- Taking meeting notes and publishing meeting summaries

Estimated FY2020 Budget by Task

<table>
<thead>
<tr>
<th>Task</th>
<th>Estimated Budget Total</th>
<th>Comments/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1: Administrative Support and Hosting Coalition Meetings, Roundtables, and Workshops</td>
<td>$20,000</td>
<td>4 meetings and/or conference calls per year of the Steering Committee (Year 1 to get started). Plan, coordinate, and host at least 1 Roundtable/workshop on topics identified by Steering Committee. If budget allows, additional tasks/roundtables/events can be added. Maintain/update website, contact list management, presentations, newsletter, etc.</td>
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<tr>
<td>Total Year 1</td>
<td>$20,000</td>
<td></td>
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</tbody>
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Current Website:

Key NCTCOG Staff Contacts
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