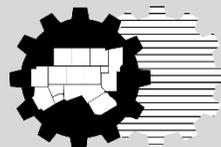


North Central Texas Council of
Governments
Regional Solid Waste Funding Plan
November 2017

DRAFT



North Central Texas Council of Governments

Format for Completing the Regional Funding Plan

I. General Information

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #4

FY 18/19

Date of Funding Plan Approval by the COG Governing Body:

11/16/2017

Total Biennium Budget:

\$ 2,198,474.00

Program Budget Allocation: *Refer to the COG funding allocation for each fiscal year. This information is intended as an estimate only, for planning and discussion purposes. The grant application will need to include the final proposed budget to be incorporated into the grant contract.*

List Budget Detail for the First State Fiscal Year

FY 18

Regional Coordination Program
Budget

\$ 439,694.80

40.0%

Implementation Projects/COG
Managed Project Budget

\$ 659,542.20

60.0%

\$ 1,099,237.00

100.0%

List Budget Detail for the Second State Fiscal Year

FY 19

Regional Coordination Program
Budget

\$ 439,694.80

40.0%

Implementation Projects/COG
Managed Project Budget

\$ 659,542.20

60.0%

\$ 1,099,237.00

100.0%

DRAFT

II. Project Priorities

Regional Solid Waste Management Plan Priorities

Regional Plan Goals:

- 1) Reduce waste, ensure materials are reused and recycled whenever possible, reduce illegal dumping, and safely handle remaining waste at permitted facilities.
- 2) Support Materials Management Education and Training
- 3) Promote Creation and Expansion of Waste Management Programs
- 4) Measure Regional Waste Reduction Efforts
- 5) Support and Encourage Innovative Technologies for Other Waste
- 6) Promote Public and Private Sector Partnerships

Project Priorities

All TCEQ funding categories are eligible for pass-through grant dollars:

- 1) Source Reduction and Recycling
- 2) Household Hazardous Waste
- 3) Local Enforcement
- 4) Litter and Illegal Dumping Cleanups and Community Cleanup Events
- 5) Citizen Collection Stations and "Small" Transfer Stations
- 6) Local Solid Waste Management Plans
- 7) Technical Studies
- 8) Educational and Training Projects

Allocation and Priorities

Two pass-through grant project types are priorities in FY18 and FY 19:

- 1) Local Government Projects – Includes an application from any eligible entity
- 2) Regional Collaborative Projects – Includes applications that have at least 3 eligible entities (cities, counties, ISDs, special districts, and regional area councils)

Category Funding Limits:

- Local Government Projects: Minimum Funding Request - \$15,000; Maximum Funding Request - \$200,000
- Regional Collaborative Projects: Minimum Funding Request - \$125,000; Maximum Funding Request - \$500,000

III. Project Selection Process

NCTCOG will issue a call for projects to solicit applications from eligible entities. A Project Selection Committee made up of members from the solid waste advisory council, NCTCOG's Resource Conservation Council, will meet to select projects for funding. The Project Selection Committee will make a project funding recommendation to the Resource Conservation Council and subsequently NCTCOG's Executive Board based on the results of the project review and scoring process.

The Selection Criteria that will be used to evaluate grant applications include:

1) Screening Criteria: Screening criteria must be complete in order for a project to proceed to being evaluated using the Project Evaluation Criteria (Item 2 below)

- Submittal of a complete project - An electronic, online grant application is now available for project application submittal.
- Must be an eligible entity
- Completed Private Sector Notification for the appropriate projects including Source Reduction and Recycling; Citizen Collection Stations and Small Transfer Stations; and Education and Training
- Must have a signed resolution or court order within thirty (30) days of the application close date
- Must have a signed Certification and Assurances
- Submittal of a project summary slide (PowerPoint or PDF)
- Support letters from participating entities for Regional Collaborative Projects
- Applicant must meet with NCTCOG staff if they have not previously been awarded a solid waste grant
- Must acknowledge that grant applications may be only partially funded

2) Project Evaluation Criteria: All applications will be evaluated based on several key criteria as shown below. These apply to both project categories (Local government and Regional Collaborative Project)

Budget

- Expenses itemized with an approximate unit cost
- Provide explanation of how requested funding will be used and the purpose of any materials being purchased
- Budgets must be balanced between the two fiscal years
- Appropriate, relevant, and consistent

Timeline

- Describes the major steps or activities involved
- Identifies entities responsible for each task
- Establishes a specific timeline to accomplish each task
- Realistic and organized

Project Description/Demonstrated Funding Need

- Readiness for Implementation
- Project sustainability
- Success of previously funded projects (Completed on time without significant changes to work scope)
- Clearly identified funded needs
- Equipment appropriate for project
- Local match commitment

Project Impacts and Benefits

- Demonstration of needs and/or critical issues addressed
- Partnerships, collaboration, and stakeholder diversity
- Geographic scope and impacted area

- Project demographics
- Defined measurements of progress showing benefits of project
- Identify specific waste stream addressed

Regional Advancement of Materials Management and Project Sustainability

- Potential for project to demonstrate feasibility of new technologies or materials management infrastructure not yet used by the applicant
- Demonstration or pilot project that establishes or advances materials management programs
- Demonstration of additional environmental or quality of life benefits (e.g. air quality, water quality)

Partnerships and Project Impacts (Applies only to Regional Collaborative Projects)

- Degree of public/private sector collaboration
- Demonstration of regional impacts

3) Project Evaluation Criteria Maximum Scores

	Local Governments	Regional Collaborative Project
Budget	10 points	10 points
Timeline	10 points	10 points
Project Description/Demonstrated Funding Need	30 point	20 point
Project Impact and Benefits	30 points	30 points
Regional Advancement of Materials Management and Project Sustainability	20 point	10 points
Partnerships and Project Impacts	N/A	20 points
Total	100	100



IV. Private Industry Considerations

NCTCOG Private Sector Requirements:

In accordance with TX Health & Safety Code, a project or service funded under this program must promote cooperation between public and private entities and may not be otherwise readily available or create a competitive advantage over a private industry that provides recycling or solid waste services. Some of the precautions taken by the NCTCOG to minimize the possibility of public/private conflicts from occurring are noted below. The conduct of these activities is a requirement that is placed upon the NCTCOG by the TCEQ.

- Invite private entities to participate in public meetings to discuss the proposed NCTCOG funding plan and encourage discussion of issues of concern;
- Maintain a mailing list of private service providers in the region, and include those entities in mailings concerning availability of funding and the process for project review;
- Require applicants for funding to contact known private providers of similar services within the proposed service area and to inform the service providers of the proposed application;
- Accept written comments from private service providers in the region concerning projects proposed for funding, and consider those comments when evaluating projects for funding;
- Before the NCTCOG 's executive committee approves the final project selections, a specific determination will be made as to whether the projects comply with the statutory requirements pertaining to private industry; and,
- Advise a private industry that submitted comments opposing a project that they may appeal a funding selection decision directly to the TCEQ.

Pass-Through Grants Private Sector Requirements:

Additionally, applicants for grant funding under one of the project categories listed below must adhere to the notification requirements. Failure to notify private sector service providers shall result in immediate disqualification from this grant process.

Applicable Categories:

- Source Reduction and Recycling Projects
- Citizens' Collection Station and/or "Small" Registered Transfer Station Projects
- Education and Training

Applicant Notification Requirements:

- Contact in person or in writing the known private service providers of similar services which, at the time of the application development, are providing services within the geographic service area that the project intends to serve, prior to making the application. A list of private service providers within the region is available from NCTCOG.
- Inform the private service providers of the basic details of the proposed project and consider any input and concerns from the private service providers about the project when completing the project proposal.
- Consider, where appropriate, meeting directly with private service providers that may have a concern about the proposed project to attempt to resolve any concerns before an application is submitted.
- Complete applicable information on the grant application forms to provide documentation that private service providers were notified of the project prior to submission of the application and submit written comments provided by any private service provider.

**Texas Commission on Environmental Quality
Regional Solid Waste Grants Program**

Regional Funding Plan Certification

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS - #4

FY 18/19

The Regional Funding Plan was presented to the public at public meeting and the public had the opportunity to comment. All comments received from the public, both written and oral, have been considered and a summary of those comments are attached to this final Funding Plan.

Date of Funding Plan Approval by the COG Governing Body:

11/16/2017

Public Meeting Date (s):

10/09/2017

Typed/Printed Name and Title of Authorized Certifying Official:

Mike Eastland

Signature of Authorized Certifying Official:

Date Submitted/Signed:

Attachments (Required):

· Regional Funding Plan

Yes

· Public Meeting Summary

Yes

· Copy of Direct Mail Notice

Yes

PUBLIC MEETING SUMMARY

FY2018/2019 Solid Waste Public Meeting Summary Monday, October 9, 2017 at 10:00 A.M. NCTCOG's Regional Forum Room

The following North Central Texas Council of Governments (NCTCOG) staff were in attendance at the Solid Waste Public Meeting: Edith Marvin, Cassidy Campbell, Ryann Cline, and Hannah Allen.

NCTCOG staff gave an overview of the forthcoming Solid Waste Program for FY2018 and 2019. The total budget for FY2018 and FY2019 is \$2,198,474, (\$1,099,237 each fiscal year), with a total of \$1,319,084 allocated for implementation funds (\$659,542 each fiscal year). The minimum amount for an eligible local government project is \$15,000 and the maximum \$200,000. There will also be a project type for regional collaborative projects (consisting of at least 3 eligible entities) which will have a minimum amount of \$125,000 and a maximum \$500,000. _

The NCTCOG's Environment and Development Department is charged with administrating the grants. The application will be available on NCTCOG's website January 8, 2018. Applications will be submitted electronically and all applicants are encouraged to carefully read the application documents. Application scoring will be as follows:

Scoring Criteria Category	Local Government Project Category	Regional Collaborative Project Category
Budget	10 points	10 points
Project Timeline	10 points	10 points
Addressing Needs and Demonstrating Results	30 points	20 points
Project Impacts and Benefits	30 points	30 points
Regional Advancement of Materials Management	20 points	10 points
Partnerships and Regional Impacts	N/A	20 points
Total Points	100	100

NCTCOG staff members made themselves available to address any questions attendees might have toward completing the application.

Questions and comments posed by attendees:

Question: How does the Resource Conservation Council and NCTCOG staff decide the split between the NCTCOG Regional Coordination Budget (40% of total funding) and the Implementation Projects budget (60% of total funding)?

Answer: NCTCOG has historically received 40% of the total funding to administer the implementation grants, provide support to local entities, facilitate workshops and trainings, and manage regional websites.

Additional comments and questions will be accepted until Friday, October 13, 2017.

Please contact Cassidy Campbell at ccampbell@nctcog.org or (817) 695-2368 if you have any questions or comments.

DIRECT MAIL NOTICE

To Whom It May Concern:

In partnership with the Resource Conservation Council (RCC), the North Central Texas Council of Governments (NCTCOG) would like to invite you to a Public Meeting for the 2018-2019 Solid Waste Regional Funding Plan (Funding Plan).

NCTCOG is designated by the Texas Commission on Environmental Quality (TCEQ) as the regional planning agency for municipal solid waste management in the 16-county North Central Texas region. A public meeting is scheduled to cover the Funding Plan that includes a pass-through grants program for solid waste activities. These grant project funds are passed through from TCEQ to all regional planning agencies.

Who should attend this public meeting?

Local governments, private solid waste service providers and recycling companies, and any interested stakeholders.

What will be covered at this public meeting?

Topics to be covered in this public meeting include the proposed Funding Plan, the upcoming Regional Materials Management Call for Projects, the process to address industry concern about grant projects, and more solid waste topics.

We encourage you to attend this public meeting to gain insight into our solid waste grant program and provide us feedback on the Funding Plan.

Please join us on:

Monday, October 9, 2017

NCTCOG's Regional Forum Room,

616 Six Flags Drive, Arlington, Texas 76005

For more information contact Cassidy Campbell at ccampbell@nctcog.org or (817) 608-2368.

We look forward to seeing you there!

Sincerely,

Cassidy Campbell
Senior Environment and Development Planner
817-608-2368