

RESOLUTION TO APPROVE AN ENERGY MANAGEMENT POLICY
CITY OF XXXXXXXX
(SAMPLE)

Whereas, recognizing that it is the best interests of the City of XXXXXXXX to conserve energy and natural resources, and that energy efficient operations will reduce the City's energy consumption.

This policy serves as direction for the City staff to develop, implement and enforce City-wide Energy Management Plan and guidelines. The City should review and update the Energy Management Plan periodically in order to comply with energy related legislative mandates. The Energy Management Plan shall include, but not be limited to, the following:

- A. Establish and maintain utility tracking system for City metered electricity, water or natural gas consumption for which the City is responsible to pay and the aggregated costs of those utility services.
- B. Establish energy consumption baseline and individual campus benchmark (Energy consumption and cost per square feet) for comparisons and monitoring.
- C. Establish acceptable temperature setpoint ranges for cooling and heating to be implemented City-wide.
- D. Establish HVAC systems start/stop times and procedure for use of afterhours usage of facilities.
- E. Establishing a staff and facility incentive and recognition program would help promote and encourage support from staff.
- F. Conduct energy audits to ensure energy cost reduction measures are identified and prioritized.
- G. Assist and advise campuses in the implementation of energy management plan and develop voluntary low cost/no cost energy saving measures.
- H. Identify resources and funding options to implement energy cost reduction measures through capital improvement facility retrofit projects.

Whereas, implementation of this Energy Management Policy shall be the joint responsibility of the City's administrators, employees and support personnel;

Now, therefore, be it resolved by the City Council for the City of XXXXXXXX that it hereby approves and adopts this Energy Management Policy, to be effective immediately.

Executed this XX day of XXXXX, 20XX

By: _____
Mayor, City of XXXXXXXX

Attest: _____
Secretary, City of XXXXXXXX