

North Central Texas
Council of Governments

NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

MTP Policy Application Acknowledgement

I hereby certify that all information provided and contained herein is complete, accurate, and true. I am authorized to provide information on behalf of my agency. (Typing your name in the box below will serve as your electronic signature to this certification.)

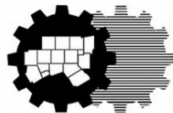
1. Acknowledgement:

Name

Title

Agency

Date



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Air Quality: Clean Fleet

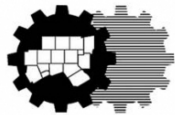
For questions - Contact Amy Hodges, ahodges@nctcog.org, (817) 704-2508

2. Please enter the name of the person completing the Clean Fleet section if different from person listed in the Acknowledgement.

3. Has your transit agency adopted the Clean Fleet Policy adopted by the Regional Transportation Council (RTC) in December 2014 (RTC Resolution R14-10), or a policy consistent with the four major elements of the Clean Fleet Policy?

Yes

No



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Air Quality: Clean Fleet

For questions - Contact Amy Hodges, ahodges@nctcog.org, (817) 704-2508

4. Is your transit agency a Dallas-Fort Worth Clean Cities stakeholder (see www.dfwcleancities.org)?

Yes

No

5. Has your transit agency adopted an idle-reduction policy/standard operation procedure for your own internal fleet vehicles?

Yes

No



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Air Quality: Clean Construction

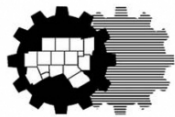
For questions - Contact Lori Clark, lclark@nctcog.org, (817) 695-9232

6. Please enter the name of the person completing the Clean Construction section if different from person listed in the Acknowledgement.

7. Has your transit agency adopted or implemented contract-based efforts (such as bid specifications, incentives, contracting preferences, etc.) to reduce emissions from equipment used in construction projects (such as backhoes, loaders, tractors, etc.)? For examples, see www.nctcog.org/construction or Item 110, Air Quality Requirements for Equipment, in the NCTCOG Public Works Construction Standards North Central Texas, Fifth Edition.

Yes

No



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Air Quality: Recycling Efforts

For questions - Contact Jenny Narvaez, jnarvaez@nctcog.org, (817)608-2342

8. Has your transit agency implemented a transportation refuse recycling ordinance to reduce waste within your jurisdiction?

Yes

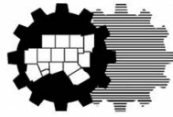
No

9. Our transit agency: (Check all that apply)

is willing to participate or has participated in a Transportation Refuse Recycling Policy

is willing to participate or has participated in the development of a plan for a Transportation Refuse Policy

none of the above



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Environmental: Stormwater Management

For questions - Contact Shawn Conrad, sconrad@nctcog.org, (817) 704-5695

10. Please enter the name of the person completing the Stormwater Management section if different from person listed in the Acknowledgement.

For every answer chosen below, please upload supporting documentation in the appropriate space at the end of this section. Chose only those answer that are applicable to your transit agency and provide supporting documents approved by your transit agency.

11. Our transit agency has: (Please check all that apply)

- A. adopted sustainable stormwater policies for transportation improvements and site development to promote improved water quality, flood control, and reduced run-off effects
- B. funded or implemented sustainable stormwater management projects as part of transportation improvements and site development to promote improved water quality, flood control, and reduced run-off effects
- C. a formal interdepartmental coordination process that considers sustainable alternatives such as green infrastructure for typical projects such as retrofits, repairs, and new projects to identify how multiple community and departmental benefits can be attained through green infrastructure
- D. policies or programs to acquire lands that are ecologically sensitive for the purpose of conservation, preservation, water quality protection, and stormwater management
- E. adopted NCTCOG's Integrated Stormwater Management (iSWM) Criteria Manual or implemented projects that are similar to iSWM through an ordinance or other agency policies (Please visit this website for details on the iSWM Program: <http://iswm.nctcog.org/index.asp>)
- F. implemented projects that meet NCTCOG's Transportation Integrated Stormwater Management (TriSWM) criteria or strategies (Please visit this website for details on the TriSWM Program: <http://iswm.nctcog.org/triswm.asp>)
- G. none of the above

For all options checked above, please upload supporting documentation in the "Stormwater Management Attachment" form below.

Transit Agency- Stormwater Management Attachments

If applicable, please upload the relevant documentation required by the previous survey questions in the space provided below.

Agency Name: *

NOTE: After attaching the individual file per question, you must press (or click) the SUBMIT button at the bottom of this form in order for the attachments to be submitted. (You will receive a confirmation that your file(s) have been submitted.)

Answer A: Attach a File

No file selected

Answer B: Attach a File

No file selected

Answer C: Attach a File

No file selected

Answer D: Attach a File

No file selected

Answer E: Attach a File

No file selected

Answer F: Attach a File

No file selected



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

For questions - Contact Travis Liska, tliska@nctcog.org, (817) 704-2512

12. Please enter the name of the person completing the Parking Management section if different from person listed in the Acknowledgement.

For every answer chosen below, please upload supporting documentation in the appropriate space at the end of this section. This may include an agenda, meeting minutes, signed letter, Memorandum of Understanding, resolution, and/or ordinance, etc. Choose only those answers that are applicable to your transit agency and provide supporting documentation approved by your transit agency.

13. Our transit agency: (Select all that apply)

- A. coordinates with member cities to provide transit service to areas of high trip generation to help ease parking demand
- B. participates in studies or programs to measure utilization of parking spaces around transit facilities with parking (if so, please upload most recent park and ride utilization study information in the Parking Management Attachment form below)
- C. none of the above

For those items checked above, please upload supporting documentation in the "Parking Management Attachment" form below.

Transit Agencies- Parking Management Attachments

If applicable, please upload the relevant documentation required by the previous survey questions in the space provided below.

Agency Name: *

NOTE: After attaching the individual file per question, you must press (or click) the SUBMIT button at the bottom of this form in order for the attachments to be submitted. (You will receive a confirmation that your file(s) have been submitted.)

Answer A: Attach a File

Choose File No file selected

Answer B: Attach a File

Choose File No file selected

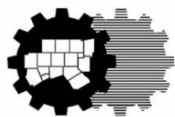
Submit

14. Does your transit agency staff regularly coordinate with applicable city staff on parking around transit facilities?

Yes

No

If Yes, please upload a list of the frequency of coordination in the "Parking Management Attachments 2" form below.



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Sustainable Development: Parking Management

For questions - Contact Travis Liska, tliska@nctcog.org, (817) 704-2512

15. Since you answered "Yes" to the previous question, are the process and meetings documented?

Yes

No

Transit Agencies- Parking Management Attachments 2

If applicable, please upload the relevant documentation required by the previous survey questions in the space provided below.

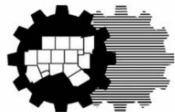
Agency Name: *

NOTE: After attaching the individual file per question, you must press (or click) the SUBMIT button at the bottom of this form in order for the attachments to be submitted. (You will receive a confirmation that your file(s) have been submitted.)

List of frequency of coordination: Attach a File

Choose File No file selected

Submit



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Travel Demand Management (TDM): Employer Trip Reduction (ETR) Program

For questions - Contact Sonya Landrum, slandrum@nctcog.org, (817) 695-9273

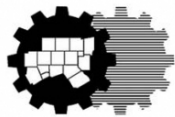
16. Please enter the name of the person completing the Employer Trip Reduction (ETR) section if different from person listed in the Acknowledgement.

17. Does your agency implement an alternative commute program or trip reduction program for agency employees?

Yes

No

If yes, please provide a description of your agency's alternative commute program.



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Travel Demand Management (TDM): Employer Trip Reduction (ETR) Program

For questions - Contact Sonya Landrum, slandrum@nctcog.org, (817) 695-9273

18. Since you answered "Yes" to the previous question, does your agency utilize TryParkingIt.com to track participation in your agency's alternate commute program?

Yes

No

19. Would your agency be willing to utilize/promote TryParkingIt. com to your employees using an Employer Portal on the website? All information and training will be provided by NCTCOG staff.

Yes

No



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Travel Demand Management (TDM): Employer Trip Reduction (ETR) Program

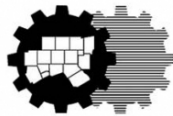
For questions - Contact Sonya Landrum, slandrum@nctcog.org, (817) 695-9273

20. Since you answered "Yes" to the previous question, who should NCTCOG staff contact to initiate the setup of the TryParkingIt.com Employer Portal?

21. If your agency does not have a formally established trip reduction program, do you encourage faculty/staff to participate in trip reduction strategies like carpooling, vanpooling, biking, walking, taking transit, or bring their lunch to work?

Yes

No



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Travel Demand Management (TDM): Employer Trip Reduction (ETR) Program

For questions - Contact Sonya Landrum, slandrum@nctcog.org, (817) 695-9273

22. Since you answered "No" to the previous question, would your agency be willing to work with NCTCOG to develop/formalize a trip reduction program for your employees? NCTCOG staff will provide TDM-related information for distribution.

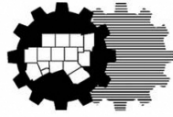
Yes

No

23. Does your agency track information on employers that have implemented a Trip Reduction Program within your service area?

Yes

No



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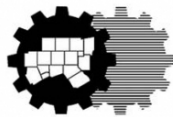
Travel Demand Management (TDM): Employer Trip Reduction (ETR) Program

For questions - Contact Sonya Landrum, slandrum@nctcog.org, (817) 695-9273

24. Since you answered "Yes" to the previous question, would your agency be willing to provide the information to NCTCOG staff?

Yes

No



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Safety: Traffic Incident Management

For questions - Contact Sonya Landrum, slandrum@nctcog.org, (817) 695-9273

25. Please enter the name of the person completing the Traffic Incident Management section if different from person listed in the Acknowledgement.

26. Have your agency's emergency response agencies attended the NCTCOG TIM training or similar training since 2013?

Yes

No

If a similar training was attended, what agency offered the training? When was the most recent month/year of attendance?

27. Has your transit agency established a multi-disciplinary major incident review process?

Yes

No

28. Has your transit agency adopted the RTC or similar policy regarding incident management practices within your service area?

Yes

No

If Yes, please upload a copy of the adopted resolution in "Traffic Incident Management Attachment" form below.

Transit Agency- Traffic Incident Management Attach

If applicable, please upload the relevant documentation required by the previous survey questions in the space provided below.

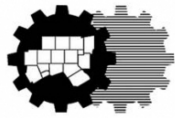
Agency Name: *

NOTE: After attaching the individual file per question, you must press (or click) the SUBMIT button at the bottom of this form in order for the attachments to be submitted. (You will receive a confirmation that the file(s) were submitted.)

Adopted resolution: Attach a File

Choose File No file selected

Submit



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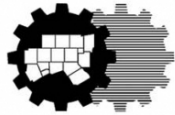
Safety: Traffic Incident Management

For questions - Contact Sonya Landrum, slandrum@nctcog.org, (817) 695-9273

29. Since you answered "Yes" to the previous question, is your transit agency willing to share the adopted process with NCTCOG?

Yes

No



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Security: Securing Transportation Infrastructure

For questions - Contact Eric Quintana, equintana@nctcog.org, (817) 608-2381

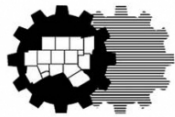
30. Please enter the name of the person completing the Securing Transportation Infrastructure section if different from person listed in the Acknowledgement.

31. Our transit agency: (Select all that apply)

- A. is willing to participate or has participated in nomination or recommendation of assets for the top 10 regionally identified transportation infrastructure components
- B. is willing to participate or has participated in the development of a security plan to address the assets
- C. none of the above

32. Were assets identified within the transit agency's jurisdiction?

- Yes
- No



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Security: Securing Transportation Infrastructure

For questions - Contact Eric Quintana, equintana@nctcog.org, (817) 608-2381

33. Since you answered "Yes" to the previous question, is the security plan completed for the assets within the transit agency's jurisdiction?

- Yes
- No

34. Are measures in place to protect the assets?

- Yes
- No

If yes, please describe the measures or if you prefer, please use the "Securing Transportation Infrastructure Attachment" form below to attach documents that describe the measures.

Transit Agency- Securing Trans. Infrastructure Att

If applicable, please upload the relevant documentation required by the previous question in the space provided below.

Transit Agency Name: *

NOTE:

After attaching the individual file per question, you must press (or click) the SUBMIT button at the bottom of this form in order for the attachments to be submitted. (You will receive a confirmation that the file(s) were submitted.)

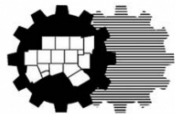
Measures in place to protect assets: Attach a File

Choose File No file selected

Additional Information: Attach a File

Choose File No file selected

Submit



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Operations/Safety: Copper Theft

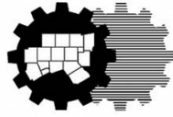
For questions - Contact Marian Thompson, mthompson@nctcog.org, (817) 608-2336

35. Please enter the name of the person completing the Copper Theft section if different from person listed in the Acknowledgement.

36. Has or is your transit agency willing to participate in planning or implementing measures to prevent theft and vandalism, including copper theft and associated fiber optic damage?

Yes

No



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Operations/Safety: Copper Theft

For questions - Contact Marian Thompson, mthompson@nctcog.org, (817) 608-2336

37. Since you answered "Yes" to the previous question, has your transit agency: (Select all that apply)

- A. contacted NCTCOG to obtain information and assistance in preventing future occurrences
- B. developed measures to prevent future occurrences
- C. implemented measures to prevent future occurrences
- D. none of the above

If your transit agency has implemented measures to prevent future occurrences, please describe the measures or, if you prefer, please use the "Copper Theft Attachment" form below to upload documents that describe these measures.

Transit Agency - Copper Theft Attachment Form

If applicable, please upload the relevant documentation required by the previous survey question in the space provided below.

Transit Agency Name: *

NOTES:

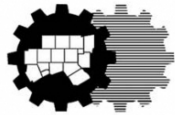
Per the instructions above, please upload documentation that describes the measures taken to prevent future occurrences of theft and vandalism, including copper theft and associated fiber optic damage. After attaching an individual file per browser, you must press (or click) the SUBMIT button at the bottom of this form in order for the attachments to be submitted. (You will receive a confirmation that the file(s) were submitted.)

Document 1: Attach a File

No file selected

Document 2: Attach a File

No file selected



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Traffic Operations: Integration

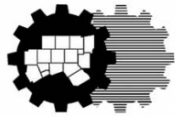
For questions - Contact Marian Thompson, mthompson@nctcog.org, (817) 608-2336

38. Please enter the name of the person completing the Integration section if different from person listed in the Acknowledgement.

39. Does your transit agency have a transportation management center, traffic management center or traffic signal operating system?

Yes

No



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Traffic Operations: Integration

For questions - Contact Marian Thompson, mthompson@nctcog.org, (817) 608-2336

40. Since you answered "Yes" to the previous question, is the system(s) integrated with systems of other agencies in the region?

Yes

No

41. Has your transit agency executed the Memorandum of Understanding between Dallas-Fort Worth Regional Intelligent Transportation System Partners Concerning Guiding Principles for Multi-Agency Communication, Data and Video Sharing which is available at:

<https://www.nctcog.org/nctcg/media/Transportation/DocsMaps/Manage/ITS/ITSMOU.pdf>.

(MOU information and instructions for processing can be found

here: <https://www.nctcog.org/trans/manage/its>.)

Yes

No

Please use the "Traffic Operations: Integration Attachment" form below to upload a copy of your executed Memorandum of Understanding.

Transit Agency - Traffic Operations: Integration

If applicable, please upload the relevant documentation required by the previous survey question in the space provided below.

Transit Agency Name: *

NOTE:

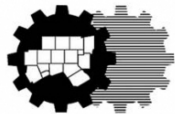
After attaching an individual file per browser, you must press (or Click) the SUBMIT button at the bottom of this form in order for the attachments to be submitted. (You will receive a confirmation that the file(s) were submitted.)

MOU: Attach a File

No file selected

Additional Documentation: Attach a File

No file selected



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Transit: Transit Funding

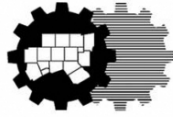
For questions - Contact Kelli Schlicher, kschlicher@nctcog.org, (817) 695-9287

42. Please enter the name of the person completing the Transit Funding section if different from person listed in the Acknowledgement.

43. Does your transit agency financially support transit service?

Yes

No



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Transit: Transit Membership

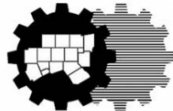
For questions - Contact Kelli Schlicher, kschlicher@nctcog.org, (817) 695-9287

44. Please enter the name of the person completing the Transit Membership section if different from person listed in the Acknowledgement.

45. Is your transit agency a transit authority?

Yes

No



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NCTCOG MTP Policy Bundle Application for Transit Agencies (September 2019)

Freight: Railroad Safety

For questions - Contact Michael Johnson, mjohnson@nctcog.org, (817) 695-9160

46. Please enter the name of the person completing the Railroad Safety section if different from person listed in the Acknowledgement.

47. Does your transit agency currently have any railroad crossing safety related concerns?

Yes

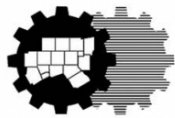
No

If yes, please list all the locations and concerns.

48. Does your transit agency currently engage in Railroad safety public education programs?

Yes

No



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Freight: Railroad Safety

For questions - Contact Michael Johnson, mjohnson@nctcog.org, (817) 695-9160

49. Since you answered "Yes" to the previous question, what type of programs and materials does your transit agency provide for public education of railroad crossing safety? (Please list below)

50. Does your transit agency participate in the Regional Railroad Crossing Banking Program?

Yes

No

Do not hit the "DONE" button until
you are ready to submit the survey!